

**Jeff Hastings, Chairman**

**Anthony W. Perlatti, Director**

**Inajo Davis Chappell, Board Member**

**Tony Kaloger, Deputy Director**

**Lisa M. Stickan, Board Member**

**David J. Wondolowski, Board Member**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE<sup>1</sup>**

**\*Please note the new dial-in number and meeting ID\***

**DIAL IN NUMBER: 1-646-558-8656**

**MEETING ID: 627 627 4058   Meeting Passcode: 2925**

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**MEETING AGENDA**

**June 14, 2021**

**9:30 A.M.**

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**THE PLEDGE OF ALLEGIANCE**

**ADMINISTRATION**

1. Approval of the minutes from the May 25, 2021, Board Meeting.
2. Acknowledgement of Secretary of State Directive 2021-16: Data Collection, Notice, and Cancellation procedures for Completion of 2017 National Change of Address ("NCOA") Process.

**BALLOT**

3. Preliminary approval of the ballot order for the September 14, 2021, Primary Election.

**CANDIDATE & PETITION SERVICES**

4. Acknowledgement of resignations from and appointments to elected offices.
5. Acknowledgement of Candidate Withdrawals.
6. Acknowledgement of the Absentee Performance Review Report for the May 4, 2021, Primary Election.

**ELECTION OFFICIALS**

7. Acknowledgement of the Precinct Election Official Performance Report for the May 4, 2021, Primary Election.

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<sup>1</sup> Video of this meeting can be viewed at <https://www.youtube.com/cuyahogacountyboe>

<sup>2</sup> Please email [mbejjani@cuyahogacounty.gov](mailto:mbejjani@cuyahogacounty.gov) or [lwalker@cuyahogacounty.gov](mailto:lwalker@cuyahogacounty.gov) with your name and the nature of your comment so we can fully assist you.

### **ELECTION SUPPORT**

8. Preliminary authorization for the allocation of voting booths for the September 14, 2021, Primary Election. Allocation quantities are based on Social Distancing and room size per polling location. A total of 2,169 voting booths will be allocated + 429 DS200 precinct scanners + 169 ADA AutoMark voting units and 650 Electronic Poll books.

### **FISCAL**

9. Approval to send the Voter Information Guide to all active voters for the August 3, 2021, Special Congressional Primary Election.
10. Approval to Purchase Office, Furnishings, Accessories and Related Items, including installation, from Ohio Desk Company via Steelcase, Inc. State-Term Contract Pricing in the amount not-to-exceed \$97,130.46, utilizing Center for Tech and Civic Life (CTCL) Grant Funding.
11. Approval of vouchers

### **HUMAN RESOURCES**

12. Approval of the personnel agenda.

### **NEW BUSINESS**

### **PUBLIC COMMENT<sup>2</sup>**

### **EXECUTIVE SESSION**

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.

## 2021 Board Meeting Schedule

### June 2021

**Monday, June 14<sup>th</sup> @ 9:30AM**

Certification of Recounts from the May 4<sup>th</sup> Primary Election

Certification of Charter Amendments for the August 3<sup>rd</sup> Special Election

**Monday, June 28<sup>th</sup> @ 9:30AM**

Certification of Audits from the May 4<sup>th</sup> Primary Election

Certification of Candidates & Issues for the September 14<sup>th</sup> Primary Election

### July 2021

**Wednesday, July 21st @ 9:30AM**

Certification of Write-In Candidates and Charter Amendments for the September 14<sup>th</sup> Primary Election

### August 2021

**Tuesday, August 3<sup>rd</sup>**

August 3<sup>rd</sup> Special Election

**Monday, August 16<sup>th</sup> @ 9:30AM**

Provisional Verification for the August Special Election

Certification of Candidates & Issues for the November 2<sup>nd</sup> General Election

**Monday, August 23<sup>rd</sup> @ 9:30AM**

Certification of the August Special Election

### September 2021

**Monday, September 13<sup>th</sup> @ 9:30AM**

Certification of Write-In Candidates for the November 2<sup>nd</sup> General Election

Certification of Charter Amendments for the November 2<sup>nd</sup> General Election

Certification of Recounts from the August 3<sup>rd</sup> Special Election

**Tuesday, September 14<sup>th</sup>**

September 14<sup>th</sup> Primary Election

**Monday, September 27<sup>th</sup> @ 9:30AM**

Certification of the Audit from the August 3<sup>rd</sup> Special Election

Provisional Verification for the September 14<sup>th</sup> Primary Election

## October 2021

**Friday, October 1<sup>st</sup> @ 9:30AM**

Certification of the September 14<sup>th</sup> Primary Election

**Monday, October 18<sup>th</sup> @ 9:30AM**

Certification of the Recount from the September 14<sup>th</sup> Primary Election

## November 2021

**Tuesday, November 2<sup>nd</sup>**

November 2<sup>nd</sup> General Election

**Monday, November 15<sup>th</sup> @ 9:30AM**

Provisional Certification for the November 2<sup>nd</sup> General Election

**Tuesday, November 23<sup>rd</sup> @ 2:00PM**

Certification of the November 2<sup>nd</sup> General Election

## December 2021

**Monday, December 6<sup>th</sup> @ 9:30AM**

Certification of the Recount from the November 2<sup>nd</sup> General Election

**Tuesday, December 7<sup>th</sup>**

December 7<sup>th</sup> Run Off Election (if needed)

**Monday, December 20<sup>th</sup> @ 9:30AM**

Certification of the Audit from the November 2<sup>nd</sup> General Election

Certification of the December 7<sup>th</sup> Run Off Election (if needed)



**Board Meeting  
5-25-2021**

**THIS MEETING WAS HELD VIA TELECONFERENCE IN ACCORDANCE WITH  
H.B. 197, 133<sup>rd</sup> G.A. §12 (2020)**

**Attending:**

Jeff Hastings, Chairman  
Inajo Davis Chappell, Board Member/via teleconference  
Lisa M. Stickan, Board Member/via teleconference  
David Wondolowski, Board Member  
Anthony W. Perlatti, Director  
Tony Kaloger, Deputy Director

Mark R. Musson, Assistant Prosecutor, Cuyahoga County  
Mary Bejjani, Clerk to the Board  
Linda Walker, Clerk to the Board

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The Cuyahoga County Board of Elections Meeting began at 2:04 p.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that all Board Members were in attendance, and Board Members' Davis Chappell and Stickan were present via video conference.

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**Agenda Item 1: Approval of the minutes from the May 17, 2021, Board Meeting.**

Chairman Hastings moved to approve the minutes from the May 17, 2021, Board Meeting. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 2: Certification of the official results of the May 4, 2021, Primary Election**

Brian Cleary, Ballot Department Manager, presented information from the Board packet concerning the Certification of the official results of the May 4, 2021, Primary Election.

- Authorization to approve the remake of the optical scan ballots from the May 4, 2021, Primary Election.

Chairman Hastings moved to authorize to approve the remake of the optical scan ballots from the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

- Authorization to approve absentee ballots from the May 4, 2021, Primary Election  
Chairman Hastings moved to authorize to approve the absentee ballots from the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

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<sup>1</sup> Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

- Authorization to approve provisional ballots from the May 4, 2021, Primary Election. Chairman Hastings move to approve the provisional ballots from the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.
- Acknowledgement of the pre & post test results of the vote tabulation system from the May 4, 2021, Primary Election. Chairman Hastings moved to acknowledge the pre & post test results of the vote tabulation system from the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Chairman Hastings moved to authorize and approve the certification of the official results of the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 3: Acknowledgement of date, time, and place of the post-election audit for the May 4, 2021, Primary Election.**

Brian Cleary, Ballot Department Manager indicated the post-election audit is scheduled for Monday, June 14, 2021, at 9:00 a.m.

Chairman Hastings moved to acknowledge the date, time, and place of the post-election audit for the May 4, 2021, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 4: Acknowledgement of resignations from, and appointments to elected offices.**

Chairman Hastings moved to acknowledge resignations from, and appointments to elected offices. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 5: Acknowledgement of Candidate withdrawal from the August 4, 2021, Special Congressional Primary Election.**

Chairman Hastings moved to acknowledge the candidate withdrawal from the August 4, 2021, Special Congressional Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 6: Approval to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the August 3, 2021, Special Congressional Primary Election.**

Chairman Hastings moved to approve the appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the August 3, 2021, Special Congressional Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

**Agenda Item 7: Approval to purchase six (6) OPEX Model 72 Mail Rapid Extraction Desks (RED), plus maintenance costs through December 31, 2023, in the amount not-to-exceed \$220,969.64, utilizing Center for Tech and Civic Life (CTCL) Grant Funding.**

*The transcript of discussions that took place as to the OPEX contract are incorporated by reference into the minutes and are attached hereto.*

Chairman Hastings moved to approve the purchase of six (6) OPEX Model 72 Mail Rapid Extraction Desks (RED), plus maintenance costs through December 31, 2023, in the amount not-to-exceed \$220,969.64, utilizing Center for Tech and Civic Life (CTCL) Grant Funding. Board Member Wondolowski seconded the motion. A vote was taken on the motion. Board Members Hastings, Wondolowski, and Stickan voted for the motion. Board Member Davis Chappell voted against the motion. The motion passed.

#### **Agenda Item 8: Approval of vouchers**

Chairman Hastings moved to approve the vouchers. Board Member Wondolowski seconded. The motion passed unanimously.

#### **Walk on item: Acknowledgement of Secretary of State Directive 2021-15, “Ballot for August 3, 2021, Special Congressional Primary Election in the 11<sup>th</sup> and 15<sup>th</sup> Congressional Districts.”**

Chairman Hastings acknowledged a walk-on item received on May 25, 2021, from the Secretary of State, Directive, 2021-15, “Ballot for August 3, 2021, Special Congressional Primary Election in the 11<sup>th</sup> and 15<sup>th</sup> Congressional Districts.”

Chairman Hastings moved to acknowledge a walk-on Secretary of State Directive, 2021-15, “Ballot for August 3, 2021, Special Congressional Primary Election in the 11<sup>th</sup> and 15<sup>th</sup> Congressional Districts.” Board Member Wondolowski seconded. The motion passed unanimously.

#### **NEW BUSINESS**

##### **Voting Equipment Demonstrations**

Deputy Director Kaloger reported that the upcoming demonstration of voting equipment is set for Thursday, May 27, 2021. The vendors attending are Clear Ballot, ESS, and Hart. The demonstrations will occur in two sessions, one in the morning and the second in the afternoon. The morning session is open to trainers and election day workers, with additional time being allocated for setting up and closing the equipment. There are currently 35 trainers and election day workers scheduled for the morning session. The afternoon session is open to the public, voter advocacy groups, elected officials, media, and the CCBOE staff. After the demonstrations, participants will be asked to complete a survey regarding their voting equipment experience. Chairman Hastings inquired when a recommendation on the equipment can be anticipated. Director Perlatti indicated a recommendation would be made to the Board in July or August 2021.

##### **CCBOE Employee Performance Evaluations**

Director Perlatti stated that CCBOE Employee Performance Evaluations would be completed this year using updated forms with two versions of evaluations. One evaluation form is for supervisory personnel and the other evaluation form are for non-supervisory employees. The revised forms eliminated a number ranking, and were replaced with verbal categories, which include categories of *Consistently above standard, Sometimes above standard, Standard, Needs some improvement, Needs significant improvement*. By eliminating the number rankings, managers and supervisors will focus on each category versus trying to reach an overall ranking of the employee. Employees will also be asked to self-evaluate their own performance. Information and instructions regarding the evaluations were emailed to the staff on May 21, 2021, by Lori Acosta, Human Resources Manager. The self-evaluations will be provided to the employee’s supervisor or manager and be

used as a tool for the manager's evaluation of the employee. The goal is to complete and return the evaluations to Human Resources by the end of June 2021. Chairman Hastings stated the Board Members are also evaluating both the Director and Deputy Director.

### **Board of Elections Holiday Schedule**

Director Perlatti stated Cuyahoga County Council is also meeting at 2:00 p.m. today, May 25, 2021. One of the items on the County Council Agenda is Ordinance 2021-0005, which proposes modifications to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual. The Ordinance addresses two matters in the Policy and Procedures manual. The first matter is the County Employee Poll Worker Program that will be added to the County Employee Handbook. The other matter recognizes Juneteenth, June 19th, as the County's schedule holidays. Other Cuyahoga County agencies, including the Prosecutor's Office, will be following suit with the addition of Juneteenth as a paid holiday. Director Perlatti asked the CCBOE Board to consider adding Juneteenth to the CCBOE schedule of paid holidays. Chairman Hastings clarified that Director Perlatti is proposing a walk-on agenda item, to wit -that the CCBOE Board adopts whatever holiday schedules the Cuyahoga County Council approves. Board Member Stickman stated that it makes sense to have CCBOE's holidays consistent with the County's. Chairman Hastings stated there will still need to be the flexibility on observing certain holidays depending on the CCBOE's operational needs, and those changes will need to be approved by the Board. Director Perlatti agreed and stated if there is an operational conflict, Board Members will be asked to change the observance of holiday. Board Member Wondolowski made a Motion that once County Council approves the schedule for County holidays the CCBOE adopt the same holiday schedule. Chairman Hastings seconded Board Member Wondolowski's motion. The motion passed unanimously.

### **PUBLIC COMMENT**

There was no public comment.

Chairman Hastings moved to adjourn at 2:47 p.m. Board Member Wondolowski seconded. The motion passed unanimously.



Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on **May 25, 2021**.

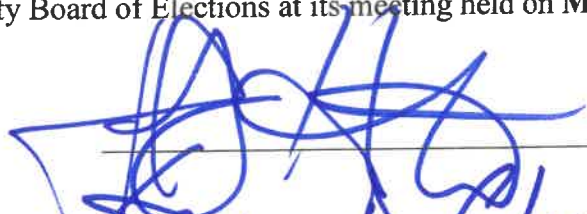
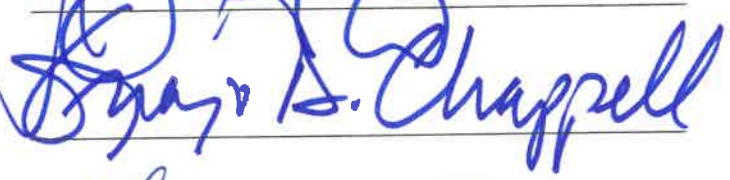
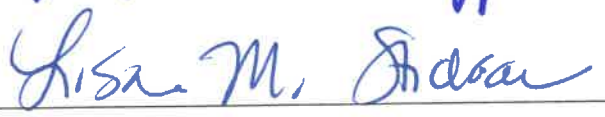
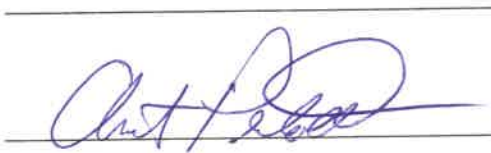
Jeff Hastings, Chairman

Inajo Davis Chappell, Board Member

Lisa M. Stickan, Board Member

David J. Wondolowski, Board Member

Anthony Perlatti, Director

CUYAHOGA COUNTY  
BOARD OF ELECTIONS

IN RE:

ITEM NO. 7  
APPROVAL TO PURCHASE  
SIX OPEX MODEL 72

Excerpts of proceedings had before the Cuyahoga  
County Board of Elections, at the Cuyahoga County  
Board of Elections via Zoom and streamed on YouTube,  
on Tuesday, May 25, 2021.

BOARD MEMBERS:

Jeffrey Hastings, Chairman  
Inajo Davis Chappell, via Zoom  
David Wondolowski  
Lisa Stickman, via Zoom

ALSO PRESENT:

Anthony Perlatti, Director  
Tony Kaloger, Deputy Director  
Mark Musson, Esq.

## PROCEEDINGS

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MR. HASTINGS: On to Fiscal. This has been discussed prior to. We did receive from Ms. Zusy -- do you want to say anything, Director or Kendra, to the Board.

MS. ZUSY: I just wanted to say these purchasing six additional OPEX Model 72 to utilize free grant money, previously this utilized the CTCL Grant appropriation of purchasing (inaudible).

MR. HASTINGS: I will move, to just get through this motion, to approve the purchase of six OPEX Model 72 Mail Rapid Extraction Desks, plus maintenance costs through December 31, 2023, in the amount not to exceed \$220,969.64, utilizing the Center for Tech and Civic Life Grant Funding. If there's a second?

MR. WONDOLOWSKI: Second.

MR. HASTINGS: Thank you, Mr. Wondolowski. I know last week we received a draft of the contract and we received a final form today. Mark, is there anything you want to comment about the 58 page contract?

1                   MR. MUSSON:           Yes, there were some  
2                   issues with the indemnity and the limitation  
3                   on liability. I'm not sure if you've had a  
4                   chance to review it or if you guys have any  
5                   questions. It was kind of a work in progress  
6                   and there were some communication issues, so  
7                   we were flying back and forth on laying out  
8                   some language which was agreeable to both  
9                   parties. This was what we were able to  
10                  achieve prior to this meeting. I can kind of  
11                  walk through those protections, if you'd like.

12                  The indemnity, it's a \$220,000 contract  
13                  for the purchase and maintenance through the  
14                  end of 2023. So there's an indemnity and a  
15                  hold harmless and (inaudible) liability that  
16                  gets a little bit confusing. It's not  
17                  artfully drafted and there's a couple of  
18                  different ways we can go with this. But  
19                  basically, the protections will save the Board  
20                  and it will defend us from liability or from  
21                  any claims that results from their conduct.  
22                  However, the limitation on liability in the  
23                  damages section carves out the maximum amount.  
24                  It caps the amount of our damages, which is  
25                  just our direct damages, not the indemnity

1 liability of a third party, at \$500,000, where  
2 it's personal injury or damage to property.

3 It's uncapped where there's a breach of  
4 the confidentiality obligations, which  
5 primarily protects the contractor, not us.  
6 But this covers us for public records law and  
7 all the other transparency obligations that  
8 the Board has to fulfill.

9 Then gross negligence and willful  
10 misconduct, which is also uncapped. I'm not  
11 giving a very organized description here. I  
12 apologize. But otherwise, the liability is  
13 capped at the amount that is paid under the  
14 contract, which is some of what you see a lot  
15 of the vendors fighting for. They want their  
16 exposure to be limited to the amount that  
17 they've been paid.

18 The warranty is 30 days, but then the  
19 maintenance services kick in, which primarily  
20 provides warranty-like services on the  
21 equipment through the end of 2023.

22 MR. HASTINGS: We haven't had any  
23 operational issues with the (unintelligible)  
24 previously?

25 MR. PERLATTI: We have not.

1                   MR. HASTINGS:        Do they install these  
2                   or do we just kind of --

3                   MR. PERLATTI:        Install them.

4                   MS. CHAPPELL:        I thought these were  
5                   new. We've used these before?

6                   MR. PERLATTI:        We currently have  
7                   three that we obtained last year and now we're  
8                   adding an additional six to the three that we  
9                   have. So we'll have nine total.

10                  MS. CHAPPELL:        I'm not comfortable  
11                  with this contract language, I'll just tell  
12                  you that. I mean, I don't know what -- I  
13                  don't recall if we had one last agreement.  
14                  We've now got a contributory negligence kind  
15                  of provision in here. I think the cap on the  
16                  contract damages is inappropriate. We can't  
17                  -- I mean, we've already said -- there's  
18                  language that says you're only liable for  
19                  actual damages. So why we would have a cap on  
20                  top of that, we don't really know what it's  
21                  going to look like.

22                  I think, I mean there's a disclaimer  
23                  even as to the -- I get limiting damages to  
24                  some extent, but the warranty to disclaim  
25                  there's no warranty of merchantability or

1 fitness. We're buying this, so it's got to be  
2 fit for its intended purposes.

3 Maybe I just got this way too late at  
4 the last minute. I think there's actually  
5 there's some language that needs to be married  
6 up. In the indemnification provision there's  
7 language, at least in the last version I saw,  
8 where the successful vendor -- the contract  
9 parties are defined. So I assume we're  
10 talking about the contractor, which is OPEX.  
11 Shall agree --

12 (Ms. Chappell video froze.)

13 MR. HASTINGS: She froze up.

14 MS. CHAPPELL: -- around the  
15 language that I'm seeing here.

16 MR. HASTINGS: Inajo?

17 MS. CHAPPELL: Yes, I'm sorry?

18 MR. HASTINGS: You froze up for  
19 about 15 second there, so I don't know if you  
20 said something we didn't hear.

21 MS. CHAPPELL: Okay, I'm sorry. I  
22 just said that in the indemnification  
23 provision I have a couple concerns. Some of  
24 it was, my last comment was around marrying up  
25 the language instead of the successful vendor,

1 we actually have defined parties now. So  
2 I think you defined OPEX as the contractor.  
3 But my concern there was shall agree to  
4 indemnify. That sounds like they're agreeing;  
5 it's in the future. They are agreeing by  
6 reason of signing the contract. Just a little  
7 wordsmithing issue there.

8 But my overall concern was, I don't  
9 know that we've ever signed a contract, at  
10 least I don't recall, where we've agreed to  
11 have some kind of contributory negligence  
12 provision in it, where somehow, the vendor  
13 gets to reduce their liability to the extent  
14 our people may or may have not been  
15 contributory to it. I just don't recall  
16 seeing this kind of language in any prior  
17 agreement. So I would be concerned that we're  
18 starting to have that kind of preface.

19 Also, I know the language says they're  
20 going to indemnify and save us harmless from  
21 suits or actions, but normally, we would see  
22 claims in there. I mean, in the provision  
23 where they want us to be responsible for  
24 contributory negligence, they've got claims  
25 and liability, and they have it all



1 enumerated. I just am not comfortable with  
2 that in the indemnification provision. Not  
3 comfortable with the damages cap and not  
4 comfortable with the disclaimer of warranties.

5 I got it so late, frankly, I just am  
6 not comfortable with it.

7 MR. HASTINGS: So when is the  
8 equipment supposed to be delivered.

9 MR. MUSSON: Maybe Tony can help  
10 me out here, but I believe we need to place an  
11 order to get this on a production schedule  
12 (inaudible) --

13 MS. ZUSY: If it were approved  
14 today, then it can be available on August 20th  
15 delivery.

16 MR. HASTINGS: Then the machines  
17 would be available on the 23rd?

18 MS. ZUSY: They'd be ready to be  
19 installed on the (inaudible).

20 MR. HASTINGS: This grant money has  
21 to be used by a certain date?

22 MS. ZUSY: It does have to be  
23 used by June 30th.

24 MR. HASTINGS: June 30.

25 MS. ZUSY: Encumbered.

1 MR. HASTINGS: Encumbered --

2 MS. ZUSY: (Inaudible -- voices  
3 talking over each other) can't --

4 MR. HASTINGS: Right and it can't be  
5 encumbered until we enter into a contract.

6 MS. ZUSY: That's correct.

7 MR. HASTINGS: Because you won't pay  
8 them until we get it delivered and installed.

9 MS. ZUSY: Correct.

10 MR. HASTINGS: I understand Inajo  
11 concerns. We did get it, through no fault of  
12 anybody, but we got it later this morning. It  
13 was 58 pages. This could go back -- I mean,  
14 Mark can go back to them and say, hey, the  
15 Board Members have these issues. I think  
16 Inajo and other members once we've read it can  
17 email you about their concerns. If we discuss  
18 this at June 14th, that would still give you  
19 time? But it's going to push back the  
20 delivery date then.

21 MR. MUSSON: Possibly.

22 MS. ZUSY: Yes, and the issues  
23 I've had with our new invoicing somebody, I'm  
24 not comfortable with that turnaround time, as  
25 far as getting it approved in this fiscal.

1                   MR. HASTINGS:           What's invoice, you  
2                   mean --

3                   MS. ZUSY:                That's our new  
4                   procurement. It's our accounts payable, our  
5                   general ledger system, the County has. It's  
6                   (inaudible) take longer than we expect it to  
7                   (inaudible) through the process.

8                   MS. CHAPPELL:          Here's my question.  
9                   Did we have a similar agreement when we  
10                  purchased the other three? What's wrong with  
11                  the agreement we had?

12                  MS. ZUSY:               It was not this  
13                  lengthy. It was maybe been changed from the  
14                  --

15                  MS. CHAPPELL:          Could somebody repeat  
16                  that, I couldn't hear what she said?

17                  MS. STICKAN:          I couldn't hear  
18                  either.

19                  MR. MUSSON:           We had a number of  
20                  terms in our invitation to bid, that they took  
21                  exception to. Previously, we did not go  
22                  through this process where we provided terms.  
23                  So we changed in the approach to the  
24                  procurement that we initially did before.

25                  MR. HASTINGS:          So was there

1 indemnity language in the first contract?

2 MR. MUSSON: I'd have to double  
3 check. I'm sure that there was.

4 MS. CHAPPELL: If there was no cap  
5 on damages in the other contract, if the  
6 indemnification provision was our basic  
7 provision, if they didn't disclaim any  
8 warranties with respect to the prior purchase,  
9 frankly, I'm for rolling with the prior  
10 agreement. But I just feel like, you know,  
11 I hate when vendors do that. They get in the  
12 door, the relationship's fine and get in the  
13 door. The contract's fine, you get in the  
14 door and then they get here and then all of  
15 the sudden, we have to start giving contract  
16 concessions. I'm not comfortable with it,  
17 personally.

18 MR. HASTINGS: Did you deal with  
19 in-house counsel? Mark, which attorneys did  
20 you deal with?

21 MR. MUSSON: Their Chief of Legal  
22 Affairs. I'm not sure if it's Attorney of  
23 Legal Affairs, but she's Chief --

24 MR. HASTINGS: In house?

25 MR. MUSSON: Yeah, in house.

1                   MR. PERLATTI:           I think once before  
2 we had approved something with some kind of  
3 caveat that the Prosecutor's Office was to  
4 come up with mutually agreeable assurances.

5                   MR. MUSSON:           The purely legal --  
6 the business end of it has been approved but  
7 the legal change will be acceptable and any  
8 changes that Inajo (inaudible -- phone  
9 ringing) --

10                  MR. WONDOLOWSKI: Mark, are you  
11 comfortable with the contract?

12                  MR. MUSSON:           It's not artfully  
13 drafted but I think the purchase that's  
14 involved and the risk that this type of  
15 equipment poses to us, I'm comfortable with  
16 it. But I'm just a lawyer, not the  
17 policy maker --

18                  MR. WONDOLOWSKI: I mean, you brought  
19 it to us in the past. I'm not trying to put  
20 you on the spot, but I'm asking you are you  
21 comfortable with it?

22                  MR. MUSSON:           I'm comfortable with  
23 it, yes.

24                  MR. HASTINGS:         So what's the concern  
25 with this equipment? Is it someone could get,

1       actually, physically hurt, because it deals  
2       with slicing and dicing and all that  
3       stuff? Is that it?

4               MR. PERLATTI:       Yeah.

5               MR. HASTINGS:       Brian, why don't you  
6       come up. So this could hurt somebody and  
7       somebody could get cut?

8               MR. PERLATTI:       Yes. I don't think  
9       there's a great chance of it, but --

10              MR. CLEARY:        Yeah, it's got safety  
11       guards and everything on it. But if you were  
12       to somehow stick your fingers in it, there are  
13       actually points where it could cut you. It  
14       does drop in, slice, then come over and slice.  
15       There are moving parts if you get your finger  
16       in there. (Inaudible) anything's possible,  
17       yeah.

18              MR. HASTINGS:       That's where the  
19       indemnity comes in, the concern that someone  
20       can get hurt. It's not going to change our  
21       vote here.

22              MR. WONDOLOWSKI:   (Inaudible.)

23              MR. HASTINGS:       There is a  
24       (inaudible) we have that assurance, yes.

25              MR. MUSSON:        Some immunity with

1 worker's comp.

2 MR. HASTINGS: Right.

3 MR. MUSSON: So it would be  
4 implied with our worker's comp. I don't see a  
5 specific safety (inaudible) --

6 MR. HASTINGS: I appreciate your  
7 concerns, Inajo, I understand them, certainly.  
8 I'm also trying to balance. The staff is  
9 saying, hey, if we don't get it passed then,  
10 we'll get it in June, I'm concerned we're not  
11 going to get it recovered and we'll lose a  
12 couple hundred thousand dollars. That's what  
13 I'm hearing.

14 MR. MUSSON: Yeah, and I don't  
15 want to -- I suspect my comfort level isn't  
16 your comfort level and I'm sorry you're put in  
17 this position. There's a couple of ways you  
18 can (inaudible) --

19 MS. CHAPPELL: I just would hope  
20 that you don't bring us inartfully drafted  
21 contracts. I'm very disappointed and from my  
22 perspective, they really should have -- it  
23 should be in final form. It should be drafted  
24 appropriately if we're expected to sign off on  
25 it. I just have a concern about that. But I

1 understand if you guys need it for timing to  
2 move forward, we can just take a vote and I'll  
3 just have to be voting my conscience on it.

