



Jeff Hastings, Chairman

Anthony W. Perlatti, Director

Inajo Davis Chappell, Board Member

Anthony Kaloger, Deputy Director

Lisa M. Stickan, Board Member

David J. Wondolowski, Board Member

MEETING AGENDA

April 6, 2022

9:30 A.M.

THE PLEDGE OF ALLEGIANCE

ADMINISTRATIVE

1. Approval of the minutes from the March 7, 2022, and March 14, 2022, Board Meetings
2. Acknowledgment of Secretary of State Directives and Memorandum:
 - a) Directive 2022-30; League of Women Voters of Ohio et al. v. Ohio Redistricting Commission and Additional Instructions and Letter from Secretary to the General Assembly
 - b) Directive 2022-31; Revised Form of Ballot for the May 3, 2022, Primary Election
 - c) Directive 2022-32; May 3, 2022 Primary Election Instructions
 - d) Memorandum 2022-01; Responsibilities of Sheriffs and Chiefs of Police in the 2022 Primary Election (confidential - not for disclosure)

BALLOT

3. Acknowledgment of the Ballot Proofs for the May 3, 2022, Primary Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting.

CANDIDATE AND PETITION SERVICES

4. Acknowledgment of candidates' petitions for Ohio House, Ohio Senate, or State Central Committee were certified based on the Feb. 24, 2022, General Assembly district plan. Since this plan was ruled invalid, the Cuyahoga County Board of Election's (CCBOE) decision to certify or reject those candidates' petitions for the May 3, 2022, Primary Election is null and void.
5. Acknowledgment of withdrawal of candidates from the May 3, 2022, Primary Election
6. Acknowledgment of death in, and appointments to elected office

ELECTION OFFICIALS

7. Authorization to pay: 288 Voting Location Managers x \$275 = \$79,200; 317 Voting Location Deputies x \$275 = \$87,175; 2,868 Precinct Election Officials x \$250 = \$717,000; 288 Sanitation Officials x \$200 = \$57,600; 150 Election Substitute Officials x \$100 = \$15,000 for the May 3, 2022, Primary Election

Video of this meeting can be viewed at <https://www.youtube.com/CuyahogaCountyBOE>

¹ Please email mbejjani@cuyahogacounty.gov or lwalker@cuyahogacounty.gov with your name and the nature of your comment so we can fully assist you.

ELECTION SUPPORT

8. Authorization to process payment in the amount not-to-exceed \$46,700 for 91 private voting locations, five (5) CMHA locations, and one (1) private zone station being used for the May 3, 2022, Primary Election
9. Final authorization for the allocation of voting booths for the May 3, 2022, Primary Election. Allocation quantities are based on social distancing and room size per polling location. A total of 4,554 voting booths will be allocated + 819 DS200 precinct scanners + 288 ADA AutoMark voting units and 796 Electronic Poll books

FISCAL SERVICES

10. Approval to extend the Delivery and Return of Voting Equipment to Voting Locations Contract with Midfitz, Inc. dba Berman Moving & Storage. Extending the contract from November 3, 2022, through December 31, 2022, in the amount not-to-exceed \$49,335.00.
11. Recommendation adopting a Federal Grant Award Equipment Policy for the purpose of tracking equipment through federal award funding.

NEW BUSINESS

PUBLIC COMMENT¹

EXECUTIVE SESSION

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.

2022 Board Meeting Schedule

April 2022

Wednesday, April 6th @ 9:30AM

April Board Meeting

Friday, April 29th @ 9:30AM

Meeting for the May 3, 2022 Primary Election

May 2022

Tuesday, May 3rd

May 3, 2022 Primary Election

Monday, May 16th @ 9:30AM

Provisional verification for the May 3, 2022 Primary Election

Certification of Issues for the August 2, 2022 Special Election

Tuesday, May 24th @ 9:30 AM

Certification of the May 3, 2022 Primary Election

June 2022

Monday, June 6th @ 9:30AM

Certification of remaining issues and charter amendments for the August 2, 2022 Special Election

Certification of Independent candidates for the November 8, 2022 General Election

July 2022

Wednesday, July 13th @ 9:30AM

July Board Meeting

August 2022

Tuesday, August 2nd

August 2, 2022 Special Election

Monday, August 15th @ 9:30AM

Provisional Verification for the August 2nd Special Election

Monday, August 22nd @ 9:30AM

Certification of the August 2, 2022 Special Election

Certification of Issues for the November 8, 2022 General Election

September 2022

Monday, September 12th @ 9:30AM

Certification of remaining issues and charter amendments for the November 8, 2022 General Election

Certification of Write-In Candidates for the November 8, 2022 General Election

October 2022

Wednesday, October 12th @ 9:30AM

October Board Meeting

November 2022

Friday, November 4th @ 9:30AM

Meeting for the November 8, 2022 General Election

Tuesday, November 8th

November 8th General Election

Monday, November 21st @ 9:30AM

Provisional verification for the November 8, 2022 General Election

Tuesday, November 29th @ 9:30AM

Certification of the November 8, 2022 General Election

December 2022

Wednesday, December 14th @ 9:30AM

December Board Meeting

Agenda Item

#1



**Board Meeting
3/7/2022**

Attending:

Jeff Hastings, Chairman
Inajo Davis Chappell, Board Member
Lisa M. Stickan, Board Member
David Wondolowski, Board Member
Anthony W. Perlatti, Director
Tony Kaloger, Deputy Director

Mark R. Musson, Assistant Prosecutor, Cuyahoga County
Mary Bejjani, Clerk to the Board
Linda Walker, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:30 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that all Board Members were in attendance.

Agenda Item 1: Approval of the minutes from the February 14, 2022, Board Meeting

Chairman Hastings moved to approve the minutes from the February 14, 2022, Board Meeting. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 2: Acknowledgment of Secretary of State Directives: Directive 2022-23; Data Collection, Notice, and Cancellation Procedures for Completion of 2018 National Change of Address ("NCOA") and Supplemental Process; Directive 2022-24; Statewide Candidates for the May 3, 2022, Primary Election; Directive 2022-25; Ballots and Candidates for May 3, 2022, Primary Election for Offices Not Impacted by Redistricting; Directive 2022-26; State House and Senate District Maps and House Bill ("H.B." 93); Directive 2022-27; U.S. House of Representatives ("U.S. House") District Maps and House Bill ("H.B." 93)

Chairman Hastings moved to acknowledge the Secretary of State Directives: Directive 2022-23; Data Collection, Notice, and Cancellation Procedures for Completion of 2018 National Change of Address ("NCOA") and Supplemental Process; Directive 2022-24; Statewide Candidates for the May 3, 2022, Primary Election; Directive 2022-25; Ballots and Candidates for May 3, 2022, Primary Election for Offices Not Impacted by Redistricting; Directive 2022-26; State House and Senate District Maps and House Bill ("H.B." 93); Directive 2022-27; U.S. House of Representatives ("U.S. House") District Maps and House Bill ("H.B." 93) Board Member Wondolowski seconded. The motion passed unanimously.

¹ Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

Agenda Item 3: CCBOE Signature Stamp Policy

Chairman Hastings moved to approve the CCBOE Signature Stamp Policy. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 4: Acknowledgment of resignations from, appointments to, and death in elected office

Chairman Hastings moved to acknowledge the resignations from, appointments to, and death in elected office as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 5: Acknowledgment of withdrawal of candidates from the May 3, 2022, Primary Election

Chairman Hastings moved to acknowledge the withdrawal of candidates from the May 3, 2022, Primary Election as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 6: Review of candidate petitions

Brent Lawler, Candidate and Petition Services Manager, presented a list of Petitions for Board Review from the board packet of candidates not to certify for the May 3, 2022, Primary Election.

Chairman Hastings moved not to certify the candidate petitions listed for reasons set forth in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 7: Certification of Democratic Central Committee write-in candidates and remaining issues for the May 3, 2022, Primary Election

As provided in the meeting materials, Chairman Hastings moved to certify Democratic Central Committee write-in candidates and the remaining issues for the May 3, 2022, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 8: Approval to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the May 3, 2022, Primary Election

Chairman Hastings moved to approve to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the May 3, 2022, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 9: Approval to send the Voter Information Guide to all active voters in Cuyahoga County for the May 3, 2022, Primary Election

Kendra Zusy, Fiscal Services Manager, presented information from the board packet regarding the approval to send the Voter Information Guide to all active voters in Cuyahoga County for the May 3, 2022, Primary Election. Director Perlatti stated with an approval today of the Voter Information Guide; the vendor would be able to purchase paper at current prices. The mail services would occur when the CCBOE is ready to send the Voter Information Guide for the 2022 Gubernatorial Primary

Election. Board Member Davis Chappell clarified that the CCBOE will still maintain the contract price, and the CCBOE will have the flexibility to change the text and content at the same contract price. Ms. Zusy said yes, and the vendor will hold the pricing for 90 days.

Chairman Hastings moved to approve to send the Voter Information Guide to all active voters in Cuyahoga County for the May 3, 2022, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 10: Approval of the vouchers

Chairman Hastings moved to approve vouchers provided in the board package. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 11: Midwest Direct supply chain increase correspondence

Board Member Hastings moved not to provide further assistance to Midwest Direct because the CCBOE is prohibited by law. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 12: Approval of the personnel agenda

Chairman Hastings moved to approve the personnel agenda provided in the board package. Board Member Wondolowski seconded. The motion passed unanimously.

NEW BUSINESS

Peter James, Election and Compliance Administrator, presented information in the board packet regarding updating the key changes and policies added to the Election Official Manual.

Director Perlatti provided updates on the May 3, 2022, Primary Election. Poll worker training started on March 4, 2022. The online training link was sent to 825 workers, and 71 individuals have signed up for in-person classes over the last weekend. During the week of March 7, 2022, 281 individuals signed up for classes. The CCBOE is receiving a positive response regarding the poll worker pay increase. There are polling location changes for the upcoming election. Currently, the CCBOE has moved 17 polling locations, that will impact 46 precincts, seven municipalities, and 45,000 voters. There are still polling locations that need to be finalized. One location in Euclid is changing due to renovation. The Rocket Mortgage Field House may need to change depending on if the Cavs are in the playoffs. Also, an alternate location needs to be finalized for St. Anthony of Padua due to the recent fire at the school. If the Primary Election date is moved, the CCBOE will need to work with the polling locations to determine if any conflicts exist. Board Member Wondolowski asked if the Primary Election is moved would the CCBOE be tied into the rental cost for May 3, 2022. Director Perlatti stated, per a clause in the CCBOE agreement with the polling locations, changes can be made with a 24-hour notice. A new contract would then be sent to the polling locations with a new date.

Board Member Davis Chappell asked when voters impacted by the voting location changes would be notified. Director Perlatti stated the CCBOE is informing voters now with the letter stating the voting location has changed for the 2022 Primary Election. Board Member Davis Chappell asked if

the letter would indicate the location changes are beyond the CCBOE's control. Deputy Director Kaloger stated CCBOE phone staff are prepared to update voters as to why a location was changed. Director Perlatti explained the notification letter gives the CCBOE more flexibility to provide more detailed information to the voter than the 4 x 6 postcards previously used.

Director Perlatti stated the CCBOE had not received legal descriptions from the Ohio Secretary of State (SOS) regarding the U.S. Congressional contests, and The Ohio Supreme Court has not made a decision on the redistricting maps. The SOS did receive notice from the Department of Defense that the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) waiver was denied, which is due to begin on March 18, 2022. Director Perlatti described many factors and processes that need to be accomplished to hold a successful election. The current scenario exceeds the challenges of the 2020 Primary Election.

There are numerous obstacles beyond the CCBOE's control that impact the ability to hold a successful election, including ballot proofing, review of ballot samples, printing of final Vote-by-Mail and In-House ballots, logic accuracy testing for equipment, and entering vote by mail applications into the system until the election is set. Numerous processes are contingent upon the occurrence of one another. The CCBOE is planning an Election based on what is known. The Ohio Supreme Court stated there is a 4:00 p.m. deadline on Tuesday, March 8, 2022, for the Commission to provide statements on the current maps, but that does not guarantee there will be a decision made.

Chairman Hastings stated he appreciated the summary of the steps, how everything is related to each other, and how these changes can create redoing work. Chairman Hastings asked what the drop-dead date was. Director Perlatti stated the ideal date to have court approved maps and legal descriptions was Friday, March 4, 2022. Chairman Hastings stated this issue is not unique to Cuyahoga County, every Board of Elections in the State is experiencing the same issue. Director Perlatti said yes and also the issue is compounded in larger counties. In Cuyahoga County there are 11 House Districts, four Senate districts and two U.S. Congressional districts. Other counties in the same position include Franklin, Summit, Lorain, and Lake counties.

Board Member Davis Chappell stated the Ohio Association of Election Officials has issued statements to encourage the date of the Primary be changed. Although this is a partisan primary, it is not a partisan issue, it is an election official administration issue and to reiterate what the Director is saying, the agency is at a crossroads to successfully execute and administer a Primary Election on May 2, 2022. The CCBOE is working hard to navigate the uncertainties related to redistricting along with the litigation that is in process. The CCBOE is following the Secretary of State Directives to do all things required for May 3, 2022, and appreciates the direction received and understands that the SOS is challenged as well. Despite the best efforts of staff, it appears that the CCBOE does not have all that is needed to be ready for the May 3, 2022, Primary Election. The CCBOE is unable to prepare the ballots, which are fundamental to the election process. With the inability to prepare the ballots and the denial of the waiver while awaiting direction from the Chief Election Officer. The CCBOE staff gives 150% to prepare for every large and small election. Conducting an Election is a process that requires sufficient time for each necessary task that has to be accomplished. The Board knows the CCBOE staff has been working feverishly to try to accomplish all of these processes for May 3, 2022, as instructed. The CCBOE is at a turning point and does not have what is needed to prepare the basic ballot. The answer is not to have two primary elections, as it would be an extraordinary burden on agencies. The issue is not only about money but having the human resources to assemble the election. There is also concern about potential voter

confusion. If both large counties and some smaller counties are also experiencing so many uncertainties, at this point, there is a need for somebody to be thoughtful and proactive and move the current election day out. The CCBOE is at a standstill to effectively administer the type of election that the CCBOE is used to doing. It is a cause for concern. The CCBOE is at a crucial point, those involved and all the stakeholders in making the decisions need to move the election out far enough that gives the CCBOE the ability to do what needs to be done to conduct the election. Furthermore, Board Member Davis Chappell expressed she would like to have a May 3, 2022, Primary Election, but she is not confident it can be done. The CCBOE needs to level-set expectations for the voters and all the stakeholders that there can potentially be problems if this does not get sorted out quickly. Board Member Davis Chappell stated the Board is duty-bound to go on record.

Chairman Hastings recommended the Board write a letter to the State Legislators and encourage the date be changed for the Primary Election. He will draft a letter on behalf of all the Board and send it to the President of the Senate and the Speaker of the House.

Chairman Hastings asked if the Board needed to meet again. Director Perlatti stated in the current Directive, March 14, 2022, is the certification deadline for candidates to the General Assembly, State Central, and U.S. Congressional. The Board will need to meet again on Monday, March 14, 2022, at 9:30 a.m. for the certification of candidates.

PUBLIC COMMENT

There was no public comment.

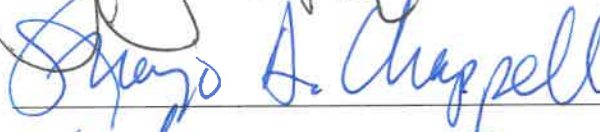
Chairman Hastings moved to adjourn the meeting at 10:35 a.m. Board Member Wondolowski seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on March 7, 2022.

Jeff Hastings, Chairman



Inajo Davis Chappell, Board Member



Lisa M. Stickan, Board Member



David J. Wondolowski, Board Member



Anthony Perlatti, Director



VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

Board Meeting
3/14/2022

Attending:

Jeff Hastings, Chairman
Inajo Davis Chappell, Board Member/via teleconference
Lisa M. Stickan, Board Member
David Wondolowski, Board Member
Anthony W. Perlatti, Director
Tony Kaloger, Deputy Director

Mark R. Musson, Assistant Prosecutor, Cuyahoga County
Mary Bejjani, Clerk to the Board
Linda Walker, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:31 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that all Board Members were in attendance. Board Member Davis Chappell attended remotely as allowed per House Bill "H.B."51.

Agenda Item 1: Acknowledgment of Secretary of State Directive 2022-28: Ballots and Candidates for May 3, 2022, Primary Election for All Offices

Walk-on agenda items: Secretary of State Directive 2022-29; Legislation regarding Uniformed and Overseas Citizens' Absentee Ballots and Ballot Transmission Instructions, and Secretary of State Advisory 2022-02; Substitute Senate Bill 102 and Changes to Local Option Election Law.

Chairman Hastings moved to acknowledge the Secretary of State Directive: 2022-28: Ballots and Candidates for May 3, 2022, Primary Election for All Offices, walk-on Directive 2022-29; Legislation regarding Uniformed and Overseas Citizens' Absentee Ballots and Ballot Transmission Instructions; and walk-on Advisory 2022-02; Substitute Senate Bill 102 and Changes to Local Option Election Law. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 2: Certification of the United States Congressional, Ohio General Assembly, and State Central Committee candidates for the May 3, 2022, Primary Election

Prior to the certification of candidates, two candidates, whose petitions staff determined lack sufficient signatures, requested to be heard by the Board on this matter.

Brent Lawler, Candidate and Petition Services Manager, stated that staff determined that the petitions of James Hemphill, U.S. Congress District 11, were short five signatures. Mr. Hemphill met with Betty Edwards, Registration Manager, to review the petition and he was shown the five signatures staff

¹ Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

concluded were deemed not genuine. Mr. Hemphill obtained affidavits from those five signatories and provided copies to the Board and was sworn in. Mr. Hemphill testified that the petition that contained the signatures in question was circulated by Richard Stanley, who could not attend the Board Meeting due to work obligations. Mr. Stanley met with the individuals whose signatures were questioned on Saturday, March 12, 2022, and requested they complete an affidavit regarding the authenticity of their petition signatures. Chairman Hastings asked if the petitions were signed in front of a notary. Mr. Hemphill stated he prepared all the affidavits and provided the forms to Mr. Stanley to be completed by the signatories in front of a notary. Board Member Wondolowski stated in reviewing the affidavits the signatures appear to match. Board Member Stickman asked if the signers were qualified to sign the petition as either an unaffiliated or Republican voter. Mr. Lawler indicated that they were qualified to sign. Board Member Davis Chappell stated the conclusions reached by the CCBOE staff, questioning the petition signatures, were appropriate because she also concluded that the five signatures on the petition did not match the signatures on file. Board Member Davis Chappell stated the proof offered was satisfactory and she would support the motion.

Board Member Wondolowski moved to certify James Hemphill as a Republican candidate for U.S. Congress District 11. Chairman Hastings seconded the motion. The motion passed unanimously.

Brent Lawler presented information regarding Donald Truex, U.S. Congress District 7, Republican. The issue with Mr. Truex petitions is he filed petitions containing 82 signatures and staff determined 44 signatures were valid leaving him short six signature. Chairman Hastings asked if Mr. Truex was present and no one responded. Mr. Lawler stated Mr. Truex advised him he planned to attend the Board Meeting. Chairman Hastings acknowledged the CCBOE's staff report which explained that because a petition contained signatures from two counties, per Section 3513.05 of the Ohio Revised Code and the Ohio SOS Election Manual, only the signatures of one county may be counted. In this case the petition in question had more valid signatures from Medina County than Cuyahoga County so the valid signatures from Medina County were included in the signature count. Mr. Truex's had also provided the Board with written documents explaining why he thinks that all the signatures on the petition should be counted. He argued because the wording on the petition states that all signatures "should" be from one county versus "shall" be from one county, all the signatures should be counted. Chairman Hastings inquired of Assistant Prosecutor Musson if Section 35.13.05 which states in relevant part "***A petition shall consist of separate petition papers, each of which shall contain signatures of electors of only one county***" precludes the Board from counting those signature from Cuyahoga County. APA Musson stated that the law is clear that the CCBOE cannot count signatures from a second county. He continued that while the language on the petition might be inaccurate or imprecise, the statute clearly states that signatures from a second county cannot be counted. Mr. Musson stated that the Secretary of State (SOS) provided the petition form, and the ambiguity of the wording should be addressed with the SOS' Office. Chairman Hastings stated that should Mr. Truex appear before the Board Meeting concluded its meeting the Board would hear him.

Chairman Hastings acknowledged the CCBOE staff report and Mr. Truex's documentation set forth in the agenda and moved not to certify Mr. Truex's petitions for the foregoing reasons. Board Member Wondolowski seconded. The motion passed unanimously.

Brent Lawler presented information from the board packet of candidates to certify for the United States Congressional, Ohio General Assembly, and State Central Committee for the May 3, 2022, Primary Election.

As provided in the meeting materials, Chairman Hastings moved to certify the United States Congressional, Ohio General Assembly, and State Central Committee candidates for the May 3, 2022, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 3: Acknowledgment of the withdrawal of candidates from the May 3, 2022, Primary Election

Chairman Hastings moved to acknowledge the withdrawal of candidates from the May 3, 2022, Primary Election as provided in the meeting materials. Mr. Lawler stated candidate Cynthia Lyndsey, write-in County Central Committee, Cleveland-07-F, filed for withdrawal after the deadline. The name Cynthia Lyndsey will appear on the ballot but not be counted. Chairman Hastings made a friendly amendment to the motion. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 4: Approval of the personnel agenda

Chairman Hastings moved to approve the personnel agenda as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

NEW BUSINESS

Director Perlatti provided an update for the May 3, 2022, Primary Election. Poll worker recruitment is currently at 52%, with online and in person training ongoing. The Ballot Department was proofing the ballot and worked over the past weekend from 8:30 a.m. to 6:30 p.m. on Saturday, and 8:30a.m. to 4:30 p.m. on Sunday, proofing the ballot's layout based on a SOS directive. The Ballot Department is also conducting precinct proofing, which is proofed three times each for Democrat, Republican, and Issues Only ballots. The Ballot Department also worked from 8:30 a.m. to 6:30 p.m. Monday thru Friday, and weekend hours. The CCBOE is on target to complete the proofing by Thursday, April 7, 2022, and will be able to go to print, which is two days after the opening of absentee voting. The CCBOE must determine how to eliminate five days from the proofing processes to be ready on time. Additional resources are being added to the proofing process with a focus on maintaining the quality and integrity in the proofing process. Human Resources is having challenges finding temporary workers. The SOS advisory acknowledged by the Board today requires that the ballot language on local options be changed. The CCBOE must now rework the ballot layout to comply with the advisory. Director Perlatti indicated the SOS Uniformed and Overseas Citizens Absentee Voting (UOVACA) directive was also acknowledged by the Board today. The Fiscal Department will be working with the Ballot Department regarding expediting the UOVACA mailings. Due to the uncertainty surrounding the districts for the General Assembly and Congressional races, the Primary Election has not been locked in. Therefore, the Vote-by-Mail ballot applications will not be entered into the system until then. Over 100 UOVACA applications and approximately 1,300 Vote-by-Mail applications are waiting to be processed. Director Perlatti stated CCBOE staff continue to maintain a positive attitude.

Director Perlatti stated there are two upcoming deadlines. On Thursday, March 17, 2022, there is the protest deadline for the certifications approved by the Board today. On March 26, 2022, there is a deadline for the four candidates running in different districts from where they reside to file paperwork changing their address to the new district. The CCBOE will wait for direction from the SOS on how to proceed should a candidate not file the change of address document.

