

# VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

Board Meeting  
10-19-2020

**THIS MEETING WAS HELD VIA TELECONFERENCE IN ACCORDANCE WITH  
H.B. 197, 133<sup>rd</sup> G.A. §12 (2020)**

**Attending:**

Jeff Hastings, Chairman  
David Wondolowski, Member/ via teleconference  
Rob Frost, Member  
Inajo Davis Chappell, Member  
Anthony W. Perlatti, Director  
Shantiel Soeder, Deputy Director  
Mark R. Musson, Assistant Prosecutor, Cuyahoga County  
Anthony Alto, Clerk to the Board/ via teleconference  
Linda Walker, Clerk to the Board/ via teleconference

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The Cuyahoga County Board of Elections Meeting began at 9:30 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that all Board Members were present via teleconference.

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**Executive Session**

Chairman Hastings moved to enter into executive session at 9:30 a.m to discuss potential litigation and election security matters. Board Member Chappell seconded. The motion passed unanimously.

Chairman Hastings moved to enter back into public session 10:20 am. Board Member Chappell seconded. The motion passed unanimously.

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**Agenda Item 1: Approval of the minutes from the September 28, and September 30, 2020 board meetings.**

Chairman Hastings moved to approve the minutes from the September 28, and September 30, 2020 board meetings. Board Member Chappell seconded. The motion passed unanimously.\*

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\* Narrative that is underlined in the CCBOE minutes relate to a motion that was acted on by the Board.

Board Member Chappell asked how staff plan to manage the traffic flow for curbside voting. Director Perlatti stated that he is working with local police and fire departments to determine best practices. Board Member Chappell also asked to place information regarding curbside voting in a conspicuous place on the website.

**Agenda Item 2: Acknowledgement of Secretary of State Directives 2020-21, 2020-22, 2002-23, and Advisory 2020-09.**

Chairman Hastings moved to acknowledge Secretary of State Directives 2020-21, 2020-22, 2002-23, and Advisory 2020-09. Board Member Chappell seconded. The motion passed unanimously.

**Agenda Item 3: Approval of the ballot order for the November 3, 2020 Presidential Election.**

Chairman Hastings moved to approve the ballot order for the November 3, 2020 Presidential Election. Board Member Chappell seconded. The motion passed unanimously.

**Agenda Item 4: Authorization to pay 295 Voting Location Managers; 319 Voting Location Deputies; 3,376 Precinct Election Officials; 600 Sanitation Officials; and 300 Election Substitute Officials a total amount not-to-exceed \$1,192,850.00.**

Chairman Hastings moved to authorize payment of 295 Voting Location Managers; 319 Voting Location Deputies; 3,376 Precinct Election Officials; 600 Sanitation Officials; and 300 Election Substitute Officials for a total amount not-to-exceed \$1,192,850.00. Board Member Chappell seconded. The motion passed unanimously.

**Agenda Item 5: Approval to allocate a total of 4,557 voting booths; 838 DS200 precinct scanners; 295 ADA AutoMark voting units; and 1,118 Electronic Poll Books for the November 3, 2020 Presidential Election.**

Chairman Hastings moved to approve allocation of 4,557 voting booths; 838 DS200 precinct scanners; 295 ADA AutoMark voting units; and 1,118 Electronic Poll Books for the November 3, 2020 Presidential Election. Board Member Chappell seconded. The motion passed unanimously.

**Agenda Item 6: Authorization to process payment in the amount not-to-exceed \$29,290.00 for 120 private voting locations and one Zone Station being used for the November 3, 2020 Election.**

Chairman Hastings moved to authorize payment in the amount not-to-exceed \$29,290.00 for 120 private voting locations and one Zone Station being used for the November 3, 2020 Election. Board Member Chappell seconded. The motion passed unanimously.

**Agenda Item 7: Recommendation of a sole-source purchase award to OPEX Corporation in the total amount of \$104,905 for the purchase of three (3) Model 72 Mail Extraction Desks including maintenance support except for such terms and conditions that are legally objectionable to the Prosecuting Attorney.**

Chairman Hastings moved to approve a sole-source purchase award to OPEX Corporation in the total amount of \$104,905 for the purchase of three (3) Model 72 Mail Extraction Desks including maintenance support except for such terms and conditions that are legally objectionable to the Prosecuting Attorney. Board Member Chappell seconded. The motion passed unanimously.

Director Perlatti stated that currently the ballot and mail opening process is done manually by employees. This machine will substantially increase efficiency. The money for this purchase has already been encumbered.

**Agenda Item 8: Approval for a contract with the Cleveland Society for the Blind, dba Cleveland Sight Center (hereinafter “CSC”) for call center services for the period of October 23, 2020 through and including November 3, 2020 in an amount not to exceed \$100,000.00 with the option to obtain additional services during the Term of the contract in an amount not to exceed \$20,000.00 conditioned upon the Director giving specific written authorization for the CSC to proceed with performing additional services.**

Chairman Hastings moved to approve a contract with the Cleveland Society for the Blind dba Cleveland Sight Center (hereinafter “CSC”) for call center services for the period of October 23, 2020 through and including November 3, 2020 in an amount not to exceed \$100,000.00 with the option to obtain additional services during the Term of the contract in an amount not to exceed \$20,000.00 conditioned upon the Director giving specific written authorization for the CSC to proceed with performing additional services. Board Member Chappell seconded.

Director Perlatti stated that the CCBOE has used the CSC for prior elections and they have provided excellent service.

Board Member Frost stated that due to prior relationships his business partner has had with the CSC he will abstain from discussion and voting.

Chairman Hastings, Board Members Chappell and Wondolowski voted for the motion.

**Agenda Item 9: Approval of vouchers**

Chairman Hastings moved to approve the vouchers. Board Member Chappell seconded. The motion passed unanimously.

**New Business:**

Director Perlatti stated that Early-In-Person voting hours will increase by an hour. The hours of the extended dropbox location will increase as well. Board Member Chappell asked that the CCBOE advertise that the dropbox in the parking lot is available at all times, not just during early voting. Absentee ballot applications are being received at a record rate. The turnaround

time to receive a ballot is about three to five days. It seems that about half of absentee voters have hand delivered their ballots.

Deputy Director Soeder stated that the CCBOE has met its poll worker recruitment goal. We are still taking applications for standby poll workers, and temporary workers on Election Night. We have a large number of workers who are Cuyahoga County employees, and attorneys. Students from several area colleges have committed to helping out on Election Night.

Director Perlatti stated that none of the ballots can be tabulated until 7:30 p.m. on Election Night. Deputy Director Soeder stated that if a voter committed an error on their absentee ballot they will receive a notification from staff and will have an opportunity to cure the mistake.

### **Public Comment**

Adele Eisner:

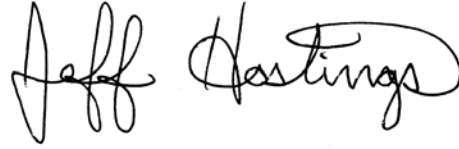
Ms. Eisner commented on Early-In-Person voting and post-election procedures.

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In order to meet deadlines imposed by Secretary of State directives the Board and staff agreed to move the Provisional Verification meeting to Saturday, November 14<sup>th</sup>, and the Official Certification meeting to Wednesday, November 18<sup>th</sup>.

Chairman Hastings moved to recess at 11:03 a.m. Board Member Chappell seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on October 19, 2020.



Jeff Hastings, Chairman



Inajo Davis Chappell, Member



Robert S. Frost, Member



David J. Wondolowski, Member

*Anthony Perlatti*

Anthony Perlatti, Director