4 MR. HASTINGS: Well, we've got a  
5 motion.

6 MS. STICKAN: I had a question. We  
7 can't wait until June? I apologize, I tried  
8 to hear. Sometimes it's hard, people are  
9 standing in different places there. If we got  
10 the order in at the next meeting though, the  
11 concern isn't so much missing the deadline,  
12 the concern is getting it available, sort of  
13 the time frame of when it would be available  
14 and up and running? So we can still get it  
15 through in June? I guess that's just my  
16 question.

17 MR. HASTINGS: Kendra has  
18 represented to the Board that if it's passed  
19 on June 14th, which is our next meeting, that  
20 she's concerned that she can't process through  
21 the processing system by June 30th, two and a  
22 half weeks, to get it encumbered, and if it's  
23 not encumbered, we lose the money.

24 MS. STICKAN: Okay. I guess the  
25 question then is, I guess, why was this rushed



1           this morning? I mean, any insight into that;  
2           is it just because we were trying to negotiate  
3           with the vendor or their counsel?

4                   MR. PERLATTI:           There had been  
5           several back and forth between OPEX and us  
6           going back and forth with Mark and counsel,  
7           trying to work through these general terms and  
8           conditions, I believe.

9                   MR. MUSSON:           Yes. There was some  
10          communication issues that I take  
11          responsibility for and I do apologize for the  
12          position you've been placed in and  
13          I understand the concern. I suggest maybe we  
14          can conditionally approve this and iron out  
15          these legal terms and conditions in a way that  
16          the Board Members are comfortable with.

17                   MS. STICKAN:           If I can say, I'm not  
18          comfortable. If for purposes of the time  
19          frame, I would consider that, but I agree with  
20          Inajo's comments and concerns also. To have  
21          some inartful language as we've discussed, is  
22          a problem in a contract of this size. So in  
23          the future, I mean, I think as long as we're  
24          all on the same page, we can (audio distorted)  
25          time today, draft something more comfortable.

1 But I understand, we're up against a time  
2 frame too. So maybe in this instance, this is  
3 one we can vote to do that. But I do agree  
4 with her concerns.

5 MR. HASTINGS: So we can  
6 conditionally approve the contract?

7 MR. MUSSON: We can approve the  
8 business terms of the contract and then if you  
9 are comfortable delegating the authority to  
10 negotiate legal terms and conditions that are  
11 acceptable to counsel, and I would make sure  
12 that the Board Members would have concerns if  
13 these legal terms and conditions are  
14 comfortable with the final agreement.

15 MR. HASTINGS: All right, what you  
16 said. How's that?

17 MR. WONDOLOWSKI: I think it's  
18 important to understand, we're represented by  
19 the Prosecutor's Office. We're not, although  
20 there are attorney's on this Board, the  
21 Prosecutor's Office negotiates these  
22 agreements, and we have to be conscious of  
23 that.

24 MR. HASTINGS: So personally, I know  
25 Inajo and I have been here a long time. I

1 haven't had an issue with a contract with an  
2 indemnification issue before. I see the  
3 unlikely possibility of that occurring with  
4 this sort of equipment, but we haven't had any  
5 injuries in the last year we've use it, have  
6 we?

7 MR. MUSSON: We have not.

8 MR. HASTINGS: So I acknowledge the  
9 comments of Ms. Stickan and Ms. Chappell  
10 concerning the language, but I'm okay with  
11 going ahead with this and approving it  
12 conditionally, and allowing you -- approving  
13 the business terms and conditions of the  
14 contract and authorizing our legal counsel to  
15 negotiate further terms and conditions  
16 concerning damages, disclaimers and  
17 indemnification, including -- go ahead.

18 MR. WONDOLOWSKI: He's going to clean  
19 up some of the inartful language.

20 MR. HASTINGS: Right, yes.

21 MR. WONDOLOWSKI: We're not motioning  
22 anything else, we're approving the business  
23 terms today.

24 MR. HASTINGS: Yes.

25 MR. WONDOLOWSKI: That's black and

1 white, right?

2 MR. HASTINGS: I'm going ahead with  
3 -- despite some of the concerns that fellow  
4 Board Members had.

5 MS. CHAPPELL: Let me ask you a  
6 question.

7 MR. HASTINGS: Go ahead, Inajo.

8 MS. CHAPPELL: What are we calling  
9 it? Are we calling it inartful meanings or  
10 not just wordsmithing issues? I mean, to say  
11 it's inartful language. There's a cap.  
12 That's a substantive issue. Are we delegating  
13 to our counsel our approval of the cap or a  
14 change in terms? I guess, I'm not really sure  
15 what we're -- we're approving just the  
16 business terms and we are going to allow  
17 counsel to determine whether the  
18 indemnification provision is sufficient, the  
19 cap is sufficient, those things; is that what  
20 I'm hearing? Whether there can be a  
21 disclaimer of warranties?

22 MR. HASTINGS: That's what you're  
23 hearing and I'd agree with you. I don't know  
24 that we conditionally approve a contract. We  
25 either approve it or don't approve it, based

1 on the language that's in front of us, period.

2 MR. WONDOLOWSKI: We're approving the  
3 content here. If it's wordsmithed and they  
4 recommend it in a more artful manner, that's  
5 fine, but that's, right now, this is what  
6 we're reading.

7 MR. HASTINGS: Right, I agree. So  
8 I'm going to approve what we have. We have,  
9 in fact, what has been sent to us earlier,  
10 probably not two hours, is the final contract,  
11 right, that we have in front of us here, is  
12 the red line version.

13 MR. MUSSON: Correct.

14 MR. HASTINGS: I understand the  
15 concerns. I also want to balance staff's  
16 concern about getting this money encumbered,  
17 not losing the opportunity to spend it and  
18 having it delivered at the end of August so we  
19 can use it for the election in November.

20 So I made a motion that was seconded by  
21 Mr. Wondolowski. We've had some extensive  
22 discussion and some very good comments about  
23 the indemnification, disclaimer and cap  
24 language in here and its insufficiency, but  
25 I nevertheless I will move ahead. There is

1           some protection here for the County, so I will  
2           move ahead and vote yes on the motion.

3           All those in favor of the motion,  
4           signify by saying aye.

5           MR. WONDOLOWSKI:     Aye.

6           MR. HASTINGS:        Aye.

7           MS. STICKAN:         Aye.

8           MR. HASTINGS:        All opposed say aye.

9           MS. CHAPPELL:        I'm opposed.

10          MS. STICKAN:         I had a question. I  
11          apologize. We're not going to be negotiate  
12          any of these terms then, because I thought  
13          that there was going to be some attempt to  
14          clean some of this up, we're just agreeing to  
15          the business terms. I mean, I just want to be  
16          clear.

17          MR. HASTINGS:        What we're going to  
18          do is approve the contract as submitted to us  
19          two hours ago.

20          MS. STICKAN:         Okay.

21          MR. HASTINGS:        The red lined  
22          version, you've had that since last week.

23          MS. STICKAN:         Right.

24          MR. HASTINGS:        That's the motion.  
25          So we're not asking him to change terms and

1 conditions, we're going to vote as presented  
2 to us.

3 MS. STICKAN: Okay.

4 MR. HASTINGS: Dave and I have done  
5 that, despite some of the very good points  
6 both of you have made about some of the  
7 conditions of the contract, and Inajo has  
8 voted no, so we need your vote, Lisa.

9 MS. STICKAN: I'm going to vote  
10 with you, yes, at this point, but I have  
11 reservations and I've put them on the record,  
12 and I just don't want to be in that position  
13 again. I understand the time constraints, so  
14 those are my comments for the record.

15 Thank you.

16 MR. HASTINGS: Thank you,  
17 Ms. Stickan. So the vote passes 3 to 1, and  
18 Ms. Chappell's and Ms. Stickan's comments are  
19 certainly part of this record and their  
20 concerns are so noted, and I know they're  
21 noted by Mr. Musson too. So thank you.

22 \*\*\*\*\*

23 (End of excerpt.)

24 - - -

25

1 State of Ohio, )  
2 County of Lake. ) SS:

3  
4 C E R T I F I C A T E

5  
6 I, Steven Mengelkamp, do hereby certify  
7 that I have transcribed the proceedings  
8 had before the Cuyahoga County Board of  
9 Elections, at the Cuyahoga County Board of  
10 Elections via Zoom and streamed on YouTube,  
11 on Tuesday, May 25, 2021, and that the  
12 foregoing are true and accurate excerpts made  
13 to the best of my ability.

14 In re:

15 Item No. 7 - Approval to Purchase Six  
16 OPEX Model 72

17  
18  
19  
20   
21 STEVEN MENGELKAMP  
COURT REPORTER

22 FINCUN-MANCINI COURT REPORTERS  
23 1801 East Ninth Street  
24 Suite 1720  
25 Cleveland, Ohio 44114  
(216) 696-2272  
email@fincunmancini.com



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# DIRECTIVE 2021-16 - Data Collection, Notice, and Cancellation Procedures for Completion of 2017 National Change of Address ("NCOA") Process

RELEASED: June 4, 2021

## SUMMARY

- This Directive details the steps Boards of Elections must follow to complete the 2017 National Change of Address (NCOA) process (as outlined in *Directive 2017-03*).
- Voters who were sent a confirmation notice in 2017 and have not initiated any voter activity since are subject to the cancellation process outlined in *Directive 2021-16*.
- These voters will be mailed a "registration readiness notice" by July 2, 2021. This notice will inform the voter that his/her registration may be out of date, and the steps to take to ensure their voter registration is not subject to cancellation.
- No voter registration will be cancelled **prior** to the Nov. 2, 2021 General Election.

## BACKGROUND

*Directive 2017-03* instructed all boards of elections to mail confirmation notices to electors identified pursuant to the 2017 National Change of Address ("NCOA") process. The Directive required boards to mail the confirmation notices between Feb. 21, 2017, and March 10, 2017. The mailing of confirmation notices in 2017 started the four-year period that precedes cancellation pursuant to the NCOA process.

*Directive 2021-16* requires each county board of elections to provide a list of registrations in active-confirmation status as a result of the 2017 NCOA process to the Secretary of State's Office. The SOS will then publish the list of registrations in active-confirmation status to encourage a response to the notices that will be sent to registrations on the list.

Each board of elections is required to send a registration readiness notice (*Secretary of State Form 255-A-3 – Updated 6-21*) to each registration that is in active-confirmation status as a result of the NCOA process conducted in 2017. **No voter registrations will be cancelled before the Nov. 2, 2021 General Election as a result of the state's general voter records maintenance program.**

After the Nov. 2, 2021 General Election, boards must provide a pre-cancellation list, but only after (1) uploading all voter history from the general election and (2) processing voter registration transactions pending after the election. **Cancellations will occur in the first week of January 2022.**

## INSTRUCTIONS

### I. REGISTRATION READINESS NOTICES PURSUANT TO 2017 NCOA PROCESS

Before mailing registration readiness notices, boards must submit a "registration readiness file" to the SOS. Prior to submitting the registration readiness file to the SOS, each board of elections must complete the following steps:

- A. Process all outstanding voter registration transactions by the close of business on June 16, 2021.
- B. Resolve all outstanding duplicate registrations by the close of business on June 18, 2021

All boards of elections must upload a spreadsheet in .csv format to the board's SharePoint folder containing the registration records that will receive the registration readiness notice. [Cuyahoga County must upload their file to the SOS on Monday, June 21, 2021.](#)

Each record provided in the spreadsheet must meet the following data conditions:

- The record is in active-confirmation status as a result of the 2017 NCOA process.
- The record appears on the 2017 Out-of-County NCOA list. [Note that all voters subject to the cancellation process in this Directive were from the 2017 Out-of-County NCOA list only.](#)
- The record's registration date is before Feb. 21, 2017.
- The record does not contain voter history on or after May 2, 2017.
- The record does not contain any voter-initiated activity between the date the confirmation notice was mailed and the date the data is compiled for the mailing of the registration readiness notice. **Voter-initiated activity includes voting, submitting an absentee ballot application, registering to vote, updating or confirming an address with a board of elections or the BMV, or signing a candidate or issue petition that is verified by a board of elections.**

Boards must not include on the list or send a registration readiness notice to any registration that appears on the "do not cancel" spreadsheet accompanying this Directive.

Boards of elections must send, by forwardable mail, the registration readiness notice to each registration that meets the criteria above. **Each board must finish mailing the notices by July 2, 2021.**

## **II. CANCELLATIONS PURSUANT TO THE 2017 NCOA PROCESS**

The following instructions are for the period **after** the Nov. 2, 2021 General Election, preceding any cancellation.

### **A. PRE-CANCELLATION SPREADSHEET**

Before completing any cancellations pursuant to the 2017 NCOA process, all boards must submit a "pre-cancellation file" to the SOS. Prior to providing the pre-cancellation spreadsheet, each board must complete the following steps:

1. Process all voter registration transactions received by the close of business on Dec. 10, 2021.
2. Resolve all outstanding duplicate registrations by the close of business on Dec. 14, 2021.

All boards of elections must upload the pre-cancellation spreadsheet to the SOS. [Cuyahoga County must upload their file to the SOS on Wednesday, Dec. 15, 2021.](#)

Each record provided in the spreadsheet must meet the same data conditions listed above, **plus the record must have appeared on the registration readiness notice spreadsheet.**

Boards are prohibited from cancelling any registration that appears on a "do not cancel" spreadsheet from the SOS.

## **B. CANCELLATION SPREADSHEET**

Once the SOS reviews the list of voter registration records pending cancellation, each board will receive an email instructing the board to proceed with cancelling the registrations. **All identified records must be cancelled by Jan. 7, 2022.**

Cuyahoga County must upload the spreadsheet containing the registrations that received the registration readiness notice and were cancelled on Monday, Jan. 10, 2022.

## **C. MAINTAINING RECORDS OF CANCELLATION**

Boards must record all of the following in their county's voter registration system:

- The date that it mailed a registration readiness notice to an elector;
- If the elector responds to the notice, the date on which the elector responded; and
- If the elector does not respond to the notice, the date the registration was cancelled.





## **DIRECTIVE 2021-16**

June 4, 2021

To: All County Boards of Elections  
Board Members, Directors, and Deputy Directors

Re: Data Collection, Notice, and Cancellation Procedures for Completion of 2017 National Change of Address ("NCOA") Process

### **BACKGROUND**

[Directive 2017-03](#) instructed all boards of elections to mail confirmation notices to electors identified pursuant to the 2017 National Change of Address ("NCOA") process. The Directive required boards to mail the confirmation notices between February 21, 2017 and March 10, 2017. The mailing of confirmation notices in 2017 started the four-year period that precedes cancellation pursuant to the NCOA process.

State and federal law require maintaining accurate voter registration records. The Secretary of State is committed to giving all eligible voters the opportunity to maintain an active registration status. Therefore, this Directive requires each county board of elections to provide a list of registrations in active-confirmation status as a result of the 2017 NCOA process to the Secretary of State's Office. The Secretary of State's Office will publish the list of registrations in active-confirmation status to encourage a response to the notices that will be sent to registrations on the list.

**No voter registrations will be cancelled before the November 2, 2021 General Election as a result of the state's general voter records maintenance program.** This Directive requires the boards of elections to send a registration readiness notice ([Secretary of State Form 255-A-3 – Updated 6-21](#)) to each registration that is in active-confirmation status as a result of the NCOA process conducted in 2017.

After the November 2, 2021 General Election, boards must provide a pre-cancellation list, but only after (1) uploading all voter history from the general election and (2) processing voter registration transactions pending after the election. Cancellations will occur in the first week of January. Further instructions are provided below.

### **INSTRUCTIONS**

#### **I. REGISTRATION READINESS NOTICES PURSUANT TO 2017 NCOA PROCESS**

Before mailing registration readiness notices, boards must submit a "registration readiness file" to the Secretary of State's Office. Boards must process any outstanding voter registration transactions and timely resolve duplicates before submitting the registration readiness file. Prior

to submitting the registration readiness file to the Secretary of State's Office, each board of elections must complete the following steps:

1. Process all outstanding voter registration transactions by the close of business on June 16, 2021.
2. Resolve all outstanding duplicate registrations by the close of business on June 18, 2021.

This timeline must be followed to ensure that each board resolves duplicate registrations without being impacted by another board's processing of voter registration transactions. No earlier than June 24, 2021, boards may resume processing voter registration transactions received after June 16, 2021.

On the day shown below, boards of elections must upload the spreadsheet containing the registration records that will receive the registration readiness notice:

- June 21, 2021: Adams through Guernsey
- June 22, 2021: Hamilton through Muskingum
- June 23, 2021: Noble through Wyandot

Note that every record on the spreadsheet must receive a registration readiness notice, unless there is voter-initiated activity prior to the notice being mailed.

All boards must utilize the same spreadsheet format, containing the following information:

- County Number
- County Name
- State Voter ID
- Cancel Reason (NCOA)
- Registration Date
- Last Voted Date
- First Name
- Last Name
- Address
- Address 2
- City
- State
- Zip Code
- Voter Status

The spreadsheet must be uploaded to the board's SharePoint folder in a .csv format. Each record provided in the spreadsheet must meet the following data conditions:

- The record is in active-confirmation status as a result of the 2017 NCOA process.
- The record appears on the 2017 Out-of-County NCOA list.
- The record's registration date is before February 21, 2017.

- The record does not contain voter history on or after May 2, 2017.
- The record does not contain any voter-initiated activity between the date the confirmation notice was mailed and the date the data is compiled for the mailing of the registration readiness notice. Voter-initiated activity includes voting, submitting an absentee ballot application, registering to vote, updating or confirming an address with a board of elections or the BMV, or signing a candidate or issue petition that is verified by a board of elections.

Boards must not include on the list or send a registration readiness notice to any registration that appears on the “do not cancel” spreadsheet accompanying this Directive. The Secretary of State’s staff will review each board’s data. If the review is satisfactory, the Secretary of State’s Office will email each board to authorize the board to mail registration readiness notices.

Boards of elections must send, by forwardable mail, the registration readiness notice ([Secretary of State Form 255-A-3 – Updated 6-21](#)) to each registration that meets the criteria above. Each board must finish mailing the notices by July 2, 2021. The notice must be populated with the recipient’s name and address. If the elector replies to the notice by updating or confirming the elector’s address at any time prior to the anticipated cancellation date, the elector’s registration must not be cancelled. Each board utilizing a vendor to print the notices must inform the vendor of the timeframe associated with this mailing to ensure the deadline is achieved.

Boards must include a courtesy reply mail return envelope with each notice. As a reminder, each board must incorporate the use of the Official Election Mail logo on both outbound and inbound envelopes used with the registration readiness notices. Each board should consult with its Election Mail Coordinator for assistance in preparing for this mailing.

Counties are eligible for reimbursement of actual costs for printing and mailing registration readiness notices sent pursuant to this Directive. Information regarding best procurement practices and reimbursement procedures is forthcoming.

## **II. CANCELLATIONS PURSUANT TO THE 2017 NCOA PROCESS**

**Boards of elections are prohibited from cancelling any voter registration pursuant to the 2017 NCOA process prior to the November 2, 2021 General Election.** The following instructions are for the period after the November 2, 2021 General Election, preceding any cancellation.

### **A. PRE-CANCELLATION SPREADSHEET**

Before completing any cancellations pursuant to the 2017 NCOA process, all boards must submit a “pre-cancellation file” to the Secretary of State’s Office. Prior to providing the pre-cancellation file, boards must process all outstanding voter registration transactions and timely resolve duplicate registrations. To meet the goal of resolving all duplicate registrations prior to providing the pre-cancellation spreadsheet, each board must complete the following steps:

1. Process all voter registration transactions received by the close of business on December 10, 2021.

2. Resolve all outstanding duplicate registrations by the close of business on December 14, 2021.

This timeline must be followed to ensure that each board resolves duplicate registrations without being impacted by another board's processing of voter registration transactions. No earlier than December 20, 2021, boards may resume processing voter registration transactions received after December 10, 2021.

On the day shown below, boards must upload the spreadsheet containing the records of registrations that are pending cancellation pursuant to the 2017 NCOA process:

- December 15, 2021: Adams through Guernsey
- December 16, 2021: Hamilton through Muskingum
- December 17, 2021: Noble through Wyandot

The pre-cancellation file format is the same as for the registration readiness file and must be uploaded to the board's SharePoint folder in a .csv format. Each record provided in the spreadsheet must meet the following data conditions:

- The record is in active-confirmation status as a result of the 2017 NCOA process.
- The record appears on the 2017 Out-of-County NCOA list.
- The record's registration date is before February 21, 2017.
- The record does not contain voter history on or after May 2, 2017.
- The record does not contain any voter-initiated activity between the date the confirmation notice was mailed and the date the data is compiled for the pre-cancellation list. Voter-initiated activity includes voting, submitting an absentee ballot application, registering to vote, updating or confirming an address with a board of elections or the BMV, or signing a candidate or issue petition that is verified by a board of elections.
- The record appears on the registration readiness notice spreadsheet.

Boards are prohibited from cancelling any registration that appears on a "do not cancel" spreadsheet from the Secretary of State's Office.

## **B. CANCELLATION SPREADSHEET**

Once the Secretary of State's Office reviews the list of voter registration records pending cancellation, each board will receive an email instructing the board to proceed with cancelling the registrations. The boards must not cancel any registration until receipt of that email. All identified records must be cancelled by January 7, 2022.

Boards of elections must not cancel any registration pursuant to the 2017 NCOA process to which any of the following apply:

1. The registration appears on the "do not cancel" list accompanying this Directive;
2. The registration is impacted by a voter registration vendor's error known to the board;
3. The board is missing voter history in their county voter registration database from any election between May 2, 2017 through the November 2, 2021 General Election; or

4. The registration appears on the Secretary of State's Statewide Voter Registration Database ("SWVRD") in "active" status.

On the day shown below, boards must upload the spreadsheet containing the registrations that received the registration readiness notice and were cancelled:

- January 10, 2022: Adams through Guernsey
- January 11, 2022: Hamilton through Muskingum
- January 12, 2022: Noble through Wyandot

The cancellation file format is the same as described above for the registration readiness file and pre-cancellation file. The cancellation file must be uploaded to the board's SharePoint folder in a .csv format.

### **III. MAINTAINING RECORDS OF CANCELLATION**

Each board must work with its voter registration vendor to ensure that its county voter registration system maintains and can produce a list of voter registrations cancelled pursuant this Directive. Boards must record all of the following in their county's voter registration system:

- The date that it mailed a registration readiness notice ([Secretary of State Form 255-A-3 – Updated 6-21](#)) to an elector;
- If the elector responds to the notice, the date on which the elector responded; and
- If the elector does not respond to the notice, the date the registration was cancelled.

Boards of elections must maintain and make available for public inspection and copying at a reasonable cost all records concerning the implementation of programs and activities conducted for the purpose of ensuring the accuracy and currency of registration lists, including the names and addresses of all registered electors sent confirmation notices and whether the elector responded to the confirmation notice.<sup>1</sup>

If you have any questions regarding this Directive, please contact the Secretary of State's Office at (614) 728-8789.

Yours in service,

  
Frank LaRose  
Ohio Secretary of State

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<sup>1</sup> [52 U.S.C.A. §20507\(i\)](#); [R.C. 3503.26\(B\)](#); CBE-44 & CBE-46, [Secretary of State Retention Schedule](#).



# Keep Your Voter Registration Active. Take Action Today.

R.C. 3503.21 (A)(7)

## YOUR VOTER REGISTRATION INFORMATION

*your name AND home address at which you are registered to vote*

Date Issued: \_\_\_\_\_

Your Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Please complete the **CONFIRM** or **UPDATE** section below.

If the above information is accurate, **CONFIRM** your voter registration information by signing in the box below and returning to your county board of elections using the enclosed return envelope **OR visit [VoteOhio.gov/iMoved](http://VoteOhio.gov/iMoved) to confirm your voter registration information.**

The address printed above is my permanent, residential address for purposes of voter registration in Ohio. I hereby declare, under penalty of election falsification, that this statement is complete and true to the best of my knowledge and belief.

**Signature X** \_\_\_\_\_

Today's Date:   /   /

If the above information is inaccurate, **UPDATE** your voter registration information by filling your correct information in this box, signing, and returning to your county board of elections using the enclosed return envelope **OR visit [VoteOhio.gov/iMoved](http://VoteOhio.gov/iMoved) to update your voter registration information.**

### 1) Your name

First: \_\_\_\_\_ Middle: \_\_\_\_\_

Last: \_\_\_\_\_ Suffix: \_\_\_\_\_

### 2) Date of Birth:

  /   /    

### 3) Your home address (no P.O. Boxes or polling place addresses)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

### 4) The address where you receive mail (if different than above)

Street Address (or P.O. Box): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

### 5) Your identification

Provide **ONE** of the following:A. Write in the last four digits of your Social Security number:    B. Write in your Ohio driver license number (2 letters followed by 6 numbers):        

C. A **COPY** of a current and valid photo identification, military identification, or a current (within the last 12 months) utility bill, bank statement, government check, paycheck or other government document (other than a notice of voter registration mailed by a board of elections) that shows your name and current address.

I hereby declare, under penalty of election falsification, that the statements above are complete and true to the best of my knowledge and belief.

**Signature X** \_\_\_\_\_

Today's Date:   /   /

**WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.**



[Board Name]  
[Board Address]  
[Board City, State ZIP]

[Voter Name]  
[Voter Address]  
[Voter City, State ZIP]

**URGENT!** Your voter registration may be out of date.

Please **CONFIRM OR UPDATE** your information on the back of this letter. Taking action now will ensure your voter registration is not subject to cancellation after the November 2, 2021 General Election. To confirm or update your voter registration, visit [VoteOhio.gov/iMoved](https://VoteOhio.gov/iMoved). You may also use the form on the back of this letter to confirm or update your voter registration.

Your voter registration may be out of date, and there are three ways to ensure that your registration remains active in Ohio.



**VOTE!** in an upcoming election.

By simply voting, you can ensure that you remain registered. Learn more about your options to vote at [VoteOhio.gov](https://VoteOhio.gov).



**Visit** [VoteOhio.gov/iMoved](https://VoteOhio.gov/iMoved) to confirm or update your registration.

**OR**



**Confirm or update** your information on the back of this letter and mail it to your board of elections.

While no registration will be cancelled prior to the November 2, 2021 election, a few months before Election Day is always a good time for voters to check their registration and ensure that it is current and accurate.

You are receiving this notice because our records show that you received a notice at this address in 2017 informing you that if you did not confirm your address, update your address, or vote, that your voter registration would be subject to eventual cancellation under federal and state law. That four-year period will end after the November 2, 2021 General Election.

**Taking action now will ensure your voter registration is not subject to cancellation after the November 2, 2021 General Election.** For information on where to vote and how to vote in the upcoming election or to confirm or update your voter registration, visit [VoteOhio.gov](https://VoteOhio.gov).

***To be clear, no voter registration will be cancelled prior to the November 2, 2021 General Election.***

Thank you for exercising your right to vote in our great State of Ohio!

**IMPORTANT INFORMATION ABOUT YOUR VOTER REGISTRATION**

- If you are removed from the voter registration list after the November 2, 2021 General Election but still have the qualifications to be a registered voter under Ohio law, you must re-register to vote no later than 30 days before the next election at which you intend to vote.
  - You can register to vote online at [VoteOhio.gov](https://VoteOhio.gov).
  - Paper voter registration forms are available and may be returned to any deputy registrar of motor vehicles, public libraries, offices of public assistance, county treasurer offices, and boards of elections.
  - Paper registration forms can be printed from [VoteOhio.gov](https://VoteOhio.gov) and mailed to your county board of elections.
- If you have permanently moved to another state and you complete the update section with the address in your new state, you are confirming that you no longer are eligible to be registered to vote in Ohio and your voter registration in Ohio will be cancelled.
  - To find information on how to register to vote in another state, visit the U.S. Election Assistance Commission's website: [eac.gov/voters/register-and-vote-in-your-state](https://eac.gov/voters/register-and-vote-in-your-state).