PUBLIC COMMENT

There was no public comment

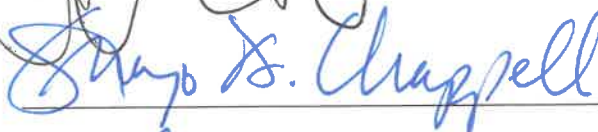
Chairman Hastings moved to adjourn the meeting at 9:59 a.m. Board Member Wondolowski seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on March 14, 2022.

Jeff Hastings, Chairman



Inajo Davis Chappell, Board Member



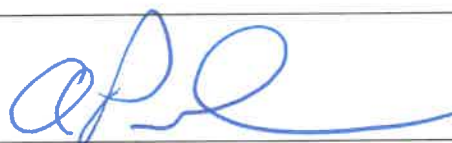
Lisa M. Stickan, Board Member



David J. Wondolowski, Board Member



Anthony Perlatti, Director



Agenda Item #2

RELEASED: March 17, 2022

SUMMARY

- On March 16, 2022, the Ohio Supreme Court ruled that the third Ohio General Assembly district plan adopted by the Ohio Redistricting Commission on Feb. 24, 2022, does not comply with Article XI of Ohio's Constitution.
- The Court ordered the Ohio Redistricting Commission to adopt a new district plan by March 28, 2022.
- There remains pending federal litigation regarding the Feb. 24, 2022 General Assembly district maps.
- *Directive 2022-30* orders the Cuyahoga County Board of Elections (CCBOE) not to alter or send ballots and pause any reprogramming of voter registration and tabulating systems.

INSTRUCTIONS

I. BALLOTS AND VOTER REGISTRATION SYSTEMS

The CCBOE is prohibited from altering or sending ballots and must pause any reprogramming of voter registration and tabulating systems until the Secretary of State (SOS) provides additional information in light of ongoing federal litigation.

II. OTHER REQUIREMENTS ASSOCIATED WITH MAY 3, 2022 PRIMARY ELECTION

The CCBOE must do all of the following:

- Continue to prepare for an election on May 3, 2022;
- Continue to recruit poll workers and conduct poll worker training;
- Post the 46-day Federal Write-In Absentee Ballot ("FWAB") notice by March 18, 2022;
- Advertise in newspaper(s) the places, dates, times, qualifications, and methods for voter registration by March 22, 2022 ([the CCBOE advertised in The Plain Dealer and La Prensa by the statutory deadline of March 18](#)).

III. NOTICE ON WEBSITE AND VOTER INFORMATION LOOKUP

The CCBOE must prominently display notice on its website and specifically in their Voter Information Lookup tool that states, "On March 16, 2022, the Supreme Court of Ohio invalidated the Ohio General Assembly district plan adopted on February 24, 2022. Voter district information for Ohio House, Ohio Senate, and State Central Committee will be updated as soon as that information is available."

IV. PROTESTS AGAINST CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

The CCBOE must not hold any protest hearings regarding General Assembly and State Central Committee candidates and notify the protestor and any candidate whose candidate certification was challenged that the protest is cancelled at this time.

V. BOARD OFFICES MAY BE CLOSED ON MARCH 26, 2022

The CCBOE is no longer required to be open to the public on Saturday, March 26, 2022.



DIRECTIVE 2022-30

March 17, 2022

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: *League of Women Voters of Ohio, et al. v. Ohio Redistricting Commission, et al.* Decision and Additional Instructions

SUMMARY

Last night, the Supreme Court of Ohio ruled (4-3) in *League of Women Voters of Ohio, et al. v. Ohio Redistricting Commission, et al.* that the third Ohio General Assembly district plan adopted by the Ohio Redistricting Commission on February 24, 2022, does not comply with Article XI of Ohio's Constitution. Thus, the Court ruled that the General Assembly district plan is invalid and ordered the Ohio Redistricting Commission to adopt a new district plan by March 28, 2022.¹

However, federal litigation is still pending regarding the February 24, 2022 General Assembly district maps. As such, boards of elections are prohibited from altering or sending ballots and must pause any reprogramming of voter registration and tabulating systems until my Office provides additional instruction.

INSTRUCTIONS

I. BALLOTS AND VOTER REGISTRATION SYSTEMS

Boards of elections are prohibited from altering or sending ballots until my Office provides additional information in light of ongoing federal litigation.² Additionally, boards must pause any reprogramming of voter registration and tabulating systems until my Office provides additional instruction.

II. OTHER REQUIREMENTS ASSOCIATED WITH MAY 3, 2022 PRIMARY ELECTION

The General Assembly has not changed the date of the primary election. Boards of elections must do all of the following:

- Continue to prepare for an election on May 3, 2022;
- Continue to recruit precinct election officials and conduct precinct election official training;

¹ See *League of Women Voters of Ohio v. Ohio Redistricting Comm.*, Slip Opinion No. 2022-Ohio-789.

² See *Gonidakis, et al. v. LaRose, et al.*, Case No. 2:22-CV-773 (S.D. Ohio 2022).

- Post the 46-day Federal Write-In Absentee Ballot (“FWAB”) notice that was updated and provided to boards of elections on Wednesday, March 16, 2022 by March 18, 2022;³
- Advertise in newspaper(s) the places, dates, times, qualifications, and methods for voter registration by March 22, 2022.⁴

III. NOTICE ON WEBSITE AND VOTER INFORMATION LOOKUP

Boards must prominently display notice on their website and specifically in their Voter Information Lookup tool that states, “On March 16, 2022, the Supreme Court of Ohio invalidated the Ohio General Assembly district plan adopted on February 24, 2022. Voter district information for Ohio House, Ohio Senate, and State Central Committee will be updated as soon as that information is available.”

IV. PROTESTS AGAINST CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

Boards of elections must not hold any protest hearings regarding General Assembly and State Central Committee candidates and notify the protestor and any candidate whose candidate certification was challenged that the protest is cancelled at this time.

V. BOARD OFFICES MAY BE CLOSED ON MARCH 26, 2022

Boards of elections are no longer required to be open to the public on Saturday, March 26, 2022.

If you have any questions regarding this Directive, please contact the Secretary of State’s Office at (614) 728-8789.

Yours in service,



Frank LaRose
Ohio Secretary of State

³ [R.C. 3511.16\(C\)](#); [R.C. 3509.01\(B\)\(1\)](#).

⁴ [R.C. 3503.12](#).



March 17, 2022

Honorable Mike DeWine
Governor, State of Ohio
77 South High Street, 30th Floor
Columbus, Ohio 43215

Honorable Matt Huffman
President, Ohio Senate
Ohio Statehouse
Columbus, Ohio 43215

Honorable Robert Cupp
Speaker, Ohio House of Representatives
77 South High Street, 14th Floor
Columbus, Ohio 43215

Honorable Allison Russo
Minority Leader, Ohio House
77 South High Street, 14th Floor
Columbus, Ohio 43215

Honorable Kenny Yuko
Minority Leader, Ohio Senate
Ohio Statehouse
Columbus, OH 43215

Members of the General Assembly
Columbus, Ohio

Dear Colleagues:

I regret to inform you that as a result of last night's decision by the Ohio Supreme Court, and barring the immediate action of a federal court, our 88 county boards of elections can no longer include contests for the state House and state Senate in the May 3, 2022 primary election. Let there be no doubt, however, that we will continue to prepare for a May 3 primary election that includes statewide, congressional and local contests, unless directed to do otherwise by the Ohio General Assembly or a court order.

The election effectively begins with the delivery of ballots to military and overseas voters. Due to the Court's order invalidating the third Ohio General Assembly district plan, it's no longer logistically possible to include district-specific legislative races on the ballots without federal court intervention allowing the boards to proceed as scheduled.

After mounting a monumental effort over the last few weeks, our bipartisan elections officials were ready to conduct this election on time, as I directed. However, those boards are now left once again without clear districts to certify legislative candidates, and they're simply out of time to complete the required work that must be done to reprogram election systems with new district data. **The Court's majority opinion effectively causes the primary election for these contests "to be conducted other than in the time, place, and manner prescribed by the Revised Code."** (ORC Section 3501.40)

I remind the General Assembly that a cascading series of delays beyond our control have brought us to this point. The process of redrawing Ohio's political districts requires the use of U.S. Census data to determine population shifts over the past decade. The Biden administration failed to deliver that data to the Ohio Redistricting Commission by the required April 2021 deadline. I believe this delay was intentional. After Ohio Attorney General Dave Yost sued the federal government to get the data, it finally arrived by mid-August – nearly five months late and just days before the Commission's constitutional deadline for new district maps (September 1). The Redistricting Commission moved quickly to adopt a new state House and Senate district plan, giving final approval on September 16, 2021. Opponents then filed lawsuits against the plan just days later, and the Ohio Supreme Court has so far taken six months in total to consider that litigation, including nearly four months to issue its first ruling and then additional weeks of deliberation each time the Commission has attempted to comply with the Court's ever-changing orders.

Additionally, my office is currently involved in or monitoring no less than *nine* local, state or federal lawsuits seeking in some way to cause chaos and confusion for voters and to postpone the primary election. As I've often stated in recent weeks, I believe the motive is entirely political, and the strategy is being bankrolled by out of state special interests ultimately seeking court-ordered gerrymandering for partisan advantage. Nevertheless, our team at the Secretary of State's Office and our bipartisan colleagues at the boards of elections have been working tirelessly to overcome these unprecedented obstacles, even as some in the General Assembly opposed efforts to accommodate military voters and attempted to block our local elections officials from receiving critical funding needed to get this job done. Regardless, we've never let up in the effort to make a *complete* May 3 primary election a success, and I'm confident we're prepared to do that.

I look forward to working closely with the General Assembly as we chart a course forward to give Ohioans the honest and accessible election they deserve. Please consider me and my office a resource as you make some very important decisions in the days ahead.

Yours in service,



Frank LaRose
Ohio Secretary of State

RELEASED: March 24, 2022

SUMMARY

- *Directive 2022-31* provides a revised form of the ballot without the offices of Ohio House, Ohio Senate, and State Central Committee for the May 3, 2022 Primary Election.
- On March 16, 2022, the Ohio Supreme Court invalidated the most recent General Assembly district plan (maps adopted by the Ohio Redistricting Committee on Feb. 24, 2022).
- Plaintiffs in a federal court case (Gonidakis vs. LaRose) filed a motion on March 21, 2022, asking the federal court to use the Feb. 24, 2022 General Assembly maps for the May 3, 2022 Primary Election.
- As of the issuance of this Directive, the federal court has not rendered a decision. Additionally, the General Assembly has not changed the date of the Primary Election. Therefore, offices and candidates for Ohio House, Ohio Senate, and State Central Committee will not appear on May 3, 2022 Primary Election ballots.
- Board Members must acknowledge on the record at the April 6, 2022 board meeting that the CCBOE's decision to certify or reject candidate petitions for these offices is now null and void.
- *Directive 2022-31* supersedes any provisions that may conflict with *Directive 2022-26*, *Directive 2022-28*, and *Directive 2022-30*.

INSTRUCTIONS

I. GENERAL ASSEMBLY DISTRICTS

The Ohio Supreme Court's decision to invalidate the General Assembly district plan adopted on Feb. 24, 2022 means the House and Senate shapefiles, legal descriptions, and lists of most populous counties accompanying *Directive 2022-26* are invalid.

II. STATE CENTRAL COMMITTEE DISTRICTS

Ohio's major political parties' state central committee members are elected according to State Senate districts. Due to the invalidation of the Feb. 24, 2022 General Assembly district plan, the districts for State Central Committee are also invalid.

III. CONSEQUENCE FOR CERTIFIED CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

Candidates' petitions for Ohio House, Ohio Senate, or State Central Committee were certified based on the Feb. 24, 2022 General Assembly district plan. Since this plan was ruled invalid, the Cuyahoga County Board of Election's (CCBOE) decision to certify or reject those candidates' petitions for the May 3, 2022 Primary Election is null and void. Board Members must acknowledge this on the record at their next board meeting.

IV. REVISED FORM OF BALLOT AND BALLOT PREPARATION

The CCBOE must reprogram its election management system (EMS) and prepare ballots to be ready by April 5, 2022, without the offices of Ohio House, Ohio Senate, or State Central Committee. If the

CCBOE's EMS allows for it, it must maintain a copy database of the ballot program file that contains the offices and candidates for Ohio House, Ohio Senate, and State Central Committee pursuant to the Feb. 24, 2022 district map.

Accompanying *Directive 2022-31* are revised forms of the ballot for both the Democratic and Republican parties. Once the CCBOE has finalized its ballots but before sending them to voters, it must contact the Secretary of State's office to ensure that any impact of ongoing litigation is taken into consideration.

Even if the CCBOE previously posted proofs of the ballot, it must post proofs again once the offices of Ohio House, Ohio Senate, or State Central Committee are removed from the ballot.

V. UNIFORMED SERVICES AND OVERSEAS CITIZENS' ABSENTEE BALLOTS

Substitute Senate Bill 11 requires Uniformed Services and Overseas Citizens' Absentee (UOCAVA) ballots to be sent no later than April 5, 2022. The CCBOE must take prompt action to revise its ballots (removing Ohio House, Ohio Senate, and State Central Committee) to meet this deadline. The CCBOE must follow all other directions in *Directive 2022-29* with respect to UOCAVA voting, except for instructions on the "Return of the Ballot" in Section II.B. of that Directive. The USPS has clarified its procedure for this process, details of which are included in *Directive 2022-31*.

VI. NOTICE ON WEBSITE AND VOTER INFORMATION LOOKUP

Boards must prominently display notice on their website and specifically in their Voter Information Lookup using language provided in this Directive.

VII. PROTESTS AGAINST CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

Any protest against a candidate for Ohio House, Ohio Senate, or State Central Committee is moot due to the Court's decision invalidating the February 24, 2022 General Assembly district plan. The most populous county board of elections in the district must promptly notify the protestor and any candidate whose certification was challenged by protest.



DIRECTIVE 2022-31

March 23, 2022

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Revised Form of Ballot for the May 3, 2022 Primary Election

SUMMARY

Last Thursday, our Office issued [Directive 2022-30](#) ("*League of Women Voters of Ohio, et al. v. Ohio Redistricting Commission, et al.* Decision and Additional Instructions"). That Directive prohibited boards of elections from altering or sending ballots until further notice. This step was taken to maintain the state of preparedness that all 88 county boards of elections have worked tirelessly toward for the last three months in anticipation of administering a complete May 3, 2022 Primary Election.

In the wake of the Ohio Supreme Court's decision last week invalidating the February 24, 2022 General Assembly district plan, it is not possible to include the primary contests for the Ohio House, Ohio Senate, and State Central Committee on the May 3, 2022 Primary Election ballot. The Plaintiffs in the federal court case *Gonidakis v. LaRose*¹ filed a motion on Monday asking the court to order the use of the February 24, 2022 district plan for the primary. But the federal court's ultimate decision on that motion has not been made as of the issuance of this Directive or rather in time for boards of elections to finalize ballots for the May 3, 2022 Primary Election. Likewise, the General Assembly has not changed the date of the election. Therefore, offices and candidates for Ohio House, Ohio Senate, or State Central Committee will not appear on the ballot. This is the only currently lawful and reasonable option to continue to move forward toward the May 3, 2022 Primary Election at this unprecedented point in time. This Directive provides a revised form of the ballot without those offices for the May 3, 2022 Primary Election. This Directive supersedes any provisions that may conflict in [Directive 2022-26](#), [Directive 2022-28](#), and [Directive 2022-30](#).

INSTRUCTIONS

I. GENERAL ASSEMBLY DISTRICTS

The Ohio Supreme Court's decision in *League of Women Voters of Ohio et al. v. Ohio Redistricting Commission, et al.* ("*League of Women Voters of Ohio*") invalidated the General Assembly district plan adopted on February 24, 2022. Therefore, the House and Senate shapefiles, legal descriptions, and lists of most populous counties accompanying [Directive 2022-26](#) are invalid. The Court ordered the Ohio Redistricting Commission to adopt a new General Assembly district plan by March 28, 2022. Even if the Commission adopts a new district plan by that

¹ Case No. 2:22-CV-773 (S.D. Ohio 2022).

deadline, the shapefiles, legal descriptions, and lists of most populous counties will not be ready in time to program the new districts and re-certify petitions by the start of absentee voting on April 5, 2022.

II. STATE CENTRAL COMMITTEE DISTRICTS

Ohio's major political parties' state central committee members are elected according to State Senate districts. Due to the invalidation of the February 24, 2022 General Assembly district plan, the districts for State Central Committee are also invalid.

III. CONSEQUENCE FOR CERTIFIED CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

Candidates' petitions for Ohio House, Ohio Senate, or State Central Committee were certified based on the February 24, 2022 General Assembly district plan. Due to the Supreme Court's decision in *League of Women Voters of Ohio*, by operation of law, a board's decision to certify or reject those candidates' petitions for the May 3, 2022 Primary Election is null and void. Board members must acknowledge this on the record at their next board meeting.

IV. REVISED FORM OF BALLOT AND BALLOT PREPARATION

Boards must reprogram their election databases and prepare ballots to be ready by April 5, 2022, without the offices of Ohio House, Ohio Senate, or State Central Committee. If boards' election management systems allows for it, boards must maintain a copy database of the ballot program file that contains the offices and candidates for Ohio House, Ohio Senate, and State Central Committee pursuant to the February 24, 2022 district map.

Please see the accompanying form of the ballot with a revised order of offices for each major political party accompanying this Directive. This revised form of ballot does not include the offices of Ohio House, Ohio Senate, or State Central Committee. This Directive supersedes the forms of the ballot that accompanied [Directive 2022-28](#). Boards are required to notify my Office via Intake@OhioSoS.gov or by calling (614) 728-8789 as soon as their ballots are reprogrammed and finalized but prior to sending any ballots. Once ballots are finalized, my Office will direct boards to issue the ballots to ensure that any impact of ongoing litigation is taken into consideration. In the event that the federal court order alters the ballot outside of this Directive, my Office will issue additional guidance immediately to comply with the court's order.

[R.C. 3505.14](#) requires boards to post printed proofs of the ballot for 24 hours for inspection and correction of any errors on the ballot. Even if a board previously posted proofs of the ballot, the board must post proofs again once the offices of Ohio House, Ohio Senate, or State Central Committee are removed from the ballot. Boards must notify the chairman of the local executive committee of each party or group represented on the ballot by candidates or issues and should proactively encourage both parties to review ballots for accuracy.

V. **UNIFORMED SERVICES AND OVERSEAS CITIZENS' ABSENTEE
BALLOTS**

Substitute Senate Bill 11 of the 134th General Assembly requires Uniformed Services and Overseas Citizens' Absentee ("UOCAVA") ballots to be sent no later than April 5, 2022.² Boards must take prompt action to revise their ballots to meet the April 5, 2022 deadline. Boards must not transmit a UOCAVA ballot with the offices of Ohio House, Ohio Senate, or State Central Committee. Boards must follow all other directions in [Directive 2022-29](#) with respect to UOCAVA voting, with the exception of instructions for "Return of the Ballot" in Section II.B. of that Directive. The United States Postal Service has since clarified that boards should use the following procedure:

- For **uniformed services voters, eligible spouses, and dependents**:
 - For any voter with an **APO/FPO/DPO address**, prepare and provide a USPS label to the voter. If the voter requests to receive their ballot by email, a .pdf of the label must be one of the attachments to the email. The .pdf can be created and downloaded on the USPS "Click-N-Ship" site. When selecting a method for mailing, utilize the quickest, earliest time for Priority Mail. Boards must include "United States of America" when inserting the board's address into the label.
 - For a **domestic mailing address**, do **one** of the following:
 - Set up and use an account with a private carrier to prepare a label containing the board's account number. This prepared label must be provided electronically or by mail, if the ballot is delivered by mail. Boards should use information available on websites or contact the delivery service directly to determine the best and fastest shipping service for the delivery of the ballot to the board of elections. Boards must include "United States of America" when inserting the board's address into the label.
 - Prepare and provide a USPS label to the voter or follow the same instructions provided below for mailing to non-military overseas voters. When utilizing the USPS, if the voter requests to receive their ballot by email, a .pdf of the label must be one of the attachments to the email. The .pdf can be created and downloaded on the USPS "Click-N-Ship" site. When selecting a method for mailing, utilize the quickest, earliest time for Priority Mail Express.
 - For an **overseas mailing address (other than an APO/FPO/DPO address)**, set up and use an account with a private carrier to prepare a label containing the board's account number. This prepared label must be provided electronically or by mail, if the ballot is delivered by mail. Boards should use information available on websites or contact the delivery service directly to determine the best and fastest shipping service for the delivery of the ballot to the board of elections. Boards must include "United States of America" when inserting the board's address into the label.
- For **non-military overseas voters**, set up and use an account with a private carrier to prepare a label containing the board's account number. This prepared label must be

² See [Directive 2022-29](#) and [S.B. 11, Section 5](#).

provided electronically or by mail, if the ballot is delivered by mail. Boards should use information available on websites or contact the delivery service directly to determine the best and fastest shipping service for the delivery of the ballot to the board of elections. Boards must include “United States of America” when inserting the board’s address into the label.

VI. NOTICE ON WEBSITE AND VOTER INFORMATION LOOKUP

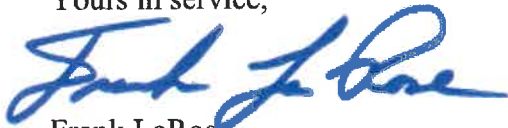
Boards must prominently display notice on their website and specifically in their Voter Information Lookup that states, “On March 16, 2022, the Supreme Court of Ohio invalidated the Ohio General Assembly district plan adopted on February 24, 2022. Therefore, the offices of Ohio House, Ohio Senate and State Central Committee will not appear on the May 3, 2022 Primary Election ballot. Voter district information for Ohio House, Ohio Senate, and State Central Committee will be updated as soon as that information is available.”

VII. PROTESTS AGAINST CANDIDATES FOR OHIO HOUSE, OHIO SENATE, AND STATE CENTRAL COMMITTEE

Any protest against a candidate for Ohio House, Ohio Senate, or State Central Committee is moot due to the Court’s decision invalidating the February 24, 2022 General Assembly district plan. The most populous county board of elections in the district must promptly notify the protestor and any candidate whose certification was challenged by protest.



If you have any questions regarding this Directive, please contact the Secretary of State’s Office at (614) 728-8789.