COUNTY	NI	COUNTY N	STATE	VOT	CANCEL	RE	REGISTRATI	LAST VOTED	FIRST NAM	LAST NAM	ADDRESS	ADDRESS 2	CITY	STATE	ZIP	VOTER STATUS
9	BUTLER	OH001338	NCOA	#####	11/4/2014	RAY	ARGUELLE	5744 WINTON RD	FAIRFIELD	OH	45014	I				
9	BUTLER	OH001353	NCOA	10/5/1998	3/15/2016	ROBYN	SUHLMAN	9489 CHAR APT 409	WEST CHES	OH	45069	I				
9	BUTLER	OH001352	NCOA	7/29/2003	11/3/2015	AMANDA	WINKLER	6376 HAMILTON MAS	HAMILTON	OH	45011-973	I				
9	BUTLER	OH002037	NCOA	11/4/2008	11/8/2016	ANTOINE	WHITE	220 SCARLET OAK DR	MONROE	OH	45050	I				
9	BUTLER	OH002111	NCOA	7/15/2010		VICTORIA	VOGEL	5327 SOUT APT E	FAIRFIELD	OH	45014	I				
9	BUTLER	OH002126	NCOA	#####		JORDAN	PURCELL	7677 KINGSGATE WAY	WEST CHES	OH	45069	I				
9	BUTLER	OH002131	NCOA	2/12/2011	3/15/2016	JEREMY	TURNER	7903 MERRYMAN WA	WEST CHES	OH	45069-202	I				
9	BUTLER	OH002132	NCOA	2/12/2011	11/3/2015	CHARLA	TURNER	7903 MERRYMAN WA	WEST CHES	OH	45069	I				
18	CUYAHOGA	OH001452	NCOA	9/17/1968	11/8/2016	JAMES	WILLIAMS	15007 MAI APT 2	LAKEWOOD	OH	44107	I				
18	CUYAHOGA	OH001463	NCOA	1/1/1901	11/8/2016	RICHARD	SANDERS	4477 W 137TH ST	CLEVELAND	OH	44135	I				
18	CUYAHOGA	OH002193	NCOA	9/4/2012	11/4/2014	MATHEW	LEVINE	841 BEECH HILL RD	MAYFIELD	OH	44143	I				
18	CUYAHOGA	OH002197	NCOA	9/14/2012	11/6/2012	EMILY	PAPA	8275 CRAIGLEIGH DR	PARMA	OH	44129	I				
18	CUYAHOGA	OH001499	NCOA	#####	11/2/2004	DAVID	FUENTE	5813 W 29 APT 312	PARMA	OH	44134	I				
18	CUYAHOGA	OH001509	NCOA	10/2/1997	11/6/2012	FREDRICK	WATSON	110 PALMETTO AVE	BEDFORD	OH	44146-322	I				
18	CUYAHOGA	OH001513	NCOA	4/27/1999	3/15/2016	ROY	HABER	7063 TWIN CREEKS CT	INDEPENDI	OH	44131-542	I				
18	CUYAHOGA	OH001521	NCOA	4/4/2001	11/8/2016	RAMOAN	JACKSON	8633 SCEN APT 102	BROADVIEW	OH	44147	I				
18	CUYAHOGA	OH001523	NCOA	8/20/2001	11/6/2012	KELLY	WHITESIDE	5368 TURNEY RD	GARFIELD	OH	44125	I				
18	CUYAHOGA	OH001527	NCOA	9/12/2002	11/4/2008	DARLENE	OWENS	8555 EVER APT 312	OLMSTED	OH	44138	I				
18	CUYAHOGA	OH001530	NCOA	8/2/2003	11/8/2016	SARAH	OKUH	1580 WRENFORD RD	SOUTH EUK	OH	44121	I				
18	CUYAHOGA	OH001536	NCOA	5/26/2004	3/15/2016	SHARON	CONLEY	3710 CHELTON RD	SHAKER HT	OH	44120-502	I				
18	CUYAHOGA	OH001593	NCOA	10/4/2004	5/5/2015	SWETA	PATEL	30990 INVERNESS CIR	WESTLAKE	OH	44145-189	I				
18	CUYAHOGA	OH001829	NCOA	9/8/2005	11/4/2014	KEVIN	KERWIN	1414 AUBURN AVE	CLEVELAND	OH	44113	I				
18	CUYAHOGA	OH001885	NCOA	9/5/2006	11/6/2012	KATIE	MURPHY	19697 HILLIARD BLVD	ROCKY RIVI	OH	44116	I				
18	CUYAHOGA	OH001916	NCOA	6/6/2007	11/2/2010	KELLY	ROSENDAL	4823 RUSSELL AVE	PARMA	OH	44134	I				
18	CUYAHOGA	OH002016	NCOA	10/1/2008		DENNIS	ROOP	3872 E 71ST ST	CLEVELAND	OH	44105	I				
18	CUYAHOGA	OH002032	NCOA	10/6/2008	11/6/2012	YVETTE	CLARK	19901 TYRONNE AVE	EUCLID	OH	44119-224	I				
18	CUYAHOGA	OH002093	NCOA	#####	11/8/2016	KEITH	BOICEY	3054 EUCLID HTS BLVE	CLEVELAND	OH	44118	I				
18	CUYAHOGA	OH002102	NCOA	4/5/2010	11/3/2015	CHRISTOPH	JORDAN	2083 MIRAMAR BLVD	SOUTH EUK	OH	44121	I				
18	CUYAHOGA	OH002112	NCOA	8/9/2010		JAMILAH	BRYAN	13855 SUP APT 704	EAST CLEVI	OH	44118	I				
18	CUYAHOGA	OH002118	NCOA	9/7/2010	11/3/2015	REBECCA	HUCK	26300 VILL APT P6	BEACHWO	OH	44122-754	I				
18	CUYAHOGA	OH002136	NCOA	4/26/2011	11/8/2016	SEAN	SCANLON	19240 LOR APT 114	FAIRVIEW	OH	44126-193	I				
18	CUYAHOGA	OH002144	NCOA	7/5/2011	11/6/2012	CHRISTOPH	MAURER	425 W LAK APT 508	CLEVELAND	OH	44113	I				
18	CUYAHOGA	OH002212	NCOA	10/8/2012	11/3/2015	ERIC	KRIEG	12540 EDG APT 501	LAKEWOOD	OH	44107	I				
23	FAIRFIELD	OH002036	NCOA	10/6/2008	11/8/2016	JOSHUA	GASTON	1436 LAUR APT A	LANCASTE	OH	43130	I				
23	FAIRFIELD	OH002188	NCOA	8/1/2012	11/8/2016	ERIN	WILSON	1131 LINDA LN	LANCASTE	OH	43130	I				
31	HAMILTON	OH001383	NCOA	7/17/1989	11/8/2016	ANTHONY	HEEKIN	1003 LANETTE DR	CINCINNAT	OH	45230	I				
39	HURON	OH001815	NCOA	6/9/2005		KIMBERLY	WOLFORD	74 MILAN AVE	NORWALK	OH	44857-173	I				
54	Mercer	OH002137	NCOA	4/18/2011	3/15/2016	MELISSA	ROUTT	1400 W M/ APT 37	CELINA	OH	45822	I				



70	RICHLAND	OH001568: NCOA	9/29/2004	3/15/2016	JOSHUA	CHAMPION 629 CANDL APT C	MANSFIELD OH	44905	I
70	RICHLAND	OH002102: NCOA	4/5/2010	3/15/2016	AARON	HECKARD 50 ALPINE DR	MANSFIELD OH	44906	I
76	STARK	OH001677: NCOA	2/12/2005		HELEN	ZAGER 1800 WHIP APT 2	CANTON OH	44708	I
76	STARK	OH001677: NCOA	1/26/2005	11/8/2016	GRACE	HEINLEIN 127 BONNETT ST SW	NORTH CANTON OH	44720	I
76	STARK	OH001959: NCOA	2/29/2008	11/8/2016	HEATHER	SHORTRIDGE 43 S MCKINLEY AVE	ALLIANCE OH	44601	I
76	STARK	OH002097: NCOA	1/19/2010		ANGELA	COLLINS 319 E GASKILL ST	ALLIANCE OH	44601	I
77	SUMMIT	OH001065: NCOA	8/18/1964	11/4/2008	THOMAS	GREGORY 1591 8TH ST	CUYAHOGA OH	44221	CONFIRMATION
78	TRUMBULL	OH002096: NCOA	2/2/2010	11/6/2012	KATHERINE	GURRERA 24 TUTTLE LN	GIRARD OH	44420	I
88	WYANDOT	OH002314: NCOA	6/1/2015		Chrystal	Baldwin 323 O'Donnell St	Upper Sandusky OH	43351	I
88	WYANDOT	OH002415: NCOA	11/8/2016		Vickie	Nash 59 Liberty Pkwy	Upper Sandusky OH	43351	I
88	WYANDOT	OH002272: NCOA	3/27/2014		Carl	Massey 110 Cook St	Nevada OH	44849	I



## September 14, 2021 Primary Election

### Proposed Ballot Order

The following is the proposed ballot order for the September 14, 2021 Primary Election. The administration will continue to review and revise the order considering future filing deadlines and changes in voter registration. It will appear again before the Board at the August 16, 2021 meeting.

The Cuyahoga County Board of Elections Election Day proposed ballot order is based upon 101% of registered voters for nonpartisan ballots, 150% of registered voters affiliated with the Democratic Party for Democratic ballots, and 150% of registered voters affiliated with the Republican Party for Republican ballots.

The complete order can be found below.

Precinct	Portion	Nonpartisan Ballot Order	Democratic Ballot Order	Republican Ballot Order
BAY VILLAGE -01-A	1	1145		
BAY VILLAGE -01-B	1	1065		
BAY VILLAGE -01-C	1	1260		
BAY VILLAGE -02-A	1	1155		
BAY VILLAGE -02-B	1	960		
BAY VILLAGE -02-C	1	1155		
BAY VILLAGE -03-A	1	1130		
BAY VILLAGE -03-B	1	1055		
BAY VILLAGE -03-C	1	1020		
BAY VILLAGE -04-A	1	1210		
BAY VILLAGE -04-B	1	1230		
BAY VILLAGE -04-C	1	1240		
BEDFORD HEIGHTS -01-A	1	740		
BEDFORD HEIGHTS -01-B	1	785		
BEDFORD HEIGHTS -01-C	1	1220		
BEDFORD HEIGHTS -02-A	1	985		
BEDFORD HEIGHTS -02-B	1	885		
BEDFORD HEIGHTS -03-A	1	1050		
BEDFORD HEIGHTS -03-B	1	1320		
BEDFORD HEIGHTS -04-A	1	930		
BEDFORD HEIGHTS -04-B	1	670		
BROADVIEW HEIGHTS -01-A	1	1210		
BROADVIEW HEIGHTS -01-B	1	1000		
BROADVIEW HEIGHTS -01-C	1	1315		

BROADVIEW HEIGHTS -02-A	1	1390		
BROADVIEW HEIGHTS -02-B	1	1265		
BROADVIEW HEIGHTS -02-C	1	1430		
BROADVIEW HEIGHTS -03-A	1	965		
BROADVIEW HEIGHTS -03-B	1	810		
BROADVIEW HEIGHTS -03-C	1	975		
BROADVIEW HEIGHTS -03-D	1	1250		
BROADVIEW HEIGHTS -04-A	1	1635		
BROADVIEW HEIGHTS -04-B	1	520		
BROADVIEW HEIGHTS -04-C	1	1065		
BROADVIEW HEIGHTS -04-D	1	1150		
BROOK PARK -01-A	1		305	120
BROOK PARK -01-B	1		265	115
BROOK PARK -01-C	1		310	150
BROOK PARK -02-A	1		325	135
BROOK PARK -02-B	1		285	110
BROOK PARK -02-C	1		260	100
BROOK PARK -03-A	1		290	115
BROOK PARK -03-B	1		300	150
BROOK PARK -03-C	1		340	115
BROOK PARK -04-A	1		330	130
BROOK PARK -04-B	1		365	125
BROOK PARK -04-C	1		280	95
CLEVELAND -01-A	1	710		
CLEVELAND -01-B	1	950		
CLEVELAND -01-C	1	725		
CLEVELAND -01-D	1	600		
CLEVELAND -01-E	1	1000		
CLEVELAND -01-F	1	1025		
CLEVELAND -01-G	1	720		
CLEVELAND -01-H	1	970		
CLEVELAND -01-I	1	910		
CLEVELAND -01-J	1	990		
CLEVELAND -01-K	1	615		
CLEVELAND -01-L	1	930		
CLEVELAND -01-M	1	1015		
CLEVELAND -01-N	1	1000		
CLEVELAND -01-O	1	800		
CLEVELAND -01-P	1	1060		
CLEVELAND -01-Q	1	1000		
CLEVELAND -01-R	1	950		
CLEVELAND -01-S	1	880		

CLEVELAND -01-T	1	880
CLEVELAND -02-A	1	525
CLEVELAND -02-B	1	830
CLEVELAND -02-C	1	545
CLEVELAND -02-D	1	1170
CLEVELAND -02-E	1	600
CLEVELAND -02-F	1	770
CLEVELAND -02-G	1	730
CLEVELAND -02-H	1	730
CLEVELAND -02-I	1	720
CLEVELAND -02-J	1	335
CLEVELAND -02-K	1	690
CLEVELAND -02-L	1	690
CLEVELAND -02-M	1	720
CLEVELAND -02-N	1	860
CLEVELAND -02-O	1	755
CLEVELAND -02-P	1	730
CLEVELAND -02-Q	1	710
CLEVELAND -02-R	1	740
CLEVELAND -02-S	1	480
CLEVELAND -02-T	1	615
CLEVELAND -02-U	1	510
CLEVELAND -02-V	1	575
CLEVELAND -02-W	1	550
CLEVELAND -03-A	1	930
CLEVELAND -03-B	1	940
CLEVELAND -03-C	1	1070
CLEVELAND -03-D	1	1345
CLEVELAND -03-E	1	1085
CLEVELAND -03-F	1	1115
CLEVELAND -03-G	1	830
CLEVELAND -03-H	1	1340
CLEVELAND -03-I	1	1255
CLEVELAND -03-J	1	835
CLEVELAND -03-K	1	825
CLEVELAND -03-L	1	2210
CLEVELAND -03-M	1	710
CLEVELAND -03-N	1	670
CLEVELAND -03-O	1	1245
CLEVELAND -03-P	1	610
CLEVELAND -03-Q	1	1205
CLEVELAND -03-R	1	440

CLEVELAND -03-S	1	745
CLEVELAND -04-A	1	540
CLEVELAND -04-B	1	560
CLEVELAND -04-C	1	730
CLEVELAND -04-D	1	770
CLEVELAND -04-E	1	795
CLEVELAND -04-F	1	805
CLEVELAND -04-G	1	795
CLEVELAND -04-H	1	690
CLEVELAND -04-I	1	650
CLEVELAND -04-J	1	615
CLEVELAND -04-K	1	635
CLEVELAND -04-L	1	575
CLEVELAND -04-M	1	625
CLEVELAND -04-N	1	690
CLEVELAND -04-O	1	810
CLEVELAND -04-P	1	595
CLEVELAND -04-Q	1	1200
CLEVELAND -04-R	1	935
CLEVELAND -04-S	1	1030
CLEVELAND -04-T	1	520
CLEVELAND -04-U	1	925
CLEVELAND -05-A	1	850
CLEVELAND -05-B	1	775
CLEVELAND -05-C	1	455
CLEVELAND -05-D	1	930
CLEVELAND -05-E	1	530
CLEVELAND -05-F	1	765
CLEVELAND -05-G	1	615
CLEVELAND -05-H	1	870
CLEVELAND -05-I	1	755
CLEVELAND -05-J	1	715
CLEVELAND -05-K	1	535
CLEVELAND -05-L	1	970
CLEVELAND -05-M	1	660
CLEVELAND -05-N	1	580
CLEVELAND -05-O	1	625
CLEVELAND -05-P	1	775
CLEVELAND -05-Q	1	655
CLEVELAND -05-R	1	630
CLEVELAND -05-S	1	920
CLEVELAND -06-A	1	500



CLEVELAND -06-B	1	655
CLEVELAND -06-C	1	825
CLEVELAND -06-D	1	670
CLEVELAND -06-E	1	725
CLEVELAND -06-F	1	550
CLEVELAND -06-G	1	950
CLEVELAND -06-H	1	530
CLEVELAND -06-I	1	660
CLEVELAND -06-J	1	615
CLEVELAND -06-K	1	545
CLEVELAND -06-L	1	820
CLEVELAND -06-M	1	440
CLEVELAND -06-N	1	670
CLEVELAND -06-O	1	945
CLEVELAND -06-P	1	900
CLEVELAND -06-Q	1	910
CLEVELAND -06-R	1	1060
CLEVELAND -06-S	1	640
CLEVELAND -06-T	1	975
CLEVELAND -06-U	1	980
CLEVELAND -07-A	1	740
CLEVELAND -07-B	1	710
CLEVELAND -07-C	1	770
CLEVELAND -07-D	1	975
CLEVELAND -07-E	1	700
CLEVELAND -07-F	1	575
CLEVELAND -07-G	1	660
CLEVELAND -07-H	1	560
CLEVELAND -07-I	1	750
CLEVELAND -07-J	1	690
CLEVELAND -07-K	1	735
CLEVELAND -07-L	1	690
CLEVELAND -07-M	1	690
CLEVELAND -07-N	1	715
CLEVELAND -07-O	1	525
CLEVELAND -07-P	1	680
CLEVELAND -07-Q	1	705
CLEVELAND -07-R	1	580
CLEVELAND -07-S	1	765
CLEVELAND -07-T	1	680
CLEVELAND -07-U	1	535
CLEVELAND -07-V	1	1315

CLEVELAND -07-W	1	450
CLEVELAND -08-A	1	1050
CLEVELAND -08-B	1	1060
CLEVELAND -08-C	1	1065
CLEVELAND -08-D	1	970
CLEVELAND -08-E	1	835
CLEVELAND -08-F	1	570
CLEVELAND -08-G	1	1065
CLEVELAND -08-H	1	640
CLEVELAND -08-I	1	825
CLEVELAND -08-J	1	925
CLEVELAND -08-K	1	1020
CLEVELAND -08-L	1	965
CLEVELAND -08-M	1	910
CLEVELAND -08-N	1	895
CLEVELAND -08-O	1	835
CLEVELAND -08-P	1	765
CLEVELAND -08-Q	1	840
CLEVELAND -08-R	1	690
CLEVELAND -09-A	1	690
CLEVELAND -09-B	1	655
CLEVELAND -09-C	1	680
CLEVELAND -09-D	1	445
CLEVELAND -09-E	1	680
CLEVELAND -09-F	1	640
CLEVELAND -09-G	1	550
CLEVELAND -09-H	1	750
CLEVELAND -09-I	1	560
CLEVELAND -09-J	1	565
CLEVELAND -09-K	1	575
CLEVELAND -09-L	1	1040
CLEVELAND -09-M	1	615
CLEVELAND -09-N	1	585
CLEVELAND -09-O	1	680
CLEVELAND -09-P	1	1360
CLEVELAND -09-Q	1	605
CLEVELAND -09-R	1	775
CLEVELAND -09-S	1	585
CLEVELAND -09-T	1	375
CLEVELAND -09-U	1	570
CLEVELAND -09-V	1	810
CLEVELAND -09-W	1	720

CLEVELAND -09-X	1	680
CLEVELAND -10-A	1	745
CLEVELAND -10-B	1	805
CLEVELAND -10-C	1	570
CLEVELAND -10-D	1	580
CLEVELAND -10-E	1	515
CLEVELAND -10-F	1	560
CLEVELAND -10-G	1	735
CLEVELAND -10-H	1	560
CLEVELAND -10-I	1	830
CLEVELAND -10-J	1	725
CLEVELAND -10-K	1	850
CLEVELAND -10-L	1	590
CLEVELAND -10-M	1	755
CLEVELAND -10-N	1	515
CLEVELAND -10-O	1	555
CLEVELAND -10-P	1	895
CLEVELAND -10-Q	1	685
CLEVELAND -10-R	1	715
CLEVELAND -10-S	1	740
CLEVELAND -10-T	1	910
CLEVELAND -10-U	1	545
CLEVELAND -10-V	1	725
CLEVELAND -11-A	1	815
CLEVELAND -11-B	1	965
CLEVELAND -11-C	1	1075
CLEVELAND -11-D	1	835
CLEVELAND -11-E	1	1050
CLEVELAND -11-F	1	1235
CLEVELAND -11-G	1	1085
CLEVELAND -11-H	1	945
CLEVELAND -11-I	1	1010
CLEVELAND -11-J	1	935
CLEVELAND -11-K	1	1025
CLEVELAND -11-L	1	930
CLEVELAND -11-M	1	820
CLEVELAND -11-N	1	575
CLEVELAND -11-O	1	1205
CLEVELAND -11-P	1	1270
CLEVELAND -12-A	1	895
CLEVELAND -12-B	1	1205
CLEVELAND -12-C	1	975



CLEVELAND -12-D	1	675
CLEVELAND -12-E	1	665
CLEVELAND -12-F	1	770
CLEVELAND -12-G	1	670
CLEVELAND -12-H	1	950
CLEVELAND -12-I	1	770
CLEVELAND -12-J	1	740
CLEVELAND -12-K	1	745
CLEVELAND -12-L	1	900
CLEVELAND -12-M	1	765
CLEVELAND -12-N	1	925
CLEVELAND -12-O	1	915
CLEVELAND -12-P	1	910
CLEVELAND -12-Q	1	645
CLEVELAND -12-R	1	730
CLEVELAND -12-S	1	445
CLEVELAND -13-A	1	820
CLEVELAND -13-B	1	955
CLEVELAND -13-C	1	885
CLEVELAND -13-D	1	920
CLEVELAND -13-E	1	940
CLEVELAND -13-F	1	735
CLEVELAND -13-G	1	1000
CLEVELAND -13-H	1	995
CLEVELAND -13-I	1	910
CLEVELAND -13-J	1	940
CLEVELAND -13-K	1	1030
CLEVELAND -13-L	1	950
CLEVELAND -13-M	1	975
CLEVELAND -13-N	1	1215
CLEVELAND -13-O	1	1060
CLEVELAND -13-P	1	990
CLEVELAND -13-Q	1	990
CLEVELAND -14-A	1	935
CLEVELAND -14-B	1	920
CLEVELAND -14-C	1	920
CLEVELAND -14-D	1	865
CLEVELAND -14-E	1	925
CLEVELAND -14-F	1	975
CLEVELAND -14-G	1	755
CLEVELAND -14-H	1	790
CLEVELAND -14-I	1	820

CLEVELAND -14-J	1	1075
CLEVELAND -14-K	1	850
CLEVELAND -14-L	1	1100
CLEVELAND -14-M	1	1040
CLEVELAND -14-N	1	770
CLEVELAND -14-O	1	905
CLEVELAND -14-P	1	755
CLEVELAND -15-A	1	1045
CLEVELAND -15-B	1	1055
CLEVELAND -15-C	1	1215
CLEVELAND -15-D	1	1145
CLEVELAND -15-E	1	810
CLEVELAND -15-F	1	835
CLEVELAND -15-G	1	1100
CLEVELAND -15-H	1	1015
CLEVELAND -15-I	1	850
CLEVELAND -15-J	1	985
CLEVELAND -15-K	1	855
CLEVELAND -15-L	1	755
CLEVELAND -15-M	1	995
CLEVELAND -15-N	1	1215
CLEVELAND -15-O	1	895
CLEVELAND -15-P	1	850
CLEVELAND -15-Q	1	1230
CLEVELAND -15-R	1	690
CLEVELAND -16-A	1	355
CLEVELAND -16-B	1	990
CLEVELAND -16-C	1	890
CLEVELAND -16-D	1	1010
CLEVELAND -16-E	1	1190
CLEVELAND -16-F	1	1100
CLEVELAND -16-G	1	925
CLEVELAND -16-H	1	955
CLEVELAND -16-I	1	985
CLEVELAND -16-J	1	1000
CLEVELAND -16-K	1	1075
CLEVELAND -16-L	1	905
CLEVELAND -16-M	1	880
CLEVELAND -16-N	1	805
CLEVELAND -16-O	1	990
CLEVELAND -16-P	1	890
CLEVELAND -16-Q	1	805

CLEVELAND -17-A	1	915
CLEVELAND -17-B	1	790
CLEVELAND -17-C	1	1000
CLEVELAND -17-D	1	1000
CLEVELAND -17-E	1	1100
CLEVELAND -17-F	1	1210
CLEVELAND -17-G	1	735
CLEVELAND -17-H	1	945
CLEVELAND -17-I	1	990
CLEVELAND -17-J	1	1075
CLEVELAND -17-K	1	1045
CLEVELAND -17-L	1	645
CLEVELAND -17-M	1	1030
CLEVELAND -17-N	1	1100
CLEVELAND -17-O	1	905
CLEVELAND -17-P	1	1100
CLEVELAND -17-Q	1	970
CLEVELAND -17-R	1	965
CLEVELAND -17-S	1	670
CLEVELAND HEIGHTS -01-A	1	975
CLEVELAND HEIGHTS -01-B	1	1045
CLEVELAND HEIGHTS -01-C	1	1075
CLEVELAND HEIGHTS -01-D	1	920
CLEVELAND HEIGHTS -01-E	1	1305
CLEVELAND HEIGHTS -01-F	1	1225
CLEVELAND HEIGHTS -02-A	1	1175
CLEVELAND HEIGHTS -02-B	1	1185
CLEVELAND HEIGHTS -02-C	1	1245
CLEVELAND HEIGHTS -02-D	1	1190
CLEVELAND HEIGHTS -02-E	1	1220
CLEVELAND HEIGHTS -02-F	1	1185
CLEVELAND HEIGHTS -03-A	1	830
CLEVELAND HEIGHTS -03-B	1	995
CLEVELAND HEIGHTS -03-C	1	875
CLEVELAND HEIGHTS -03-D	1	1015
CLEVELAND HEIGHTS -03-E	1	945
CLEVELAND HEIGHTS -03-F	1	865
CLEVELAND HEIGHTS -04-A	1	1175
CLEVELAND HEIGHTS -04-B	1	1110
CLEVELAND HEIGHTS -04-C	1	1060
CLEVELAND HEIGHTS -04-D	1	1030
CLEVELAND HEIGHTS -04-E	1	1120

CLEVELAND HEIGHTS -04-F	1	1170		
CLEVELAND HEIGHTS -04-G	1	1280		
CLEVELAND HEIGHTS -04-H	1	1435		
CLEVELAND HEIGHTS -04-I	1	990		
CLEVELAND HEIGHTS -05-A	1	1270		
CLEVELAND HEIGHTS -05-B	1	1440		
CLEVELAND HEIGHTS -05-C	1	1275		
CLEVELAND HEIGHTS -05-D	1	1280		
CLEVELAND HEIGHTS -05-E	1	1390		
CLEVELAND HEIGHTS -05-F	1	1305		
EAST CLEVELAND -02-A	1		225	25
EAST CLEVELAND -02-B	1		225	25
EAST CLEVELAND -02-C	1		125	25
EAST CLEVELAND -02-D	1		180	25
EAST CLEVELAND -03-A	1		210	25
EAST CLEVELAND -03-B	1		220	25
EAST CLEVELAND -03-C	1		290	25
EAST CLEVELAND -03-D	1		195	25
EAST CLEVELAND -03-E	1		250	25
EAST CLEVELAND -04-A	1		155	25
EAST CLEVELAND -04-B	1		220	25
EAST CLEVELAND -04-C	1		180	25
EAST CLEVELAND -04-D	1		405	25
EAST CLEVELAND -04-E	1		160	25
EAST CLEVELAND -04-F	1		210	25
GARFIELD HEIGHTS -01-A	1	1195		
GARFIELD HEIGHTS -01-B	1	1030		
GARFIELD HEIGHTS -01-C	1	840		
GARFIELD HEIGHTS -02-A	1	855		
GARFIELD HEIGHTS -02-B	1	975		
GARFIELD HEIGHTS -02-C	1	900		
GARFIELD HEIGHTS -03-A	1	1305		
GARFIELD HEIGHTS -03-B	1	1420		
GARFIELD HEIGHTS -04-A	1	845		
GARFIELD HEIGHTS -04-B	1	1110		
GARFIELD HEIGHTS -04-C	1	1100		
GARFIELD HEIGHTS -05-A	1	1300		
GARFIELD HEIGHTS -05-B	1	1335		
GARFIELD HEIGHTS -06-A	1	1075		
GARFIELD HEIGHTS -06-B	1	1030		
GARFIELD HEIGHTS -06-C	1	1045		
GARFIELD HEIGHTS -07-A	1	1020		



GARFIELD HEIGHTS -07-B	1	1035
GARFIELD HEIGHTS -07-C	1	1315
LAKEWOOD -01-A	1	995
LAKEWOOD -01-B	1	1030
LAKEWOOD -01-C	1	1145
LAKEWOOD -01-D	1	1070
LAKEWOOD -01-E	1	1380
LAKEWOOD -01-F	1	1005
LAKEWOOD -01-G	1	1030
LAKEWOOD -01-H	1	1335
LAKEWOOD -01-I	1	1170
LAKEWOOD -02-A	1	1120
LAKEWOOD -02-B	1	1265
LAKEWOOD -02-C	1	1140
LAKEWOOD -02-D	1	1050
LAKEWOOD -02-E	1	1270
LAKEWOOD -02-F	1	1275
LAKEWOOD -02-G	1	985
LAKEWOOD -02-H	1	1015
LAKEWOOD -02-I	1	1035
LAKEWOOD -03-A	1	1100
LAKEWOOD -03-B	1	1085
LAKEWOOD -03-C	1	1315
LAKEWOOD -03-D	1	1295
LAKEWOOD -03-E	1	830
LAKEWOOD -03-F	1	1065
LAKEWOOD -03-G	1	805
LAKEWOOD -03-H	1	1120
LAKEWOOD -03-I	1	1275
LAKEWOOD -04-A	1	1000
LAKEWOOD -04-B	1	1370
LAKEWOOD -04-C	1	930
LAKEWOOD -04-D	1	1405
LAKEWOOD -04-E	1	1015
LAKEWOOD -04-F	1	1080
LAKEWOOD -04-G	1	1000
LAKEWOOD -04-H	1	1100
LAKEWOOD -04-I	1	1110
LAKEWOOD -04-J	1	975
MAPLE HEIGHTS -01-A	1	1195
MAPLE HEIGHTS -01-B	1	1270
MAPLE HEIGHTS -02-A	1	1280

MAPLE HEIGHTS -02-B	1	1255
MAPLE HEIGHTS -03-A	1	1255
MAPLE HEIGHTS -03-B	1	1150
MAPLE HEIGHTS -04-A	1	930
MAPLE HEIGHTS -04-B	1	940
MAPLE HEIGHTS -04-C	1	800
MAPLE HEIGHTS -05-A	1	1250
MAPLE HEIGHTS -05-B	1	1100
MAPLE HEIGHTS -06-A	1	1355
MAPLE HEIGHTS -06-B	1	1280
MAPLE HEIGHTS -07-A	1	1045
MAPLE HEIGHTS -07-B	1	925
MAPLE HEIGHTS -07-C	1	950
NORTH OLMSTED -01-A	1	1395
NORTH OLMSTED -01-B	1	1005
NORTH OLMSTED -01-C	1	1365
NORTH OLMSTED -01-D	1	1130
NORTH OLMSTED -01-E	1	1385
NORTH OLMSTED -02-A	1	1350
NORTH OLMSTED -02-B	1	1165
NORTH OLMSTED -02-C	1	1110
NORTH OLMSTED -02-D	1	1220
NORTH OLMSTED -02-E	1	1115
NORTH OLMSTED -03-A	1	1045
NORTH OLMSTED -03-B	1	220
NORTH OLMSTED -03-C	1	1335
NORTH OLMSTED -03-D	1	1165
NORTH OLMSTED -03-E	1	1400
NORTH OLMSTED -03-F	1	1285
NORTH OLMSTED -04-A	1	1125
NORTH OLMSTED -04-B	1	1110
NORTH OLMSTED -04-C	1	1390
NORTH OLMSTED -04-D	1	1140
NORTH OLMSTED -04-E	1	1230
OLMSTED FALLS -01-A	1	700
OLMSTED FALLS -01-B	1	725
OLMSTED FALLS -02-A	1	765
OLMSTED FALLS -02-B	1	1035
OLMSTED FALLS -03-A	1	1415
OLMSTED FALLS -03-B	1	625
OLMSTED FALLS -04-A	1	800
OLMSTED FALLS -04-B	1	915

ROCKY RIVER -01-A	1	325	200
ROCKY RIVER -01-B	1	320	255
ROCKY RIVER -01-C	1	315	255
ROCKY RIVER -01-D	1	370	220
ROCKY RIVER -02-A	1	330	215
ROCKY RIVER -02-B	1	415	270
ROCKY RIVER -02-C	1	340	215
ROCKY RIVER -02-D	1	435	220
ROCKY RIVER -03-A	1	410	195
ROCKY RIVER -03-B	1	350	180
ROCKY RIVER -03-C	1	405	235
ROCKY RIVER -03-D	1	370	165
ROCKY RIVER -04-A	1	300	95
ROCKY RIVER -04-B	1	365	155
ROCKY RIVER -04-C	1	345	175
ROCKY RIVER -04-D	1	515	235
SEVEN HILLS -01-A	1	1180	
SEVEN HILLS -01-B	1	1395	
SEVEN HILLS -02-A	1	1160	
SEVEN HILLS -02-B	1	1260	
SEVEN HILLS -03-A	1	1260	
SEVEN HILLS -03-B	1	1195	
SEVEN HILLS -04-A	1	1230	
SEVEN HILLS -04-B	1	1140	
SOLON -01-A	1	1315	
SOLON -01-B	1	1425	
SOLON -02-A	1	1025	
SOLON -02-B	1	1240	
SOLON -03-A	1	1395	
SOLON -03-B	1	1485	
SOLON -04-A	1	810	
SOLON -04-B	1	850	
SOLON -04-C	1	1230	
SOLON -05-A	1	1520	
SOLON -05-B	1	1445	
SOLON -06-A	1	1430	
SOLON -06-B	1	1505	
SOLON -07-A	1	1350	
SOLON -07-B	1	1280	
<b>Total</b>		<b>490535</b>	<b>12815</b>
			<b>5120</b>

### **Resignations from Elected Office**

1. Scott Bilsky, Orange Village Council, Member of Council<sup>1</sup>

### **Appointment to Elected Office**

1. Maria Anita Gardner, Cleveland Council, Member of Council Ward 4<sup>2</sup>
2. Alan Charnas, Orange Village Council, Member of Council
3. Nicole Y. Culliver, Woodmere Village Council, Member of Council<sup>3</sup>
4. Hilman Lindsey, Woodmere Village Council, Member of Council<sup>4</sup>
5. Waymond Scott, Woodmere Village Council, Member of Council<sup>5</sup>
6. Seth L. Young, Woodmere Village Council, Member of Council<sup>6</sup>
7. Scott A. Bilsky, Orange CSD, Member of Board of Education<sup>7</sup>

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<sup>1</sup> Term ends 12/31/2021; no special election required.

<sup>2</sup> Ms. Gardner was appointed by the Cuyahoga County Probate Court as interim Ward 4 Councilperson. Term ends 12/31/2021; no special election required.

<sup>3</sup> Ms. Culliver was appointed to fill the term ending 12/31/2023 that was vacated due to the 2/23/2021 Recall Election. An election to fill the remaining two years of the term will be held on 11/2/2021.

<sup>4</sup> Seat vacated due to the 2/23/2021 Recall Election. Term ends 12/31/2021; no special election required.

<sup>5</sup> *Ibid.*

<sup>6</sup> *Ibid.*

<sup>7</sup> Vacancy acknowledged by the CCBOE 5/17/2021. Term ends 12/31/2021; no special election required.



**MINUTES  
ORANGE VILLAGE COUNCIL  
COUNCIL MEETING  
JULY 8, 2020  
7:30 PM**

1. Council President Duber call the Council Meeting of July 8, 2020 to order at
2. Roll call

Members Present:	Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber
Members Absent:	None
Others Present:	Mayor Mulcahy Dana Kavander Steve Byron Bob Zupan Bob Wilson Chris Kostura Brian Mader – logged on at 7:37 p.m. Anna Girardi

3. A Motion to approve the Treasurer's Report of Fiscal Year 2020 (May, 2020) was made by Mr. Duber seconded by Mr. Silver.

Mrs. Kavander explained the Treasurer's report

Ayes:	Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber
Nays:	None

4. A Motion to approve the Tax Administrator's Report for June, 2020 was made by Mr. Duber seconded by Mr. Bilsky.

Mrs. Kavander explained the Tax Administrator's report.

Ayes:	Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber
Nays:	None

5. A Discussion of the Bills to be paid in the month of July in the amount of \$367,288.25 and additional June expenses in the amount of \$78,309.92.

6. A Motion to award the bid for the concrete road repair program for 2020 to T.C. Construction in the amount not to exceed \$63,757.50 was made by Mr. Duber seconded by Mr. Kline.

Ayes:	Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber
Nays:	None

21 MAY 28 PM 1:30

7. A Motion to award the bid for the asphalt road repair program for 2020 to Perrin Asphalt Company in the amount not to exceed \$235,900.00 was made by Mr. Duber seconded by Mr. Bilsky.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

8. Audience comments relating to agenda items only - all participants were unmuted and there were no comments.

9. Old Business of Pending Legislation and Motions

**A. ORDINANCE 2020-11**

AN ORDINANCE AMENDING SUBSECTION (d) OF SECTION 521.06 OF THE CODIFIED ORDINANCES OF ORANGE VILLAGE TO PERMIT DELIVERY BY REGULAR MAIL TO THE TAX MAILING ADDRESS ON THE TITLE DEED TO THE PROPERTY FOR FAILURE TO COMPLY. 2<sup>nd</sup> Reading

A Motion to suspend the rules for Ordinance 2020-11 was made by Mr. Duber seconded by Mr. Duber seconded by Mr. Kline.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

A Motion for passage of Ordinance 2020-11 was made by Mr. Duber seconded by Mrs. Vincent.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

**B. ORDINANCE 2020-12**

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH DANA J. KAVANDER FOR TREASURER/TAX ADMINISTRATOR SERVICES THAT ARE NECESSARY TO PROVIDE FOR THE DAILY OPERATION OF THE ORANGE VILLAGE FINANCE DEPARTMENT. 2<sup>nd</sup> Reading

A Motion to suspend the rules for Ordinance 2020-12 was made by Mr. Duber seconded by Mr. Duber seconded by Mrs. Perry

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

A Motion for passage of Ordinance 2020-12 was made by Mr. Duber seconded by Mrs. Vincent.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

**C. ORDINANCE 2020-13 (AS AMENDED)**

**AN ORDINANCE AUTHORIZING AN AGREEMENT WITH ROBERT ZUGAN FOR SERVICES TO BE PROVIDED AS DIRECTOR OF SERVICE. 2<sup>nd</sup> Reading**

A Motion to suspend the rules for Ordinance 2020-13 was made by Mr. Duber seconded by Mr. Duber seconded by Mr. Bilsky.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

A Motion for passage of Ordinance 2020-13 was made by Mr. Duber seconded by Mrs. Vincent.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

**D. RESOLUTION 2020-3**

**A RESOLUTION DENOUNCING ALL FORMS OF RACISM AND STATING THE VILLAGE'S COMMITMENT OF BEING WELCOMING TO ALL PEOPLE IRRESPECTIVE OF RACE OR ANY OTHER IMMUTABLE CHARACTERISTIC.**

A Motion for passage of Resolution 2020-3 was made by Mr. Duber seconded by Mrs. Vincent.

Ayes: Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber  
Nays: None

**10. New Business and Consideration of:**

None

**11. Audience comments relating to matters which advance the good of the Village - all participants were unmuted and there were no comments.**

**12. Comments by the Mayor**

- Face covering mandate (still available 2 per household)
- July 10 – Flag, computer, HHW collection – 4680 Lander Rd M-F 7am – 3pm
- Recreational trail construction is on Miles Rd
- Sign up for enews and
- Continue social distancing, frequent and good hand washing and wear a face mask

**13. Committee Reports and Comments by Council Members**

21 MAY 28 PM 1:34

**Perry** – no comments

**Silver** – asked if we had any issues with fireworks, reminder to wear a mask

**Kamat** – no comments

**Kline** -- Planning & Zoning update, driveway variance – P & Z recommends approval, 4 new homes approved, Village Diner Friday evening entertainment, inform residents of passage of resolution

**Vincent** – Recycling report, hand sanitizer recall, special school board meeting is Friday at 10:00, Axiom (Beechbrook property) proposal – check Pepper Pike website for date/time

**Bilsky** - Resigning effective August 1, 2020 – moving. Commended Mayor and staff. Pleasure working with everyone

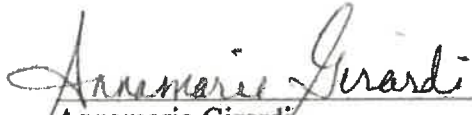
14. Comments by the Council President

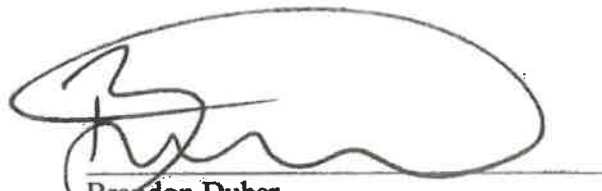
- Thanked Mr. Bilsky for his service to the community
- Polled council members concerning use of Zoom for upcoming meetings, no objections from council members

15. A Motion to adjourn the Council Meeting of July 8, 2020 was made by Mr. Bilsky seconded by Mr. Duber.

Ayes:	Kamat, Vincent, Perry, Silver, Kline, Bilsky, Duber
Nays:	None

The Council Meeting of July 8, 2020 was adjourned at 8:24 p.m.

  
Annamarie Girardi  
Council Clerk

  
Brandon Duber  
Council President

'21 MAY 28 PM1:34



**PROBATE COURT OF CUYAHOGA COUNTY**

DIVISION OF THE COURT OF COMMON PLEAS  
1 LAKESIDE AVE. W.  
CLEVELAND, OHIO 44113

ANTHONY J. RUSSO  
Presiding Judge

June 4, 2021

Anthony W. Perlatti, Director  
Cuyahoga County Board of Elections  
2925 Euclid Avenue,  
Cleveland, Ohio 44115

Dear Mr. Perlatti:

Please find the attached certified Judgment Entry appointing Marion Anita Gardner as the interim Councilperson for the City of Cleveland, Ward 4. Pursuant to R.C. 3.16(E)(5), Ms. Gardner should be certified as the interim replacement Councilperson to the Cuyahoga County Board of Elections and the Secretary of State.

Should you need to contact her, Ms. Gardner's contact information is as follows:

Marion Anita Gardner  
13314 Lorenzo Avenue,  
Cleveland, Ohio 44120  
216-375-1022

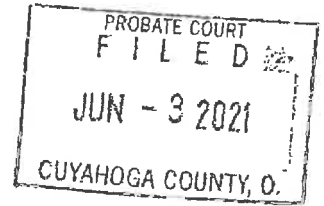
Please contact Courtney Verardi, Cuyahoga County Probate Court Staff Attorney, at 216-443-3287 or [cverardi@cuyahogacounty.us](mailto:cverardi@cuyahogacounty.us) should you need anything further from me to certify Ms. Gardner.

Very truly yours,

Judge Anthony J. Russo  
Presiding Judge Probate Court

22:24 JUN 4 PM '21

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
CUYAHOGA COUNTY, OHIO



IN RE:  
INTERIM COUNCILPERSON  
APPOINTMENT, WARD 4,  
CITY OF CLEVELAND

)  
)  
)  
)  
)  
)  
)

CASE NO. 2021 MSC 260807

JUDGE ANTHONY J. RUSSO

JUDGMENT ENTRY

This cause came before the Honorable Judge Anthony J. Russo on June 3, 2021, pursuant to ORC § 3.16(E)(4) to appoint an interim Councilperson to represent Ward 4 of the City of Cleveland, from the date hereof through December 31, 2021.

The Court find that Marion Anita Gardner has applied for the interim Councilperson position. Marion Anita Gardner is a long-time resident of Ward 4 and has actively worked in her community for the betterment of its residents. After due consideration, the Court finds that Marion Anita Gardner is willing, able, and suitable to serve as the Interim Councilperson for Ward 4, City of Cleveland.

The Court therefore finds that Marion Anita Gardner should be appointed as Interim Councilperson for Ward 4, City of Cleveland, and, pursuant to ORC § 3.16(E)(5), should have all the rights, powers, and responsibilities of, and should be entitled to the same rate of pay as the suspended Councilperson.

**IT IS THEREFORE ORDERED, ADJUDGED AND DECREED** that Marion Anita Gardner is hereby appointed as Interim Councilperson for Ward 4, City of Cleveland, from the date hereof through December 31, 2021.

**IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that Marion Anita



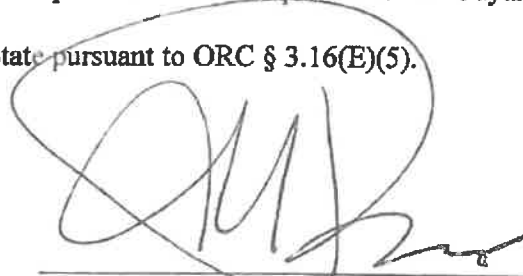
PDF

MSJE

'21 JUN 4 PM2:22

Gardner is hereby certified as the interim replacement Councilperson to the Cuyahoga County Board of Elections and the Secretary of State pursuant to ORC § 3.16(E)(5).

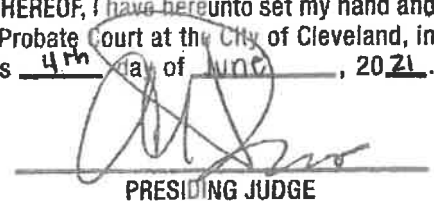
**IT IS SO ORDERED.**



**JUDGE ANTHONY J. RUSSO**

The State of Ohio, Cuyahoga County: IN THE PROBATE COURT I, Anthony J. Russo, Presiding Judge of the Probate Court within and for the County of Cuyahoga, do hereby certify this instrument is a true and correct copy, taken from the Probate Court Records in this office, where the same are required to be kept by law.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Probate Court at the City of Cleveland, in said County, this 4th day of June, 2021.



PRESIDING JUDGE

Wendy Veranda  
Deputy Clerk

21 JUN 4 PM 2:22

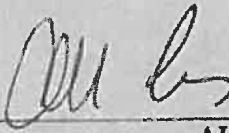


**MOTION 2020-78** A Motion to  
appoint Alan Charnas to fill the vacant  
position on Orange Village Council for  
the term expiring on December 31,  
2021. Passed 10-7-20

## OATH OF OFFICE

STATE OF OHIO           )  
                                  )  
COUNTY OF CUYAHOGA )

I, **ALAN CHARNAS**, DO SOLEMNLY SWEAR THAT I WILL SUPPORT  
THE CONSTITUTION OF THE UNITED STATES, THE CONSTITUTION OF THE  
STATE OF OHIO, THE RULES, REGULATIONS AND CHARTER OF ORANGE  
VILLAGE; AND THAT I WILL FAITHFULLY, HONESTLY AND IMPARTIALLY  
DISCHARGE MY DUTIES AS **COUNCILMAN OF ORANGE VILLAGE, STATE OF  
OHIO**, DURING MY CONTINUANCE IN SAID OFFICE.

  
\_\_\_\_\_  
**ALAN CHARNAS**

SWORN TO BEFORE ME AND IN MY PRESENCE SUBSCRIBED, THIS **7<sup>TH</sup> DAY  
OF OCTOBER, 2020**. IN WITNESS WHEREOF I HAVE HEREUNTO SET MY  
HAND AND CAUSED TO BE AFFIXED THE SEAL OF ORANGE VILLAGE THIS  
**7<sup>TH</sup> DAY OF OCTOBER, 2020**.

  
\_\_\_\_\_  
**KATHY U. MULCAHY**  
MAYOR

21 MAY 28 PM 1:34



## RE: new Council members

Frank Consolo <fconsolo@consololaw.com>

Mon 5/24/2021 11:16 AM

To: Cory Milne <cmilne@cuyahogacounty.gov>

Cc: Sheryl Blakemore <sacb11@sbcglobal.net>; Brent Lawler <blawler@cuyahogacounty.gov>

📎 6 attachments (3 MB)

Council minutes of 04-06-2021 special.docx; council minutes of 04-07-2021 special.docx; council minutes of 04-08-2021 special.docx; council minutes of 04-09-2021 special.docx; Memo and Application Council Vacancies.pdf; council minutes of 04-14-2021.docx;

Cory-

Attached please find minutes of the special Council meetings held by audio/video conference on April 6, 7, 8 and 9, 2021 to fill the four Council vacancies. Per the attached Memo, the first Council vacancy filled on April 6 was for Earley's unexpired term. Nicole Culliver was chosen on April 6 for that unexpired term and I swore her in on April 6. Hilman Lindsey was chosen to fill the next vacancy on April 7. I swore him in on the morning of April 8. Waymond Scott was chosen to fill the third vacancy on April 8 and I swore him in on April 8. Seth Young was chosen to fill the fourth and final vacancy on April 9 and I swore him in on April 9. I have the Oaths Of Office prepared but they are not signed yet because we have not met in person. As soon as I get them signed I will provide you with copies.

Also, at the April 14 Council meeting (minutes attached), Nakeshia Nickerson was elected Council President for the remainder of 2021.

Let me know what else you may need. Thanks.



'21 MAY 26 PM2:41

Frank Consolo

627 W. St. Clair Avenue – Cleveland, OH 44113

Tel: (216) 696-5400 – Fax: (216) 696-2610 – Cell: (216) 952-8682

This transmission contains confidential information which may be subject to the attorney-client privilege or otherwise protected against unauthorized use. Any disclosure, distribution, copying or use of the information by anyone other than the intended recipient is strictly prohibited.

IRS CIRCULAR 230: Under U.S. Treasury Regulations, we are required to inform you that any tax advice contained in this communication (including any attachment) is not intended to be used, and cannot be used, to avoid penalties imposed under the Internal Revenue Code.

From: Cory Milne <cmilne@cuyahogacounty.gov>

Sent: Monday, May 24, 2021 8:35 AM

To: Sheryl Blakemore <sacb11@sbcglobal.net>; Brent Lawler <blawler@cuyahogacounty.gov>

Cc: Frank Consolo <fconsolo@consololaw.com>

Subject: Re: new Council members

Hi Sheryl,

Thanks for the info. Do you not have any official documentation regarding their appointment? It seems incomplete without any real documentation; we need more documentation for our files. Meeting minutes??

Also, which were appointed to terms ending to terms ending 12/31/21? Which was appointed to Earley's term, which ends 12/31/23 (holding an unexpired term election).

Please let us know.

Thank you.

**Cory C. Milne**, Supervisor

Candidate & Petition Services Dept.

Phone: 216-443-3230 | [www.443vote.gov](http://www.443vote.gov)



---

**From:** Sheryl Blakemore <[sacb11@sbcglobal.net](mailto:sacb11@sbcglobal.net)>

**Sent:** Friday, May 21, 2021 7:22 PM

**To:** Cory Milne <[cmilne@cuyahogacounty.gov](mailto:cmilne@cuyahogacounty.gov)>; Brent Lawler <[blawler@cuyahogacounty.gov](mailto:blawler@cuyahogacounty.gov)>

**Subject:** new Council members

New Woodmere Village Council Members:

Nicole Y. Culliver  
3819 Roselawn Road  
Woodmere, Ohio 44122  
216-466-2186  
[culliver.woodmere@gmail.com](mailto:culliver.woodmere@gmail.com)

Hilman Lindsey  
3680 Brainard Road  
Woodmere, Ohio 44122  
216-402-2420  
[lindsey.woodmere@gmail.com](mailto:lindsey.woodmere@gmail.com)

Waymond Scott  
3762 Roselawn Road  
Woodmere, Ohio 44122  
216-798-7193  
[mrwascott@yahoo.com](mailto:mrwascott@yahoo.com)

Seth L. Young  
3670 Brainard Road  
Woodmere, Ohio 44122  
216-374-8589  
[seth.woodmere@gmail.com](mailto:seth.woodmere@gmail.com)

'21 MAY 26 PM2:41

I do not have copies of their Oaths of Office

Sheryl C. Blakemore  
Clerk of Council  
Woodmere Village  
216-650-0360

**WOODMERE VILLAGE  
SPECIAL COUNCIL MEETING MINUTES OF  
TUESDAY, APRIL 6, 2021**

**The purpose of this meeting is to fill one vacant Council seat.**

**This meeting was conducted via audio/videoconference.**

**CALL TO ORDER:** The Woodmere Village Special Council Meeting of April 6, 2021 was called to order by Mayor Benjamin I. Holbert, III, at 6:06 PM.

**ROLL CALL:** The Roll was called by Clerk Sheryl C. Blakemore.

**Present:** Mayor Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Nakeshia Nickerson, Councilwoman Vivian J. Walker and Law Director Frank Consolo.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited in unison.

**MOTION TO FILL ONE COUNCIL SEAT VACANCY:** A MOTION was made [Adams, Nickerson] to **APPOINT NICOLE Y. CULLIVER TO A VACANT COUNCIL SEAT.** The MOTION PASSED by a 3/0 vote.

**SWEARING-IN OF NEWLY APPOINTED COUNCIL PERSON:** Law Director Consolo administered the Oath of Office to Dr. Nicole Y. Culliver. She was welcomed by the rest of Council and she thanked Council for her appointment.

**MOTION FOR ADJOURNMENT:** A MOTION was made [Walker, Adams] to **ADJOURN THE WOODMERE VILLAGE SPECIAL COUNCIL MEETING OF APRIL 6, 2021 AT 6:12 PM.** The Motion was passed by Unanimous Consent.

'21 MAY 26 PM 2:42

**Sheryl C. Blakemore**

**Clerk of Council**

**The minutes were adopted by Council on \_\_\_\_\_**

**WOODMERE VILLAGE**  
**SPECIAL COUNCIL MEETING MINUTES OF**  
**WEDNESDAY, APRIL 7, 2021**

**This purpose of this meeting is to fill one vacant seat on Council.**

**This meeting was conducted via audio/videoconference.**

**CALL TO ORDER:** The Woodmere Village Special Council Meeting of April, 7, 2021 was called to order by Mayor Benjamin I. Holbert, III at 6:01 PM.

**ROLL CALL:** The Roll was called by Clerk of Council Sheryl C. Blakemore.

**Present:** Mayor Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Nicole Y. Culliver, Councilwoman Nakeshia Nickerson, Councilwoman Vivian J. Walker and Law Director Frank Consolo.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited in unison.

**MOTION TO FILL ONE COUNCIL SEAT VACANCY:** A MOTION was made [Adams, Nickerson] to **APPOINT HILMAN LINDSEY TO ONE VACANT COUNCIL SEAT.** The MOTION PASSED by a 4/0 vote.

**SWEARING-IN OF NEWLY APPOINTED COUNCIL PERSON BY LAW DIRECTOR:** Mr. Lindsey was unable to attend this evening's meeting. He will be sworn in by Law Director Consolo tomorrow.

**MOTION FOR ADJOURNMENT:** A MOTION was made [Walker] to **ADJOURN THE WOODMERE VILLAGE SPECIAL COUNCIL MEETING OF APRIL 7, 2021 AT 6:06 PM.** The MOTION PASSED BY UNANIMOUS CONSENT.

Sheryl C. Blakemore

Clerk of Council

The minutes were adopted by Council on \_\_\_\_\_

'21 MAY 26 PM 2:43

**WOODMERE VILLAGE**  
**SPECIAL COUNCIL MEETING MINUTES OF**  
**THURSDAY, APRIL 8, 2021**

**The purpose of this Special Meeting is to fill a vacant Council seat.**

**This meeting was conducted via audio/videoconference.**

**CALL TO ORDER:** The Woodmere Village Special Council Meeting of April 8, 2021 was Called to Order by Mayor Benjamin I. Holbert, III, at 6:02 PM.

**ROLL CALL:** The Roll was called by Clerk of Council Sheryl C. Blakemore.

**Present:** Mayor Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Nicole Y. Culliver, Councilman Hilman Lindsey, Councilwoman Nakeshia Nickerson, Councilwoman Vivian J. Walker and Law Director Frank Consolo.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited in unison.

**MOTION TO FILL ONE COUNCIL SEAT VACANCY:** A MOTION was made [Adams, Walker] to **APPOINT WAYMOND SCOTT TO A VACANT COUNCIL SEAT.** The MOTION PASSED by a 5/0 vote.

**SWEARING-IN OF NEWLY APPOINTED COUNCILPERSON BY LAW DIRECTOR:** Law Director Consolo administered the Oath of Office to Mr. Scott. Councilman Scott expressed thanks for being selected this evening. Councilman Lindsey also thanked Council for his selection. He was not at yesterday's meeting, but was sworn in by the Law Director this morning.

**MOTION FOR ADJOURNMENT:** A MOTION was made [Walker, Scott] to **ADJOURN THE WOODMERE VILLAGE SPECIAL COUNCIL MEETING OF APRIL 8, 2021 AT 6:12 PM.** The MOTION PASSED BY UNANIMOUS CONSENT.

'21 MAY 26 PM2:49

Sheryl C. Blakemore

Clerk of Council

Minutes were adopted by Council on \_\_\_\_\_

**WOODMERE VILLAGE**  
**SPECIAL COUNCIL MEETING MINUTES OF**  
**FRIDAY, APRIL 9, 2021**

**The purpose of this Special Meeting is to fill a vacant Council Seat.**

**This meeting was conducted via audio/videoconference.**

**CALL TO ORDER:** The Woodmere Village Special Council Meeting of April 9, 2021 was Called to Order by Mayor Benjamin I. Holbert, III at 6:02 PM.

**ROLL CALL:** The Roll was called by Clerk of Council Sheryl C. Blakemore.

**Present:** Mayor Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Nicole Y. Culliver, Councilman Hilman Lindsey, Councilwoman Nakeshia Nickerson, Councilman Waymond Scott, Councilwoman Vivian J. Walker and Law Director Frank Consolo.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited in unison.

**MOTION TO FILL ONE COUNCILSEAT VACANCY:** A MOTION was made [Nickerson, Lindsey] to **APPOINT SETH YOUNG TO A VACANT COUNCILSEAT.** The **MOTION PASSED** by a 6/0 vote.

**SWEARING-IN OF NEWLY APPOINTED COUNCIL PERSON:** Mr. Young was administered the Oath of Office by Law Director Frank Consolo. Councilman Young thanked Council for his appointment. Mayor Holbert thanked all applicants.