Yours in service,



Frank LaRose
Ohio Secretary of State

OFFICIAL REPUBLICAN PRIMARY BALLOT

A	County	B	Primary Election	C	May 3, 2022
Instructions to Voter					
<ul style="list-style-type: none">• To vote: completely darken the oval () to the left of your choice.• Note the permitted number of choices directly below the title of each candidate office. Do not mark the ballot for more choices than allowed.• If you mark the ballot for more choices than permitted, that contest or question will not be counted.• To vote for a write-in candidate: completely darken the oval () to the left of the blank line and write in the candidate's name. Only votes cast for candidates who filed as write-in candidates can be counted.• Do not write in a candidate's name if that person's name already is printed on the ballot for that same contest.• Before casting your ballot, if you make a mistake or want to change your vote: return your ballot to an election official and get a new ballot. You may ask for a new ballot up to two times.		<div><div>For Governor and Lieutenant Governor (To vote for Governor and Lieutenant Governor, darken the oval at the left of the joint candidates of your choice)</div><div><div><input type="radio"/> Joe Blystone and Jeremiah W. Workman</div><div><input type="radio"/> Mike DeWine and Jon Husted</div><div><input type="radio"/> Ron Hood and Candice Keller</div><div><input type="radio"/> Jim Renacci and Joe Knopp</div></div><div>For Attorney General (Vote for not more than 1)</div><div><input type="radio"/> Dave Yost</div><div>For Auditor of State (Vote for not more than 1)</div><div><input type="radio"/> Keith Faber</div><div>For Secretary of State (Vote for not more than 1)</div><div><div><input type="radio"/> John Adams</div><div><input type="radio"/> Frank LaRose</div></div><div>For Treasurer of State (Vote for not more than 1)</div><div><input type="radio"/> Robert Sprague</div><div>For Chief Justice of the Supreme Court (Full term commencing 1-1-2023) (Vote for not more than 1)</div><div><input type="radio"/> Sharon L. Kennedy</div><div>For Justice of the Supreme Court (Full term commencing 1-1-2023) (Vote for not more than 1)</div><div><input type="radio"/> Pat Fischer</div><div>For Justice of the Supreme Court (Full term commencing 1-2-2023) (Vote for not more than 1)</div><div><input type="radio"/> Pat DeWine</div></div>		<div><div>For U.S. Senator (Vote for not more than 1)</div><div><div><input type="radio"/> Matt Dolan</div><div><input type="radio"/> Mike Gibbons</div><div><input type="radio"/> Josh Mandel</div><div><input type="radio"/> Neil Patel</div><div><input type="radio"/> Mark Pukita</div><div><input type="radio"/> Jane Timken</div><div><input type="radio"/> JD Vance</div></div><div>For Representative to Congress (_____ District) (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div><div>For Judge of the Court of Appeals (_____ District) (Full term commencing _____) (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div><div>For Judge of the Court of Common Pleas (Full term commencing _____) (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div><div>For Judge of the Court of Common Pleas (_____ Division) (Full term commencing _____) (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div><div>For County Commissioner (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div><div>For County Auditor (Vote for not more than 1)</div><div><div><input type="radio"/> Print Candidate Name</div><div><input type="radio"/> Print Candidate Name</div></div></div>	
				Page 1 of 2	
A	001 _____ TWP A	B	0001:1	C	001

This **SAMPLE** ballot provides the **CORRECT TITLE and ORDER OF OFFICES** for ballot layout for candidates for offices for the May 3, 2022 Primary Election. The space for a write-in candidate should be provided only if applicable.

See Directive 2022-31 and Chapter 5 of the Election Official Manual.

This sample replaces the sample provided with Directive 2022-28.

3/23/2022

OFFICIAL REPUBLICAN PRIMARY BALLOT

D	_____ County	E	Primary Election	F	May 3, 2022
<div style="background-color: #cccccc; padding: 5px; margin-bottom: 5px;"> For Member of County Central Committee (Vote for not more than 1) </div> <div style="margin-bottom: 5px;"> <input type="radio"/> Print Candidate Name </div> <div> <input type="radio"/> Print Candidate Name </div> <div style="margin-top: 50px; text-align: center;"> If applicable insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward </div> <div style="margin-top: 20px;"> Insert board member signatures </div>					
D 001 _____ TWP A		E 0001:1		F 001	

This **SAMPLE** ballot provides the **CORRECT TITLE and ORDER OF OFFICES** for ballot layout for candidates for offices for the May 3, 2022 Primary Election. The space for a write-in candidate should be provided only if applicable.

See Directive 2022-31 and Chapter 5 of the Election Official Manual.

This sample replaces the sample provided with Directive 2022-28.

3/23/2022

OFFICIAL DEMOCRATIC PRIMARY BALLOT

A	B	C
_____ County	Primary Election	May 3, 2022
Instructions to Voter <ul style="list-style-type: none"> To vote: completely darken the oval (●) to the left of your choice. Note the permitted number of choices directly below the title of each candidate office. Do not mark the ballot for more choices than allowed. If you mark the ballot for more choices than permitted, that contest or question will not be counted. To vote for a write-in candidate: completely darken the oval (●) to the left of the blank line and write in the candidate's name. Only votes cast for candidates who filed as write-in candidates can be counted. Do not write in a candidate's name if that person's name already is printed on the ballot for that same contest. Before casting your ballot, if you make a mistake or want to change your vote: return your ballot to an election official and get a new ballot. You may ask for a new ballot up to two times. 	For Governor and Lieutenant Governor (To vote for Governor and Lieutenant Governor, darken the oval at the left of the joint candidates of your choice)	For Representative to Congress (_____ District) (Vote for not more than 1)
	○ John Cranley and Teresa Fedor	○ Print Candidate Name
	○ Nan Whaley and Cheryl L. Stephens	○ Print Candidate Name
	For Attorney General (Vote for not more than 1)	For Judge of the Court of Appeals (_____ District) (Full term commencing _____) (Vote for not more than 1)
	○ Jeffrey A. Crossman	○ Print Candidate Name
	For Auditor of State (Vote for not more than 1)	○ Print Candidate Name
	○ Taylor Sappington	For Judge of the Court of Common Pleas (Full term commencing _____) (Vote for not more than 1)
	For Secretary of State (Vote for not more than 1)	○ Print Candidate Name
	○ Chelsea Clark	○ Print Candidate Name
	For Treasurer of State (Vote for not more than 1)	For Judge of the Court of Common Pleas (_____ Division) (Full term commencing _____) (Vote for not more than 1)
	○ Scott Schertzer	○ Print Candidate Name
	For Chief Justice of the Supreme Court (Full term commencing 1-1-2023) (Vote for not more than 1)	○ Print Candidate Name
	○ Jennifer Brunner	For County Commissioner (Vote for not more than 1)
	For Justice of the Supreme Court (Full term commencing 1-1-2023) (Vote for not more than 1)	○ Print Candidate Name
	○ Terri Jamison	○ Print Candidate Name
	For Justice of the Supreme Court (Full term commencing 1-2-2023) (Vote for not more than 1)	For County Auditor (Vote for not more than 1)
	○ Marilyn Zayas	○ Print Candidate Name
	For U.S. Senator (Vote for not more than 1)	○ Print Candidate Name
○ Morgan Harper	If applicable insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward	
○ Traci TJ Johnson		
○ Tim Ryan		
	Page 1 of 1	Insert board member signatures
A	B	C
001 _____ TWP A	0001:1	001

This **SAMPLE** ballot provides the **CORRECT TITLE and ORDER OF OFFICES** for ballot layout for candidates for offices for the May 3, 2022 Primary Election. The space for a write-in candidate should be provided only if applicable.

See Directive 2022-31 and Chapter 5 of the Election Official Manual.

This sample replaces the sample provided with Directive 2022-28.

3/23/2022

RELEASED: April 1, 2022

SUMMARY

- *Directive 2022-32* instructs the Cuyahoga County Board of Elections (CCBOE) to proceed with the May 3, 2022 Primary Election **without** the offices of Ohio House, Ohio Senate, and State Central Committee on the ballot.
- The United States District Court for the Southern District of Ohio held a hearing on March 30, 2022 regarding the Ohio General Assembly redistricting plan. The federal court decided **not to intervene** at this time to select new Ohio House and Senate district plans. The court also did not move the primary election to a later date so that all races could appear on a single primary date.
- The CCBOE is now authorized to issue UOCAVA ballots as soon as possible, but no later than April 5, 2022.
- If the CCBOE has not started L&A Testing, it must first complete testing on the voting systems used for absentee voting (both early in-person and Vote-by-Mail), then move to equipment to be used on Election Day.
- Boards must provide a copy of each absentee ballot (candidates and questions and issues) by April 5, 2022 to the SOS.

INSTRUCTIONS

I. TRANSMITTING UOCAVA BALLOTS FOR MAY 3, 2022 PRIMARY

The CCBOE must proceed with a primary election on May 3, 2022 **without** the contests for the Ohio House, Ohio Senate, and State Central Committee. It is now authorized to issue ballots to UOCAVA voters as soon as possible, but no later than April 5, 2022 and should work over the weekend to achieve this requirement.

The CCBOE must submit Form 12-M accompanying this Directive no later than 4 p.m. on April 5, 2022 via ElectCollect. After submitting Form 12-M, the Director and Deputy Director must print, sign, and email the Form 12-M to Results@OhioSoS.gov.

II. UPDATED FEDERAL WRITE-IN ABSENTEE ("FWAB") NOTICE

Each board must update the 46-Day FWAB notice to include the following information:

"The offices of State Senator, State Representative, and Member of State Central Committee will not appear on the May 3, 2022 Primary Election ballot."

III. RESOLVING ANY OUTSTANDING PROTESTS

Any protests filed against candidates for offices other than Ohio House, Ohio Senate, and State Central Committee should already be resolved. If the CCBOE has not yet resolved a protest affecting the May 3, 2022 Primary Election, it must notify the SOS immediately.

IV. LOGIC AND ACCURACY TESTING

If the CCBOE has not started Logic and Accuracy (“L&A”) Testing for the May 3, 2022 Primary Election, it must first complete L&A testing for every component of the voting system to be used for in-person absentee voting and the scanning of absentee ballots received by mail. Once that is complete, it must immediately proceed to perform L&A testing for all other voting machines and automatic tabulating equipment to be used on Election Day.

V. ORDERING BALLOTS

If the CCBOE has not already done so, it must immediately place its print order for Election Day ballots. The CCBOE must communicate with Midwest Direct to ensure absentee ballots are properly tested and ready for mailing as soon as possible.

The CCBOE must provide a copy of each absentee ballot (candidates and questions and issues) by April 5, 2022 to the SOS. Boards must upload ballots to SharePoint.



DIRECTIVE 2022-32

April 1, 2022

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: May 3, 2022 Primary Election Instructions

SUMMARY

On March 30, 2022, the United States District Court for the Southern District of Ohio held a hearing in *Gonidakis, et al. v. LaRose, et al.* regarding the Ohio General Assembly redistricting plan.¹ The federal court decided that they would not intervene at this time to select new Ohio House and Senate district plans, nor would the court move the primary election date for all other races not affected by General Assembly redistricting so there could be a single primary date. Thus, this Directive provides instructions to proceed with the May 3, 2022 Primary Election without the offices of Ohio House, Ohio Senate, and State Central Committee on the ballot.

INSTRUCTIONS

I. TRANSMITTING UOCAVA BALLOTS FOR MAY 3, 2022 PRIMARY

Boards must proceed with a primary election on May 3, 2022 without the contests for the Ohio House, Ohio Senate, and State Central Committee. [Directive 2022-31](#) required all county boards of elections to prepare their ballots without those contests and notify my Office as soon as the ballots were reprogrammed and finalized, but prior to sending any ballots.

Boards are now authorized to issue ballots to Uniformed Services and Overseas Citizens' Absentee Voting Act ("UOCAVA") voters as soon as possible, but no later than April 5, 2022 and should work over the weekend to achieve this requirement.

Boards must submit the Form 12-M accompanying this Directive no later than 4:00 p.m. on April 5, 2022 via ElectCollect. After submitting the Form 12-M, the Director and Deputy Director must print, sign, and email the Form 12-M to Results@OhioSoS.gov. If a board transmits ballots to UOCAVA voters before April 5, 2022, the board should still wait until April 5, 2022 to complete and submit the form. This ensures that the Secretary of State's Office can accurately report the number of requested and transmitted UOCAVA ballots to our federal partners.

¹ Case No. 2:22-CV-773 (S.D. Ohio 2022).

II. UPDATED FEDERAL WRITE-IN ABSENTEE (“FWAB”) NOTICE

Each board must update the 46-Day FWAB notice to include the following information:

“The offices of State Senator, State Representative, and Member of State Central Committee will not appear on the May 3, 2022 Primary Election ballot.”

Form 120 (updated 04-22) is updated to include this language. The offices and candidates for State Senator, State Representative, and Member of State Central Committee must be removed from the FWAB for the May 3, 2022 Primary Election.

III. RESOLVING ANY OUTSTANDING PROTESTS

Any protests filed against candidates for offices *other than* Ohio House, Ohio Senate, and State Central Committee should already be resolved. If a board of elections has not yet resolved a protest affecting the May 3, 2022 Primary Election, the board must notify our Office via Intake@OhioSoS.gov and schedule a hearing immediately.

IV. LOGIC AND ACCURACY TESTING

If a board of elections has not started Logic and Accuracy (“L&A”) Testing² for the May 3, 2022 Primary, it must first complete L&A testing for every component of the voting system to be used for in-person absentee voting and the scanning of absentee ballots received by mail. Once that is complete, the board must immediately proceed to perform L&A testing for all other voting machines and automatic tabulating equipment to be used on Election Day.

V. ORDERING BALLOTS

If a board of elections has not already done so, the board must immediately place its print order for Election Day ballots. If the board outsources the printing and mailing of absentee ballots, the board must communicate with its vendor to ensure absentee ballots are properly tested and ready for mailing as soon as possible. Boards must review [Chapter 5](#), Section 5.07 of the Election Official Manual regarding appropriate ballot quantities.

Boards must provide a copy of each absentee ballot (candidates and questions and issues) by April 5, 2022 to the Secretary of State’s Office. Boards must upload ballots to SharePoint.

If you have any questions regarding this Directive, please contact the Secretary of State’s elections counsel at (614) 728-8789.

Yours in service,


Frank LaRose
Ohio Secretary of State

² See [R.C. 3506.14](#) and [Chapter 5](#), Section 5.08 of the Election Official Manual.

Election Notice for use With the Federal Write-In Absentee Ballot ("FWAB")

R.C. 3511.16

Updated notification for the May 3, 2022 Primary Election
(Posted 46 days prior to the date of the election)

Issued by the <Insert_County_Name> County Board of Elections

The offices of State Senator, State Representative, and Member of State Central Committee will not appear on the May 3, 2022 Primary Election ballot.

State Executive Offices (Governor, Attorney General, Auditor of State, Secretary of State, Treasurer of State)

Name of Candidate	Office	Party	Precincts

Ohio Supreme Court

Name of Candidate	Office / Term	Party	Precincts

U.S. Senate

Name of Candidate	Office / Term	Party	Precincts

U.S. Representative to Congress			
Name of Candidate	Office / Term	Party	Precincts

Ohio Court of Appeals (<enter district here> District)			
Name of Candidate	Office / Term	Party	Precincts

County Administrative Offices (County Commissioner or County Council, Prosecuting Attorney, Clerk of the Court of Common Pleas, Sheriff, County Recorder, County Treasurer, County Engineer, Coroner, County Auditor, and Municipal Court Clerk)			
Name of Candidate	Office / District / Term	Party	Precincts

County Court of Common Pleas or County Court

Name of Candidate	Office / Division / Term	Party	Precincts

Municipal Court

Name of Candidate	Office / District / Term	Party	Precincts

Local Offices (Mayor, Attorney, Auditor, Treasurer, Council President, Council, Board of Public Affairs, Trustee, Fiscal Officer, Educational Service Center Board Member, Board of Education Member, etc.)

Name of Candidate	Office / District / Term	Party	Precincts

Party Offices (State and County Central Committee) (Primary Elections Only)

Name of Candidate	Office	Party	Precincts

State Issues

Number	Title	Precincts

Local Questions and Issues		
Number	Title	Precincts

INSTRUCTIONS TO VOTER FOR INDICATING YOUR CHOICES ON A FEDERAL WRITE-IN ABSENTEE BALLOT (FWAB):

To complete a Federal Write-In Absentee Ballot (FWAB), go to www.fvap.gov. You have the option of downloading a blank, hard copy FWAB to complete by hand, or proceeding through electronic completion of the FWAB using the website's FWAB Wizard.

The first page of the FWAB is a Voter Declaration/Affirmation you must complete in order for your ballot to count.

After completing the Voter Declaration/Affirmation, use the initial election notice issued on the 100th day before the election and the updated election notice issued on the 46th day before the election as a guide to:

- (1) write the name of each candidate or issue contest for which you are casting a vote and then
- (2) write the name of your choice of candidate or choice for or against an issue.

After you have completed the FWAB, **you must PRINT the ballot and MAIL it to your county board of elections at this address: <enter mailing address>.**

A complete listing of all county board of elections mailing addresses and contact information is available at:
<https://ohiosos.gov/SOS/elections/electionsofficials/boeDirectory.aspx#dir>.

Do not send your ballot via e-mail or fax; Ohio law prohibits electronic transmission of a voted ballot.

INSTRUCTIONS TO COUNTY BOARDS OF ELECTIONS FOR COMPLETING THE NOTICE

- This form is provided as a Microsoft Word template that you edit by removing contests not relevant to the election and adding additional lines for candidates, depending on the election notice requirement.
 - To remove/delete contests, move your cursor over the text box you wish to delete; in the upper right corner a four-way arrow in a box will appear, right-click on that box , then select "cut" to remove the text box.
 - To add lines to accommodate the correct number of candidates / offices under each category, click inside the last row of the category for which you need to add additional lines, then hit the Tab key on your keyboard. Continuing to hit the tab key will add more rows. If you are using Office 2007 or higher, you have the ability to right-click inside one of the cells then from the menu that appears, select "Insert" then "Insert rows above" or "below" depending on your intended outcome, etc.
- Be sure to "Save As" after you have started.
- In the event that a contest is non-partisan (i.e., the candidate's party affiliation does not appear on the ballot) place "N/A" in the column provided for Party.
- When providing the precinct designation, you should group precincts by the highest common description:
 - County
 - City, Village, or Township name
 - Ward number
 - Ward number, Precinct Number
 - Precinct number
 - Precinct number (part)
- Issue number is only necessary when an issue number has been assigned by the Secretary of State or the county board of elections.
- FTC means "Full Term Commencing" and UTE means "Unexpired Term Ending."

Examples for completing the form:

U.S. Senate and U.S. Congress			
Name of Candidate	Office /District/Term	Party	Precincts
Name	U.S. Congress, 7 th	R	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice
Name	U.S. Congress, 7 th	D	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice
Name	U.S. Congress, 7 th	write-in	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice

County Court of Common Pleas or County Court

Name of Candidate	Office /Division/Term	Party	Precincts
Name	Judge, General Div UTE 12/31/2002		Franklin County
Name	Judge, Probate FTC 1/3/2001		Franklin County



Form No. 12-M Prescribed by Secretary of State (03-22)

Ohio Secretary of State Verification of UOCAVA Compliance

S.B. 11, Section 5.

County Name

Date UOCAVA Ballots were first transmitted	
UOCAVA Applications Received - VALID	
UOCAVA Ballots Transmitted	
UOCAVA Ballots Transmitted - via <u>MAIL</u>	
UOCAVA Ballots Transmitted - via <u>FAX</u>	
UOCAVA Ballots Transmitted - via <u>EMAIL</u>	

We, the undersigned, verify that the transmission of UOCAVA ballots have been satisfied as of Tuesday, April 5, 2022.

Director's Signature

Deputy Director's Signature

Note: For boards that may not have a Deputy Director, the Board Chairperson must sign this form. If no Director is appointed, a Board Member of opposite party must sign this form. After selecting the submit button, **print this form, obtain the proper signatures and then transmit the signed form via email to Results@OhioSoS.gov by 4:00 p.m. on Tuesday, April 5, 2022.** Save and print a copy of the completed form.

Almost Done!

Name

Phone

E Mail

Enter a valid email address
e.g. name@somewhere.gov

Enter (111) 222-3333 as
1112223333

Agenda Item #3

Agenda Item #3:

Acknowledgment of the Ballot Proofs for the May 3, 2022, Primary Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting.

Agenda Item

#4

Agenda Item #4:

Acknowledgment of candidates' petitions for Ohio House, Ohio Senate, or State Central Committee were certified based on the Feb. 24, 2022, General Assembly district plan. Since this plan was ruled invalid, the Cuyahoga County Board of Election's (CCBOE) decision to certify or reject those candidates' petitions for the May 3, 2022, Primary Election is null and void.

Agenda Item

#5

Candidate Withdrawal Acknowledgments

May 3, 2022 Primary Election

<u>Office</u>	<u>Name</u>	<u>Party</u>
State Central Committee, Senate District 23*	Donna M. Walker-Brown	Republican

**Candidate would not have appeared on the May 3, 2022 ballot per SOS Directive 2022-31 removing Ohio House, Ohio Senate, and State Central Committee from the election.*

**Votes cast are not counted nor posted.
Notices posted in voting booths and included in VBM packets.**

<u>Office</u>	<u>Name</u>	<u>Party</u>
County Central Committee, Cleveland-17-F	Nathaniel Lull	Democratic



CUYAHOGA COUNTY BOARD OF ELECTIONS

Date: March 25, 2022

I, Dennis M. Walker-Brown, withdraw my candidacy for

(check one):

☒ May 3, 2022 Primary Election

☐ November 8, 2022 General Election

☐ Other: _____

Party (if applicable):

Republican

Office:

State Control Committee District 23

Term date (if applicable):

Signature:

Dennis M. Walker-Brown

Printed Name:

Dennis M. Walker-Brown

Street Address:

764 E. 92nd St. 2nd floor

City / Zip Code:

Cleveland 44108

Phone:

216 703 1307

Email:

denniswalker1969@gmail.com



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Date: 3/10/22

I, Nathaniel J. Lull, withdraw my candidacy from
the May 3, 2022 Primary Election for the Cuyahoga County Democratic Central Committee

person from:

Municipality Cleveland

Ward (if applicable) 17

Precinct F

**Candidate WITHDREW
After Deadline**

**Name Remains on Ballot
Notice Posted**

Signature:

Printed Name:

Nathaniel J. Lull

Street Address:

16213 Laverne Ave

City / Zip Code:

Cle 44135

Phone:

216 772 9655

Email:

nate10117@gmail.com



CUYAHOGA COUNTY
BOARD OF ELECTIONS

RECEIVED
CANDIDATE & PETITIONS SERVICES

22 MAR 11 PM 5:16

Agenda Item

#6

Death in Elected Office

1. Barbara Ann Patterson, Bedford City School District, Board Member¹

Appointments to Elected Office

1. Danielle Shoykhet, Beachwood City Council, Member of Council²
2. Brandon Lipford, Bedford City School District, Board Member
3. Richard Mack, Berea City School District, Board Member³
4. Sean Wolanin, Olmsted Falls City Council, Ward 2⁴
5. Scott Saari, Olmsted Falls City Council, Ward 4⁵
6. Erron Bell, Richmond Heights City Council, Ward 1⁶
7. John Fahsbender, South Euclid City Council, Ward 4⁷

¹ Term ends 12-31-2023; no special election required.

² Vacancy acknowledged at the 2-14-2022 meeting. Term ends 12-31-2023; no special election required.

³ Vacancy acknowledged at the 3-7-2022 meeting. **Term ends 12-31-2025; special election required Nov. 2023 to fill the remaining two years of the term.**

⁴ Mr. Wolanin fills a vacancy that was created as a result of no candidate filing for the November 2021 General Election. Term ends 12-31-2023; no special election required.

⁵ *Ibid.*

⁶ Vacancy acknowledged by CCBOE at the 2-14-22 meeting. Term ends 12-31-2023; no special election required.

⁷ Mr. Fahsbender fills a vacancy that was created as a result of no candidate filing for the November 2021 General Election. **Term ends 12-31-2025; special election required Nov. 2023 to fill the remaining two years of the term.**

Provided by Jason Lucas

Barbara Ann Patterson

February 18, 1945 ~ February 7, 2022 (age 76)



Barbara Patterson, loved by a host of family & friends. Funeral service will be at 10:30 a.m., Thursday, February 17th at St. Mary's Roman Catholic Church 340 Union St, Bedford, Ohio, where the family will receive friends one-half hour prior to service. Arrangements entrusted to Lucas Memorial Chapel 9010 Garfield Blvd. Garfield Hts. Oh. (Facial Mask, and Social Distancing are Required). Interment at Cleveland Memorial Gardens. Live streaming will be available Thursday at www.lucasfuneralhome.com

Visitation will be Wednesday from 5:00-7:00pm at Lucas Memorial Chapel with the AKA service starting at 6:00pm

STATE OF OHIO)
)
COUNTY OF CUYAHOGA)

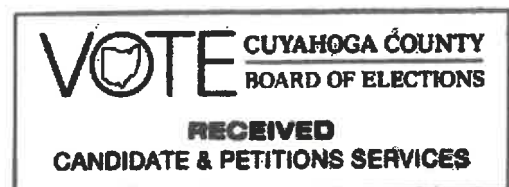
OATH OF OFFICE

I, **DANIELLE SHOYKHET**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, and the Charter and Ordinances of the City of Beachwood, and that I will faithfully, honestly, and impartially discharge the duties as a **MEMBER OF COUNCIL** for the City of Beachwood, State of Ohio, during my continuance in said office.


Danielle Shoykhet

SWORN TO before me and subscribed in my presence this 8th day of February, 2022.


Alec Isaacson, President of Council



22 MAR 26 09:42

Re: appointment of a new school board member

Bill Parkinson <bparkinson@bedfordschools.org>

Thu 3/3/2022 3:36 PM

To: Brent Lawler <blawler@cuyahogacounty.gov>

Cc: Cory Milne <cmilne@cuyahogacounty.gov>

Brent -

Here is Mr. Lipford's information . .

26353 Dennisport Dr.
Oakwood Village 44146
(216) 253-4128
brandonklipford@gmail.com

On Thu, Mar 3, 2022 at 9:10 AM Bill Parkinson <bparkinson@bedfordschools.org> wrote:
Mr. Lipford is taking the oath at tonight's regular meeting. I will send his oath after the meeting.

I will get his contact information and send it to you a little later today.

Thanks

On Thu, Mar 3, 2022 at 8:49 AM Brent Lawler <blawler@cuyahogacounty.gov> wrote:

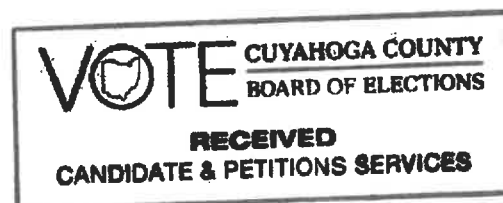
Thank you Bill.

Can you send me his oath of office as well as his contact information?

Have a good day.

Brent

Brent E. Lawler, Manager
Candidate & Petition Services
Cuyahoga County Board of Elections
2925 Euclid Avenue
Cleveland, OH 44115-2497
Phone: 216.443.6509
Fax: 216.443.6466
Email: blawler@cuyahogacounty.gov



From: Bill Parkinson <bparkinson@bedfordschools.org>

Sent: Thursday, March 3, 2022 7:47 AM

To: Brent Lawler <blawler@cuyahogacounty.gov>

Subject: Fwd: appointment of a new school board member

Good Morning Brent. I sent this email this morning to electioninfo@cuyahogacounty.gov. See below. If you have any questions, please let me know.

Thanks

----- Forwarded message -----

From: **Bill Parkinson** <bparkinson@bedfordschools.org>

Date: Thu, Mar 3, 2022 at 7:44 AM

Subject: re: appointment of a new school board member

To: <electioninfo@cuyahogacounty.gov>

The Bedford Board of Education held a special meeting last night (March 2, 2022) to fill the vacancy caused on the board by reason of the death of Barbara Patterson. By a majority vote of the remaining members of the Board of Education of the Bedford City School District that Mr. Brandon Lipford was appointed to serve as a member of the Board of Education of this school district for the unexpired term of March 3, 2022, ending on December 31, 2023.

Thank you,

Bedford City School District

Pride. Tradition. Achievement.

[Website](#) | [Facebook](#) | [Twitter](#)

This email and any attachments contain information that is, or may be, covered by state/federal student privacy laws or electronic communication privacy laws and it may also be considered confidential and proprietary in nature. This email and any response to it may constitute a public record, and therefore may be made available upon request in accordance with Ohio public records law (ORC 149.43).

If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it. Thank you in advance for your cooperation.

Bedford City School District

Pride. Tradition. Achievement.

[Website](#) | [Facebook](#) | [Twitter](#)

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If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it. Thank you in advance for your cooperation.

Board Member Oath of Office

I, **Brandon Lipford**, do solemnly affirm

that I will support the Constitution of the United States,
and the constitution of the State of Ohio;
and that I will faithfully and impartially
discharge my duties

as a **MEMBER OF THE BOARD OF EDUCATION**
of the **BEDFORD CITY SCHOOL DISTRICT**

in Bedford, Cuyahoga County, Ohio,

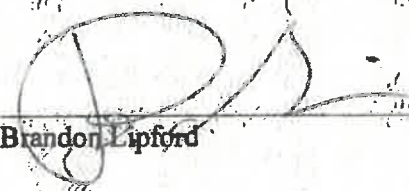
to the best of my abilities

and in accordance with the laws now in effect

and hereafter to be enacted,

during my continuance in said office

and if my successor is chosen and qualified.


Brandon Lipford

Sworn to and subscribed before me on March 3, 202


Terry Lipford

RECEIVED
CANDIDATE & PETITIONS SERVICES

VOTE
CUYAHOGA COUNTY
BOARD OF ELECTIONS



Berea City School District

EXCELLENCE • INTEGRITY • PURPOSE

Serving Berea, Brook Park and Middleburg Heights

OATH OF OFFICE – NEW BOARD MEMBER

State of Ohio

Cuyahoga County

I, Richard Mack, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Berea City School District, Cuyahoga County, Ohio to the best of my ability in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is elected and qualified.

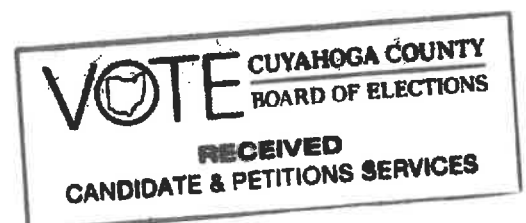
A handwritten signature in blue ink, appearing to read "Richard Mack", written over a horizontal line.

Member, Board of Education

Sworn to before me and signed in my presence, this 7th day of March, 2022.

A handwritten signature in blue ink, appearing to read "Jill A. Rowe", written over a horizontal line.

Jill A. Rowe, Treasurer/CFO






OATH OF OFFICE

I Sean Wolanin, do solemnly swear that as a Councilman for the City of Olmsted Falls, I will uphold and support the Constitution of the United States of America, the Constitution of the State of Ohio and its laws, and will uphold the Charter and all of the laws of the City of Olmsted Falls.

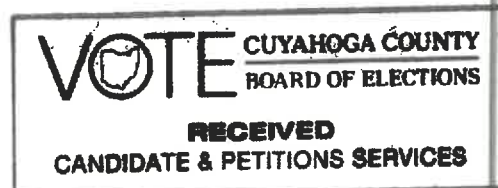
I further swear that in all respects I will faithfully, honestly and impartially discharge the duties of a Councilman for the City of Olmsted Falls, State of Ohio, during my continuance in said office.


Sean Wolanin

SWORN TO BEFORE ME AND SUBSCRIBED in my presence this 8th day of February in the year of Our Lord, Two Thousand and Twenty-Two.


John Castele, Notary Public

STATE OF OHIO)
) SS:
COUNTY OF CUYAHOGA)



Ward 2

22 MAR 1 PM 12:57



OATH OF OFFICE

I Scott Saari do solemnly swear that as a Councilman for the City of Olmsted Falls, I will uphold and support the Constitution of the United States of America, the Constitution of the State of Ohio and its laws, and will uphold the Charter and all of the laws of the City of Olmsted Falls.

I further swear that in all respects I will faithfully, honestly and impartially discharge the duties of a Councilman for the City of Olmsted Falls, State of Ohio, during my continuance in said office.

Scott Saari

SWORN TO BEFORE ME AND SUBSCRIBED in my presence this 8th day of February in the year of Our Lord, Two Thousand and Twenty-Two.

John Castele, Notary Public

STATE OF OHIO

COUNTY OF CUYAHOGA

SS:



Ward 4

22 RP 10-12-80

CITY OF RICHMOND HEIGHTS
STATE OF OHIO
CUYAHOGA COUNTY

OATH OF OFFICE

I, **Erron Bell**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, the Charter of the City of Richmond Heights, and all laws of said City; and that I will faithfully, honestly, and impartially discharge the duties of the **Ward 1 Council in Richmond Heights**, State of Ohio, during my continuance in said office.



Erron Bell

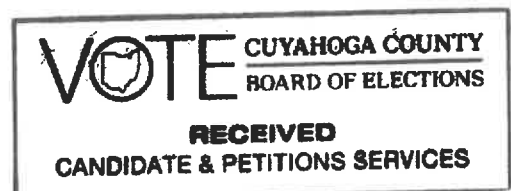
SWORN TO BEFORE ME AND SUBSCRIBED IN MY PRESENCE THIS 13th DAY
OF January, 2022



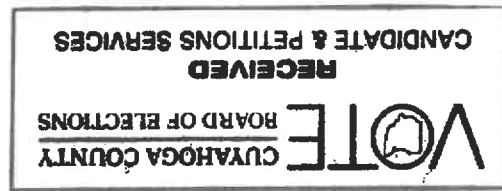
Mayor Kim A. Thomas

City of Richmond Heights

State of Ohio



22 MAR 30 4:30



Re: Vacancy in Council Ward 4

Keith Ari Benjamin <kbenjamin@seuclid.com>

Thu 2/24/2022 2:17 PM

To: Cory Milne <cmilne@cuyahogacounty.gov>

Cc: mlograsso@seuclid.com <mlograsso@seuclid.com>; Brent Lawler <blawler@cuyahogacounty.gov>

Hi Cory:

Thanks for your email. On January 24, 2022 John Fahsbender was appointed as Ward 4 Councilperson to serve a term expiring December 31, 2023. I will forward the Oath of Office to you. Has the Acknowledgement Form been updated to reflect 2022 filing deadlines?

Thank you,
Keith

Keith Ari Benjamin
Director of Community Services
The City of South Euclid
Phone: 216.691.4234



On Thu, Feb 24, 2022 at 1:58 PM Cory Milne <cmilne@cuyahogacounty.gov> wrote:

Good Afternoon Gentlemen,

In November 2021 there was no candidate on the ballot for Ward 4 in South Euclid, leaving a vacancy on Council. According to your website, an appointment has been made to fill the vacancy. Please provide a copy of their oath of office and contact information. If they haven't done so already, please remind them of the requirement to file a personal financial disclosure with the Ohio Ethics Commission (detailed flier attached).

Also, according to how we're reading the South Euclid Charter, we believe an election to fill the remaining two years is to go on the ballot in 2023. Please confirm as to whether we should make arrangements for the early election next year.

Thanks and have a nice day,

Cory C. Milne, Supervisor
Candidate & Petition Services Dept.
Phone: 216-443-3230 | www.443vote.gov


Re: Vacancy in Council Ward 4

Michael Lograsso <mlograsso@seuclid.com>

Thu 2/24/2022 3:31 PM

To: Cory Milne <cmilne@cuyahogacounty.gov>

Cc: Keith Benjamin <kbenjamin@seuclid.com>; Brent Lawler <blawler@cuyahogacounty.gov>

Hi Cory,

You are correct in your assumption that the new council person must run for election in 2023.

I will have the requested documents sent to you.

Thanks,

Michael Lograsso

Sent from my iPhone

On Feb 24, 2022, at 2:21 PM, Cory Milne <cmilne@cuyahogacounty.gov> wrote:

Hi Keith,

No, the one provided has not been updated; it was provided by the OEC. But those are example dates to help calculate the 15-day deadline oneself to consider weekends, so it is still an accurate flier.

Please also provide address/email/phone.

Thanks again,

Cory C. Milne, Supervisor

Candidate & Petition Services Dept.

Phone: 216-443-3230 | www.443vote.gov

<Outlook-In2hhine.png>

From: Cory Milne <cmilne@cuyahogacounty.gov>

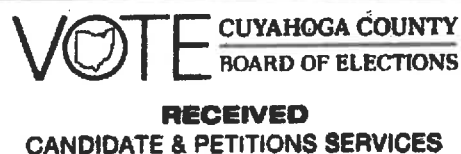
Sent: Thursday, February 24, 2022 1:58 PM

To: mlograsso@seuclid.com <mlograsso@seuclid.com>; Keith Benjamin <kbenjamin@seuclid.com>

Cc: Brent Lawler <blawler@cuyahogacounty.gov>

Subject: Vacancy in Council Ward 4

Good Afternoon Gentlemen,



In November 2021 there was no candidate on the ballot for Ward 4 in South Euclid, leaving a vacancy on Council. According to your website, an appointment has been made to fill the vacancy. Please provide a copy of their oath of office and contact information. If they haven't done so already, please remind them of the requirement to file a personal financial disclosure with the Ohio Ethics Commission (detailed flier attached).

Also, according to how we're reading the South Euclid Charter, we believe an election to fill the remaining two years is to go on the ballot in 2023. Please confirm as to whether we should make arrangements for the early election next year.

Thanks and have a nice day,

Cory C. Milne, Supervisor

Candidate & Petition Services Dept.

Phone: 216-443-3230 | www.443vote.gov

<Outlook-nyd5upnf.png>

Agenda Item

#7



CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Becky Brake

Department: Election Officials

Requested Action: ☐ Approval
☒ Authorization
☐ Other _____

Type of Request

☐ RFP/contract
☐ Travel/Training
☐ Personnel
☐ Provisional Rejections
☐ Absentee Rejection
☐ Certification
☐ Protest
☐ Other _____

Requested for the 03/29/2022 Board Meeting Agenda.
Date

Specific description of request:

Authorization_to_Pay: 288 Voting Location Managers x \$275 = \$79,200; 317 Voting Location Deputies x \$275 = \$87,175;

2868 Precinct Election Officials x \$250 = \$717,000; 288 Sanitation Precinct Election Officials x \$200 = \$57,600;

150 Election Substitute Officials x \$100 = \$15,000 for the May 3, 2022 Primary Election.

Estimated Expense: \$955,975

Budgeted Item: Yes ☒ No ☐

Requestor Signature: Becky Brake

Date: 3/29/2022

Manager Signature: Becky Brake

Date: 3/29/2022

Fiscal Officer Signature: _____

Date: _____

Deputy Director: Anthony Kahan

Date: 3/29/2022

Director Approved: Yes ☒ No ☐

Director's Signature: APR

Date: 3.31.22

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: Date: _____

Received by the Clerk of the Board: Date: 3/31/2022

Agenda Item #8



CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Victor Rush **Department:** Election Support

Requested Action: ☒ Approval
☐ Authorization
☐ Other

Type of Request

☐ RFP/contract
☐ Travel/Training
☐ Personnel

☐ Certification
☐ Protest
☒ Other _Private

Location _____
Payroll _____

☐ Provisional Rejections
☐ Absentee Rejection

Specific description of request:

Authorization to process payment in the amount not-to-exceed **\$46,700.00** for 91 Private Locations, 5 CMHA Locations, and 1 Private Zone Station being used for the May 3rd 2022 Primary Election

Estimated Expense: _____

Budgeted Item: Yes _____ No _____

Requestor Signature: Victor Rush

Date: 3-28-22

Manager Signature: Victor Rush

Date: 3-28-22

Deputy Director: Anthony Chalge

Date: 3-28-22

Director Approved: Yes _____ No _____

Director's Signature: _____ **Date:** _____

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: **Date:** _____

Received by the Clerk of the Board: **Date:** 4/1/2022

Agenda Item

#9



CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Victor Rush **Department:** Election Support

Requested Action: ☒ Approval
☐ Authorization
☐ Other _____

Type of Request

☐ RFP/contract
☐ Travel/Training
☐ Personnel
☐ Certification
☐ Protest
☐ Other _____
☐ Provisional Rejections
☐ Absentee Rejection

Specific description of request:

Allocation of voting booths for the May 3, 2022 Primary Election. Allocation quantities are based on Social Distancing and room size per polling location. A total of 4554 voting booths will be allocated + 819 DS200 precinct scanners + 288 ADA AutoMark voting units and 796 Electronic Poll books.

Estimated Expense: _____

Budgeted Item: Yes _____ No _____

Requestor Signature: Victor Rush

Date: 3-31-22

Manager Signature: _____

Date: _____

Deputy Director: Anthony Palmer

Date: 3-31-22

Director Approved: Yes _____ No _____

Director's Signature: _____

Date: _____

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: **Date:** _____

Received by the Clerk of the Board: **Date:** 4/11/2022

May 3, 2022 Primary Election Unit Allocation

poll_code	Polling Location	Address	Municipality	Registered Voters	Total_Precincts	Number of Precinct Scanners at Location	AutoMark A#D#A# Unit	Number of Voting Booths	EPbs@_Location
8133	ABRAHAM LINCOLN ELEMENTARY SCHOOL	6009 DUNHAM ROAD	MAPLE HTS	4462	4	2	1	24	3
7470	ADVENT LUTHERAN CHURCH SOLON	5525 HARPER ROAD	SOLON	2682	2	2	1	14	3
8251	ALBERT BUSHNELL HART ELEMENTARY SCHOOL	3900 EAST 75TH STREET	CLEVELAND	2849	4	4	1	17	2
8176	ALMIRA K-8 SCHOOL	3375 WEST 99TH STREET	CLEVELAND	3144	3	3	1	18	2
3150	AMBLESIDE TOWERS APARTMENTS	2190 AMBLESIDE DRIVE	CLEVELAND	483	1	2	1	3	2
4240	AMERICAN LEGION POST 469	4910 MEMPHIS AVENUE	CLEVELAND	2660	3	3	1	15	3
8115	AMERICAN LEGION POST 572	6483 STATE ROAD	PARMA	3936	4	2	1	12	3
8306	AMERICAN LEGION POST 738	19311 LORAIN ROAD	FAIRVIEW PARK	2660	3	2	1	12	2
8039	ANDREW J RICKOFF PRE K-8 SCHOOL	3500 EAST 147TH STREET	CLEVELAND	3685	6	3	1	19	3
3390	ANTON GRDINA ELEMENTARY SCHOOL	2955 EAST 71ST STREET	CLEVELAND	1758	3	3	1	11	2
8261	ARBOR ELEMENTARY SCHOOL	20400 ARBOR AVENUE	EUCLID	2888	3	3	1	16	2
8109	ARTEMUS WARD PRE K-8 SCHOOL	4315 WEST 140TH STREET	CLEVELAND	1207	2	2	1	7	2
8199	ATHLETIC WING OF ORANGE HIGH SCHOOL	32000 CHAGRIN BOULEVARD	PEPPER PIKE	5397	5	5	1	30	3
8005	BAIN PARK CABIN	21077 NORTH PARK DRIVE	FAIRVIEW PARK	2292	2	2	1	13	2
1100	BAY PRESBYTERIAN CHURCH	25415 LAKE ROAD	BAY VILLAGE	4031	4	2	1	17	4
8254	BAY UNITED METHODIST CHURCH	29931 LAKE ROAD	BAY VILLAGE	2918	3	2	1	15	4
8013	BAY VILLAGE MIDDLE SCHOOL	27725 WOLF ROAD	BAY VILLAGE	2088	2	2	1	12	3
1120	BEACHWOOD HIGH SCHOOL	25100 FAIRMOUNT BLVD	BEACHWOOD	5260	5	5	1	29	4
1190	BEDFORD HEIGHTS COMMUNITY CENTER	5615 PERKINS ROAD	BEDFORD HTS	7571	9	6	1	36	5
1280	BEDFORD HIGH SCHOOL	481 NORTHFIELD ROAD	BEDFORD	1454	2	2	1	8	2
8044	BEIT HANINA SOCIAL CLUB	10301 LORAIN AVENUE	CLEVELAND	2531	3	3	1	15	2
1390	BENTLEYVILLE VILLAGE HALL	6253 CHAGRIN RIVER ROAD	BENTLEYVILLE	749	1	2	1	3	2
8275	BEREA BRANCH LIBRARY	7 BEREA COMMONS	BEREA	2137	2	2	1	9	2
8296	BEREA RECREATION CENTER	451 FRONT STREET	BEREA	3473	4	2	1	14	2
7615	BESSIE KINSNER ELEMENTARY SCHOOL	19091 WATERFORD PARKWAY	STRONGSVILLE	4690	4	3	1	24	4
8192	BETHANY BAPTIST CHURCH	1211 EAST 105TH STREET	CLEVELAND	2841	5	4	1	15	3
8112	BETHEL CHRISTIAN	12901 WEST PLEASANT VALLEY ROAD	PARMA	2998	3	3	1	15	2
8075	BETHEL-CLEVELAND-CHURCH	16670 EAST BAGLEY ROAD	MIDDLEBURG HTS	2349	2	2	1	13	2
1580	BLOSSOM PROPERTY BUILDING 7	4400 OAKES ROAD	BRECKSVILLE	4089	4	4	1	18	4
4960	BLUESTONE ELEMENTARY SCHOOL	1455 EAST 260TH STREET	EUCLID	4124	5	4	1	24	2
4690	BOLTON ELEMENTARY SCHOOL	9803 QUEBEC AVENUE	CLEVELAND	1425	3	3	1	9	2
8280	BOYS AND GIRLS CLUBS OF CLEVELAND	6114 BROADWAY AVENUE	CLEVELAND	1697	3	2	1	8	2