**MOTION FOR ADJOURNMENT:** A MOTION was made [Adams, Nickerson] to **ADJOURN THE WOODMERE VILLAGE SPECIAL COUNCIL MEETING OF APRIL 9, 2021** at 6:12 PM. The **MOTION PASSED** by **UNANIMOUS CONSENT.**

Sheryl C. Blakemore

Clerk of Council

Minutes were adopted by Council on \_\_\_\_\_



### **Oath of Office**

#### **Orange City School District Board of Education**

Term of Office: May 27, 2021, through December 31, 2021

**May 27, 2021**

I, Scott A. Bilsky, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio and that I will faithfully and impartially discharge my duties as School Board member, in and for the said Orange City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

A handwritten signature in dark ink, appearing to read "Scott A. Bilsky", written over a horizontal line.

Scott A. Bilsky, Member

Sworn to before me and signed in my presence, this 27<sup>th</sup> day of May 2021.

A handwritten signature in dark ink, appearing to read "Todd Puster", written over a horizontal line.

'21 MAY 28 AM 8:26

Todd Puster, Treasurer



**Withdrawal of Candidate from the September 14, 2021 Primary Election**

<b><u>Office</u></b>	<b><u>Name</u></b>	<b><u>Party</u></b>
Lakewood Director of Law	Michael O'Shea	Democrat

**Withdrawal of Candidate from the November 2, 2021 General Election**

<b><u>Office</u></b>	<b><u>Name</u></b>	<b><u>Party</u></b>
Mayfield CSD Member Board of Education	Jolene A. Greve	Nonpartisan

**Withdrawal of Issue from the September 14, 2021 Primary Election**

Local Option – Cleveland Ward 15 Precinct G – REALTOP Inc.

VOTE

CUYAHOGA COUNTY  
BOARD OF ELECTIONS

Date: 5/21/21

I, Michael O'Shea withdraw my candidacy for  
(check one):

☐ May 4, 2021 Primary Election

☐ August 3, 2021 Special Election

☒ September 14, 2021 Municipal Primary

☐ November 2, 2021 General Election

☐ Other: \_\_\_\_\_

Party (if applicable): Democratic

Office/Term date: Law Director

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / Zip Code: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

21714 Aberdeen Rd

Rocky River OH 44116

michael@moshea.com



# CUYAHOGA COUNTY BOARD OF ELECTIONS

Date: May 21, 2021

I, Jolene A. Greve, withdraw my candidacy for  
(check one):

- ☐ May 4, 2021 Primary Election  
☐ August 3, 2021 Special Election  
☐ September 14, 2021 Municipal Primary  
☒ November 2, 2021 General Election  
☐ Other: \_\_\_\_\_

Party (if applicable): Nonpartisan

Office/Term date: Mayfield CSD Board Member

Signature:

Printed Name:

Jolene A. Greve

Street Address:

480 Lassiter Drive

City / Zip Code:

Highland Heights 44143

Phone / Email:

216-224-5107 Jolene986@gmail.com

21 MAY 24 PM 8:52

Date: 5.24.21

I, Claude Makhle, withdraw my

City/Ward/Precinct Cleveland 15 - G

Local Option for (name of business) REALTOP Inc.

from the

☒ September 14, 2021 Municipal Primary

☐ November 2, 2021 General Election

Signature:

Claude Makhle

Printed Name: Claude Makhle Owner

Street Address: 8901 Madison Ave.

City / Zip Code: Cleveland, OH 44102

Phone / Email: 216.651.4322

MAY 24 '21 AM 10:22

# **May 4, 2021 Primary Election Early In-Person Election Officials Performance Report**

## **I. Opening and Closing EIP Voting Location**

### **A. Initial setup (First Day of Voting)**

On the first day of Early In-Person voting (April 6<sup>th</sup>), two DS200 were turned on and made ready for voting for the election. A zero report was generated to show the machines had no ballots that were scanned and tabulated for the election. At least one full-time staff member was part of a bipartisan team responsible for performing this operation. The team then signed off on the Zero Report and stored it with the respective security logbook. One DS200 was closed, but left active to serve as a back-up scanner in the event of malfunction of the primary scanner.

### **B. Daily Opening and Closing of Polling Places**

Unlike DS200s used at the polling locations on Election Day, the DS200s used at the EIP voting location are “opened” (turned on) and “closed” (turned off) each day, but technically polling did not close until 7:30 Election Night. Each day the BOE was open for voting during EIP (April 6-May 3), we reviewed the DS200 Audit Log for the opening and closing times of each DS200 used. Security seals and total votes were checked for discrepancies from closing the night before. There were never any discrepancies.

The voting machine was opened and ready for voters by 8:00 a.m. (except the Sunday before Election Day when voting started at 1:00 p.m.). For closing times, we first ensured that no machine was shut down prior to the prescribed SOS time of close.

### **C. Signing the Oath by the EIPEOs**

Before Early In-Person voting began, a designee of the manager of CPS (Stephen Doell, Supervisor) administered the Oath to the four EIPEOs orally and they, in turn, signed a written copy of the Oath.

## **D. Final close of Polls (Election Day 7:30 p.m.)**

The final close of polls for the Early In-Person vote center was May 3<sup>rd</sup> at 2:00 p.m. All machines were put through the nightly shut down process and emptied of the ballots. The machines were then sent to the Ballot Department on Election Day by a bipartisan team. The machines were completely shut down by Ballot Department staff at 7:30 p.m. election night and the vote tally memory sticks were removed and uploaded by the Ballot Department.

## **II. Self-Reporting of Problems**

The EIPEOs are temporary employees hired to assist with the implementation of early voting and are directly supervised by full-time staff of the CCBOE at all times. In training, they are instructed to immediately inform the supervisors of any issues that arise. Therefore, after-the-fact reporting of incidents and ballot quantities by the temporary staff during Early In-Person Voting is not necessary.

## **III. Handling of Provisional Ballot**

The EIP voting staff assisted one voter who had moved into a city eligible for the election but had not updated his address with the BOE before the deadline. He was issued the correct ballot and his address was updated in the registration system after the election.

## **IV. Reconciliation After Polls are Closed – Delivering Ballots to the Ballot Department**

### **A. Completing Reconciliation Duties**

The number of ballot casts at the CCBOE Early In-Person voting center (202) matched the number of ballots scanned by the Ballot Department.

### **B. Delivering Ballots to the Ballot Department**

Because this election was smaller in scale to an all-county election it was agreed that just one delivery would be necessary. After closing the DS200 at the end of the EIP voting period the

machine was emptied of ballots and sorted to precinct level. The ballots were delivered to the Ballot Department by Election Support staff along with the DS200s.

First Name	Last Name	Dependability	Assisting Voters	Processing Provisional Voters (Election Day)	DS200 (Opening and Closing)	General Customer Service	Employee Collaboration	Rehire
		(Attendance and Punctuality)	(Quality and Efficiency)			(Professionalism)	(Team Player)	(Yes or No)
Linda	Gersdorf	9	8	NA	9	8	8	Yes
Leslie	Grabert	9	8	NA	9	8	8	Yes
Patricia	Nelson	9	8	7	9	8	8	Yes
Fred	Smith	9	8	NA	9	8	8	Yes
Grading Scale: 1-2: Unsatisfactory, 3-4: Needs Improvement, 5-6: Meets Expectations, 7-8: Area of Strength, 9-10 Exceeds Expectations								





Jeff Hastings  
*Chairman*

Inajo Davis Chappell  
*Member*

Lisa M. Stickan  
*Member*

David J. Wondolowski  
*Member*

Anthony W. Perlatti  
*Director*

Anthony N. Kaloger  
*Deputy Director*

## May 4, 2021 Primary Election Precinct Election Official Performance Summary

### Overview

The Precinct Election Officials in the May 4, 2021 Primary Election demonstrated a strong performance and a willingness and flexibility to take on roles and travel to locations outside of their usual assignments. Based on the criteria set forth in our PEO Performance Policy, the workers executed a relatively smooth Election Day with only a few minor procedural errors.

Based on the criteria set by the Ohio Election Official Manual as well as the feedback gathered from the Call Center and post-election surveys from workers and voters, we consider this election to be an overall success.

### Worker Statistics

- # of Polling Locations – 56
- # of PEOs who worked – 776
- # of Sanitation Officials who worked – 88
- % of New PEOs – 8.4% (73)
- Average age: PEOs (61), VLDs (57), VLMs (60)
- May 2019: PEOs (63), VLDs (61), VLMs (61)
- # of PEOs Relocated – 0
- # of PEOs Removed – 0
- # of PEOs On Watch – 6
- # of PEOs Demoted – 0
- # of PEOs that No-Showed – 58
- No-Show % – 7.4%
- Average No-Show rate since 2012 – 6.6%
- Provisional ballots rejected due to poll worker error – 1.8% (7% in May 2019)

### Criteria from Chapter 15, Section 1.05 of the Election Official Manual

#### A. Opening and Closing of Polls

- a. All Polling Locations (56) opened and closed on time.
- b. 50% (28) locations signed ALL tapes, compared to 88% in May 2019.
  - i. 46.5% (26) locations signed some but not all tapes, compared to 12% in May 2019.
  - ii. 3.5% (2) locations did not sign ANY tapes, compared to 0% in May 2019.
- c. 100% (56) locations fully completed the Oath of Office, compared to 62% in May 2019.

**B. Self-Reporting of Problems**

- a. 100% (56) polling locations properly self-reported equipment problems or low ballot supply.

**C. Handling of Provisional Ballots**

- a. 98.2% (55) polling locations had NO provisional ballots rejected due to PEO error, compared to 93% in May 2019.
- b. 1.8% (1) polling location had one (1) provisional ballot rejected due to missing date of birth.

**D. Reconciliation After Polls Close**

- a. 96.5% (54) polling locations completed the Ballot Accounting process.
- b. 3.5% (2) polling locations did not complete the Ballot Accounting process.

## **Next Steps**

- Continue to emphasize in training the proper way to process a curbside voter on the Electronic Pollbook as well as the importance of scanning each ballot to ensure each voter's transaction is complete before processing the next person.
- Look to keep workers engaged and informed about the 3 remaining elections this year in order to raise our retention rates.
- Build upon the online/digital training options we offered this spring. Here are some statistics on the views of our online content:

### **Full Course Views – Tenex University**

- PEO – 560
- VLM/VLD - 145
- High School Students - 10
- Rover - 48
- Sanitation Official - 104
- Consolidated Location - 94
- Election Substitute Official - 25
- LCPEO - 12
- Drop-Off Assistant – 39

### **Supplemental Video views since Nov. 2020**

- Delta File Download - 24
- Curbside Voting - 23
- PPE & Sanitation Supplies - 16
- Sanitation Official Procedures - 21
- De-escalation Scenarios at the Polls - 77

### **Final Week Refresher Content (online courses, QRGs, supplemental material)**

- Accessed this resource – 380 people
- FAQs - 114
- Categories:
  - PEO Duties - 49
  - VLM/VLD Duties - 49
  - COVID - 113
  - Consolidated Locations - 27
  - Sanitation Official - 16
  - Monday Night - 118
  - Tuesday Morning - 106
  - Election Day - 94
  - Accessible Voting - 85
  - Electronic Pollbooks - 105
  - Closing the Polls - 52
  - Provisional Voting - 60
  - Troubleshooting - 39
  - Management Tips - 36
  - LCPEO Responsibility - 13
  - Safety & Professionalism - 60

# May 4, 2021 Primary Election Precinct Election Official Performance Report

## FULL RESULTS

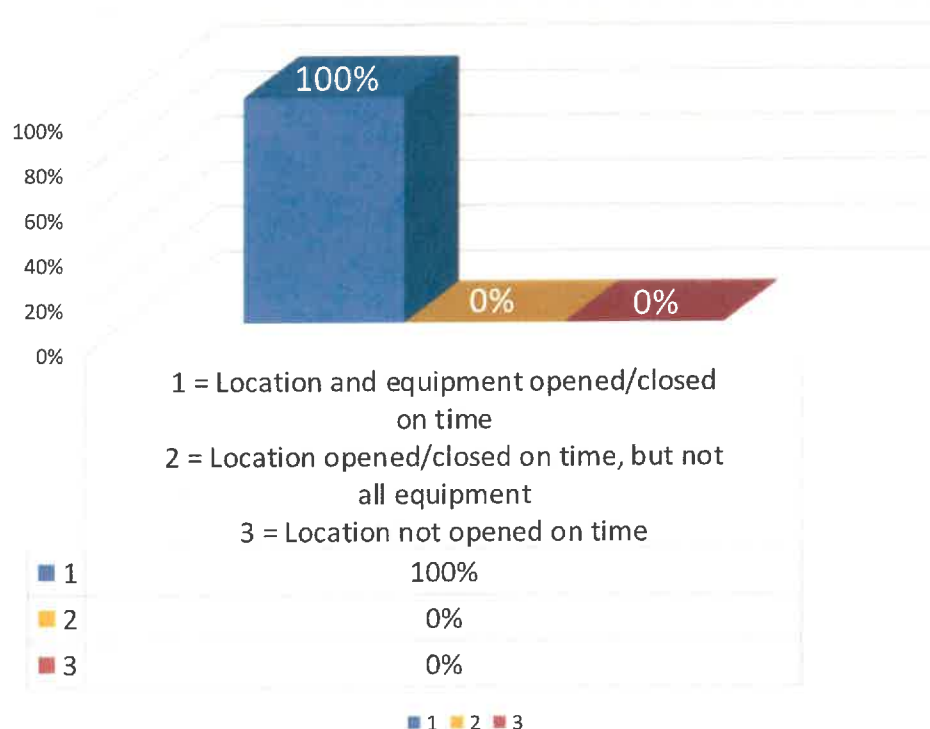
The complete results of the PEO Performance Report from the May 4, 2021 Primary Election are provided in a separate document. The results in this report meet the minimum standards of monitoring and assessing PEOs provided in Chapter 15, Section 1.05 of the Election Official Manual. There was a total of **56 Polling Locations** in this election.

## A. OPENING AND CLOSING OF POLLING LOCATIONS

What follows is the performance of the PEOs against the criteria set forth by the Secretary of State for properly opening and closing a Polling Location.

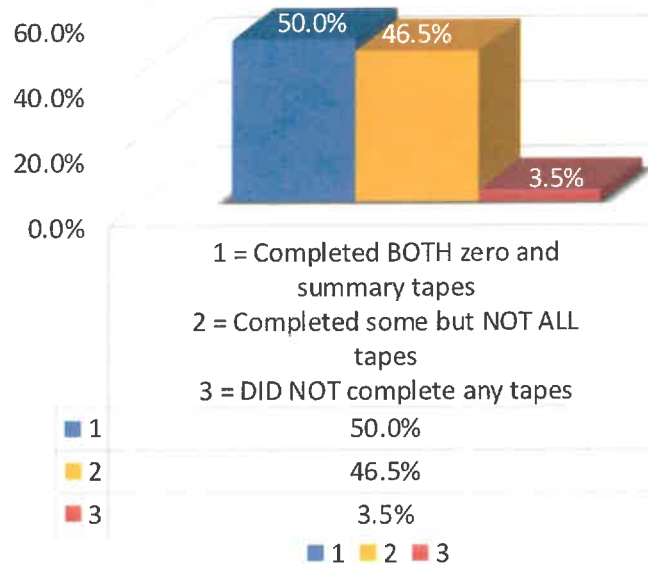
### 1. Did the Polling Location open and close on time?

Status	Polling Locations	% of Total Polling Locations
<i>Location and equipment opened/closed on time</i>	56	100%
<i>Location opened/closed on time, but not all equipment</i>	0	0%
<i>Location not opened on time</i>	0	0%



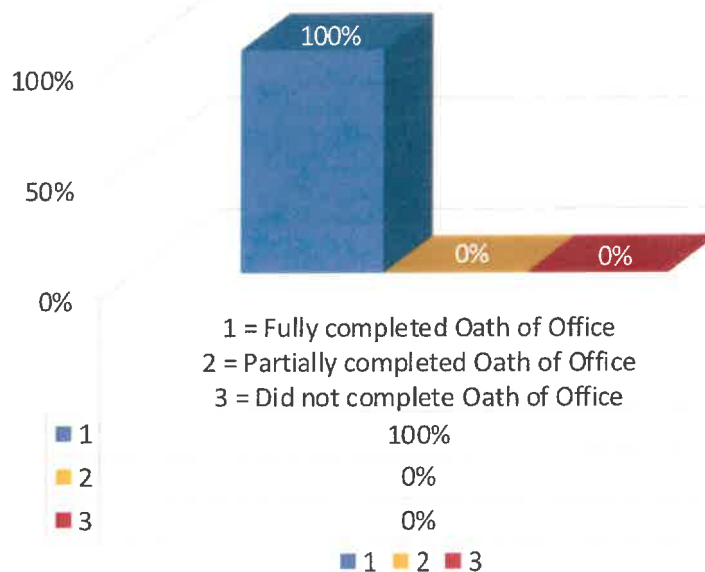
## 2. Did the PEOs print, sign, and pack the zero tape(s) and summary report(s)?

Status	Polling Locations	% of Total Polling Locations
<b>Completed BOTH zero and summary tapes</b>	28	50%
<b>Completed some but NOT ALL tapes</b>	26	46.5%
<b>DID NOT complete any tapes</b>	2	3.5%



## 3. Did the PEOs sign the Oath of Office?

Status	Polling Locations	% of Total Polling Locations
<b>Fully completed Oath of Office</b>	56	100%
<b>Partially completed Oath of Office</b>	0	0%
<b>Did not complete Oath of Office</b>	0	0%

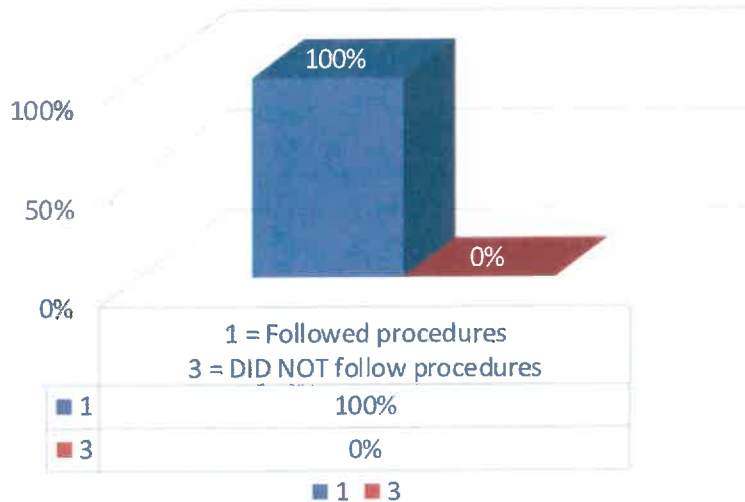


## B. SELF-REPORTING OF PROBLEMS

What follows is the performance of the PEOs against the criteria set forth by the Ohio Secretary of State for properly reporting any problems with the voting equipment or ballot supply on Election Day.

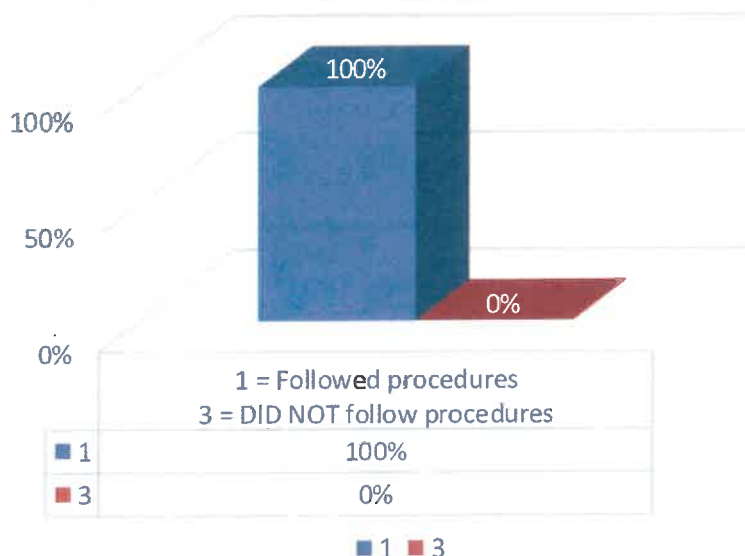
### 1. Did the PEOs follow required procedures for reporting any voting machine/device issues to the board?

Status	Polling Locations	% of Total Polling Locations
<b><i>Followed procedures</i></b>	56	100%
<b><i>DID NOT follow procedures</i></b>	0	0%



### 2. Did the PEOs follow required procedures for reporting if/when the ballot supply ran low to the board?

Status	Polling Locations	% of Total Polling Locations
<b><i>Followed procedures</i></b>	56	100%
<b><i>DID NOT follow procedures</i></b>	0	0%



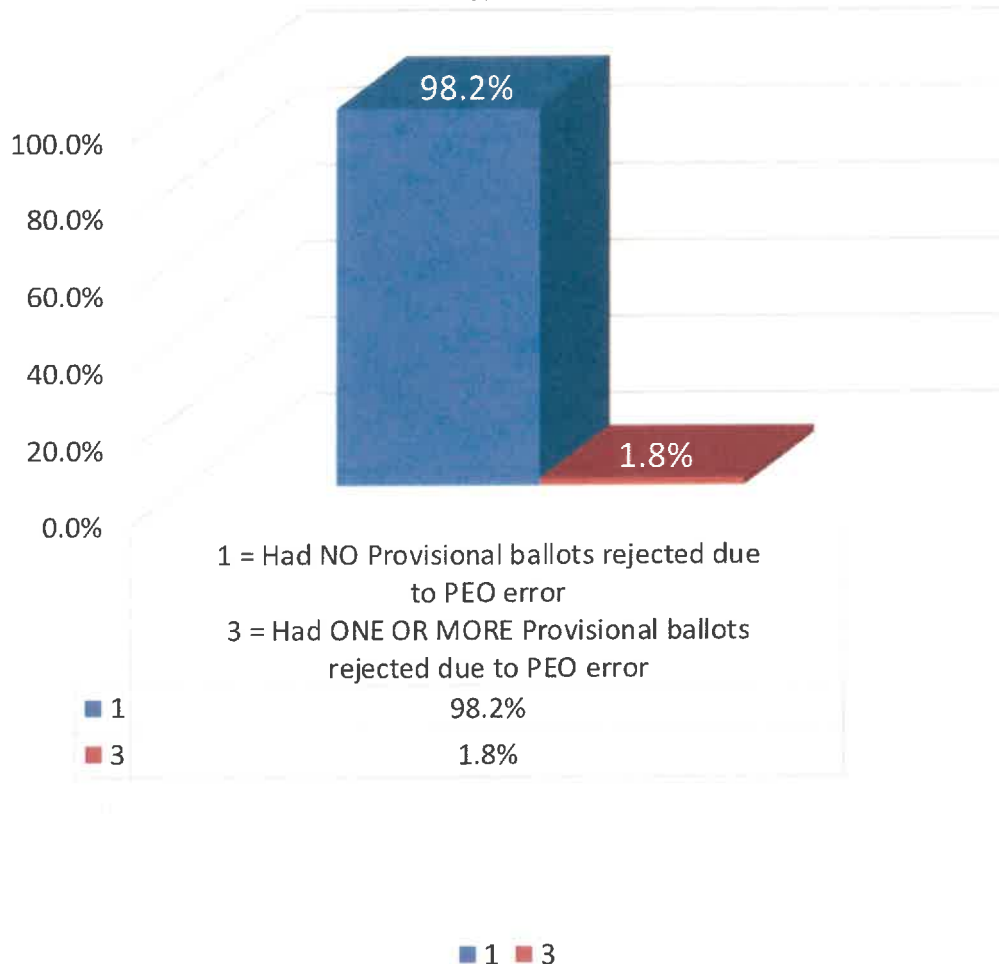
## C. HANDLING OF PROVISIONAL BALLOTS

What follows is the performance of the PEOs against the criteria set forth by the Secretary of State for properly handling Provisional ballots.

### 1. Did the PEOs properly issue Provisional ballots to voters, including directing Wrong-Polling Location voters to the correct Location?

	Status	Polling Locations	% of Total Polling Locations
<b><i>Had NO Provisional ballots rejected due to PEO error</i></b>		55	98.2%
<b><i>Had ONE OR MORE Provisional ballots rejected due to PEO error</i></b>		1	1.8%

Locations with Provisional ballots rejected due to PEO error



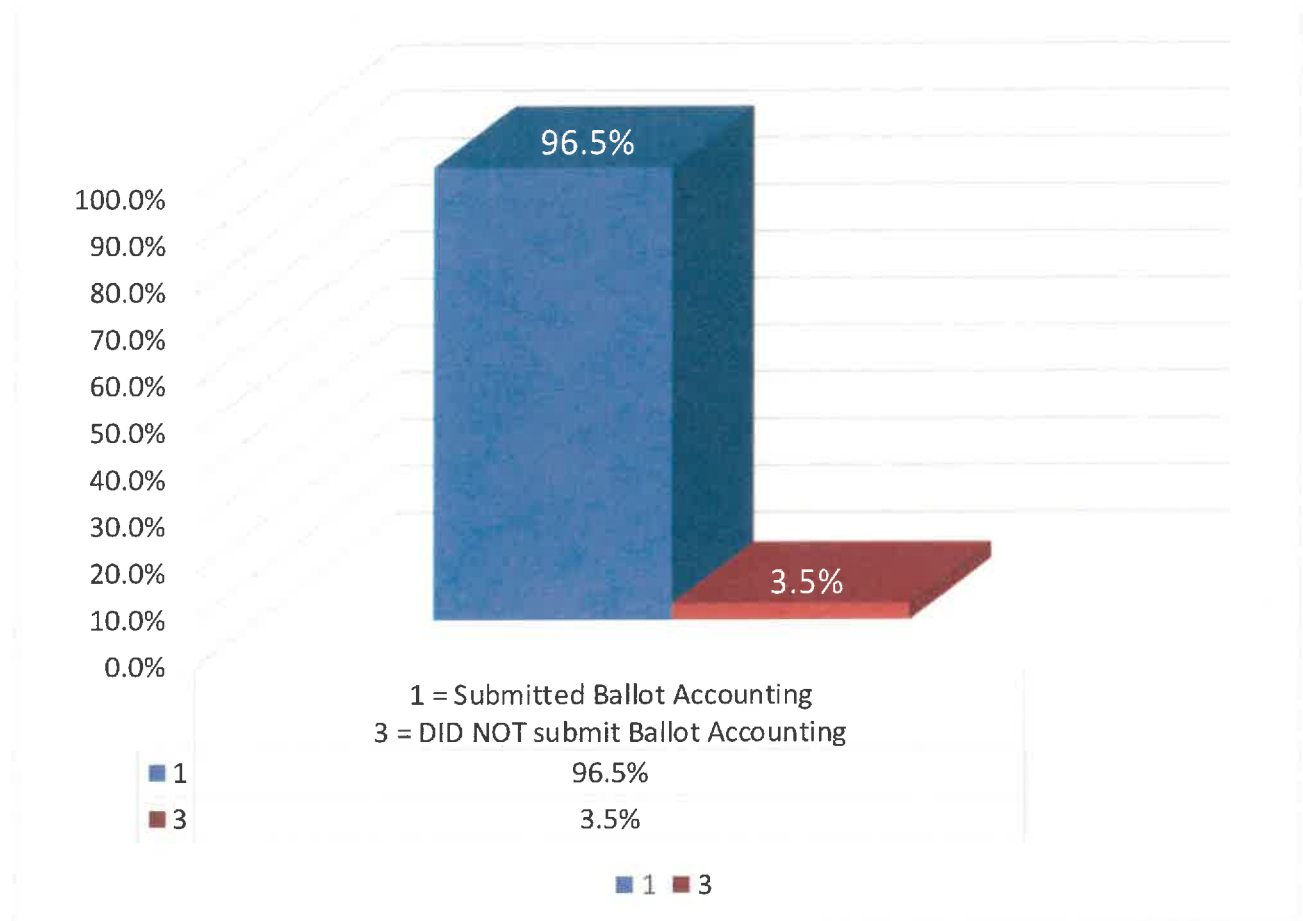


## D. RECONCILIATION AFTER POLLS ARE CLOSED

What follows is the performance of the PEOs against the criteria set forth by the Secretary of State for properly closing the polls.