May 3, 2022 Primary Election Unit Allocation

1651	BRATENAHL COMMUNITY CENTER	10300 BRIGHTON ROAD	BRATENAHL
1540	BRECKSVILLE COMMUNITY CENTER	1 COMMUNITY DRIVE	BRECKSVILLE
8206	BROADVIEW HEIGHTS BAPTIST CHURCH	9850 BROADVIEW ROAD	BROADVIEW HTS
1400	BROADVIEW HEIGHTS COMMUNITY BUILDING	9543 BROADVIEW ROAD	BROADVIEW HTS
1460	BROOK PARK RECREATION CENTER	17400 HOLLAND ROAD	BROOK PARK
1510	BROOK PARK UNITED METHODIST CHURCH	6220 SMITH ROAD	BROOK PARK
1640	BROOKLYN HIGH SCHOOL	9200 BIDDULPH ROAD	BROOKLYN
1000	BROOKLYN HTS COMMUNITY CENTER	225 TUXEDO AVENUE	BROOKLYN HTS
3120	BROOKLYN HTS UNITED CHURCH OF CHRIST	2005 WEST SCHAAF ROAD	CLEVELAND
1630	BROOKLYN SENIOR COMMUNITY CENTER	7727 MEMPHIS AVENUE	BROOKLYN
1450	BROOKVIEW ELEMENTARY SCHOOL	14105 SNOW ROAD	BROOK PARK
1130	BRYDEN ELEMENTARY SCHOOL	25501 BRYDEN ROAD	BEACHWOOD
8102	CALEDONIA ELEMENTARY SCHOOL	914 CALEDONIA AVENUE	CLEVELAND HTS
1850	CANTERBURY ELEMENTARY SCHOOL	2530 CANTERBURY ROAD	CLEVELAND HTS
1670	CHAGRIN FALLS HIGH SCHOOL	400 EAST WASHINGTON STREET	CHAGRIN FALLS
8144	CHARDON HILLS STEM SCHOOL	1750 EAST 234TH STREET	EUCLID
3440	CHARLES A MOONEY MIDDLE SCHOOL	3213 MONTCLAIR AVENUE	CLEVELAND
8125	CHARLES DICKENS ELEMENTARY SCHOOL	13013 CORLETT AVENUE	CLEVELAND
7110	CHRISTIAN ASSEMBLY	25595 CHARDON ROAD	RICHMOND HTS
6320	CHURCH OF ST CLARENCE	30106 LORAIN ROAD	NORTH OLMSTED
8190	CHURCH OF ST MARY OF THE ASSUMPTION	15519 HOLMES AVENUE	CLEVELAND
8304	CHURCH OF THE RESURRECTION	32001 CANNON ROAD	OLON
2420	CITIZENS ACADEMY EAST	12523 WOODSIDE AVENUE	CLEVELAND
7870	CLAGUE CABIN	1500 CLAGUE ROAD	WESTLAKE
6330	CLAGUE ROAD UNITED CHURCH OF CHRIST	3650 CLAGUE ROAD	NORTH OLMSTED
3050	CLARA E WESTROPP MIDDLE SCHOOL	19101 PURITAS AVENUE	CLEVELAND
4191	CLEVELAND COLLEGE PREPARATORY SCHOOL	4906 FLEET AVENUE	CLEVELAND
8140	CLEVELAND HEIGHTS COMMUNITY CENTER	1 MONTICELLO BOULEVARD	CLEVELAND HTS
8288	COLLINWOOD RECREATION CENTER	16300 LAKE SHORE BOULEVARD	CLEVELAND
8293	COMMUNITY ROOM IN OLMSTED TOWNSHIP	7900 FITCH ROAD	OLMSTED TWP
5940	CORNERSTONE COMMUNITY CHURCH	1400 LANDER ROAD	MAYFIELD HTS
3040	CUDELL RECREATION CENTER	1910 WEST BOULEVARD	CLEVELAND
4700	CUYAHOGA HEIGHTS VILLAGE HALL	4863 EAST 71ST STREET	CUYAHOGA HTS
1550	CUYAHOGA VALLEY CAREER CENTER	8001 BRECKSVILLE ROAD	BRECKSVILLE
2650	DANIEL E MORGAN PRE K-8	8912 MORRIS COURT	CLEVELAND
1730	DEBORAH DELISLE EDUCATIONAL OPTIONS CTR	14780 SUPERIOR ROAD	CLEVELAND HTS
3710	DENISON ELEMENTARY SCHOOL	3799 WEST 33RD STREET	CLEVELAND
6750	DENTZLER ELEMENTARY SCHOOL	3600 DENTZLER ROAD	PARMA

1266	1	2	1	7	2
4448	4	2	1	25	4
4425	4	3	1	23	3
6297	7	4	1	43	5
2810	3	3	1	17	3
2949	3	2	1	11	3
2919	3	3	1	17	3
1114	1	2	1	7	2
3205	4	2	1	13	3
2612	3	3	1	15	2
3186	3	2	1	12	3
2593	2	2	1	14	3
4734	4	4	1	27	3
3207	3	3	1	18	3
3556	4	4	1	20	4
2170	2	2	1	12	2
3205	4	3	1	16	2
1796	3	3	1	12	2
1681	2	2	1	10	2
4576	5	3	1	23	4
2296	3	3	1	14	2
2606	3	3	1	15	3
2701	5	4	1	18	3
3234	3	2	1	15	3
3295	3	3	1	17	3
2232	3	3	1	17	2
2154	3	3	1	13	2
9226	10	6	1	40	8
1936	3	2	1	12	2
3069	3	2	1	17	2
6586	6	4	1	27	5
5524	7	4	1	32	3
414	1	2	1	3	2
2332	2	2	1	10	2
1242	2	2	1	8	2
3859	4	3	1	17	3
3597	5	3	1	20	2
4661	5	2	1	16	4

May 3, 2022 Primary Election Unit Allocation

6680	DONNA SMALLWOOD ACTIVITIES CENTER	7001 WEST RIDGEWOOD DRIVE	PARMA
1600	DR MARTIN LUTHER EVANGELICAL LUTHERAN CH	4470 RIDGE ROAD	BROOKLYN
8111	EAST CLARK SCHOOL	885 EAST 146TH STREET	CLEVELAND
8235	EAST TECH HIGH SCHOOL	2439 EAST 55TH STREET	CLEVELAND
7550	EDITH WHITNEY ELEMENTARY SCHOOL	13548 WHITNEY ROAD	STRONGSVILLE
7620	EDNA SURRARRER ELEMENTARY SCHOOL	9306 PRIEM ROAD	STRONGSVILLE
6720	ELKS HALL	2300 SNOW ROAD	PARMA
1240	ELLENWOOD CENTER	124 ELLENWOOD AVENUE	BEDFORD
5610	EMERSON ELEMENTARY SCHOOL	13439 CLIFTON BOULEVARD	LAKEWOOD
8318	EUCUD EARLY LEARNING VILLAGE	27000 ELINORE AVENUE	EUCUD
5170	EUCUD HIGH SCHOOL	711 EAST 222ND STREET	EUCUD
4920	EUCUD LAKE FRONT COMMUNITY CENTER	1 BLISS LANE	EUCUD
8151	EUCUD PARK SCHOOL	17914 EUCUD AVENUE	CLEVELAND
5150	EUCUD PUBLIC LIBRARY	631 EAST 222ND STREET	EUCUD
1900	FAIRFAX ELEMENTARY SCHOOL	3150 FAIRFAX ROAD	CLEVELAND HTS
3230	FAIRFAX RECREATION CENTER	2335 EAST 82ND STREET	CLEVELAND
2380	FAIRHILL PARTNERS	12200 FAIRHILL ROAD	CLEVELAND
5210	FAIRVIEW PARK CITY HALL	20777 LORAIN ROAD	FAIRVIEW PARK
8032	FAIRVIEW PARK REGIONAL LIBRARY	21255 LORAIN ROAD	FAIRVIEW PARK
6510	FALLS LENOX PRIMARY SCHOOL	26450 BAGLEY ROAD	OLMSTED FALLS
4270	FATIMA FAMILY CENTER	6600 LEXINGTON AVENUE	CLEVELAND
7280	FERNWAY ELEMENTARY SCHOOL	17420 FERNWAY ROAD	SHAKER HTS
8239	FIRST ZION MISSIONARY BAPTIST CHURCH	10313 GARFIELD AVENUE	CLEVELAND
8119	FRANKLIN CIRCLE CHRISTIAN CHURCH	1688 FULTON ROAD	CLEVELAND
8173	FRANKLIN D ROOSEVELT PRE K-8	800 LINN DRIVE	CLEVELAND
8298	FRATERNAL ORDER OF POLICE HALL	2249 PAYNE AVE	CLEVELAND
8314	FREDERICK DOUGLASS RECREATION CENTER	15401 MILES AVENUE	CLEVELAND
8087	FRIENDLY INN SETTLEMENT	2386 UNWIN ROAD	CLEVELAND
3620	FULTON BRANCH LIBRARY	3545 FULTON ROAD	CLEVELAND
3720	GARFIELD ELEMENTARY SCHOOL	3800 WEST 140TH STREET	CLEVELAND
8198	GARFIELD HEIGHTS BRANCH LIBRARY	5409 TURNEY ROAD	GARFIELD HTS
5280	GARFIELD HEIGHTS HIGH SCHOOL	4900 TURNEY ROAD	GARFIELD HTS
8067	GARFIELD SCHOOL	13114 DETROIT AVENUE	LAKEWOOD
5400	GATES MILLS COMMUNITY HOUSE	1460 CHAGRIN RIVER ROAD	GATES MILLS
7630	GEARITY PROFESSIONAL DEVELOPMENT SCHOOL	2323 WRENFORD ROAD	UNIVERSITY HTS
1260	GLENDALE PRIMARY SCHOOL	400 WEST GLENDALE AVENUE	BEDFORD
4220	GLENVILLE HIGH SCHOOL	650 EAST 113TH STREET	CLEVELAND
5410	GLENWILLOW VILLAGE HALL	29555 PETTIBONE ROAD	GLENWILLOW

3235	3	2	1	17	3
1863	2	2	1	11	2
1919	4	4	1	12	3
1496	2	2	1	9	2
5017	4	2	1	21	4
3306	3	3	1	17	3
2096	2	2	1	12	2
5557	6	3	1	17	3
3843	4	4	1	22	3
1550	2	2	1	9	2
1837	2	2	1	10	2
1711	2	2	1	9	2
3519	5	3	1	18	3
3365	4	3	1	14	3
2170	2	2	1	13	2
2840	4	4	1	17	2
2258	3	2	1	12	2
2859	3	3	1	16	2
2323	2	2	1	11	2
6443	8	3	1	24	4
3521	6	4	1	14	2
2378	2	2	1	13	2
1847	3	2	1	8	2
4031	4	3	1	16	4
1199	2	2	1	12	2
1265	2	2	1	12	2
5231	6	4	1	27	3
1870	3	3	1	12	2
1729	2	2	1	6	2
2471	3	3	1	14	2
2378	2	2	1	10	2
10314	11	7	1	60	6
4708	5	5	1	27	3
2025	2	2	1	9	2
3044	3	3	1	21	4
1861	2	2	1	11	2
2415	4	4	1	23	3
616	3	2	1	4	2

May 3, 2022 Primary Election Unit Allocation

8028	GRACE CHRISTIAN MISSIONARY ALLIANCE CH	7393 PEARL ROAD	MIDDLEBURG HTS
5690	GRANT ELEMENTARY SCHOOL	1470 VICTORIA AVENUE	LAKEWOOD
7485	GRANTWOOD GOLF COURSE	38855 AURORA ROAD	OLON
6730	GREEN VALLEY ELEMENTARY SCHOOL	2401 WEST PLEASANT VALLEY ROAD	PARMA
6630	GREENBRIAR MIDDLE SCHOOL ANNEX	11810 HUFFMAN ROAD	PARMA
8025	GUNNING PARK RECREATION CENTER	16700 PURITAS AVENUE	CLEVELAND
8250	HALLE SCHOOL OF INQUIRY	7901 HALLE AVENUE	CLEVELAND
2280	HALLORAN SKATING RINK	11815 LINNET AVENUE	CLEVELAND
8064	HANNAH GIBBONS-NOTTINGHAM SCHOOL	1401 LARCHMONT ROAD	CLEVELAND
5750	HARDING MIDDLE SCHOOL	16601 MADISON AVENUE	LAKEWOOD
8068	HARRISON ELEMENTARY SCHOOL	2080 QUAIL STREET	LAKEWOOD
5730	HAYES ELEMENTARY SCHOOL	16401 DELAWARE AVENUE	LAKEWOOD
1350	HERITAGE CONGREGATIONAL CHURCH	485 WEST STREET	BEREA
5420	HIGHLAND HILLS VILLAGE HALL	3700 NORTHFIELD ROAD	HIGHLAND HILLS
5450	HIGHLAND HTS COMMUNITY CENTER	5827 HIGHLAND ROAD	HIGHLAND HTS
1110	HILLTOP ELEMENTARY SCHOOL	24524 HILLTOP DRIVE	BEACHWOOD
5520	HORACE MANN ELEMENTARY SCHOOL	1215 WEST CLIFTON BOULEVARD	LAKEWOOD
7560	HOWARD CHAPMAN ELEMENTARY SCHOOL	13883 DRAKE ROAD	STRONGSVILLE
5440	HUNTING VALLEY VILLAGE HALL	38251 FAIRMOUNT BOULEVARD	HUNTING VALLEY
8187	IMANI TEMPLE MINISTRIES	2463 NORTH TAYLOR ROAD	CLEVELAND HTS
8233	INDEPENDENCE CIVIC CENTER	6363 SELIG DRIVE	INDEPENDENCE
8278	JANE ADDAMS BUSINESS CAREERS CENTER	2373 EAST 30TH STREET	CLEVELAND
8072	JOHN ADAMS HIGH SCHOOL	3817 MARTIN LUTHER KING JR DRIVE	CLEVELAND
8113	JOHN CARROLL UNIVERSITY RECREATION CTR	1 JOHN CARROLL BOULEVARD	UNIVERSITY HTS
8279	JOHN HAY HIGH SCHOOL	2075 STOKES BOULEVARD	CLEVELAND
6250	JOHN KNOX PRESBYTERIAN CHURCH	25200 LORAIN ROAD	NORTH OLIMSTED
6700	JOHN MUIR ELEMENTARY SCHOOL	5531 WEST 24TH STREET	PARMA
4250	JOSEPH GALLAGHER MIDDLE SCHOOL	6601 FRANKLIN BOULEVARD	CLEVELAND
8299	LAKEVIEW COMMUNITY CENTER	1290 WEST 25TH STREET	CLEVELAND
3320	LAKEVIEW TOWERS APARTMENTS	2700 WASHINGTON AVENUE	CLEVELAND
5570	LAKEWOOD CITY HALL	12650 DETROIT AVENUE	LAKEWOOD
5680	LAKEWOOD PRESBYTERIAN CHURCH	14502 DETROIT AVENUE	LAKEWOOD
5720	LAKEWOOD UNITED METHODIST CHURCH	15700 DETROIT AVENUE	LAKEWOOD
8174	LANGSTON HUGHES LIBRARY	10200 SUPERIOR AVENUE	CLEVELAND
8048	LEE ROAD LIBRARY	2345 LEE ROAD	CLEVELAND HTS
5710	LINCOLN ELEMENTARY SCHOOL	15615 CLIFTON BOULEVARD	LAKEWOOD
3430	LINCOLN WEST HIGH SCHOOL	3202 WEST 30TH STREET	CLEVELAND
7290	LOMOND ELEMENTARY SCHOOL	17917 LOMOND BOULEVARD	SHAKER HTS

2547	3	2	1	11	2
2002	2	2	1	12	2
2494	2	2	1	12	2
1861	2	2	1	11	2
2719	3	2	1	16	2
3404	4	4	1	25	3
373	1	2	1	3	2
3715	4	3	1	16	3
1315	2	2	1	8	2
2874	3	3	1	17	3
3041	3	3	1	17	2
2721	3	3	1	17	3
2376	3	2	1	10	2
517	1	2	1	3	2
6745	8	5	1	27	5
2187	2	2	1	12	3
4265	4	4	1	24	4
3844	4	2	1	20	3
533	1	2	1	3	2
4614	4	3	1	17	3
5899	5	4	1	33	6
1119	2	2	1	7	2
4090	7	5	1	25	3
3897	4	4	1	23	5
2308	3	3	1	12	2
4482	4	2	1	22	3
2392	2	2	1	14	2
1628	2	2	1	10	2
730	1	2	1	5	2
2082	2	2	1	9	2
2754	3	3	1	16	2
2060	2	2	1	12	3
2177	2	2	1	13	3
556	1	2	1	4	2
2736	3	3	1	15	2
1991	2	2	1	12	3
3239	4	4	1	21	2
3090	3	3	1	19	3

May 3, 2022 Primary Election Unit Allocation

2070	LOUISA MAY ALCOTT ELEMENTARY SCHOOL	10308 BALTIC ROAD	CLEVELAND
2860	LUIS MUNOZ MARIN MIDDLE SCHOOL	1701 CASTLE AVENUE	CLEVELAND
8083	LYNDHURST COMMUNITY CENTER	1341 PARKVIEW DRIVE	LYNDHURST
6240	MAPLE ELEMENTARY SCHOOL	24101 MAPLE RIDGE ROAD	NORTH OLMDSTED
8160	MAPLE LEAF ELEMENTARY SCHOOL	5764 TURNEY ROAD	GARFIELD HTS
3380	MARION STERLING ELEMENTARY SCHOOL	3033 CENTRAL AVENUE	CLEVELAND
3090	MARTIN LUTHER KING JR LIBRARY	1962 STOKES BOULEVARD	CLEVELAND
2290	MARY M BETHUNE SCHOOL	11815 MOULTON AVENUE	CLEVELAND
8074	MAYFAIR ELEMENTARY SCHOOL	13916 MAYFAIR AVENUE	EAST CLEVELAND
8205	MAYFIELD VILLAGE CIVIC CENTER	6622 WILSON MILLS ROAD	MAYFIELD VILLAGE
8041	MEMORIAL SCHOOL	410 EAST 152ND STREET	CLEVELAND
8179	MESSIAH LUTHERAN CHURCH	5200 MAYFIELD ROAD	LYNDHURST
6770	MICHAEL A RIES RINK	5000 FORESTWOOD DRIVE	PARMA
2010	MICHAEL R WHITE ELEMENTARY SCHOOL	1000 EAST 92ND STREET	CLEVELAND
4190	MICHAEL ZONE RECREATION CENTER	6301 LORAIN AVENUE	CLEVELAND
8244	MIDDLEBURG HEIGHTS BRANCH LIBRARY	16699 EAST BAGLEY ROAD	MIDDLEBURG HTS
6065	MIDDLEBURG HEIGHTS COMMUNITY CENTER	16000 EAST BAGLEY ROAD	MIDDLEBURG HTS
8147	MILES PARK K-8 SCHOOL	4090 EAST 93RD STREET	CLEVELAND
2330	MILES PRE K-8	11918 MILES AVENUE	CLEVELAND
3825	MILL CREEK COMMUNITY CENTER	4401 BROOKS ROAD	CLEVELAND
8302	MOORE COUNSELING AND MEDIATION SERVICES	22639 EUCLID AVENUE	EUCLID
3290	MORNING STAR BAPTIST CHURCH	10250 SHAKER BOULEVARD	CLEVELAND
8182	MOUND-STEM SCHOOL	5935 ACKLEY ROAD	CLEVELAND
8134	MURTIS TAYLOR HUMAN SERVICES CENTER	13411 UNION AVENUE	CLEVELAND
8201	NATHAN HALE ELEMENTARY SCHOOL	3588 MARTIN LUTHER KING JR DRIVE	CLEVELAND
8303	NEIGHBORHOOD LEADERSHIP INSTITUTE	5246 BROADWAY AVENUE	CLEVELAND
8185	NEW LIFE CATHEDRAL	16200 EUCLID AVENUE	EAST CLEVELAND
8223	NEWBURGH HEIGHTS VILLAGE HALL	3801 HARVARD AVENUE	NEWBURGH HTS
6740	NORMANDY HIGH SCHOOL	2500 WEST PLEASANT VALLEY ROAD	PARMA
6280	NORTH OLMDSTED BRANCH LIBRARY	27403 LORAIN ROAD	NORTH OLMDSTED
6300	NORTH OLMDSTED COMMUNITY CABIN	28114 LORAIN ROAD	NORTH OLMDSTED
6370	NORTH RANDALL VILLAGE HALL	21937 MILES ROAD	NORTH RANDALL
8162	NORTH ROYALTON BRANCH LIBRARY	5071 WALLINGS ROAD	NORTH ROYALTON
8036	NORTH ROYALTON CHRISTIAN CHURCH	5100 ROYALTON ROAD	NORTH ROYALTON
8237	NORTH ROYALTON CITY HALL	14600 STATE ROAD	NORTH ROYALTON
8285	NORTHERN OHIO RECOVERY ASSOCIATION	1400 EAST 55TH STREET	CLEVELAND
6532	OAKWOOD COMMUNITY CENTER	23035 BROADWAY AVENUE	OAKWOOD
3130	OLD STONE CHURCH	91 PUBLIC SQUARE	CLEVELAND

3746	4	4	1	19	4
1059	2	2	1	7	2
6912	7	4	1	27	5
3148	3	2	1	13	3
5817	6	4	1	24	4
2409	3	3	1	15	2
698	1	2	1	5	2
3187	4	4	1	19	3
2836	4	4	1	18	3
2556	4	4	1	11	2
3044	4	4	1	16	3
2826	3	3	1	13	2
3402	3	3	1	19	3
1754	3	3	1	16	2
3440	4	3	1	17	3
1550	2	2	1	9	2
1895	2	2	1	9	2
2476	4	4	1	15	2
2345	4	4	1	15	2
1048	1	2	1	4	2
2221	2	2	1	13	2
2574	4	3	1	12	2
1194	2	2	1	7	2
1641	3	2	1	6	2
2612	5	4	1	12	3
408	1	2	1	3	2
1436	2	2	1	9	2
1064	1	2	1	7	2
1881	2	2	1	8	2
3431	3	2	1	12	2
3402	3	2	1	19	3
650	1	2	1	3	2
3281	4	2	1	13	3
3597	3	2	1	16	2
8141	8	3	1	28	3
735	1	2	1	5	2
2678	5	4	1	12	2
4410	3	3	1	21	3

May 3, 2022 Primary Election Unit Allocation

8255	OLIVER HAZARD PERRY ELEMENTARY SCHOOL	18400 SCHENELY AVENUE	CLEVELAND
8156	OLMSTED FALLS INTERMEDIATE SCHOOL	27043 BAGLEY ROAD	OLMSTED TWP
8106	OLMSTED FALLS MIDDLE SCHOOL	27045 BAGLEY ROAD	OLMSTED TWP
6580	ORANGE VILLAGE HALL	4600 LANDER ROAD	ORANGE
3670	OUR LADY OF ANGELS LINUS HALL	3600 ROCKY RIVER DRIVE	CLEVELAND
8311	OUR LADY OF PEACE	12503 BUCKINGHAM AVENUE	CLEVELAND
4910	OUR LADY OF THE LAKE	175 EAST 200TH STREET	EUCLID
5910	OUR SAVIOR LUTHERAN CHURCH	2154 SOM CENTER ROAD	MAYFIELD HTS
6790	PARMA EVANGELICAL LUTHERAN CHURCH	5280 BROADVIEW ROAD	PARMA
6660	PARMA HEIGHTS BAPTIST CHURCH	8971 WEST RIDGEWOOD DRIVE	PARMA HTS
6930	PARMA LIBRARY	6996 POWERS BOULEVARD	PARMA
2320	PATRICK HENRY MIDDLE SCHOOL	11901 DURANT AVENUE	CLEVELAND
3880	PEARL ROAD UNITED METHODIST CHURCH	4200 PEARL ROAD	CLEVELAND
8301	PEP EASTWOOD SCHOOL	1941 SAGAMORE DRIVE	EUCLID
3310	PILGRIM CONGREGATIONAL CHURCH	2592 WEST 14TH STREET	CLEVELAND
6940	PLEASANT VALLEY ELEMENTARY SCHOOL	9906 WEST PLEASANT VALLEY ROAD	PARMA
1940	PLYMOUTH CHURCH UCC	2860 COVENTRY ROAD	SHAKER HTS
8178	PRIMERA IGLESIA BAUTISTA HISPANA	6800 DENISON AVENUE	CLEVELAND
4890	PROSPECT ACADEMY	1843 STANWOOD ROAD	EAST CLEVELAND
3415	QUINN CHAPEL CHURCH	3241 EAST 130TH STREET	CLEVELAND
7130	REGINA HALL AT NOTRE DAME COLLEGE	1857 SOUTH GREEN ROAD	SOUTH EUCLID
6980	RENWOOD ELEMENTARY SCHOOL	8020 DEERFIELD DRIVE	PARMA
8310	RICHMOND HEIGHTS UPPER SCHOOL	447 RICHMOND ROAD	RICHMOND HTS
8059	RICHMOND HTS CHURCH OF THE NAZARENE	499 TREBISKY ROAD	RICHMOND HTS
6710	RIDGE-BROOK ELEMENTARY SCHOOL	7915 MANHATTAN AVENUE	PARMA
6890	RIDGEWOOD UNITED METHODIST CHURCH	6330 RIDGE ROAD	PARMA
8040	RIVERSIDE ELEMENTARY SCHOOL	14601 MONTROSE AVENUE	CLEVELAND
2580	ROBERT H JAMISON PRE K-8 SCHOOL	4092 EAST 146TH STREET	CLEVELAND
8256	ROBINSON G JONES ELEMENTARY SCHOOL	4550 WEST 150TH STREET	CLEVELAND
7050	ROCKY RIVER CIVIC CENTER	21016 HILLIARD BOULEVARD	ROCKY RIVER
7070	ROCKY RIVER PRESBYTERIAN CHURCH	21750 DETROIT ROAD	ROCKY RIVER
7030	ROCKY RIVER UNITED METHODIST CHURCH	19414 DETROIT ROAD	ROCKY RIVER
5640	ROOSEVELT ELEMENTARY SCHOOL	14237 ATHENS AVENUE	LAKEWOOD
6410	ROYAL VIEW ELEMENTARY SCHOOL	13220 RIDGE ROAD	NORTH ROYALTON
8153	SAGRADA FAMILIA	7719 DETROIT AVENUE	CLEVELAND
3420	SALVATION ARMY CLARK	4402 CLARK AVENUE	CLEVELAND
2940	SALVATION ARMY GROVEWOOD	17625 GROVEWOOD AVENUE	CLEVELAND
2340	SECOND CALVARY BAPTIST CHURCH	12017 EMERY AVENUE	CLEVELAND

1937	2	2	1	12	2
3673	3	3	1	20	2
3130	3	3	1	17	2
2845	3	3	1	12	2
3646	4	3	1	20	5
4170	5	4	1	20	4
2581	3	3	1	14	2
5310	6	4	1	24	3
2058	2	2	1	10	2
9990	9	4	1	39	7
2528	3	2	1	10	2
1441	3	3	1	14	2
2740	3	3	1	17	3
2307	3	3	1	13	2
1314	2	2	1	7	2
3911	4	4	1	22	4
1085	1	2	1	7	2
3231	4	4	1	16	2
3399	5	4	1	16	3
1818	3	2	1	6	2
2630	3	2	1	12	3
3456	3	2	1	19	3
4028	5	3	1	20	4
2130	2	2	1	9	2
3079	3	3	1	17	3
1126	1	2	1	7	2
2720	3	3	1	16	3
3002	4	4	1	14	2
2499	3	3	1	18	2
7040	7	5	1	61	6
3960	4	2	1	20	4
5261	5	3	1	20	5
4247	4	4	1	24	4
6964	7	5	1	26	6
2686	3	3	1	15	2
2982	4	2	1	16	2
1494	2	2	1	6	2
1679	3	3	1	10	2

May 3, 2022 Primary Election Unit Allocation

8316	SEVEN HILLS RECREATION CENTER	7777 SUMMITVIEW DRIVE	SEVEN HILLS
7310	SHAKER FAMILY CENTER	19824 SUSSEX ROAD	SHAKER HTS
7390	SHAKER HEIGHTS MIDDLE SCHOOL	20600 SHAKER BOULEVARD	SHAKER HTS
5905	SHERRI PARK APARTMENTS	2201 ACACIA PARK DRIVE	LYNDHURST
6880	SHILOH MIDDLE SCHOOL	2303 GRANTWOOD DRIVE	PARMA
8158	SHOREVIEW ELEMENTARY SCHOOL	490 EAST 260TH STREET	EUCLID
8079	SOLON CITY HALL	34200 BAINBRIDGE ROAD	SOLON
8249	SOLON COMMUNITY CENTER	35000 PORTZ PARKWAY	SOLON
8262	SOUTH EUCLID - LYNDHURST BRANCH LIBRARY	1876 SOUTH GREEN ROAD	SOUTH EUCLID
7160	SOUTH EUCLID COMMUNITY CENTER	1370 VICTORY DRIVE	SOUTH EUCLID
8183	SOUTH EUCLID UNITED CHURCH OF CHRIST	4217 BLUESTONE ROAD	SOUTH EUCLID
1030	ST BARNABAS EPISCOPAL CHURCH	468 BRADLEY ROAD	BAY VILLAGE
2980	ST JOHN LUTHERAN CHURCH	17403 NOTTINGHAM ROAD	CLEVELAND
7890	ST LADISLAS CHURCH	2345 BASSETT ROAD	WESTLAKE
4030	ST LEO PARISH COMMUNITY CENTER	4940 BROADVIEW ROAD	CLEVELAND
8129	ST MARYS CATHOLIC CHURCH	250 KRAFT STREET	BEREA
2710	ST MEL HALL	14436 TRISKETT ROAD	CLEVELAND
1430	ST MICHAELS WOODSIDE HALL	5025 EAST MILL ROAD	BROADVIEW HTS
3920	ST PATRICKS CHURCH	4427 ROCKY RIVER DRIVE	CLEVELAND
8194	ST PAULS EPISCOPAL CHURCH	2747 FAIRMOUNT BOULEVARD	CLEVELAND HTS
7240	ST PETER UNITED CHURCH OF CHRIST	125 EAST RIDGEWOOD DRIVE	SEVEN HILLS
1590	ST THOMAS MORE CHURCH	4180 NORTH AMBER DRIVE	BROOKLYN
7350	STEPHANIE TUBBS JONES COMMUNITY BUILDING	3450 LEE ROAD	SHAKER HTS
8050	STERLING RECREATION CENTER	1380 EAST 32ND STREET	CLEVELAND
8208	STRONGSVILLE CITY SCHOOLS ADMIN OFFICES	18199 COOK AVENUE	STRONGSVILLE
7540	STRONGSVILLE COMMUNITY LIBRARY	18700 WESTWOOD DRIVE	STRONGSVILLE
7600	STRONGSVILLE HIGH SCHOOL	20025 LUNN ROAD	STRONGSVILLE
7530	STRONGSVILLE MIDDLE SCHOOL	13200 PEARL ROAD	STRONGSVILLE
8188	STRONGSVILLE SENIOR CENTER	18100 ROYALTON ROAD	STRONGSVILLE
5135	STS ROBERT AND WILLIAM CATHOLIC SCHOOL	351 EAST 260TH STREET	EUCLID
6600	THE CHURCH OF THE WESTERN RESERVE	30500 FAIRMOUNT BOULEVARD	PEPPER PIKE
8181	THE DRAKE APARTMENTS	6503 MARSOL ROAD	MAYFIELD HTS
8258	THE GEMINI CENTER	21225 LORAIN ROAD	FAIRVIEW PARK
6810	THOREAU PARK ELEMENTARY SCHOOL	5401 WEST 54TH STREET	PARMA
4550	THURGOOD MARSHALL RECREATION CENTER	8611 HOUGH AVENUE	CLEVELAND
3250	TREMONT MONTESSORI SCHOOL	2409 WEST 10TH STREET	CLEVELAND
8135	TRINITY CHURCH	14040 EAST BAGLEY ROAD	MIDDLEBURG HTS
8117	UAW HALL LOCAL 1250	17250 HUMMEL ROAD	BROOK PARK

6693	6	5	1	37	6
2189	2	2	1	12	2
6454	6	5	1	27	5
1005	1	2	1	6	2
3321	3	3	1	18	3
4370	5	4	1	24	2
2725	2	2	1	8	2
7050	6	5	1	36	6
2693	3	3	1	11	2
5034	5	4	1	27	4
4087	4	4	1	23	3
3335	3	2	1	16	5
2749	3	3	1	14	2
5222	5	4	1	31	4
2907	3	2	1	13	3
4482	4	3	1	25	4
2680	3	3	1	15	5
3694	3	2	1	21	4
2544	3	2	1	9	3
3176	3	2	1	12	2
2181	2	2	1	12	2
2416	3	3	1	14	3
2863	3	3	1	12	2
3218	4	3	1	21	2
4083	4	4	1	18	3
3805	3	2	1	21	4
3203	3	3	1	17	3
2535	2	2	1	14	2
3046	3	3	1	14	2
4643	6	5	1	25	4
3038	3	3	1	12	3
884	1	2	1	6	2
2309	3	2	1	13	2
2654	3	3	1	15	2
2384	4	4	1	15	2
2216	2	2	1	12	3
2353	2	2	1	11	2
3130	3	3	1	18	4

May 3, 2022 Primary Election Unit Allocation

3570	UNION SQUARE APARTMENTS	3495 EAST 98TH STREET	CLEVELAND	640	1	2	1	4	2
7170	UNIVERSITY HEIGHTS LIBRARY	13866 CEDAR ROAD	UNIVERSITY HTS	3066	3	2	1	17	3
8232	URBAN LEAGUE OF GREATER CLEVELAND	2930 PROSPECT AVENUE E	CLEVELAND	622	1	2	1	3	2
6670	VALLEY FORGE HIGH SCHOOL	9999 INDEPENDENCE BOULEVARD	PARMA HTS	3162	3	3	1	18	3
7710	VALLEY VIEW COMMUNITY CENTER	6828 HATHAWAY ROAD	VALLEY VIEW	1557	2	2	1	8	2
3470	VFW POST 2850	3296 WEST 61ST STREET	CLEVELAND	1424	2	2	1	9	2
8007	W H KIRK MIDDLE SCHOOL	14410 TERRACE ROAD	EAST CLEVELAND	2652	4	4	1	18	3
4370	WADE PARK SCHOOL	7600 WADE PARK AVENUE	CLEVELAND	1142	2	2	1	7	2
3520	WALTON ELEMENTARY SCHOOL	3409 WALTON AVENUE	CLEVELAND	660	1	2	1	5	2
7850	WALTON HILLS COMMUNITY BUILDING	7595 WALTON ROAD	WALTON HILLS	1733	2	2	1	8	2
8180	WARNER GIRLS LEADERSHIP ACADEMY	8315 JEFFRIES AVENUE	CLEVELAND	943	2	2	1	5	2
8246	WARRENSVILLE HEIGHTS RECREATION CENTER	4270 NORTHFIELD ROAD	WARRENSVILLE HTS	9505	12	4	1	48	5
8234	WEST PARK ACADEMY	4697 WEST 130TH STREET	CLEVELAND	3756	4	4	1	21	2
8257	WEST PARK PARTY CENTER	3556 WEST 130TH STREET	CLEVELAND	3494	4	3	1	14	2
8195	WESTLAKE BOE AT PARKSIDE	24525 HILLIARD BOULEVARD	WESTLAKE	3614	4	3	1	20	3
8056	WESTLAKE CITY HALL	27700 HILLIARD BOULEVARD	WESTLAKE	1872	2	2	1	8	2
8313	WESTLAKE CTR FOR COMMUNITY SERVICE	28975 HILLIARD BLVD	WESTLAKE	6634	6	4	1	31	4
8196	WESTLAKE RECREATION CENTER	28955 HILLIARD BOULEVARD	WESTLAKE	4078	4	4	1	23	4
8252	WESTSIDE COMMUNITY SCHOOL OF THE ARTS	3727 BOSWORTH ROAD	CLEVELAND	1923	2	2	1	12	2
8315	WHITNEY YOUNG PRE-8 SCHOOL	17900 HARVARD AVENUE	CLEVELAND	5318	6	4	1	23	5
8253	WILLIAM RAINEY HARPER PRE-3 SCHOOL	5515 IRA AVENUE	CLEVELAND	2616	3	3	1	15	2
8154	WILSON SCHOOL	1126 ANSEL ROAD	CLEVELAND	2074	4	4	1	13	2
8240	WILLSON UNITED METHODIST CHURCH	9226 ST CLAIR AVENUE	CLEVELAND	2110	3	2	1	17	2
7340	WOODBURY ELEMENTARY SCHOOL	15400 SOUTH WOODLAND ROAD	SHAKER HTS	4234	4	4	1	23	6
8202	WOODHILL HOMES COMMUNITY CENTER	2491 BALDWIN ROAD	CLEVELAND	583	1	2	1	4	2
7860	WOODMERE TOWN HALL	27899 CHAGRIN BOULEVARD	WOODMERE	485	1	2	1	3	2
6170	WYLIE ATHLETIC CENTER AT MAPLE HTS HIGH	1 MUSTANG WAY	MAPLE HTS	11553	12	5	1	60	5
2390	ZELMA GEORGE COMMUNITY CENTER	3155 MARTIN LUTHER KING JR DRIVE	CLEVELAND	4677	7	5	1	28	4

Registered_Voters	Total Precincts	Precinct Scanners at Location	AutoMark A.D.A. Unit	Number of Voting Booths	Numbers of EPB's at Location+ CS
872,827	975	819	288	4554	796

Agenda Item

#10



CUYAHOGA COUNTY BOARD OF ELECTIONS

Jeff Hastings
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

David J. Wondolowski
Member

Anthony W. Perlatti
Director

Anthony N. Kaloger
Deputy Director

Memorandum

To: Board Members

CC: Anthony W. Perlatti, Director
Anthony N. Kaloger, Deputy Director

From: Kendra Zusy, Fiscal Services Manager 

Date: April 6, 2022

Re: Second Renewal Recommendation for MidFitz, Inc. dba Berman Moving & Storage

Background

The current contract, between the Cuyahoga County Board of Elections and Berman Moving & Storage for the delivery and return of voting equipment for all elections, carried an "Initial Term" which expired May 2, 2022. Pursuant to subdivision (B) of Article I, the contract was extended six months at the February 14, 2022 Board Meeting. Any further renewals will be by mutual agreement between the Board and the Contractor for any number of times and for an appropriate period of time. The cumulative time of all mutual renewals may not exceed 24-months beyond the initial term and the Board's sole six-month renewal (current contract is attached for reference).

Recommendation

At this time, a 2nd Renewal Term of **November 3, 2022 through December 31, 2022** is recommended to MidFitz, Inc. dba Berman Moving and Storage in the amount of **\$49,335.00** allowing the board to secure delivery and return of voting equipment services for all elections occurring between this period.

History of Bid Pricing			
From	To	Vendor	Price Per Delivery
5/7/2013	9/8/2015	Berman Moving & Storage	\$93.67
11/3/2015	12/31/2016	Berman Moving & Storage	\$93.67
3/6/2017	2/28/2019	Berman Moving & Storage	\$100.23
2/12/2019	5/3/2021	Berman Moving & Storage	\$115.67
5/4/2021	5/14/2021	Berman Moving & Storage	\$115.67
5/16/2021	5/2/2022	Berman Moving & Storage	\$150 or \$195

History of Contract Estimate vs. Actual Costs

From	To	Contract Estimate	Actual Costs	Over/(Under)	% Diff.
5/7/2013	9/8/2015	\$185,560.27	\$134,791.13	(\$50,769.14)	-27.36%
11/3/2015	12/31/2016	\$114,558.41	\$120,178.61	\$5,620.20	4.91%
3/6/2017	2/28/2019	\$141,925.68	\$134,938.96	(\$6,986.72)	-4.92%
2/12/2019	5/3/2021	\$131,979.47	\$125,842.84	(\$6,136.63)	-4.65%
5/4/2021	5/14/2021	\$6,477.52	\$6,824.35	\$346.83	5.35%
5/16/2021	5/2/2022	\$107,844.00	\$93,480.00	(\$14,364.00)	-13.32%



CUYAHOGA COUNTY BOARD OF ELECTIONS

Jeff Hastings
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

David J. Wondolowski
Member

Anthony W. Perlatti
Director

Anthony N. Kaloger
Deputy Director

April 6, 2022

MidFitz, Inc., dba Berman Moving and Storage, Inc.
Ms. Marcy Robbins, President
23800 Corbin Drive
Cleveland, OH 44128

RE: Exercising the Option to Renew Voting Equipment and Delivery upon Mutual Agreement thru December 31, 2022 – CM1817

Dear Ms. Robbins,

The current contract between Cuyahoga County Board of Elections ("Board") and Berman Moving and Storage, Inc. ("Vendor") for the Delivery and Return of Voting Equipment for all Elections in Cuyahoga County, based on Bid #2021.03.22, ("Contract") carried an "Initial Term" due to expire May 2, 2022. The contract was then renewed for a six-month period at the sole discretion of the Board. The six-month renewal is due to expire on November 2, 2022. Pursuant to subdivision (B) of Article I, the Contract allows any number of renewals for an appropriate length of time upon mutual agreement between the Board and the Contractor. The cumulative time of all mutual renewals must not exceed 24 months.

This letter-agreement serves to memorialize that the Board wishes to extend the Contract for the period of **November 3, 2022 through December 31, 2022** (the "Second Renewal Period") to cover both the delivery of voting equipment and supplies prior to, and collection after the November 8, 2022 Election. Through your signature below, the Contract is extended for the Second Renewal Period pursuant to the same terms and conditions as those set forth in the Contract.

Please signify Midfitz, Inc. dba Berman Moving and Storage, Inc.'s acceptance of the above-described renewal by signing in the place provided below and return the fully executed original to my attention at the Board of Elections. Also, it is understood that current certificates of insurance remain evidencing that Berman Moving and Storage, Inc. continues to maintain the policies and limits required under the Contract and that the Board of Elections is included as an additional insured under the same.

Please do not hesitate to give me a call with any questions or concerns.

Sincerely,

Anthony W. Perlatti, Director
Cuyahoga County Board of Elections

ACKNOWLEDGED AND AGREED:

Midfitz, Inc. dba Berman Moving and Storage

By: _____

Printed: _____ Marcy Robbins

Title: _____ President

Contract Renewal

Instructions: Enter in the blue highlighted area only. Enter "Current Prices" for each Category. After Totals are calculated, save Excel file to include your Vendor Name and Bid #.

	Tier 1 Pricing: 1 to 5 Precincts and/or Zone Stations	Tier 2 Pricing: 6 to 12 Precincts
Delivery Item	Quantities	Quantities
ADA Ballot Marking Device	1	1
Transport Cart	0 to 2	3 to 5
DS200 Scanner	2 to 5	6 to 8
Ballot Rack	0	4
Bid Price per Location:	\$150.00	\$195.00

Election Date: 11/8/2022	Locations	Price
Tier 1 locations	260	\$39,000.00
Tier 2 locations	30	\$5,850.00
	Total Bid for 11/8/2022:	\$44,850.00

Add 10% Contingency: \$4,485.00

Grand Total Amount of Renewal	\$49,335.00
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Minimum Special Election Charge: \$	1,500.00
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Vendor Name:	MIDFITZ Inc. DBA Berman Moving and Storage
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Cuyahoga County Board of Elections Contract Renewal - Delivery and Return of Voting Equipment

Vendor Representative:



Signed Name

03/29/2022

Date

Marcy Robbins

Printed Name

CONTRACT

By and between the

CUYAHOGA COUNTY BOARD OF ELECTIONS

and

MIDFITZ, INC. dba BERMAN MOVING AND STORAGE

THIS CONTRACT (the "Contract") is made and entered into as of May 3, 2021, by and between the Cuyahoga County Board of Elections ("BOARD"), a body politic and a political subdivision of the State of Ohio organized and existing under Title 35 of the Ohio Revised Code (ORC), at 2925 Euclid Avenue, Cleveland, Ohio 44115, and MidFitz, Inc. dba Berman Moving and Storage, ("CONTRACTOR") having principal place of business at 23800 Corbin Drive in Cleveland, Ohio 44128. The BOARD and CONTRACTOR may hereafter be referred to singularly as a "Party", or jointly as "Parties".

WHEREAS, the BOARD has issued a request for bid ("RFB"), attached and incorporated as Exhibit A in accordance with Ohio Revised Code 3501.301 for the delivery and return of voting equipment for all elections occurring from May 16, 2021 through May 2, 2022; and

WHEREAS, the CONTRACTOR has submitted an official bid (the "Bid"), attached and incorporated as Exhibit B, for such RFB; and

WHEREAS, the BOARD has determined, by majority affirmative vote, that CONTRACTOR was the "lowest and best bidder" per Ohio Revised Code Section 3501.301.

NOW, THEREFORE, in consideration of mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, CONTRACTOR and the BOARD agree as follows:

I. Term; Amount

- A. Initial Term: The initial term of this Contract shall commence **May 16, 2021 through May 2, 2022**, unless earlier terminated or canceled (the "Initial Term"). Payments made by the BOARD to CONTRACTOR during this Initial Term shall not exceed one-hundred seven thousand, eight hundred forty-four dollars **(\$107,844.00)**.
- B. Renewal Options. The contract may be renewed after the ending date of the contract solely at the discretion of the BOARD for a period of six months. Any further renewals will be by mutual agreement between BOARD and the CONTRACTOR for any number of times and for an appropriate period of time. The cumulative time of all mutual renewals may not exceed 24-months beyond the initial term and BOARD's sole six-month renewal.

II. BOARD Responsibilities

- A. Project Managers: BOARD shall appoint Project Managers to serve as the main point of contact between the BOARD and CONTRACTOR. No Project Managers, nor any other BOARD employee, shall be directly or indirectly responsible for performing any of the CONTRACTOR's responsibilities.

- B. Preparation of Voting Equipment and Supplies: Prior to each election, the BOARD shall prepare the DS200 Ballot Scanners and AutoMark ADA Voting Units for pickup by the CONTRACTOR, which includes clearly marking the voting location to which each piece of equipment shall be delivered.
- C. Pickup Order: The BOARD shall provide CONTRACTOR with the order that equipment shall be ready for pickup from the BOARD Warehouse located at 1890 East 40th Street, Cleveland, Ohio. Equipment is prepared by BOARD by municipality, and equipment for multiple municipalities will be included in each pickup (for countywide elections).
- D. Preparation of Voting Booths: Prior to each election, the BOARD shall send staff to the CONTRACTOR's warehouse to prepare the voting booths for each voting location. The voting booths shall be stored at the CONTRACTOR's warehouse on transport carts (9 to 15 depending on cart configuration). BOARD staff shall provide additional transport carts at this time so the booths can be segregated by voting location, which shall be completed by BOARD staff.
- E. Maps: The BOARD shall provide maps, noting all voting locations and their addresses. The BOARD shall also specify the name of the contact person for each voting location.
- F. Chain of Custody Forms ("Order to Move" and "Order to Return"): For each election, the BOARD shall provide Chain of Custody Forms for each voting location to which equipment will be delivered. Two forms will be provided for each location: one for the delivery of the equipment and one for the return of equipment.

III. CONTRACTOR Responsibilities

- A. Unbiased Business Conduct: The CONTRACTOR acknowledges that this Contract is integral to the Board's ability to administer free and fair elections, which constitutes the essence of the Contract. The CONTRACTOR will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise. The CONTRACTOR agrees i) to conduct its operations so as not to cause disrepute, contempt or scandal on the Board or otherwise interfere, directly or indirectly, with the Board's election administration process, and ii) that the CONTRACTOR acknowledgements and agreements are a material inducement for the Board to select the CONTRACTOR for contract award.
- B. Compliance with Secretary of State's Election Procedures: The Ohio Secretary of State's directives, advisories, other instructions, decisions and the Ohio Election Official Manual are incorporated by reference. If rules and requirements change after the commencement of the Contract in a manner that the parties agree affects performance or other expectations under the Contract, the parties may discuss whether or not changes require an amendment to the terms of the Contract.
- C. Equipment Pickups: CONTRACTOR shall begin picking up the election equipment at the BOARD's Warehouse located at 1890 East 40th Street, Cleveland, Ohio, approximately 21 days prior to each election (unless BOARD specifically allows for a later date). For countywide elections, a forty-five or fifty-three foot trailer (or combination of smaller trucks equivalent in total space) shall be required to pick up the equipment from the BOARD's Warehouse.
- D. Moving Equipment: The CONTRACTOR shall provide all necessary trucks, forklifts, stackers, carts, shrink wrap, dollies, and personnel for the handling of voting equipment, booths, ballot bags, signs, flag sets and all other election supplies required to be delivered or returned by the BOARD.