### 1. Did the PEOs complete their reconciliation duties?

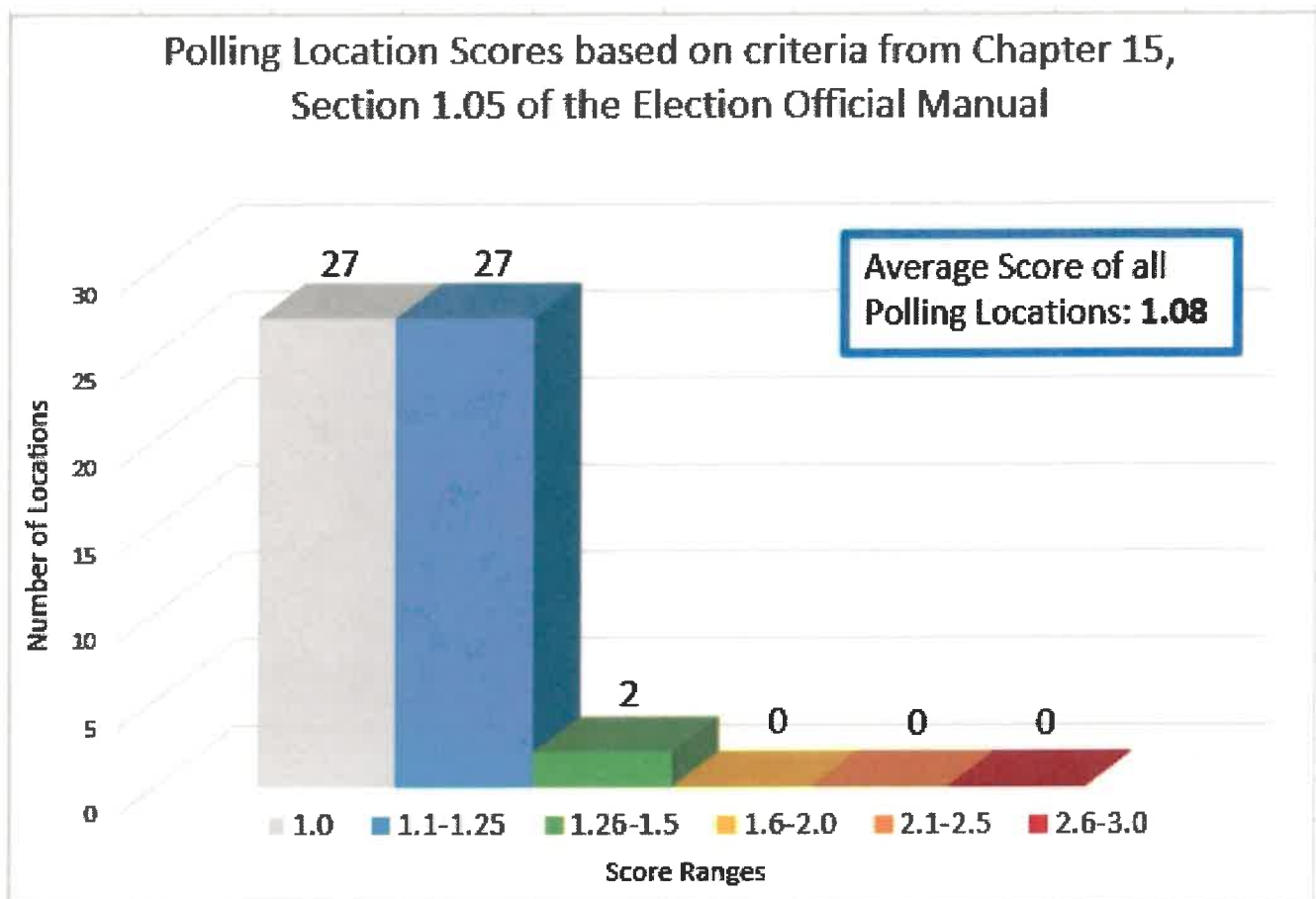
	Status	Polling Locations	% of Total Polling Locations
<b>Completed reconciliation duties (Ballot Accounting)</b>		54	96.5%
<b>DID NOT complete reconciliation duties (Ballot Accounting)</b>		2	3.5%



## POLLING LOCATION PERFORMANCE REVIEW “GRADE SHEET”

Each PEO is sent a “Grade Sheet” following the election that evaluates the performance of the Polling Location against the criteria from Chapter 15, Section 1.05 of the Election Official Manual. Additionally, we grade the Polling Locations on other Election procedures.

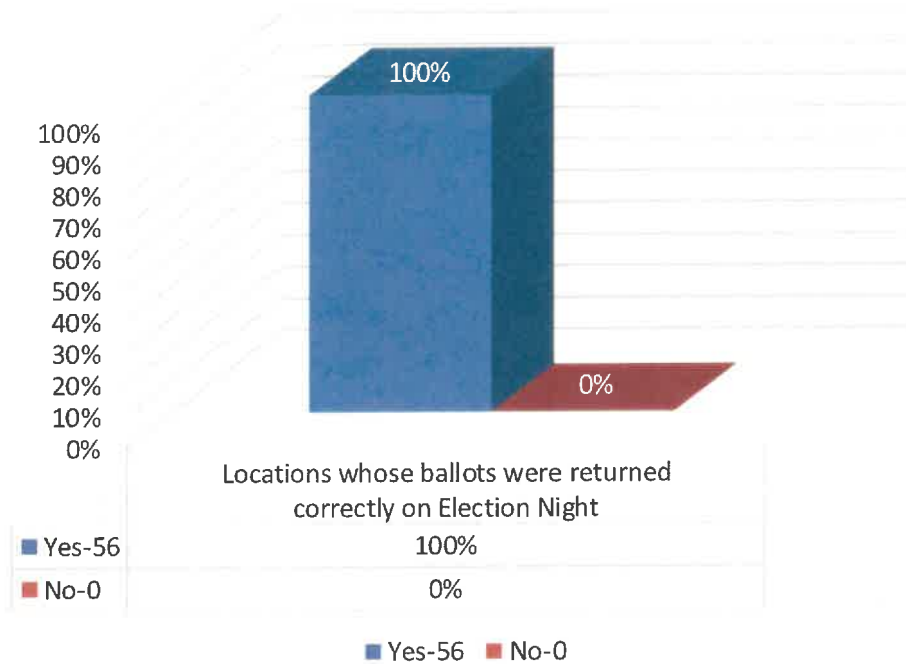
**AVERAGE score of each polling location relative to the criteria from Chapter 15, Section 1.05 of the Election Official Manual**



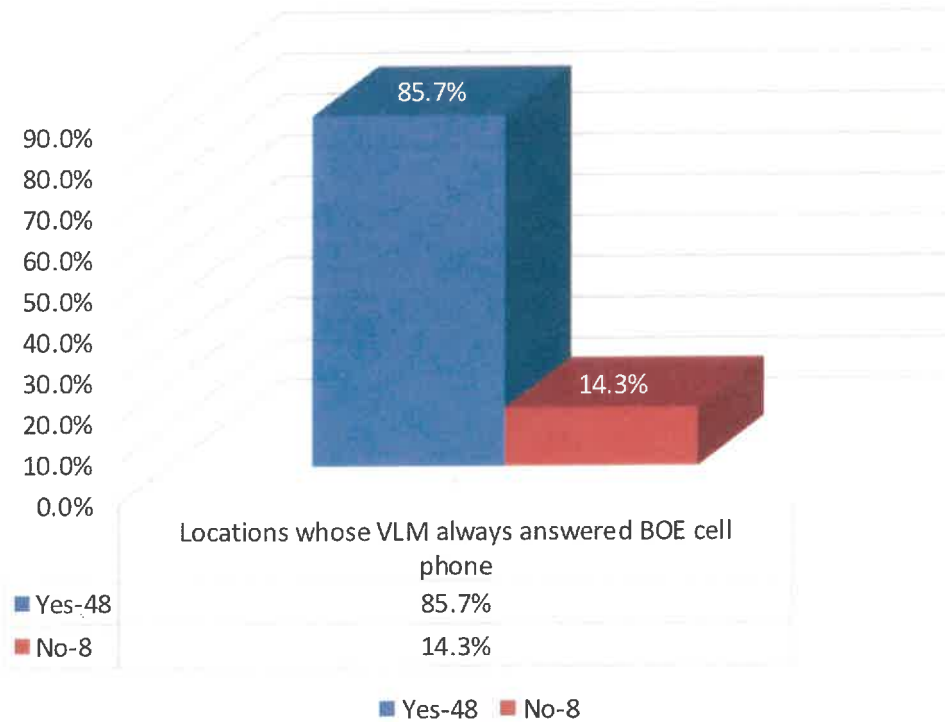
**Note:** The lower the score, the better the performance. The scores range from 1.0 to 3.0; 1.0 being a perfect score.



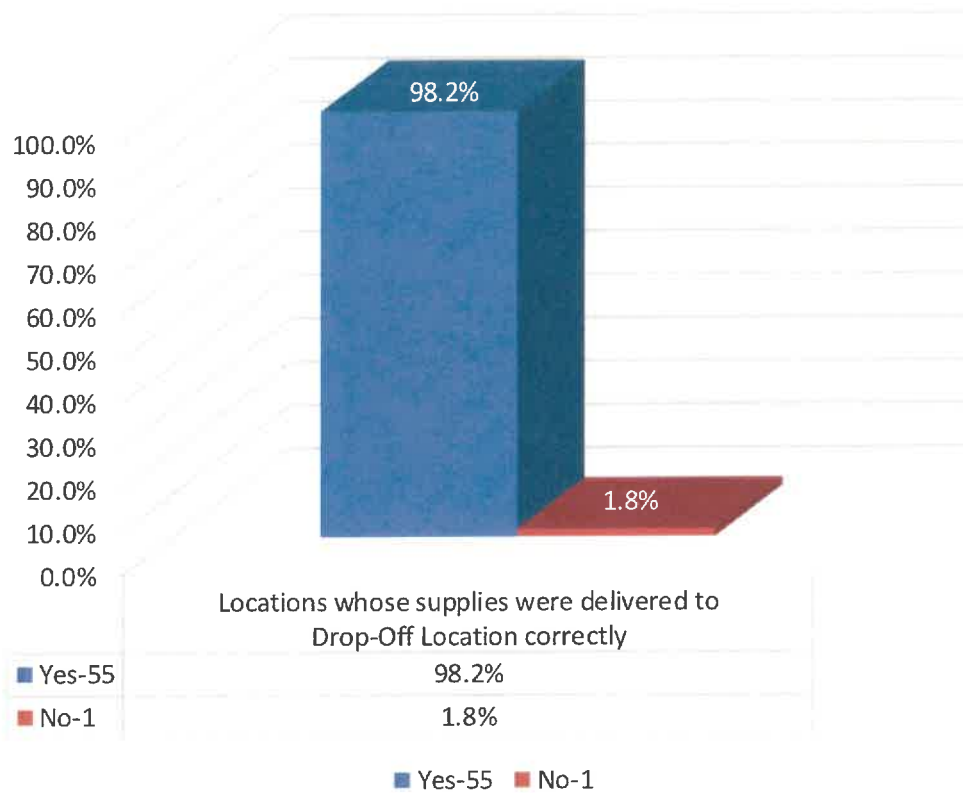
## Were ballots returned correctly on Election Night?



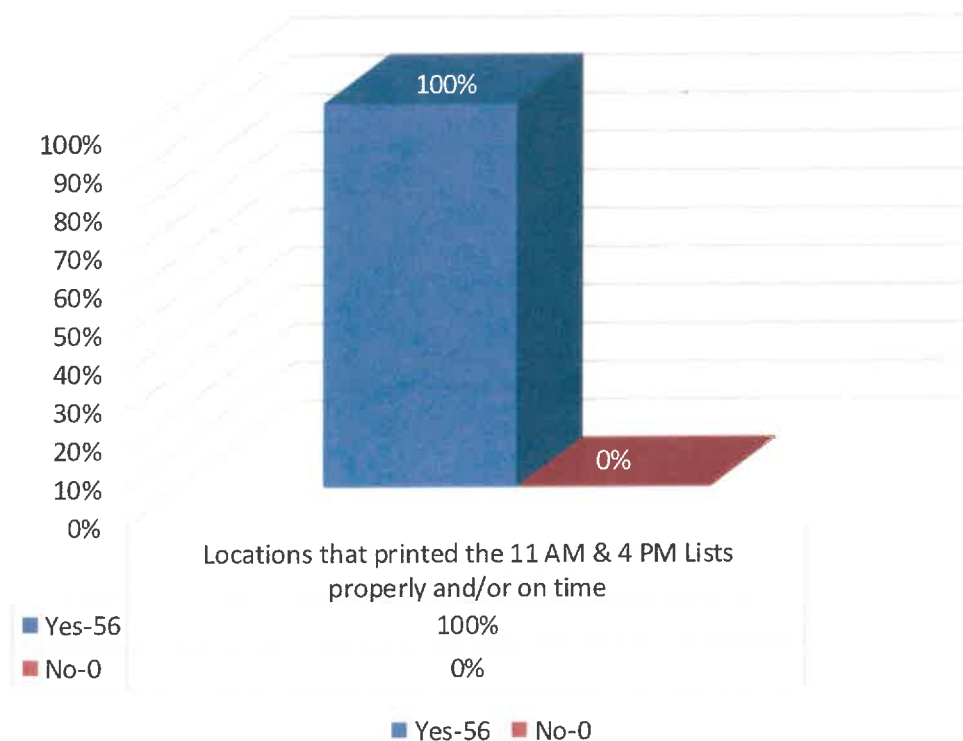
## Did the VLM always answer the BOE cell phone?



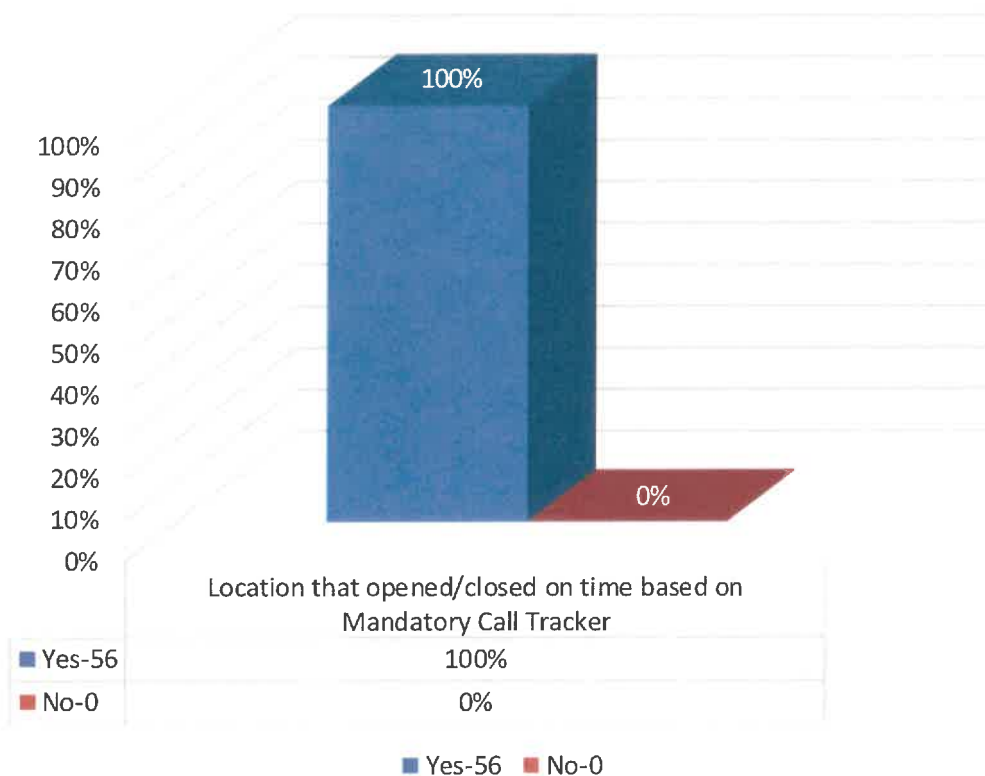
## Were supplies delivered to the Drop-Off Location correctly?



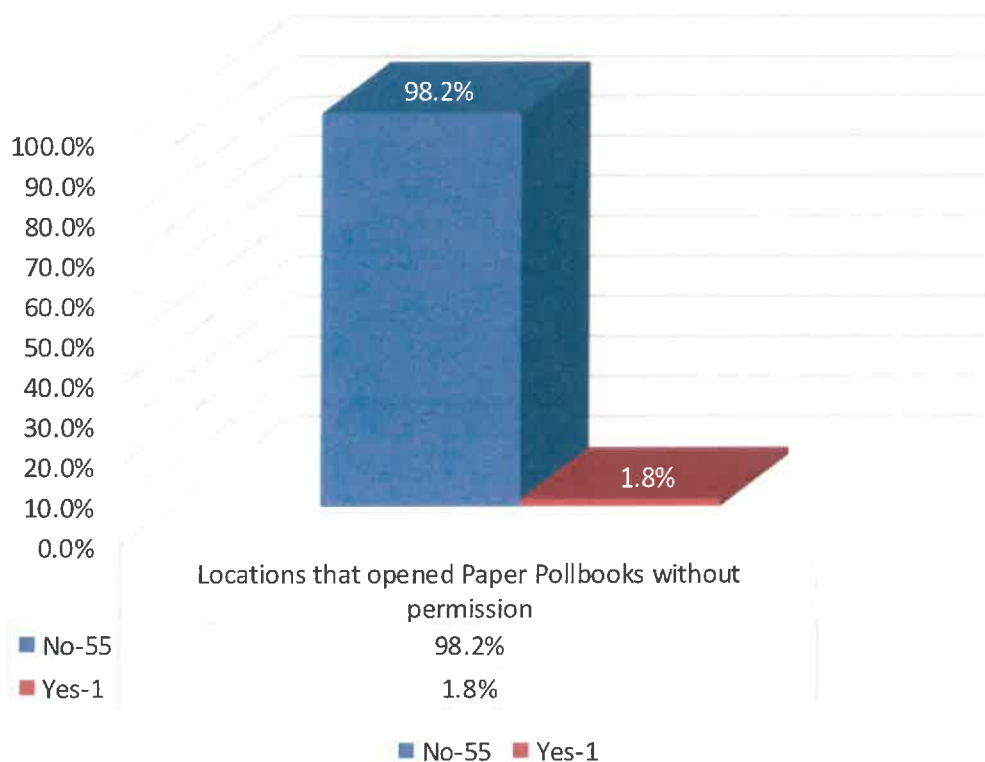
## Were the 11 AM & 4 PM lists printed properly and/or on time?



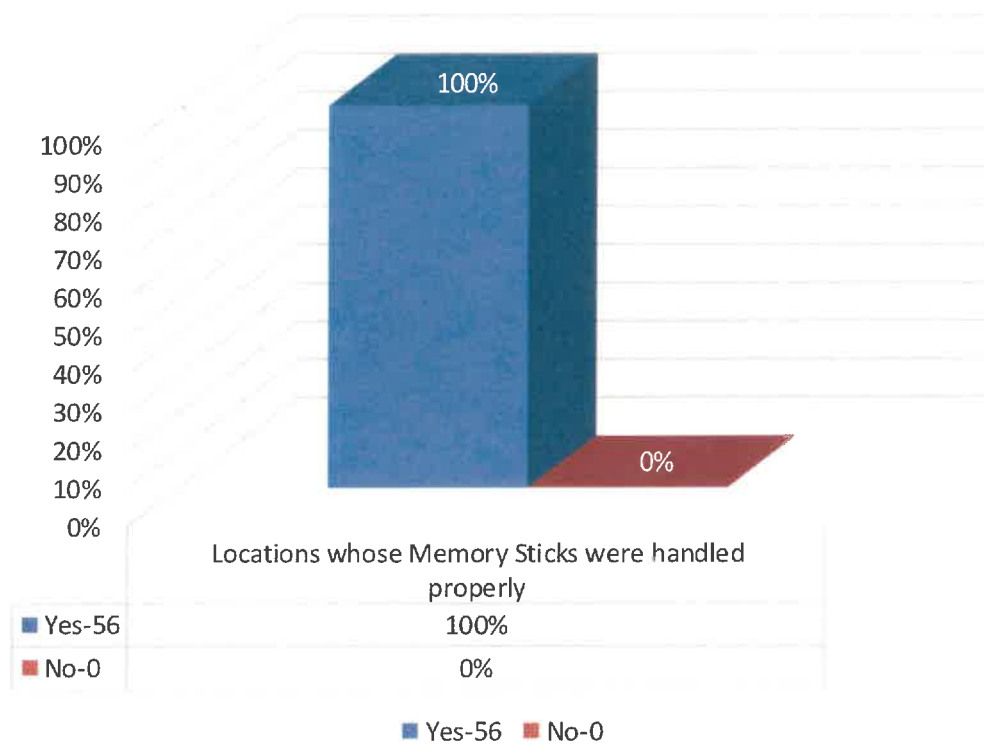
## Did the Location open/close on time based on Mandatory Call Tracker?



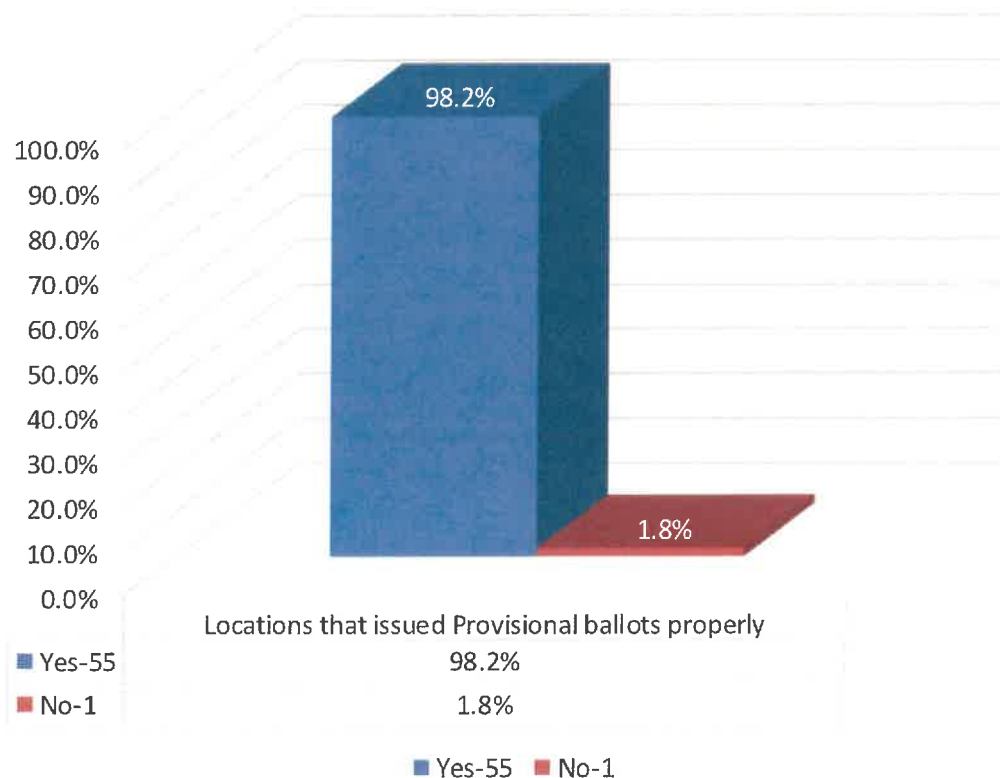
## Were Paper Pollbooks opened without permission?



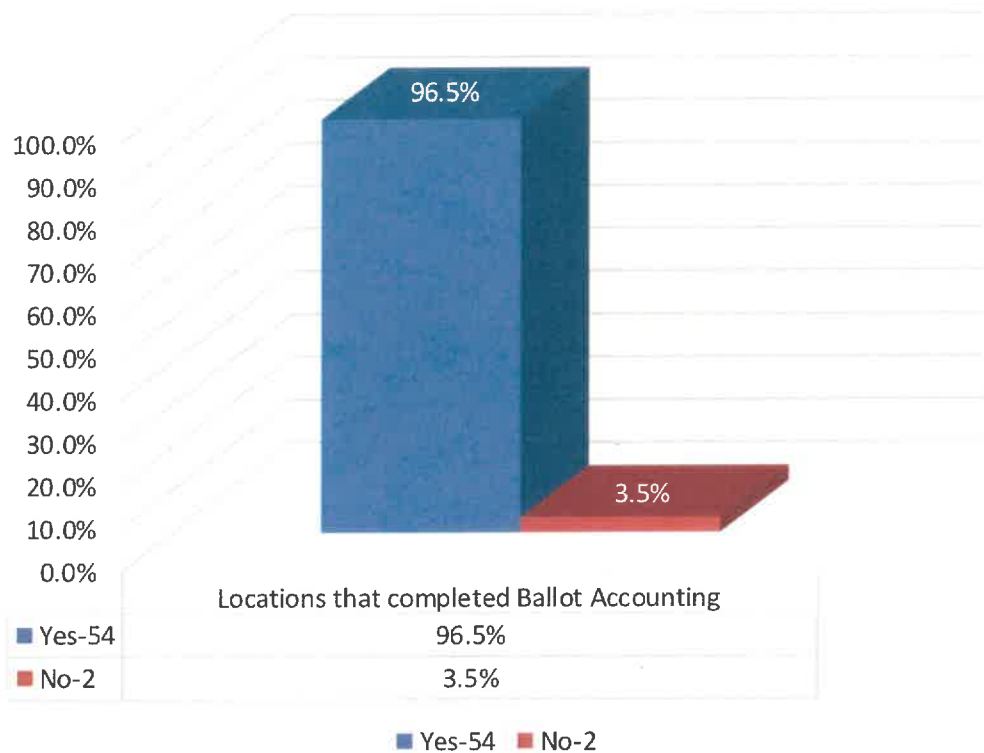
## Were memory sticks handled properly?



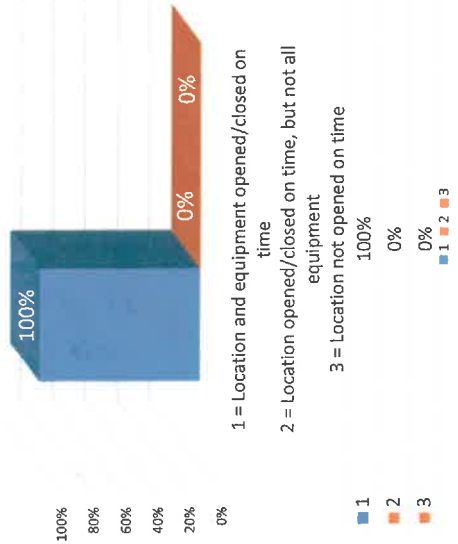
## Were Provisional ballots issued properly?



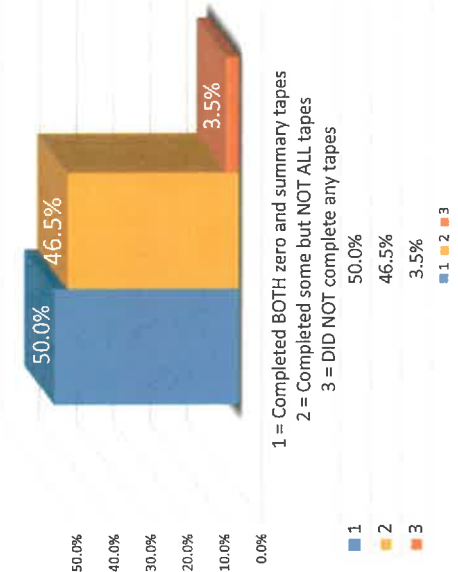
## Was Ballot Accounting completed?