- E. **Security of Equipment**: The CONTRACTOR must securely move all the equipment by carefully using tie down tools or lock bars in their delivery trucks. Each level in the truck must be secured to prevent any shifting during transport. During transport, the **wheels shall be locked** on all the equipment, and then unlocked when unloading the truck. The tie down tools or lock bars should be properly placed on all the equipment to avoid shifting throughout transport.
- F. **Special Handling of Equipment**: Each delivery and return of voting equipment and supplies for the BOARD will require special handling during storing and transporting, which are detailed below:
1. **DS200 Precinct Scanners** – The top of each unit contains the digital computerized scanner, which can make the unit top-heavy. A two-wheel dolly or a floor plate will be necessary to transport these scanners over elevators, sidewalks, driveways, truck gates, etc. The scanner shall be loaded into the truck, floor loaded, with their **wheels locked**, covered with a blanket, and secured inside the truck. The precinct scanners shall not be stacked on top of one another and shall always be vertical on its four wheels. No other equipment shall be stacked on top of the scanner. These scanners can never be stacked or loaded horizontally and shall never be maneuvered with a forklift.
 2. **AutoMark ADA Voting Unit** – These units are in black rectangular cases with handles. These units shall be transported by extending the handle and rolling it on the two wheels and shall always remain upright on the two wheels and shall be secured in the moving truck to avoid shifting. These units shall be floor loaded and shall never be stacked or loaded horizontally. No other equipment shall be stacked on top of these units.
 3. **Voting Booths** – These voting booths are stored on transporting carts. The carts shall not be stacked more than two high. The CONTRACTOR shall verify the voting booths are correctly loaded on the carts and shall use shrink wrap to secure the booths and precinct bags onto the carts for the delivery to the voting locations. Each cart shall be securely strapped into the delivery truck to avoid shifting during transport. These voting units shall be stored at the selected CONTRACTOR's location on BOARD carts between elections.
- G. **Storage of Equipment**: Voting equipment and supplies that must be stored by CONTRACTOR prior to delivery shall be stored in a locked, dry warehouse with 24-hour security in the form of an alarm or camera system.
- H. **Equipment Deliveries**: CONTRACTOR shall begin delivering the election equipment to the voting locations in Cuyahoga County approximately **14 days prior to each election** (unless BOARD specifically allows for a later date). **All deliveries shall be substantially completed by the final Friday before Election Day. Unless otherwise explicitly agreed to by BOARD, "substantially completed" shall constitute approximately 95% of all deliveries.** A dock plate or a similar device shall be used when necessary to move the precinct scanners/AutoMark units over uneven or wide doorways with gaps in the floor. This will protect the wheels on the bottom of the unit.
- I. **Two-Person Delivery Team**: CONTRACTOR shall make all deliveries and pickups of voting equipment with a two-person delivery team.
- J. **Order to Move Forms**: The CONTRACTOR shall be responsible for ensuring all "Order to Move" chain of custody forms are signed by both the driver and passenger of the delivery truck stating exactly where all election equipment is stored. The forms must also be signed by the person at the voting location who receives the election equipment. The area or room number where election equipment and supplies will be stored at the voting location must be indicated legibly on the Chain of Custody form (Move Order). All signed Chain of Custody forms must be returned to the BOARD the same day

as delivery. Original Chain of Custody forms may be returned the next day as long as a copy is faxed or e-mailed the same day delivery takes place. The order of delivery and return of all the voting equipment and supplies will be instructed by the BOARD.

- K. Delivery Dates and Routes: The CONTRACTOR shall be responsible for establishing all delivery routes and for making necessary arrangements to gain entry for deliveries. CONTRACTOR shall also inform the BOARD of the planned daily delivery and pick up schedules 50 days prior to the start of deliveries to voting locations. This delivery schedule must be approved by the BOARD. For countywide elections, the CONTRACTOR shall make a roughly equal quantity of deliveries or pickups per day to ensure BOARD staff can maintain an efficient work schedule. The Chain of Custody forms will list any specific time limitations when a particular location will accept delivery or allow pick-up. The CONTRACTOR must adhere to set delivery schedule unless beyond the CONTRACTOR's control due to unforeseen circumstances. The BOARD Project Managers shall be contacted immediately if delivery or pick-up cannot be accomplished at a location due to unforeseen circumstances.
- L. Equipment Returns: Starting the day after each election, the CONTRACTOR shall begin picking up ALL election equipment from the voting locations and returning it to the BOARD. All equipment shall be returned to the BOARD by **10 days after the election**.
- M. Order to Return Forms: An "Order to Return" chain of custody form will be provided by the BOARD for each voting location. Chain of Custody forms must be signed by the driver, passenger, and the person at the location receiving as well as releasing the voting booths, signs and flags. The Chain of Custody forms must be returned to the BOARD on a daily basis. Original Chain of Custody forms may be returned the next day as long as a copy is faxed or e-mailed the same day delivery takes place.
- N. Re-Deliveries: Any re-deliveries and pick-ups that may be required will not result in additional compensation being paid from the BOARD to the CONTRACTOR for necessary re-deliveries or pick-ups.
- O. Storage of Booths and Carts: The CONTRACTOR shall be responsible for storing the +/-6,000 voting booths on BOARD carts between elections at their location. There are 667 full carts of voting booths that can be stacked two high, resulting in a floor footprint of 400 carts for storage. The cost of storage shall be factored into the cost per delivery.
- P. Licenses and Permits: The CONTRACTOR shall have all licenses and permits required by Federal, State and municipal laws, ordinances and regulations including the CONTRACTOR's own P.U.C.O. Certificate of Authority.

IV. Contract Termination and Suspension

- A. Contract Termination: If CONTRACTOR fails to perform any of its obligations under the Contract, it will be in default and the BOARD may terminate the Contract in accordance with this section. The termination will be effective on the date delineated by the BOARD.
 - 1. Termination for Default: If CONTRACTOR's default is unable to be cured in a reasonable time based on the circumstances at the time of CONTRACTOR's default, the BOARD may terminate the Contract by written notice to the CONTRACTOR.
 - 2. Termination for Unremedied Default: If CONTRACTOR's default may be cured within a reasonable time based on the circumstances at the time of CONTRACTOR's default, the BOARD will provide written notice to CONTRACTOR specifying the default and the time within which

CONTRACTOR must correct the default. If CONTRACTOR fails to cure the specified default within the time required, the BOARD may terminate the Contract. If the BOARD does not give timely notice of default to CONTRACTOR, the BOARD has not waived any of its rights or remedies concerning the default.

3. Termination for Persistent Default: The BOARD may terminate this Contract by written notice to CONTRACTOR for defaults that are cured, but are persistent. "Persistent" means three or more defaults. After the BOARD has notified CONTRACTOR of its third default, the BOARD may terminate this Contract without providing CONTRACTOR with an opportunity to cure, if CONTRACTOR defaults for a fourth time. The four defaults are not required to be related to each other in any way.
 4. Termination for Endangered Performance: The BOARD may terminate this Contract by written notice to CONTRACTOR if the BOARD determines that the performance of CONTRACTOR is endangered through no fault of the BOARD.
 5. Termination for Financial Instability: The BOARD may terminate this Contract by written notice to CONTRACTOR if a petition in bankruptcy or similar proceeding has been filed by or against CONTRACTOR.
 6. Termination for Delinquency, Violation of Law: The BOARD may terminate this Contract by written notice, if it determines that CONTRACTOR is delinquent in its payment of federal, state, or local taxes, workers' compensation, insurance premiums, unemployment compensation contributions, child support, court costs, or any other obligation owed to a state agency or political subdivision. The BOARD may also cancel this Contract, if it determines that CONTRACTOR has violated any law during the performance of this Contract. However, the BOARD may not terminate this Contract if CONTRACTOR has entered into a repayment agreement with which CONTRACTOR is current.
 7. Termination for Subcontractor Default: The BOARD may terminate this Contract for the default of CONTRACTOR or any of its subcontractors. CONTRACTOR will be solely responsible for satisfying any claims of its subcontractors for any suspension or termination and will indemnify the BOARD for any liability to them. Subcontractors will hold the BOARD harmless for any damage caused to them from a suspension or termination. The subcontractors will look solely to CONTRACTOR for any compensation to which they may be entitled.
 8. Termination for Convenience: The BOARD may terminate this Contract for its convenience after issuing written notice to CONTRACTOR. In such case, CONTRACTOR will be entitled to compensation for any supplies or products that the CONTRACTOR has delivered or rendered services before the termination. Such compensation will be CONTRACTOR's exclusive remedy in the case of termination for convenience and will be available to CONTRACTOR only after submitting a proper invoice for the services, products, or supplies, with the invoice reflecting the amount determined by the BOARD to be owing to CONTRACTOR.
 9. Termination, CONTRACTOR Responsibilities: Upon receipt of the notice of termination, CONTRACTOR will immediately cease all work related to the Contract, if applicable, and refuse any additional orders and take all steps necessary to minimize the costs the CONTRACTOR will incur related to this Contract.
- B. Contract Suspension: If CONTRACTOR fails to perform any one of its obligations under this Contract, it will be in default and the BOARD may suspend rather than terminate this Contract where the BOARD believes that doing so would better serve its interest. In the case of suspension for the BOARD's convenience, the amount of compensation due to CONTRACTOR for work performed before the suspension will be determined in the same manner as provided in this section for termination for the BOARD's convenience or CONTRACTOR may be entitled to compensation for work performed before the suspension, less any damage to the BOARD resulting from the

CONTRACTOR's breach of this Contract or other fault. The notice of suspension, whether with or without cause, will be effective immediately on CONTRACTOR's receipt of the notice.

V. Contract Remedies

- A. Actual Damages: CONTRACTOR is liable to the BOARD for all actual and direct damages caused by CONTRACTOR's failure to secure, protect and return the property of the BOARD. The BOARD may buy substitute supplies or equipment, from a third party, for those that were in the custody of the CONTRACTOR. The BOARD may recover the costs associated with acquiring substitute supplies or equipment, less any expenses or costs saved by CONTRACTOR's default, from CONTRACTOR.
- B. Liquidated Damages: It is acknowledged and agreed that the CONTRACTOR's failure to timely fulfill its delivery obligations under the Contract cause the BOARD to incur economic damages and substantial other losses in amounts which are impossible to compute and ascertain with certainty as a basis for recovery by the BOARD of actual damages, and that liquidated damages represent a fair, reasonable and appropriate estimate thereof. Accordingly, in lieu of actual damages for such failure, the CONTRACTOR agrees that liquidated damages may be assessed and recovered by the BOARD as against CONTRACTOR and its Surety, in the event of delayed delivery and without the BOARD being required to present any evidence of the amount or character of actual damages sustained by reason thereof; therefore, the BOARD may recover liquidated damages from the CONTRACTOR per the following schedule:

Damage	Cost
For each equipment delivery not properly completed by the Friday before Election Day and exceeding the "substantial completion" threshold detailed in Section III(H)	\$50 each for first four locations, \$70 each for fifth and subsequent locations
For each equipment delivery not properly completed by Election Day (or each equipment delivery delivered to an incorrect location)	\$160 each for first three locations, \$225 each for fourth and subsequent locations
For each equipment delivery not returned to the BOARD by the 10th day after Election Day	\$160 each for first three locations, \$225 each for fourth and subsequent locations

Such liquidated damages are intended to represent estimated actual damages and are not intended as a penalty, and CONTRACTOR shall pay them to the BOARD without limiting the BOARD's right to terminate this agreement for default as provided elsewhere herein.

- C. Deduction of Damages from Contract Price: The BOARD may deduct all or any part of the damages resulting from CONTRACTOR's default from any part of the price still due on the Contract, upon prior written notice to being issued to CONTRACTOR by the BOARD.

- D. **Performance Bond:** Pursuant to Ohio Revised Code Section 3505.13, CONTRACTOR shall maintain a performance bond with a surety company or companies licensed to do such business in the State of Ohio in the sum equal to not less than 10% of the total amount of the contract conditioned upon the faithful performance of the Contract and for the payment as damages by CONTRACTOR to the BOARD of any excess of cost which it may be obliged to pay for such work by reason of the failure of CONTRACTOR to complete the Contract.

VI. Payment Provisions

- A. **Invoicing:** After each election, CONTRACTOR shall promptly submit one original invoice to the BOARD for deliveries actually rendered for such election. All deliveries shall be charged at the prices specified in CONTRACTOR's bid (Exhibit B).
- B. **Payments:** Payments under this Contract shall be due on the 60th calendar day after the date of actual receipt of a proper invoice by the BOARD. The date of the warrant issued in payment will be considered the date payment is made. Interest on late payments will be paid in accordance with Ohio Revised Code Section 126.30.
- C. **Tax Exempt:** The BOARD is a tax-exempt No. 29 political subdivision of the State of Ohio (Federal I.D. No. 34-6000817) and can provide necessary tax exemption forms upon CONTRACTOR's request.

VII. Quantities

- A. The estimated quantity of deliveries of the items for the Initial Term is included in the Official Bid Form (Exhibit B).

VIII. General Terms and Conditions

- A. **Governing Law and Jurisdiction:** This Contract shall be governed by, and shall be construed and enforced in accordance with, the laws of the State of Ohio. The Parties agree that the state and federal courts sitting in Ohio will have exclusive jurisdiction over any claim arising out of this Contract. Each Party consents to the exclusive jurisdiction of such courts and waives any right to object to such filing on venue, forum non-convenient, or similar grounds.
- B. **Severability:** If any provision of this Contract shall be unenforceable or invalid under an applicable law or be so held by an applicable court decision, the remaining provisions of the Contract shall remain in full force and effect. The unenforceable or invalid provision shall be changed and interpreted so as to best accomplish the objectives of such provision within the limits of applicable law or applicable court decision.
- C. **Entire Agreement:** This Contract and its Exhibits sets forth and constitutes the entire agreement and understanding of the Parties with respect to the subject matter hereof. This Contract supersedes any and all prior agreements, negotiations, correspondence, undertakings, promises, covenants, arrangements, communications, representations, and warranties, whether oral or written, of any Party to this Contract. Exhibit A and Exhibit B are incorporated as if fully rewritten

herein whether or not physically attached to this Contract. The following order of precedence shall govern in any conflict that arises between this Contract and any materials incorporated by reference: (1) this Contract; (2) the RFB incorporated as Exhibit A; and (4) the Bid, incorporated as Exhibit B.

- D. Amendments: This Contract may be amended only in writing, approved by a majority of the BOARD Members of the BOARD, and executed by both Parties.
- E. Conflicts: The terms of this Contract shall control over any conflicting terms in any referenced agreement or document.
- F. Time: Time is of the essence as to all dates set forth herein. A failure to perform by the dates and times specified herein, including any applicable cure periods, will be a material breach of the Contract.
- G. Strict Performance: The failure of the BOARD to insist upon strict performance of the terms, covenants, agreements and conditions contained in this Contract shall not constitute or be construed as a waiver or relinquishment of the BOARD's rights to thereafter enforce such term, covenants or condition, but the same shall continue in full force and effect.
- H. Assignment: CONTRACTOR shall not assign or subcontract any of its obligations or duties under this Contract without the prior consent of the BOARD.
- I. Independent Contractor: CONTRACTOR shall be and remain an independent contractor with respect to all services performed hereunder and agrees to and does hereby accept full and exclusive liability for payment of any and all contributions or taxes for social security, unemployment insurance, or old age retirement benefits, pensions, or annuities now or hereafter imposed under any local, state or federal law which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONTRACTOR for work performed under the terms of the contract and further agrees to obey all lawful rules and regulations and to meet all lawful requirements which are now or hereafter may be issued or promulgated under said respective laws by and duly authorized state or federal officials.
- J. Indemnification: CONTRACTOR shall indemnify, defend, and save the BOARD harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties or from any act of CONTRACTOR, his servants or agents.
- K. Limitation of Liability: In no event shall the BOARD be liable to CONTRACTOR or any third party for incidental or consequential damages of any kind, including, without limitation, punitive or economic damages or lost profits.
- L. Compliance with Laws: Each Party shall comply in all respects with all applicable legal requirements governing the duties, obligations, and business practices of that party and shall obtain any permits

or licenses necessary for its operations. Neither Party shall take any action in violation of any applicable legal requirement that could result in liability being imposed on the other Party.

- M. **Force Maieure:** Neither Party shall be held responsible for any delay or failure in performance of any part of this Contract to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, civil or military authority, act of God, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party.
- N. **Successors and Assigns:** This Contract shall be binding on and inure to the benefit of the Parties hereto and their respective heirs, legal or personal representatives, successors, and assigns.
- O. **Survival:** All provisions that logically ought to survive termination of this agreement shall survive.
- P. **Notices.** For any notice under the Contract to be effective, it must be made in writing and sent via email. The date of notice shall be the date such email is sent. The individuals who may send and receive notices on behalf of their respective Party are listed below and shall include their successors. The Parties shall provide updated contact information when necessary.

For the BOARD.

Anthony W. Perlatti, Director
aperlatti@cuyahogacounty.gov

Anthony N. Kaloger, Deputy Director
tkaloger@cuyahogacounty.gov

Kendra A. Zusy, Fiscal Services Manager
kazusy@cuyahogacounty.gov

For CONTRACTOR:

Marcy Robbins, President

marcy@bermanmovers.com

- Q. **Ownership.** All products produced in response to the contract will be the sole property of the BOARD.
- R. **Headings.** The headings used in the contract are for convenience only and shall not affect the interpretation of any of the contract terms and conditions.

IX. Required Contract Documents

CONTRACTOR shall provide the following documents within fourteen (14) calendar days of the Contract award date. Failure to provide these documents within this time frame may result in a rescission of the award.

- A. **Performance Bond:** See Section V (D).

B. Signature Authority: The undersigned signatory for the CONTRACTOR represents and warrants that he or she has full and complete authority to execute the Contract on behalf of the Contractor. This representation and warranty is made for the purpose of inducing the BOARD to execute the Contract. Workers Compensation Certificate: A Worker's Compensation Certificate is required from corporations and partnerships with employees. Sole proprietors and individual consultants are not required to submit this document. CONTRACTOR shall provide a Certificate of Premium Payment for Ohio State Worker's Compensation Insurance, or equivalent Worker's Compensation Insurance or letter of indemnification in lieu thereof. This document shall be current for the entire period of the contract.

C. Certificates of Insurance. CONTRACTOR shall procure, maintain and pay premiums for the insurance coverage and limits of liability indicated below with respect to products, services, work and/or operations performed in connection with this Contract.

1. Commercial General Liability Insurance with limits of liability not less than:
\$1,000,000 each occurrence bodily injury & property damage;
\$1,000,000 personal & advertising injury;
\$2,000,000 general aggregate;
\$2,000,000 products/completed operations aggregate.

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

2. Business Automobile Liability Insurance covering all owned, non-owned, hired, and leased vehicles. Such insurance shall provide a limit of not less than \$1,000,000 combined single limit (bodily injury & property damage) each accident;

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

The insurance policies of Contractor required for this contract shall each name the "Cuyahoga County Board of Elections and its employees" as an Additional Insured and shall contain the following provisions:

- a. Thirty (30) days prior notice of cancellation or material change; and
- b. A waiver of subrogation wherein the insurer(s) waives all rights of recovery against the Board.

The insurance required for this contract shall be provided by insurance carrier(s) licensed to transact business and write insurance in the state(s) where operations are performed and shall carry a minimum A.M. Best's rating of A VII or above. Contractor shall also require any and all of its subcontractors to procure, maintain, and pay premiums for the insurance coverages and limits of liability outlined above with respect to products, services, work and/or operations performed in connection with this Contract.

THIS AGREEMENT shall be subject to the interpretation under the laws of the State of Ohio and is subject to the review of the Cuyahoga County Prosecutor's Office as to legal form and correctness.

IN WITNESS WHEREOF, the BOARD and CONTRACTOR have each caused this Contract to be signed and delivered by its duly authorized representative.

CONTRACTOR

By: M.R.

Printed: Marcy Robbins

Title: President

Date: 04/27/2021

**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

By: Jeffrey Hastings, Chairman

By: Anthony W. Perlatti, Director

Date: 5/3/2021

The legal form and correctness of this Contract is hereby approved:

Office of the Prosecutor, Cuyahoga County, Ohio

By: Mark Musson, Assistant Prosecutor

INDEX OF EXHIBITS

Exhibit A - Request for Bid (RFB)

Exhibit B - Vendor's Bid



CUYAHOGA COUNTY BOARD OF ELECTIONS REQUEST FOR BID

Bid #:	2021.03.22	
Issued by:	Cuyahoga County Board of Elections (CCBOE) 2925 Euclid Avenue Cleveland, Ohio 44115	
Subject:	Delivery and Return of Voting Equipment for all Election Dates through May 2, 2022	
Issue Date:	Thursday, March 18, 2021	
Due Date:	3:00 pm on Monday, March 22, 2021 via e-mail only to boefiscalservices@cuyahogacounty.gov	
Pre-Bid Conference:	N/A	
Contacts:	Kendra Zusy Fiscal Services Manager 216-443-6442 kazusy@cuyahogacounty.gov	Patrick McAlea Fiscal Services Assistant Manager 216-443-6416 pmcalea@cuyahogacounty.gov

This request for bids (RFB) is issued in accordance with Ohio Revised Code Section 3501.301. A contract will be awarded to the lowest and best bidder. Selection of the lowest and best bidder includes considering whether any action, appearance of impropriety or political bias that the selection might impute to the Cuyahoga County Board of Elections.

There will not be a pre-bid conference. Bidder questions should be e-mailed to the above contacts no later than Friday, March 19, 2021, 10:00 am (EST).

SECTION I: SCOPE OF SERVICES

A. Background

The CCBOE conducts all official elections that are held in Cuyahoga County ("County"). There are approximately 900,000 voters in the County. Voters are assigned according to their residence to one of 975 precincts. Each precinct is then assigned to one of approximately 315 voting locations throughout the County (see Exhibit E for a complete list of current voting locations in Cuyahoga County). The exact number of registered voters, precincts, and voting locations will fluctuate slightly throughout the duration of this contract.

On Election Day, each voting location has at least two ballot scanners, which are used by voters to scan their voted ballots. Each voting location also has several collapsible voting booths setup for voters to mark their ballots, as well as one ADA voting unit to assist ADA voters. The quantity of voting booths at each location is based roughly on the number of precincts at that location. Additionally, each precinct assigned to that voting location has a ballot bag that holds the ballots for that precinct, as well as a supply bag(s) that holds supplies for the precinct election officials for that location.

Several elections of varying sizes are held each year. A countywide "general" election is held in November every year. In even years, a countywide "primary" election is held in March (in presidential election years) or May (in non-presidential election years). In odd years, municipalities can hold their "primary" elections in May or September. These elections typically include a quarter to a third of the County's precincts. Special elections, if needed, can be held in August of any year, and have only included around a dozen precincts for the past several years (but can include more). Other types of special elections such as runoff or recall elections are also held on an as-needed basis.

The selected vendor shall be responsible for delivering the items described above to the voting locations for each election, as well as returning all items to the CCBOE after the election. The selected vendor shall also be required to store the collapsible voting booths (when not at the voting locations) at its warehouse location on metal transport carts that will be provided by the CCBOE.