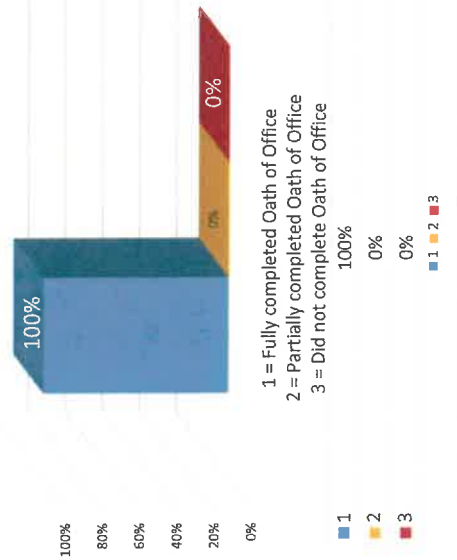
Locations that opened/closed on time



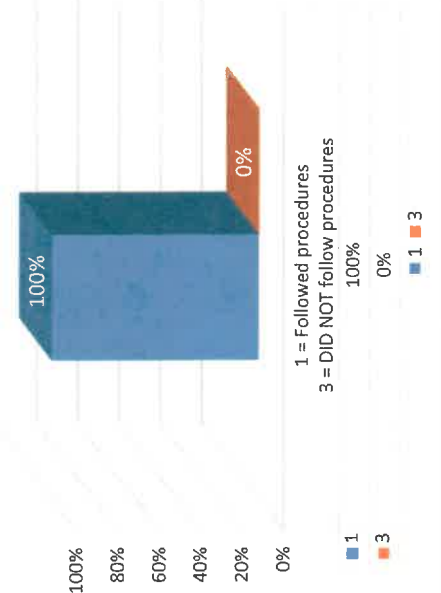
Locations that signed and packed all DS200 slips correctly



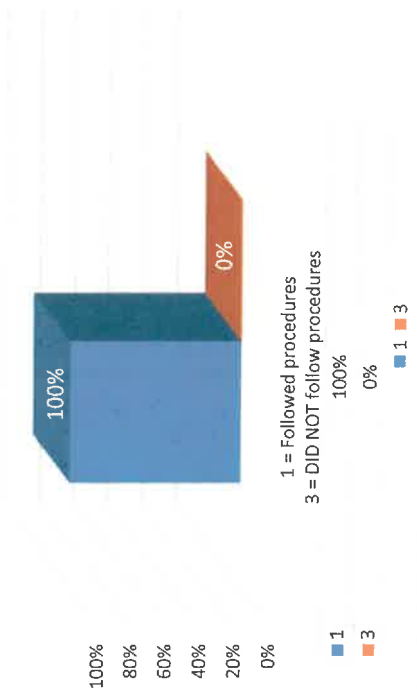
Locations that fully completed the Oath of Office



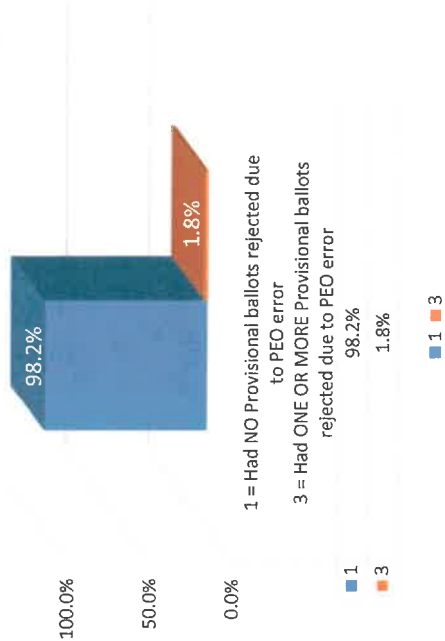
Locations that followed procedures for reporting device/machine issues to the Board



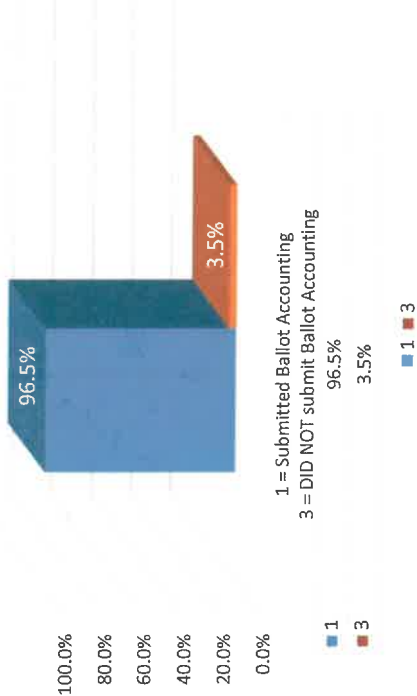
Locations that followed procedures for reporting when ballot were low to the Board



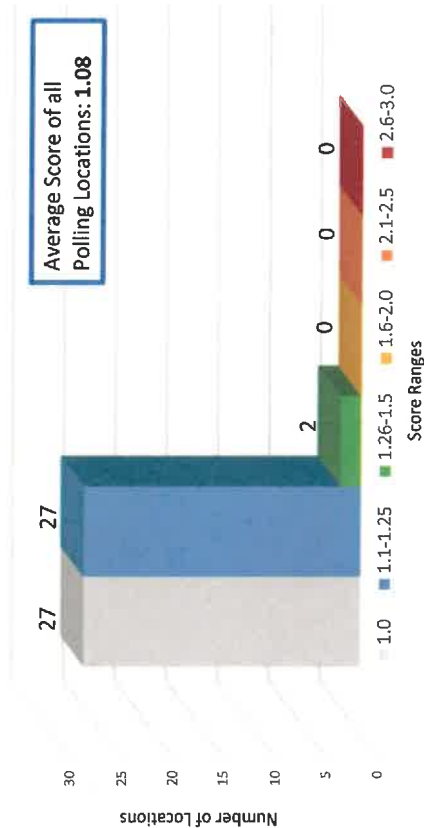
Locations with Provisional ballots rejected due to PEO error

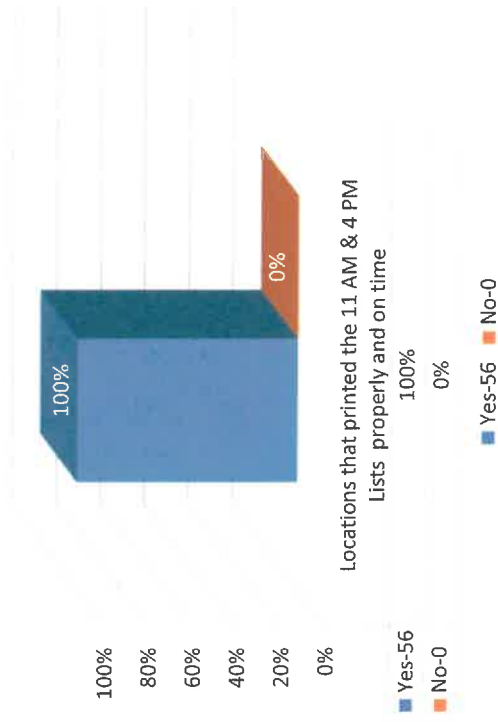
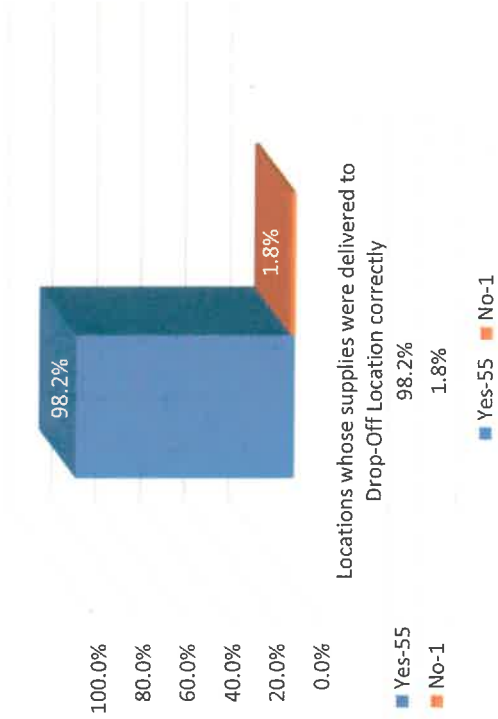
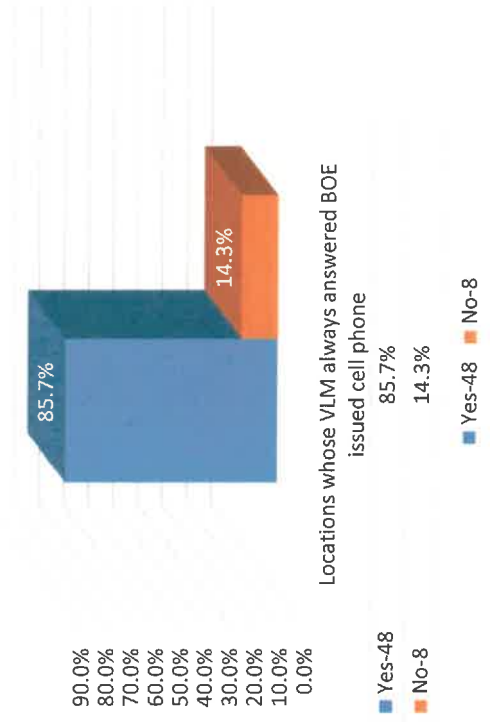
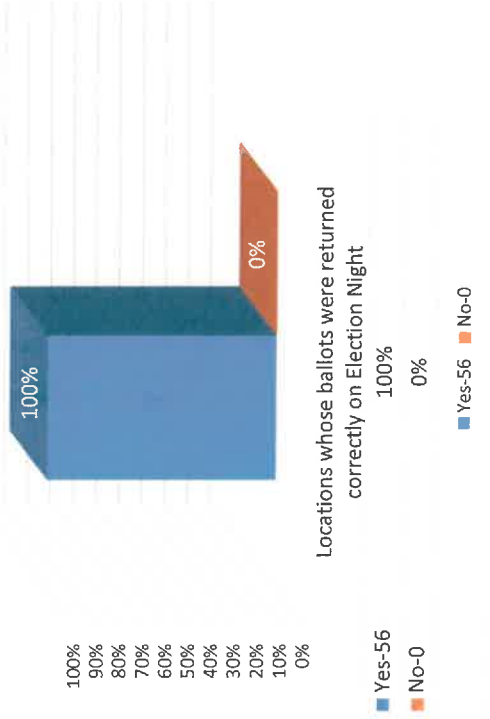


Locations that correctly completed Ballot Accounting

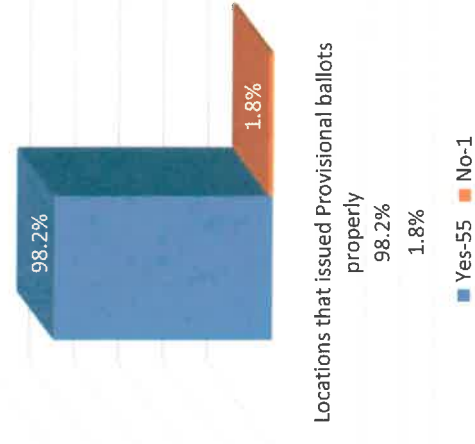
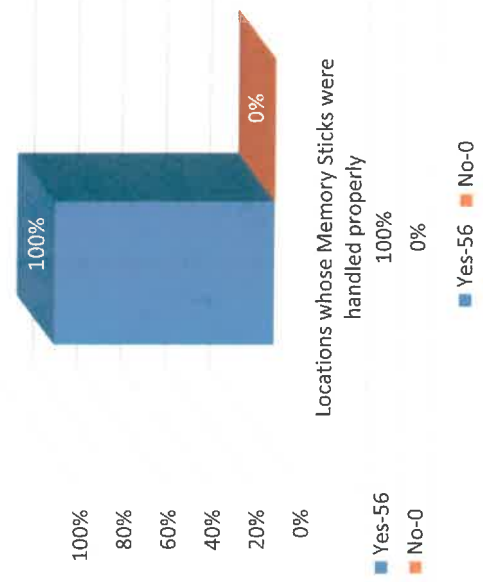
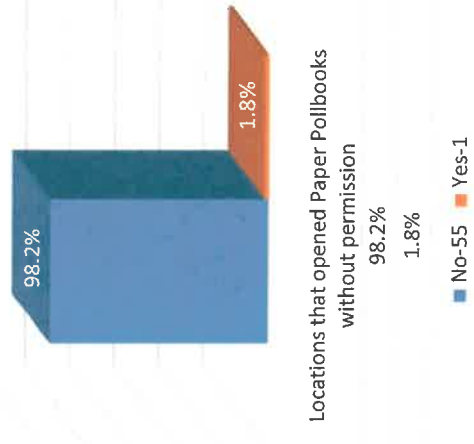
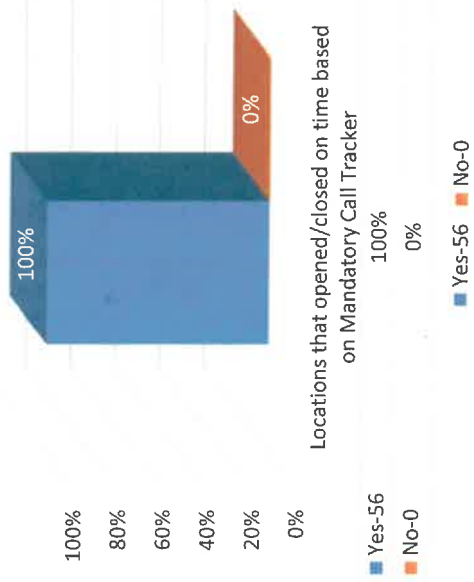


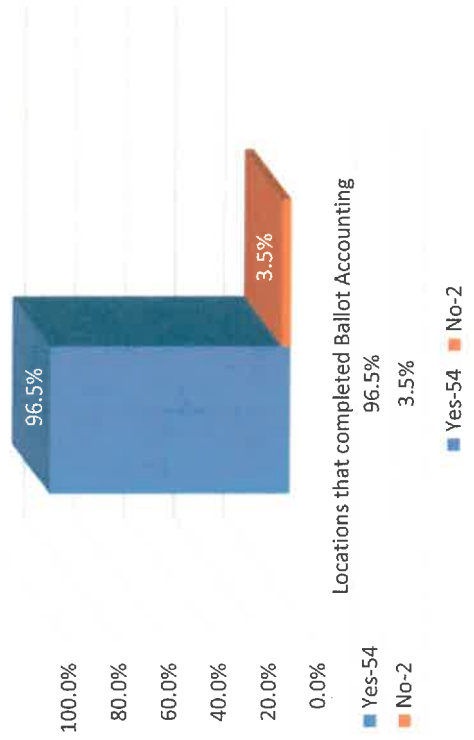
Polling Location Scores based on criteria from Chapter 15, Section 1.05 of the Election Official Manual













Jeff Hastings  
Chairman

Inajo Davis Chappell  
Member

Lisa M. Stickan  
Member

David J. Wondolowski  
Member

Anthony W. Perlatti  
Director

Anthony N. Kaloger  
Deputy Director

# CUYAHOGA COUNTY BOARD OF ELECTIONS

## Agenda Item Request

**Requested By:** Victor Rush

**Department:** Election Support

**Requested Action:** ☒ Approval  
☐ Authorization  
☐ Other \_Signature\_

**Type of Request**

☐ RFP/contract  
☐ Travel/Training  
☐ Personnel  
☐ Provisional Rejections  
☐ Absentee Rejection  
☐ Certification  
☐ Protest  
Other \_\_\_\_\_

**Specific description of request:**

Allocation of voting booths for the September 14, 2021 Primary Election. Allocation quantities are based on location size and social distancing guidelines. A total of 2169 voting booths will be allocated + 429 DS200 precinct scanners + 167 ADA AutoMark voting units and 650 Electronic Poll books.

**Estimated Expense:** \_\_\_\_\_

**Budgeted Item:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Requestor Signature:** Victor Rush

**Date:** 6-2-2021

**Manager Signature:** Victor Rush

**Date:** 6-2-2021

**Deputy Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Director Approved:** Yes ☒ No \_\_\_\_\_

**Director's Signature:** Anthony W. Perlatti

**Date:** 6.3.2021

**\* Please enclose all associated documentation along with this request form to the Clerk of Board. \***

**Forward to the Clerk of the Board:** **Date:** \_\_\_\_\_

**Received by the Clerk of the Board:** **Date:** \_\_\_\_\_

## Unit Allocation

POLL_CODE	Polling Location	Address	Municipality	Registered Voters as of 6/2/2021	Total_Precincts	Number of Precinct Scanners at Location	AutoMark A#D#A#	EPBs@ Location	EPBs@ Location w/ Curbside	Number of Voting Booths
1030	ST BARNABAS EPISCOPAL CHURCH	468 BRADLEY ROAD	BAY VILLAGE	3334	3	2	1	2	3	15
1100	BAY PRESBYTERIAN CHURCH	25415 LAKE ROAD	BAY VILLAGE	4016	4	3	1	4	5	18
1190	BEDFORD HEIGHTS COMMUNITY CENTER	5615 PERKINS ROAD	BEDFORD HTS	7773	9	6	1	6	7	35
1450	BROOKVIEW ELEMENTARY SCHOOL	14105 SNOW ROAD	BROOK PARK	3187	3	2	1	2	3	15
1460	BROOK PARK RECREATION CENTER	17400 HOLLAND ROAD	BROOK PARK	2861	3	2	1	2	3	13
1510	BROOK PARK UNITED METH. CHURCH	6220 SMITH ROAD	BROOK PARK	2960	3	2	1	2	3	14
1590	ST THOMAS MORE CHURCH	4180 NORTH AMBER DRIVE	BROOKLYN	2440	3	2	1	2	3	11
1730	DEBORAH DELISE EDUCATIONAL OPTIONS CTR	14780 SUPERIOR ROAD	CLEVELAND HTS	3904	4	3	1	4	5	18
1850	CANTERBURY ELEMENTARY SCHOOL	2530 CANTERBURY ROAD	CLEVELAND HTS	3267	3	2	1	2	3	15
1900	FAIRFAX ELEMENTARY SCHOOL	3150 FAIRFAX ROAD	CLEVELAND HTS	2179	2	2	1	2	3	10
1940	PLYMOUTH CHURCH UCC	2860 COVENTRY ROAD	SHAKER HTS	3747	4	3	1	4	5	17
2010	MICHAEL R WHITE ELEMENTARY SCHOOL	1000 EAST 92ND STREET	CLEVELAND	1777	3	2	1	2	3	8
2070	LOUISA MAY ALCOTT ELEMENTARY SCHOOL	10308 BALTIC ROAD	CLEVELAND	3745	4	3	1	4	5	17
2210	MT HAVEN BAPTIST CHURCH	3484 MARTIN LUTHER KING JR DRIVE	CLEVELAND	1295	2	2	1	2	3	6
2250	EASTMAN BRANCH LIBRARY	11602 LORAIN AVENUE	CLEVELAND	928	1	2	1	2	3	5
2260	MT OLIVE MISSIONARY BAPTIST CHURCH	3290 EAST 126TH STREET	CLEVELAND	573	1	2	1	2	3	3
2280	HALLORAN SKATING RINK	11815 LINNET AVENUE	CLEVELAND	2825	3	2	1	2	3	13
2290	MARY M BETHUNE SCHOOL	11815 MOULTON AVENUE	CLEVELAND	3205	4	3	1	4	5	15
2320	PATRICK HENRY MIDDLE SCHOOL	11901 DURANT AVENUE	CLEVELAND	1480	3	2	1	2	3	7
2330	MILES PRE K-8	11918 MILES AVENUE	CLEVELAND	2414	4	3	1	4	5	11
2340	SECOND CALVARY BAPTIST CHURCH	12017 EMERY AVENUE	CLEVELAND	1694	2	2	1	2	3	8
2380	FAIRHILL PARTNERS	12200 FAIRHILL ROAD	CLEVELAND	2288	3	2	1	2	3	11
2390	ZELMA GEORGE COMMUNITY CENTER	3155 MARTIN LUTHER KING DRIVE	CLEVELAND	4429	7	5	1	5	6	20
2420	CITIZENS ACADEMY EAST	12523 WOODSIDE AVENUE	CLEVELAND	2776	5	3	1	4	5	13
2580	ROBERT H JAMISON PRE K-8 SCHOOL	4092 EAST 146TH STREET	CLEVELAND	3044	4	3	1	4	5	14
2650	DANIEL E MORGAN PRE K-8	8912 MORRIS COURT	CLEVELAND	1273	2	2	1	2	3	6
2710	ST MEL HALL	14436 TRISKETT ROAD	CLEVELAND	2650	3	2	1	2	3	12
2860	LUIS MUNOZ MARIN MIDDLE SCHOOL	1701 CASTLE AVENUE	CLEVELAND	1087	2	2	1	2	3	5
2940	SALVATION ARMY GROVEWOOD	17625 GROVEWOOD AVENUE	CLEVELAND	1500	2	2	1	2	3	7
2980	ST JOHN LUTHERAN CHURCH	17403 NOTTINGHAM ROAD	CLEVELAND	2786	3	2	1	2	3	13
3040	CUDELL RECREATION CENTER	1910 WEST BOULEVARD	CLEVELAND	3679	5	3	1	4	5	17

September 14, 2021 Primary Election

Unit Allocation

3050 CLARA E WESTROPP MIDDLE SCHOOL	19101 PURITAS AVENUE	CLEVELAND	2220	3	2	1	2	3	10
3090 MARTIN LUTHER KING JR LIBRARY	1962 STOKES BOULEVARD	CLEVELAND	703	1	2	1	2	3	4
3120 BROOKLYN HTS UNITED CHURCH OF CHRIST	2005 WEST SCHAAF ROAD	CLEVELAND	3193	4	3	1	4	5	15
3150 AMBLESIDE TOWERS APARTMENTS	2190 AMBLESIDE DRIVE	CLEVELAND	490	1	2	1	2	3	3
3230 FAIRFAX RECREATION CENTER	2335 EAST 82ND STREET	CLEVELAND	2884	4	3	1	4	5	13
3250 TREMONT MONTESSORI SCHOOL	2409 WEST 10TH STREET	CLEVELAND	2144	2	2	1	2	3	10
3290 MORNING STAR BAPTIST CHURCH	10250 SHAKER BOULEVARD	CLEVELAND	2125	3	2	1	2	3	10
3310 PILGRIM CONGREGATIONAL CHURCH	2592 WEST 14TH STREET	CLEVELAND	1308	2	2	1	2	3	6
3320 LAKEVIEW TOWERS APARTMENTS	2700 WASHINGTON AVENUE	CLEVELAND	2054	2	2	1	2	3	10
3380 MARION STERLING ELEMENTARY SCHOOL	3033 CENTRAL AVENUE	CLEVELAND	2448	3	2	1	2	3	11
3390 ANTON GRDINA ELEMENTARY SCHOOL	2955 EAST 71ST STREET	CLEVELAND	1793	3	2	1	2	3	8
3415 QUINN CHAPEL CHURCH	3241 EAST 130TH STREET	CLEVELAND	1899	3	2	1	2	3	9
3420 SALVATION ARMY CLARK	4402 CLARK AVENUE	CLEVELAND	3016	4	3	1	4	5	14
3430 LINCOLN WEST HIGH SCHOOL	3202 WEST 30TH STREET	CLEVELAND	3266	4	3	1	4	5	15
3440 CHARLES A MOONEY MIDDLE SCHOOL	3213 MONTCLAIR AVENUE	CLEVELAND	2406	3	2	1	2	3	11
3470 VFW POST 2850	3296 WEST 61ST STREET	CLEVELAND	1443	2	2	1	2	3	7
3520 WALTON ELEMENTARY SCHOOL	3409 WALTON AVENUE	CLEVELAND	694	1	2	1	2	3	4
3570 UNION SQUARE APARTMENTS	3495 EAST 98TH STREET	CLEVELAND	657	1	2	1	2	3	3
3620 FULTON BRANCH LIBRARY	3545 FULTON ROAD	CLEVELAND	1770	2	2	1	2	3	8
3670 OUR LADY OF ANGELS LINUS HALL	3600 ROCKY RIVER DRIVE	CLEVELAND	3678	4	3	1	4	5	17
3710 DENISON ELEMENTARY SCHOOL	3799 WEST 33RD STREET	CLEVELAND	3016	4	3	1	4	5	14
3720 GARFIELD ELEMENTARY SCHOOL	3800 WEST 140TH STREET	CLEVELAND	2501	3	2	1	2	3	12
3825 MILL CREEK COMMUNITY CENTER	4401 BROOKS ROAD	CLEVELAND	1062	1	2	1	2	3	5
3880 PEARL ROAD UNITED METHODIST CHURCH	4200 PEARL ROAD	CLEVELAND	4276	5	3	1	4	5	20
3920 ST PATRICKS CHURCH	4427 ROCKY RIVER DRIVE	CLEVELAND	2525	3	2	1	2	3	12
4030 ST LEO PARISH COMMUNITY CENTER	4940 BROADVIEW ROAD	CLEVELAND	2961	3	2	1	2	3	14
4190 MICHAEL ZONE RECREATION CENTER	6301 LORAIN AVENUE	CLEVELAND	3445	4	3	1	4	5	16
4191 CLEVELAND COLLEGE PREPARATORY SCHOOL	4906 FLEET AVENUE	CLEVELAND	2167	3	2	1	2	3	10
4220 GLENVILLE HIGH SCHOOL	650 EAST 113TH STREET	CLEVELAND	2468	4	3	1	4	5	11
4240 AMERICAN LEGION POST 469	4910 MEMPHIS AVENUE	CLEVELAND	2720	3	2	1	2	3	13
4250 JOSEPH GALLAGHER MIDDLE SCHOOL	6601 FRANKLIN BOULEVARD	CLEVELAND	1670	2	2	1	2	3	8
4270 FATIMA FAMILY CENTER	6600 LEXINGTON AVENUE	CLEVELAND	3578	6	5	1	5	6	16
4370 WADE PARK SCHOOL	7600 WADE PARK AVENUE	CLEVELAND	1136	2	2	1	2	3	6
4550 THURGOOD MARSHALL RECREATION CENTER	8611 HOUGH AVENUE	CLEVELAND	2401	4	3	1	4	5	11
4690 BOLTON ELEMENTARY SCHOOL	9803 QUEBEC AVENUE	CLEVELAND	1468	3	2	1	2	3	7

September 14, 2021 Primary Election

Unit Allocation

4890 PROSPECT ACADEMY	1843 STANWOOD ROAD	EAST CLEVELAND	3479	5	3	1	4	5	16
5280 GARFIELD HEIGHTS HIGH SCHOOL	4900 TURNEY ROAD	GARFIELD HTS	10504	11	6	1	8	9	47
5520 HORACE MANN ELEMENTARY SCHOOL	1215 WEST CLIFTON BOULEVARD	LAKEWOOD	4307	4	3	1	4	5	20
5570 LAKEWOOD CITY HALL	12650 DETROIT AVENUE	LAKEWOOD	2811	3	2	1	2	3	13
5610 LEWISON ELEMENTARY SCHOOL	13439 CLIFTON BOULEVARD	LAKEWOOD	3910	4	3	1	4	5	18
5640 ROOSEVELT ELEMENTARY SCHOOL	14237 ATHENS AVENUE	LAKEWOOD	4317	4	3	1	4	5	20
5680 LAKEWOOD PRESBYTERIAN CHURCH	14502 DETROIT AVENUE	LAKEWOOD	2126	2	2	1	2	3	10
5690 GRANT ELEMENTARY SCHOOL	1470 VICTORIA AVENUE	LAKEWOOD	2054	2	2	1	2	3	10
5710 LINCOLN ELEMENTARY SCHOOL	15615 CLIFTON BOULEVARD	LAKEWOOD	2044	2	2	1	2	3	10
5720 LAKEWOOD UNITED METHODIST CHURCH	15700 DETROIT AVENUE	LAKEWOOD	2211	2	2	1	2	3	10
5730 HAYES ELEMENTARY SCHOOL	16401 DELAWARE AVENUE	LAKEWOOD	2780	3	2	1	2	3	13
5750 HARDING MIDDLE SCHOOL	16601 MADISON AVENUE	LAKEWOOD	2942	3	2	1	2	3	14
6170 WYLIE ATHLETIC CENTER AT MAPLE HTS HIGH	1 MUSTANG WAY	MAPLE HTS	11745	12	6	1	8	9	53
6240 MAPLE ELEMENTARY SCHOOL	24101 MAPLE RIDGE ROAD	NORTH OLMS TED	3138	3	2	1	2	3	14
6250 JOHN KNOX PRESBYTERIAN CHURCH	25200 LORAIN ROAD	NORTH OLMS TED	4547	4	3	1	4	5	21
6280 NORTH OLMS TED BRANCH LIBRARY	27403 LORAIN ROAD	NORTH OLMS TED	3421	3	2	1	2	3	16
6300 NORTH OLMS TED COMMUNITY CABIN	28114 LORAIN ROAD	NORTH OLMS TED	3411	3	2	1	2	3	16
6320 CHURCH OF ST CLARENCE	30106 LORAIN ROAD	NORTH OLMS TED	4580	5	3	1	4	5	21
6330 CLAGUE ROAD UNITED CHURCH OF CHRIST	3650 CLAGUE ROAD	NORTH OLMS TED	3286	3	2	1	2	3	15
6510 FALLS LENOX PRIMARY SCHOOL	26450 BAGLEY ROAD	OLMS TED FALLS	6333	8	6	1	6	7	29
7030 ROCKY RIVER UNITED METHODIST CHURCH	19414 DETROIT ROAD	ROCKY RIVER	5272	5	3	1	4	5	24
7050 ROCKY RIVER CIVIC CENTER	21016 HILLIARD BOULEVARD	ROCKY RIVER	7100	7	5	1	5	6	32
7070 ROCKY RIVER PRESBYTERIAN CHURCH	21750 DETROIT ROAD	ROCKY RIVER	3976	4	3	1	4	5	18
7240 ST PETER UNITED CHURCH OF CHRIST	125 EAST RIDGEWOOD DRIVE	SEVEN HILLS	2194	2	2	1	2	3	10
7260 HILLSIDE MIDDLE SCHOOL	1 EDUCATIONAL PARK DRIVE	SEVEN HILLS	4566	4	3	1	4	5	21
7470 ADVENT LUTHERAN CHURCH SOLON	5525 HARPER ROAD	SOLON	2690	2	2	1	2	3	12
7485 GRANTWOOD GOLF COURSE	38855 AURORA ROAD	SOLON	2484	2	2	1	2	3	12
8007 W H KIRK MIDDLE SCHOOL	14410 TERRACE ROAD	EAST CLEVELAND	2760	4	3	1	4	5	13
8013 BAY VILLAGE MIDDLE SCHOOL	27725 WOLF ROAD	BAY VILLAGE	2094	2	2	1	2	3	10
8025 GUNNING PARK RECREATION CENTER	16700 PURITAS AVENUE	CLEVELAND	3408	4	3	1	4	5	16
8039 ANDREW J RICKOFF PRE K-8 SCHOOL	3500 EAST 147TH STREET	CLEVELAND	3816	6	5	1	5	6	17
8040 RIVERSIDE ELEMENTARY SCHOOL	14601 MONTROSE AVENUE	CLEVELAND	2726	3	2	1	2	3	13
8041 MEMORIAL SCHOOL	410 EAST 152ND STREET	CLEVELAND	3097	4	3	1	4	5	14
8044 BEIT HANINA SOCIAL CLUB	10301 LORAIN AVENUE	CLEVELAND	2567	3	2	1	2	3	12
8048 LEE ROAD LIBRARY	2345 LEE ROAD	CLEVELAND HTS	2776	3	2	1	2	3	13

September 14, 2021 Primary Election  
Unit Allocation

8050 STERLING RECREATION CENTER	1380 EAST 32ND STREET	CLEVELAND	3176	4	3	1	4	5	15
8064 HANNAH GIBBONS-NOTTINGHAM SCHOOL	1401 LARCHMONT ROAD	CLEVELAND	1318	2	2	1	2	3	6
8067 GARFIELD SCHOOL	13114 DETROIT AVENUE	LAKEWOOD	4783	5	3	1	4	5	22
8068 HARRISON ELEMENTARY SCHOOL	2080 QUAIL STREET	LAKEWOOD	3057	3	2	1	2	3	14
8072 JOHN ADAMS HIGH SCHOOL	3817 MARTIN LUTHER KING JR DRIVE	CLEVELAND	4192	7	5	1	5	6	19
8074 MAYFAIR ELEMENTARY SCHOOL	13916 MAYFAIR AVENUE	EAST CLEVELAND	2910	4	3	1	4	5	13
8079 SOLON CITY HALL	34200 BAINBRIDGE ROAD	SOLON	2665	2	2	1	2	3	12
8087 FRIENDLY INN SETTLEMENT	2386 UNWIN ROAD	CLEVELAND	1889	3	2	1	2	3	9
8102 CALEDONIA ELEMENTARY SCHOOL	914 CALEDONIA AVENUE	CLEVELAND HTS	4803	4	3	1	4	5	22
8109 ARTEMUS WARD PRE K-8 SCHOOL	4315 WEST 140TH STREET	CLEVELAND	1186	2	2	1	2	3	6
8111 EAST CLARK SCHOOL	885 EAST 146TH STREET	CLEVELAND	1969	4	3	1	4	5	9
8117 UAW HALL LOCAL 1250	17250 HUMMEL ROAD	BROOK PARK	3153	3	2	1	2	3	15
8119 FRANKLIN CIRCLE CHRISTIAN CHURCH	1688 FULTON ROAD	CLEVELAND	4024	4	3	1	4	5	18
8125 CHARLES DICKENS ELEMENTARY SCHOOL	13013 CORLETT AVENUE	CLEVELAND	1824	3	2	1	2	3	9
8128 NEIGHBORHOOD HOUSING SERVICES OF GR CLE	5700 BROADWAY AVENUE	CLEVELAND	486	1	2	1	2	3	3
8133 ABRAHAM LINCOLN ELEMENTARY SCHOOL	6009 DUNHAM ROAD	MAPLE HTS	4533	4	3	1	4	5	21
8134 MURTS TAYLOR HUMAN SERVICES CENTER	13411 UNION AVENUE	CLEVELAND	1087	2	2	1	2	3	5
8140 CLEVELAND HEIGHTS COMMUNITY CENTER	1 MONTICELLO BOULEVARD	CLEVELAND HTS	9294	10	6	1	8	9	42
8146 ADLAI STEVENSON PRE K-8 SCHOOL	18300 WODA AVENUE	CLEVELAND	5338	6	5	1	5	6	24
8147 MILES PARK K-8 SCHOOL	4090 EAST 93RD STREET	CLEVELAND	2545	4	3	1	4	5	12
8151 EUCLID PARK SCHOOL	17914 EUCLID AVENUE	CLEVELAND	3567	5	3	1	4	5	16
8153 SAGRADA FAMILIA	7719 DETROIT AVENUE	CLEVELAND	2675	3	2	1	2	3	12
8154 WILLSON SCHOOL	1126 ANSEL ROAD	CLEVELAND	2119	4	3	1	4	5	10
8160 MAPLE LEAF ELEMENTARY SCHOOL	5764 TURNEY ROAD	GARFIELD HTS	5906	6	5	1	5	6	27
8173 FRANKLIN D ROOSEVELT PRE K-8	800 LINN DRIVE	CLEVELAND	1217	2	2	1	2	3	6
8174 LANGSTON HUGHES LIBRARY	10200 SUPERIOR AVENUE	CLEVELAND	550	1	2	1	2	3	3
8176 ALMIRA K-8 SCHOOL	3375 WEST 99TH STREET	CLEVELAND	3155	3	2	1	2	3	15
8178 PRIMERA IGLESIA BAUTISTA HISPANA	6800 DENISON AVENUE	CLEVELAND	3248	4	3	1	4	5	15
8180 WARNER GIRLS LEADERSHIP ACADEMY	8315 JEFFRIES AVENUE	CLEVELAND	967	2	2	1	2	3	5
8182 MOUND-STEM SCHOOL	5935 ACKLEY ROAD	CLEVELAND	1212	2	2	1	2	3	6
8185 NEW LIFE CATHEDRAL	16200 EUCLID AVENUE	EAST CLEVELAND	1491	2	2	1	2	3	7
8187 IMANI TEMPLE MINISTRIES	2463 NORTH TAYLOR ROAD	CLEVELAND HTS	4676	4	3	1	4	5	21
8190 CHURCH OF ST MARY OF THE ASSUMPTION	15519 HOLMES AVENUE	CLEVELAND	2325	3	2	1	2	3	11
8192 BETHANY BAPTIST CHURCH	1211 EAST 105TH STREET	CLEVELAND	2896	5	3	1	4	5	13
8194 ST PAULS EPISCOPAL CHURCH	2747 FAIRMOUNT BOULEVARD	CLEVELAND HTS	3178	3	2	1	2	3	15

September 14, 2021 Primary Election

Unit Allocation

8198	GARFIELD HEIGHTS BRANCH LIBRARY	5409 TURNEY ROAD	GARFIELD HTS	2390	2	1	2	3	11
8201	NATHAN HALE ELEMENTARY SCHOOL	3588 MARTIN LUTHER KING JR DRIVE	CLEVELAND	2223	4	3	1	4	10
8202	WOODHILL HOMES COMMUNITY CENTER	2491 BALDWIN ROAD	CLEVELAND	603	1	2	1	2	3
8232	URBAN LEAGUE OF GREATER CLEVELAND	2930 PROSPECT AVENUE E	CLEVELAND	593	1	2	1	2	3
8234	WEST PARK ACADEMY	4697 WEST 130TH STREET	CLEVELAND	3816	4	3	1	4	17
8235	EAST TECH HIGH SCHOOL	2439 EAST 55TH STREET	CLEVELAND	1485	2	2	1	2	7
8239	FIRST ZION MISSIONARY BAPTIST CHURCH	10313 GARFIELD AVENUE	CLEVELAND	1877	3	2	1	2	3
8240	WILLSON UNITED METHODIST CHURCH	9226 ST CLAIR AVENUE	CLEVELAND	2169	3	2	1	2	10
8249	SOLOM COMMUNITY CENTER	35000 PORTZ PARKWAY	SOLOM	7058	6	5	1	5	32
8250	HALLE SCHOOL OF INQUIRY	7901 HALLE AVENUE	CLEVELAND	398	1	2	1	2	3
8251	ALBERT BUSHNELL HART ELEMENTARY SCHOOL	3900 EAST 75TH STREET	CLEVELAND	2864	4	3	1	4	13
8252	WESTSIDE COMMUNITY SCHOOL OF THE ARTS	3727 BOSWORTH ROAD	CLEVELAND	1938	2	2	1	2	9
8253	WILLIAM RAINEY HARPER PRE-3 SCHOOL	5515 IRA AVENUE	CLEVELAND	2648	3	2	1	2	12
8254	BAY UNITED METHODIST CHURCH	29931 LAKE ROAD	BAY VILLAGE	2902	3	2	1	2	13
8255	OLIVER HAZARD PERRY ELEMENTARY SCHOOL	18400 SCHENELY AVENUE	CLEVELAND	1928	2	2	1	2	9
8256	ROBINSON G JONES ELEMENTARY SCHOOL	4550 WEST 150TH STREET	CLEVELAND	2506	3	2	1	2	12
8257	WEST PARK PARTY CENTER	3556 WEST 130TH STREET	CLEVELAND	3511	4	3	1	4	16
8277	RICE BRANCH LIBRARY	11535 SHAKER BOULEVARD	CLEVELAND	502	1	2	1	2	3
8278	JANE ADDAMS BUSINESS CAREERS CENTER	2373 EAST 30TH STREET	CLEVELAND	1129	2	2	1	2	6
8279	JOHN HAY HIGH SCHOOL	2075 STOKES BOULEVARD	CLEVELAND	2353	3	2	1	2	11
8280	BOYS AND GIRLS CLUBS OF CLEVELAND	6114 BROADWAY AVENUE	CLEVELAND	1241	2	2	1	2	6
8285	NORTHERN OHIO RECOVERY ASSOCIATION	1400 EAST 55TH STREET	CLEVELAND	751	1	2	1	2	4
8288	COLLINWOOD RECREATION CENTER	16300 LAKE SHORE BOULEVARD	CLEVELAND	2020	3	2	1	2	9
8294	JOHN F KENNEDY HIGH SCHOOL	15111 MILES AVENUE	CLEVELAND	5285	6	5	1	5	24
8297	ROCKET MORTGAGE FIELD HOUSE	1 CENTER COURT	CLEVELAND	4251	3	2	1	2	19
8298	FRATERNAL ORDER OF POLICE HALL	2249 PAYNE AVE	CLEVELAND	1278	2	2	1	2	6
8299	LAKEVIEW COMMUNITY CENTER	1290 WEST 25TH STREET	CLEVELAND	752	1	2	1	2	4
8300	E PREP - VILLAGE PREP - WILLARD CAMPUS	9401 WILLARD AVENUE	CLEVELAND	1919	2	2	1	2	9
8303	NEIGHBORHOOD LEADERSHIP INSTITUTE	5246 BROADWAY AVENUE	CLEVELAND	410	1	2	1	2	2
8304	CHURCH OF THE RESURRECTION	32001 CANNON ROAD	SOLOM	2621	3	2	1	2	12
8305	NEO CHURCH	7593 ELMHURST DRIVE	SEVEN HILLS	2146	2	2	1	2	10



September 14, 2021 Primary Election  
Unit Allocation

Registered_Voters	Total_Precincts	Precinct Scanners at Location	AutoMark A.D.A. Unit	EPbs@Location	EPbs@Location_w/ Curbside	Number of Voting Booths
469154	553	429	167	483	650	2169



# CUYAHOGA COUNTY BOARD OF ELECTIONS

**Jeff Hastings**  
Chairman

**Inajo Davis Chappell**  
Member

**Lisa M. Stickan**  
Member

**David J. Wondolowski**  
Member


**Anthony W. Perlatti**  
Director

**Anthony N. Kaloger**  
Deputy Director

## Memorandum

**To:** Board Members

**Cc:** Anthony W. Perlatti, Director  
Anthony N. Kaloger, Deputy Director

**From:** Kendra Zusy, Fiscal Services Manager 

**Date:** June 14, 2021

**Re:** Voter Information Guide August 3, 2021 Primary Election

As you are aware, a Special Election will take place on August 3, 2021 for the Primary Election of the 11<sup>th</sup> Congressional District seat. The plan is to mail out a Voter Information Guide to all registered voters for this election—approximately 418,139 voters.

The Voter Information Guide includes the following information:

- Specific information regarding public health guidelines;
- How to request a Vote-By-Mail application;
- Early In-Person voting dates and hours at the Board of Elections;
- The voter's Election Day poll location and voting hours;
- Identification requirements for voting on Election Day;

Early In-Person voting begins on Wednesday, July 7, 2021. The voter information guide will be mailed approximately one week before early voting begins.

An unrestricted, informal bid was conducted through the Cuyahoga County's new procurement system INFOR to 33 registered suppliers. The bid closed on Tuesday, June 1, 2021 at 10:00am EST. There were two (2) successful bidders with Angstrom Graphics Inc Midwest being the lowest and best bidder. See summary of the expected costs for the printing and mailing of an estimated 425,000 Voter Information Guides.

Printing	\$ 8,053.75
Mailing	\$ 8,500.00
Postage	\$ 27,625.00
Total Cost	\$ 44,178.75

Necessary funds are available in the 2020 BOE Special Election Budget.

# Your official election information

## August 3, 2021 Primary Election

### Important Election Information

#### Primary Election

- A Special Election will take place on August 3, 2021 for the Primary Election of the 11th Congressional District seat.
- Voters will be required to select a Democratic or Republican party ballot during Absentee and Election Day voting.
- The selected ballot will determine the voter's party affiliation until the next primary election.
- During Early In-Person and Election Day voting, the Board of Elections will observe the current State of Ohio health and safety guidelines.

You can look up your sample ballot on our website  
[www.443vote.us](http://www.443vote.us).

### Voting before Election Day

#### Voting by Mail

##### All voters can vote from home!

Avoid the lines, take your time researching what is on your ballot, and vote from the comfort of your own home.



##### Voting from home is easy!

- 1 Submit a ballot application to vote from home. You can print or request an application online at [www.443vote.us](http://www.443vote.us) or by calling **216-443-VOTE (8683)**.
  - 2 We will mail your ballot to you with a return envelope.
  - 3 Vote your ballot and return it before Election Day.
- ! Use the **Track My Ballot** tool on our website to track your ballot application and ballot throughout the process!

#### Voting at the Board of Elections

We are located at 2925 Euclid Avenue in Cleveland. Voting dates and hours are below:



<b>Weekdays*</b>	<b>July 7 - July 23</b>	<b>8 a.m. to 5 p.m.</b>
<b>Weekdays*</b>	<b>July 26 - July 30</b>	<b>8 a.m. to 7 p.m.</b>
<b>Saturday</b>	<b>July 31</b>	<b>8 a.m. to 4 p.m.</b>
<b>Sunday</b>	<b>August 1</b>	<b>1 p.m. to 5 p.m.</b>
<b>Monday</b>	<b>August 2</b>	<b>8 a.m. to 2 p.m.</b>

\*Weekdays denotes Monday through Friday.



2925 Euclid Avenue  
Cleveland, OH 44115

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CUYAHOGA COUNTY  
BOARD OF ELECTIONS

### Voting on Election Day

**Your voting location is:** (su lugar de votación)

**Voting hours:** Your voting location will be open on Election Day from 6:30 a.m. to 7:30 p.m.

#### What ID should I bring?

- ✓ Acceptable forms of ID include an unexpired Ohio Driver's License, State ID Card, Interim Documentation with your former address, Military ID, or current (within the last 12 months) utility bill, bank statement, paycheck, government check, or other government documents with your name and current address, when your current address is in the poll book.
- ✗ Your passport or any notice from a Board of Elections, **including this notice**, is **NOT** an acceptable form of ID for voting purposes.



For more information check out our website  
[www.443vote.us](http://www.443vote.us).

# Su información electoral oficial, Elecciones Primarias del 3 de agosto de 2021.

## Información Electoral Importante

### Elecciones Primarias

- El 3 de agosto de 2021 se celebrará una Elección Especial para la Elección Primaria de un escaño al 11º Distrito del Congreso.
- Los votantes deberán seleccionar una papeleta del partido Demócrata o Republicano durante el Voto en Ausencia y el Día de las Elecciones.
- La papeleta seleccionada determinará la afiliación partidista del votante hasta las próximas elecciones primarias.
- Durante el Voto Adelantado en Persona y el Día de las Elecciones, la Junta Electoral observará las guías de salud y seguridad vigentes, dispuestas por el Estado de Ohio.

Puede buscar su papeleta de muestra en nuestro sitio web [www.443vote.us](http://www.443vote.us).

## Votando antes del Día de las Elecciones

### Votando por Correo

**¡Todos los votantes pueden votar desde su hogar!**

Evite las filas, tómese su tiempo para investigar su papeleta, y vote desde la comodidad de su propio hogar.



**¡Votar desde su hogar es fácil!**

- Envíe una solicitud de papeleta para votar desde su hogar. Puede imprimir o pedir una solicitud en línea en [www.443vote.us](http://www.443vote.us) o llamando al 216-443-VOTE (8683).
  - Le enviaremos su papeleta por correo con un sobre de devolución.
  - Vote su papeleta y devuélvala antes del Día de las Elecciones.
- ¡Use la herramienta **Track My Ballot (Rastrear Mi Papeleta)** en nuestro sitio web para rastrear su solicitud de papeleta y su papeleta durante todo el proceso!

### Votando en la Junta Electoral

La Junta está ubicada en 2925 Euclid Avenue en Cleveland. Las fechas y horarios de votación están a continuación:



entre semana*	7 de julio - 23 de julio	8 a.m. a 5 p.m.
entre semana*	26 de julio - 30 de julio	8 a.m. a 7 p.m.
sábado	31 de julio	8 a.m. a 4 p.m.
domingo	1 de agosto	1 p.m. a 5 p.m.
lunes	2 de agosto	8 a.m. a 2 p.m.

\*Entre semana significa de lunes a viernes.



CONDADO DE CUYAHOGA  
JUNTA ELECTORAL

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Cleveland, OH 44115

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PERMIT NO. 3452

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## Votando el Día de las Elecciones

**su lugar de votación es:**

Su lugar de votación está impreso en la parte posterior.

**Horas de votación:** Su lugar de votación estará abierto el Día de las Elecciones de 6:30 a.m. a 7:30 p.m.

### ¿Qué identificación debo traer?

- ✓ Las formas aceptables de identificación incluyen una licencia de conducir de Ohio no vencida, una tarjeta de identificación del estado, una documentación provisional con su dirección anterior, una identificación militar o una factura de servicios públicos actual (dentro de los últimos 12 meses), un extracto bancario, un cheque de pago, un cheque del gobierno u otros documentos del gobierno con su nombre y su dirección actual, cuando su dirección actual está en el libro de votación.
- ✗ Su pasaporte o cualquier notificación de la Junta Electoral, **incluido este aviso, NO** es una forma de identificación aceptable a fines de votación.



Para obtener más información, visite nuestro sitio web [www.443vote.us](http://www.443vote.us).



# CUYAHOGA COUNTY BOARD OF ELECTIONS

**Jeff Hastings**  
Chairman

**Inajo Davis Chappell**  
Member

**Lisa M. Stickan**  
Member

**David J. Wondolowski**  
Member


**Anthony W. Perlatti**  
Director

**Anthony N. Kaloger**  
Deputy Director

## Memorandum

**To:** Board Members

**Cc:** Anthony W. Perlatti, Director  
Anthony N. Kaloger, Deputy Director

**From:** Kendra Zusy, Fiscal Services Manager 

**Date:** June 14, 2021

**Re:** Purchase of Cubicle Workstations for 2<sup>nd</sup> Floor – Ohio Desk Company

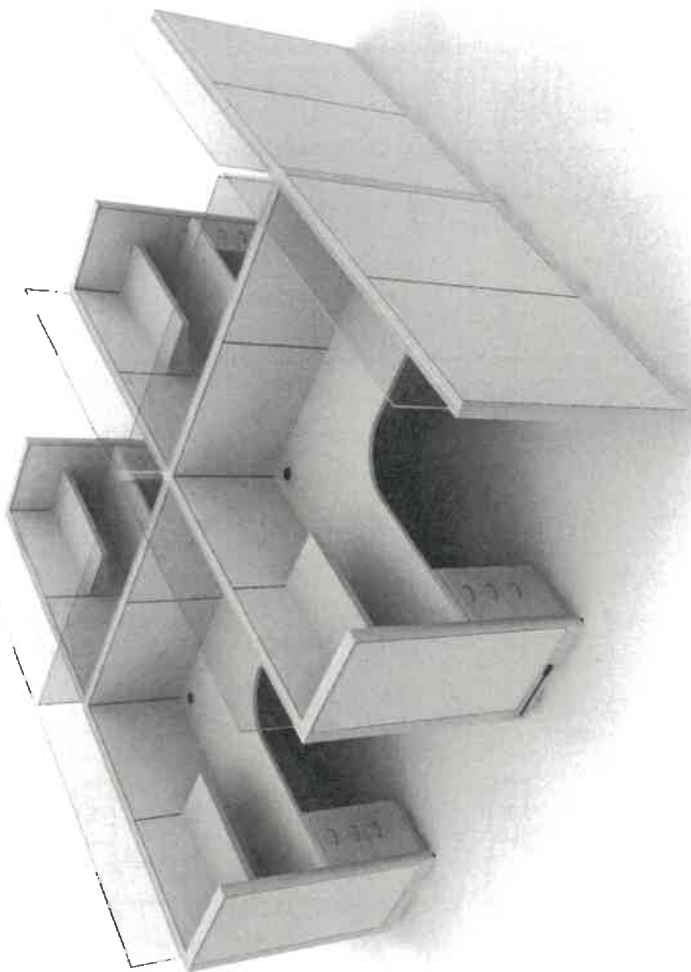
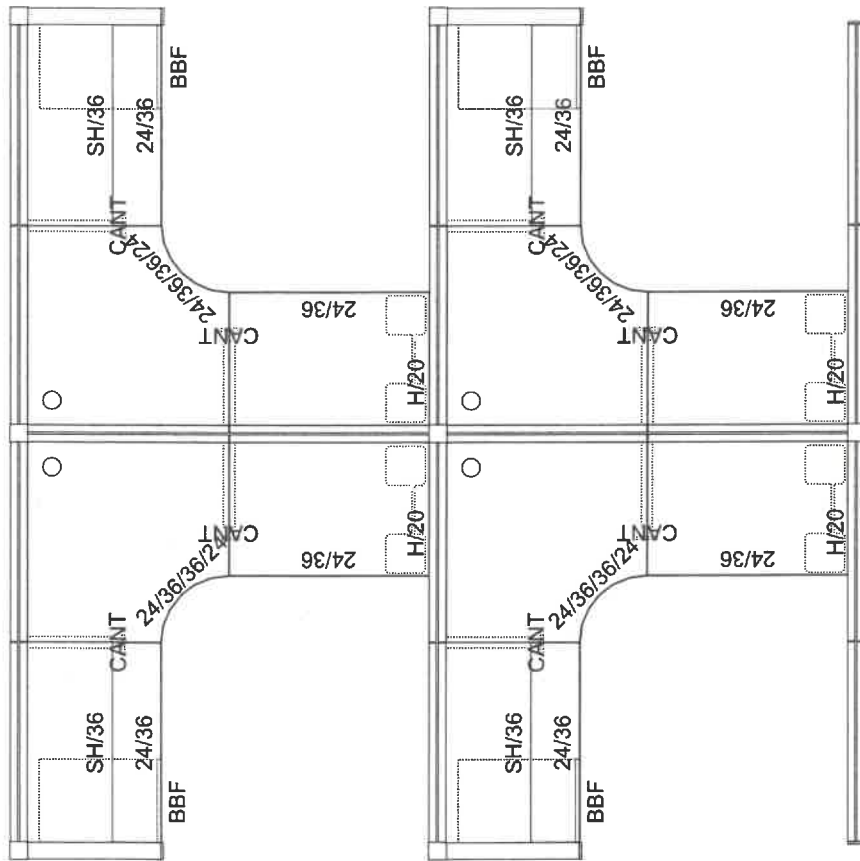
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As you may recall at the March 30, 2021 Board Meeting, Director Perlatti gave an update on items to be purchased with the remaining Center for Tech and Civic Life (CTCL) Grant funds which was extended through June 30, 2021. One of items was to purchase and install office cubicle workstations on the 2<sup>nd</sup> floor to provide for environmentally safe and efficient workspace for staff. He also indicated this would be purchased through State-Term Contract pricing.

The purchase was initiated with Ohio Desk Company via Steelcase, Inc. State-Term Contract Pricing in the amount not-to-exceed **\$97,130.46** which includes approximately 32 cubicle workstations with L-shaped worksurfaces, personal file cabinets and privacy wall (with glass top panel) for staff on the 2<sup>nd</sup> Floor.

The purchase was made in accordance with the Cuyahoga County Board of Elections (CCBOE) Procurement Policy adopted April 7, 2020, under Article VII (B) State-Term Contracts, and pursuant to ORC Section 125.04, the CCBOE may award contracts without competitive bidding via state-term contracts through the Ohio Department of Administrative Services. Further, under Article VII (D) Exemption for Contracts over \$25,000, shall be subject to majority approval of the Board Members.





The Ohio Desk Company  
1122 Prospect Avenue  
Cleveland, Ohio 44115-1292

Answer 4 pack

Cuyahoga County  
Board of Elections

4/23/2021

SCALE: NTS

DRAWN BY:

210076

DRAWING NUMBER

3/4

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The Ohio Desk Company  
1122 Prospect Avenue  
Cleveland, Ohio 44115-1292

Cuyahoga County  
Board of  
Elections

FURNITURE PLAN

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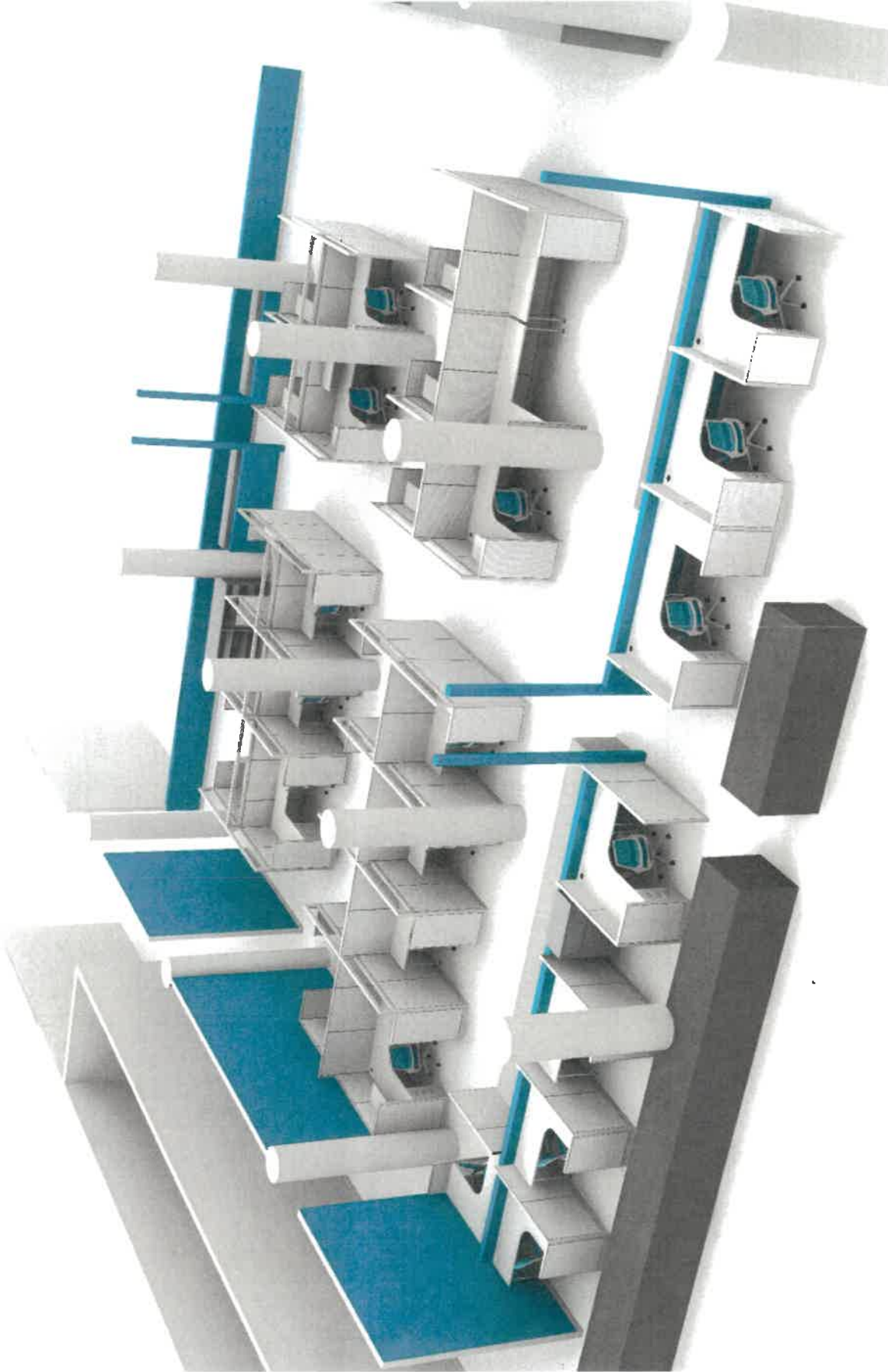
4/23/2021

SCALE: NTS

DRAWN BY: LS

210076

SHEET NUMBER:  
F102



# Voucher Summary

Board Approval Date June 14, 2021

\$129,968.31
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Vendor		Department	Description	Amount
1	PO21001603	Runbeck Elections Services	Fiscal Services	5 additional Agilis Sorting Stackers (5@ \$25,000/ea. plus freight \$4,968.31).
				\$129,968.31

\*Highlighted item funded using CTCL \$

\$129,968.31
<u>\$129,968.31</u>