B. Amount

The total amount paid by the Board to the Vendor pursuant to this Contract shall be a not-to-exceed total amount (including a 10% contingency calculation).

C. Description of Deliverables

1. DS200 Ballot Scanners: 44"H x 28"D x 26"W with four lockable wheels and weighing approximately 87 pounds.



2. **ADA Voting Units:** 34"H x 14"D x 26"W with two wheels. This item weighs approximately 75 pounds inside its case.



3. **Collapsible Voting Booths and Transport Carts:** contained in a 5.25" x 23" x 24" flat sided black plastic suitcase weighing thirty pounds. Voting booths are transported on carts provided by the CCBOE. Each single cart may contain up to 9 voting booths. Carts stacked 2 high may contain up to 15 (9 on top cart and 6 on bottom cart) voting booths. Transport carts are 2'- 6"H x 4'L x 2'W.



4. **Ballot Bags:** 13"H x 13"L x 21"W flip-top collapsible fabric supply bag weighing up to 60 pounds when packed. Ballot bags are transported on carts provided by the CCBOE.



5. **Supply Bags:** 14"H x 14"L x 19"W flip-top collapsible fabric supply bag weighing up to 40 pounds when packed. Supply bags are transported inside the DS200 Ballot Scanners.



6. **ADA Signage:** contained in a 4"H x 20"L x 22"W flat sided cardboard box, weighing 5 pounds. These signs are transported on the carts with the voting booths. One (1) to four (4) signs possible per voting location.



7. **Ballot Racks:** 63"H x 32"L x 15"W metal rolling racks with slanted shelving and four wheels. Up to 4 Ballot Racks are needed at voting locations with six precincts or more only.



8. **American Flag Sets:** consist of three (3) American Flags on wooden poles wrapped by twine in a bundle 3" in diameter; the longest flag is 48" in length.

D. Quantities

The estimated quantity of deliveries of the items described above is included in the Official Bid Form (Exhibit A).

E. The Ohio Secretary of State's directives, advisories, other instructions, decisions and the Ohio Election Official Manual are incorporated by reference into this request for bids and into any resulting contract. If rules and requirements change after the commencement of the contract in a manner that the parties agree affects performance or other expectations under the contract, the parties may discuss whether or not changes require an amendment to the terms of the contract.

F. **CCBOE Responsibilities**

1. **Project Managers:** CCBOE shall appoint Project Managers to serve as the main point of contact between the CCBOE and the selected vendor. No Project Managers, nor any other CCBOE employee, shall be directly or indirectly responsible for performing any of the vendor's responsibilities.
2. **Preparation of Voting Equipment and Supplies:** Prior to each election, the CCBOE shall prepare the DS200 Ballot Scanners and AutoMark ADA Voting Units for pickup by the vendor, which includes clearly marking the voting location to which each piece of equipment shall be delivered. The CCBOE shall also provide the vendor with the additional equipment described in Section B, which shall be clearly marked with its assigned voting location.
3. **Pickup Order:** The CCBOE shall provide vendor with the order that equipment shall be ready for pickup from the CCBOE Warehouse located at 1890 East 40th Street, Cleveland, Ohio. Equipment is prepared by CCBOE by municipality, and equipment for multiple municipalities will be included in each pickup (for countywide elections).
4. **Preparation of Voting Booths:** Prior to each election, the CCBOE shall send staff to the vendor's warehouse to prepare the voting booths for each voting location. The voting booths shall be stored at the vendor's warehouse on transport carts (9 to 15 depending on cart configuration). CCBOE staff shall provide additional transport carts at this time so the booths can be segregated by voting location, which shall be completed by CCBOE staff.
5. **Maps:** The CCBOE shall provide maps, noting all voting locations and their addresses. The CCBOE shall also specify the name of the contact person for each voting location.
6. **Chain of Custody Forms ("Order to Move" and "Order to Return"):** For each election, the CCBOE shall provide Chain of Custody Forms for each voting location to which equipment will be delivered. Two forms will be provided for each location: one for the delivery of the equipment ("Order to Move" – see Exhibit C) and one for the return of equipment ("Order to Return" – see Exhibit D).

G. **Vendor Responsibilities**

1. **Unbiased Business Conduct:** The respondents to the RFB acknowledge that this Contract is integral to the Board's ability to administer free and fair elections, which constitutes the essence of the contract. When selecting the Vendor for award based this RFB, the Board must consider any action, appearance of impropriety, or political bias that the respondent might impute to the Board. The Vendor will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise. The Vendor agrees i) to conduct its operations so as not to cause disrepute, contempt or scandal on the Board or otherwise interfere, directly or indirectly, with the Board's election administration process, and ii) that the Vendor acknowledgements and agreements are a material inducement for the Board to select the Vendor for contract award.

2. **Equipment Pickups:** Vendor shall begin picking up the election equipment at the CCBOE Warehouse located at 1890 East 40th Street, Cleveland, Ohio, approximately **21 days prior to each election** (unless CCBOE specifically allows for a later date) (See Exhibit G – “Sample Equipment Pickup Order”). For countywide elections, a forty-five or fifty-three foot trailer (or combination of smaller trucks equivalent in total space) shall be required to pick up the equipment from the CCBOE Warehouse. (Please see Exhibit B – “Delivery Dates” for a complete list of anticipated delivery dates for currently scheduled elections.)
3. **Moving Equipment:** The selected vendor shall provide all necessary trucks, forklifts, stackers, carts, shrink wrap, dollies, and personnel for the handling of voting equipment, booths, ballot bags, signs, flag sets and all other election supplies required to be delivered or returned by the CCBOE.
4. **Security of Equipment:** The selected vendor must securely move all the equipment by carefully using tie down tools or lock bars in their delivery trucks. Each level in the truck must be secured to prevent any shifting during transport. During transport, the **wheels shall be locked** on all the equipment, and then unlocked when unloading the truck. The tie down tools or lock bars should be properly placed on all the equipment to avoid shifting throughout transport.
5. **Special Handling of Equipment:** Each delivery and return of voting equipment and supplies for the CCBOE will require special handling during storing and transporting, which are detailed below:
 - a. **DS200 Precinct Scanners** – The top of each unit contains the digital computerized scanner, which can make the unit top-heavy. A two-wheel dolly or a floor plate will be necessary to transport these scanners over elevators, sidewalks, driveways, truck gates, etc. The scanner shall be loaded into the truck, floor loaded, with their **wheels locked**, covered with a blanket, and secured inside the truck. The precinct scanners shall not be stacked on top of one another and shall always be vertical on its four wheels. No other equipment shall be stacked on top of the scanner. These scanners can never be stacked or loaded horizontally, and shall never be maneuvered with a forklift.
 - b. **AutoMark ADA Voting Unit** – These units are in black rectangular cases with handles. These units shall be transported by extending the handle and rolling it on the two wheels, and shall always remain upright on the two wheels and shall be secured in the moving truck to avoid shifting. These units shall be floor loaded and shall never be stacked or loaded horizontally. No other equipment shall be stacked on top of these units.
 - c. **Voting Booths** – These voting booths are stored on transporting carts. The carts shall not be stacked more than two high. The selected vendor shall verify the voting booths are correctly loaded on the carts and shall use shrink wrap to secure the booths and precinct bags onto the carts for the delivery to the voting locations. Each cart shall be securely strapped into the delivery truck to avoid shifting during transport. These voting units shall be stored at the selected vendor’s location on CCBOE carts between elections.
6. **Storage of Equipment:** Voting equipment and supplies that must be stored by vendor prior to delivery shall be stored in a locked, dry warehouse with twenty-four hour security in the form of an alarm or camera system.

7. **Equipment Deliveries:** Vendor shall begin delivering the election equipment to the voting locations in Cuyahoga County approximately 14 days prior to each election (unless CCBOE specifically allows for a later date). All deliveries shall be substantially completed by the final Friday before Election Day. Unless otherwise explicitly agreed to by CCBOE, "substantially completed" shall constitute approximately 95% of all deliveries. A dock plate or a similar device shall be used when necessary to move the precinct scanners/AutoMark units over uneven or wide doorways with gaps in the floor. This will protect the wheels on the bottom of the unit.
8. **Two-Person Delivery Team:** Vendor shall make all deliveries and pickups of voting equipment with a two-person delivery team.
9. **Order to Move Forms:** The vendor shall be responsible for ensuring all "Order to Move" chain of custody forms (see Exhibit C) are signed by both the driver and passenger of the delivery truck stating exactly where all election equipment is stored. The forms must also be signed by the person at the voting location who receives the election equipment. The area or room number where election equipment and supplies will be stored at the voting location must be indicated legibly on the Chain of Custody form (Move Order). All signed Chain of Custody forms must be returned to the CCBOE the same day as delivery. Original Chain of Custody forms may be returned the next day as long as a copy is faxed or e-mailed the same day delivery takes place. The order of delivery and return of all the voting equipment and supplies will be instructed by the CCBOE.
10. **Delivery Dates and Routes:** The selected vendor shall be responsible for establishing all delivery routes and for making necessary arrangements to gain entry for deliveries. Vendor shall also inform CCBOE of the planned daily delivery and pick up schedules 50 days prior to the start of deliveries to voting locations. This delivery schedule must be approved by the CCBOE (see Exhibit F – Sample Delivery Schedule). For countywide elections, the vendor shall make a roughly equal quantity of deliveries or pickups per day to ensure CCBOE staff can maintain an efficient work schedule. The Chain of Custody forms will list any specific time limitations when a particular location will accept delivery or allow pick-up. The vendor must adhere to set delivery schedule unless beyond the vendor's control due to unforeseen circumstances. The CCBOE Project Manager shall be contacted immediately if delivery or pick-up cannot be accomplished at a location due to unforeseen circumstances.
11. **Equipment Returns:** Starting the day after each election, the vendor shall begin picking up ALL election equipment from the voting locations and returning it to the CCBOE. All equipment shall be returned to the CCBOE by 10 days after the election.
12. **Order to Return Forms:** An "Order to Return" chain of custody form (see Exhibit D) will be provided by the CCBOE for each voting location. Chain of Custody forms must be signed by the driver, passenger, and the person at the location receiving as well as releasing the voting booths, signs and flags. The Chain of Custody forms must be returned to the CCBOE on a daily basis. Original Chain of Custody forms may be returned the next day as long as a copy is faxed or e-mailed the same day delivery takes place.
13. **Re-Deliveries:** Any re-deliveries and pick-ups that may be required should be reflected in the original bid price as the selected vendor will not be paid any additional money for necessary re-deliveries or pick-ups.

14. Storage of Booths and Carts: The selected vendor shall be responsible for storing the +/-6,000 voting booths on CCBOE carts between elections at their location. There are 667 full carts of voting booths that can be stacked two high, resulting in a floor footprint of 400 carts for storage. The cost of storage shall be factored into the cost per delivery.
15. Licenses and Permits: The selected vendor shall have all licenses and permits required by Federal, State and municipal laws, ordinances and regulations including the vendor's own P.U.C.O. Certificate of Authority.

END OF SECTION I

SECTION II: BID REQUIREMENTS

A. Required Bid Documents

All bids shall include the following:

1. Cover Letter: A cover letter that includes a brief description of the firm, including: history, number of years in business, type(s) of services provided, legal status of vendor organization (i.e., corporation, partnership, sole proprietor, etc.).
2. Summary: A summary of the vendor's prior experience that describes the adequacy of staff, equipment, and past performance of the organization relevant to this project.
3. References: A list of three references that includes names and phone numbers of customers for similar projects the firm has completed (references cannot include any current or former CCBOE employees).
4. Bid Form: A completed and signed Official Bid Form (Exhibit A).
5. Bid Bond: A bid bond in the amount not less than 10% of the bid from two individual sureties or a surety company authorized to conduct such business in the State of Ohio.

B. Bid Pricing

1. Bidders shall enter their proposed unit prices for the delivery and return of voting equipment in the highlighted fields of the Official Bid Form (see Exhibit A). (Note that the cost is for both the delivery AND return of equipment to and from each voting location.) The bidder's total bid amount will be automatically calculated based on the projected delivery quantities. All prices shall be in exact amounts with no estimates or contingencies.
2. The bid price per voting location shall include all the services mentioned in the bid including the delivery and return of voting equipment and supplies as well as the storage of the voting booths and carts at the bidders' facility throughout the duration of the contract.
3. Since few deliveries are typically required for "special" elections, bidders have an option of providing a "minimum election cost". For any election in which the total delivery cost is less than the minimum election cost, the Vendor shall be paid for the "minimum election cost".
4. The delivery quantities in the Official Bid Form are **ESTIMATES ONLY** and are subject to change. Further, "special" elections in August are held on an as-needed basis, and additional elections, although uncommon, may be held on separate dates if required. Regardless of how many elections or what size elections are held during the contract period, the vendor's prices shall remain the same.

C. Method of Submitting Bid

1. Bids must be submitted via e-mail only to boefiscalservices@cuyahogacounty.gov by the bid deadline of 3:00 pm (EST) on Monday, March 22, 2021. Please include Bid Number 2021.03.22 in the Subject line.
2. Late bids will not be considered nor will additional time be granted to any bidder.
3. Prospective bidders may direct questions to the CCBOE employees listed on the cover page of these bid specifications.

D. Discrepancies and Addenda

Should a bidder find any discrepancy in or omission from these specifications, the bidder shall at once notify the CCBOE employees listed above. The CCBOE reserves the right to issue addenda to the RFB at any time. However, if an addendum is issued less than 72 hours prior to the bid deadline, the deadline will be modified accordingly. Addenda will be posted on the CCBOE's website and e-mailed to any potential bidders that have requested to receive such information for this RFB. If you would like to have addenda e-mailed to you for this RFB, please contact the RFB contact listed above.

E. Withdrawal of Bids

Bidders may withdraw a bid that has been submitted at any time up to the bid deadline via either a written request or e-mail to the RFB contact listed above.

F. Multiple Bids

The submission of multiple bids for this RFB shall be considered non-compliant and those bids will be disqualified.

G. Bids Property of CCBOE

All materials submitted in response to this RFB shall become the property of the CCBOE. Selection or rejection of a response does not affect this right. Additionally, the CCBOE shall not be liable for any costs incurred by bidders in the preparation and presentation of bids submitted in response to this RFB. All documents submitted to the CCBOE in response to this RFB shall become public information after the contract is awarded, and available for review and inspection by anyone requesting to do so. The CCBOE does not encourage the submission of confidential/proprietary information in response to this RFB. However, written requests for confidentiality can be submitted to the RFB contact. Neither a bid in its entirety nor bid price information will be considered confidential or proprietary. Under Ohio Revised Code Section 149.43, the CCBOE will make a determination of application for disclosure on an ad hoc basis.

H. Bid Opening

Bids will be opened via e-mail by a bi-partisan team immediately after the bid submission deadline. At this time, all bids will be opened, and the vendor(s) name(s) will be recorded on a bid tabulation form. No dollar amounts or other details of the proposal will be disclosed at this time.

I. Bid Evaluation and Selection

1. The CCBOE shall award this job to the lowest and best bidder in accordance with Section 3501.301 of the Ohio Revised Code.
2. The CCBOE reserves the right to reject any proposal in which the bidder takes exception to the terms and conditions of the request for proposals; fails to meet the terms and conditions of the request for proposals, including but not limited to, the standards, specifications, and requirements specified in the request for proposals; or submits prices that the CCBOE considers to be excessive, compared to existing market conditions, or determines exceed the available funds of the CCBOE.
3. The CCBOE reserves the right to reject, in whole or in part, any proposal that the CCBOE has determined would not be in the best interest of the CCBOE.
4. The CCBOE reserves the right to conduct discussions with bidders who submit proposals for the purpose of clarifications or corrections regarding a proposal to ensure full understanding of, and responsiveness to, the requirements specified in the request for proposals.
5. In order to ensure fair and impartial evaluation, proposals and any documents or other records related to a subsequent negotiation for a final contract that would otherwise be available for public inspection and copying under Section 149.43 of the Ohio Revised Code shall not be available until after the award of the contract.
6. CCBOE staff will submit the contract with its recommended vendor for approval to the Board Members of the CCBOE at a regularly scheduled board meeting following the bid deadline.
7. The CCBOE shall send a written notice to the bidder to whom it wishes to award the contract. Within a reasonable time period after the award is made, the CCBOE shall notify all other bidders that the contract has been awarded to another bidder.

END OF SECTION II

SECTION III: CONTRACT REQUIREMENTS

A. Terms and Conditions

The following terms and conditions shall apply to the contractual agreement between the successful vendor and the CCBOE:

1. Term. The term of the Contract shall commence May 16, 2021 through the return of voting equipment for all election dates through May 2, 2022.
2. Renewal. The contract may be renewed after the ending date of the contract solely at the discretion of the CCBOE for a period of six months. Any further renewals will be by mutual agreement between CCBOE and the vendor for any number of times and for an appropriate period of time. The cumulative time of all mutual renewals may not exceed 24 months beyond the initial term and CCBOE's sole six month renewal.
3. Jurisdiction: The contract shall be subject to interpretation under the laws of the State of Ohio, and subject to the review of the Cuyahoga County Prosecutor's Office as to legal form and correctness.
4. Indemnification: The successful vendor shall agree to indemnify and save the CCBOE harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties or from any act of the contractor, his servants or agents.
5. Assumption of Liability: The CCBOE shall not assume responsibility for the payment of any personal property taxes for any materials not owned by the County of Cuyahoga, nor shall the CCBOE pay any insurance premiums for any coverage of any property not owned by the CCBOE. No conditions shall alter this statement.
6. Tax Exempt: The CCBOE is a tax-exempt No. 29 political subdivision of the State of Ohio (Federal I.D. No. 34-6000817). Necessary tax exemption blanks will be furnished to the successful vendor when the contract is signed.
7. Acceptance of Performance: Acceptance of performance is a condition of the agreement. It shall be understood and agreed that an agent for CCBOE shall determine finally the satisfactory quality of the services and/or materials furnished under the agreement. Failure to meet performance requirements is a reason for termination of the agreement, and the contractor shall be liable to the County for any excess cost and/or expenses incurred by the County thereafter.
8. Termination: In the event that the contract is terminated by the CCBOE, thirty (30) calendar days advance written notice shall be given to the vendor. The vendor shall provide all services and/or materials required by the contract and the specifications to the date of termination. Under no circumstances shall the CCBOE be responsible for any type of penalty payment upon the cancellation of the contract. The vendor, however, shall be paid for all services and/or materials provided to the date of termination.
9. Anti-Discrimination: The contractor agrees that in the employment of labor, skilled or unskilled, under this Agreement, there shall be no discrimination exercised against any person because of race, religion, national origin, sex, ancestry, age, disability, sexual orientation, or veteran status, and that violation thereof shall be deemed a material breach of said Agreement.

10. **Disability Accommodations:** The Vendor assures that its facilities and services provide reasonable access to all persons with a disability or that reasonable accommodations can be made to provide access. The Vendor agrees to make any and all modifications (that do not impose an undue hardship) to assure access.
11. **Damages:** Vendor is liable to the CCBOE for all actual and direct damages caused by Vendor's default. The CCBOE may buy substitute supplies or services, from a third party, for those that were to be provided by vendor. The CCBOE may recover the costs associated with acquiring substitute supplies or services, less any expenses or costs saved by vendor's default, from vendor. The CCBOE may deduct all or any part of the damages resulting from vendor's default from any part of the price still due on the contract, upon prior written notice to being issued to the vendor by CCBOE. If actual and direct damages are uncertain or difficult to determine, the CCBOE may recover liquidated damages in the following amount:

Damage	Cost
For each equipment delivery not properly completed by the Friday before Election Day and exceeding the "substantial completion" threshold detailed in Section I(E)(6)	\$50 each for first four locations, \$70 each for fifth and subsequent locations
For each equipment delivery not properly completed by Election Day (or each equipment delivery delivered to an incorrect location)	\$160 each for first three locations, \$225 each for fourth and subsequent locations
For each equipment delivery not returned to the CCBOE by the 10th day after Election Day	\$160 each for first three locations, \$225 each for fourth and subsequent locations

12. **Social Security Act:** The Vendor shall be and remain an independent contractor with respect to all services performed hereunder and agrees to and does hereby accept full and exclusive liability for payment of any and all contributions or taxes for social security, unemployment insurance, or old age retirement benefits, pensions, or annuities now or hereafter imposed under any Local, State or Federal Law which are measured by the wages, salaries, or other remuneration paid to persons employed by the Contractor for work performed under the terms of this Contract and further agrees to obey all lawful rules and regulations and to meet all lawful requirements which are now or hereafter may be issued or promulgated under said respective laws by and duly authorized State or Federal officials; and said Contractor also agrees to indemnify and save harmless Cuyahoga County from such contributions or taxes or liability.
13. **Labor and Material:** The Vendor shall well, truly and promptly pay or satisfy the just and equitable claims of all persons who have performed labor or furnished materials or equipment for said Contractor in the execution of this Contract, and all bills, costs or claims of whatever kind which might in law or equity become a lien upon said work.
14. **Assignment:** The Vendor shall not assign, transfer, convey or otherwise dispose of this Contract, or his right to execute it, or his right, title or interest in or to it or any part thereof, or assign, by power of attorney or otherwise, any of the monies due or to become due under this Contract without approval of the County Executive and/or his designee by resolution.
15. **Ownership:** All products produced in response to the contract will be the sole property of the CCBOE.

16. Contract Documents: This RFB and part or all of the successful proposal will be incorporated into the contract.
17. Invoice Requirements. After each election, the vendor shall promptly submit an original invoice to the CCBOE for the ballots and other deliverables actually rendered for such election. The ballots will be listed in line-item detail by type. Other deliverables shall also be listed in line-item detail.
18. Payment Due Date: Payments under this contract will be due on the 60th calendar day after the date of actual receipt of a proper invoice by the CCBOE. The date of the warrant issued in payment will be considered the date payment is made. Interest on late payments will be paid in accordance with Ohio Revised Code Section 126.30.

B. Required Contract Documents

In addition to the contract agreement furnished by CCBOE, the successful vendor shall provide the following documents within fourteen (14) calendar days of the RFB award date. Failure to provide these documents within this time frame may result in a rescission of the award.

1. Signature Authority: A "Signature Authority" document for the vendor's representative who signs the contract:
 - a. For a corporation, a notarized certificate of power of attorney authorizing the individual's signature to bind the corporation or a notarized certificate of corporate resolution authorizing the signature of the document.
 - b. For the sole owner, a notarized statement indicating that the individual is the sole owner and is authorized to sign for and bind the company.
 - c. For a partnership, a certificate of partnership agreement showing the names and address of all partners and authorizing the signatures to bind the partnership.
2. Workers Compensation Certificate: A Worker's Compensation Certificate is required from corporations and partnerships with employees. Sole proprietors and individual consultants are not required to submit this document. The vendor shall provide a Certificate of Premium Payment for Ohio State Worker's Compensation Insurance, or equivalent Worker's Compensation Insurance or letter of indemnification in lieu thereof. This document shall be current for the entire period of the contract.
3. Certificates of Insurance: The vendor shall procure, maintain and pay premiums for the insurance coverage and limits of liability indicated below with respect to products, services, work and/or operations performed in connection with this Contract.
 - a. Commercial General Liability Insurance with limits of liability not less than:
 - \$1,000,000 each occurrence bodily injury & property damage;
 - \$1,000,000 personal & advertising injury;
 - \$2,000,000 general aggregate;
 - \$2,000,000 products/completed operations aggregate.

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

- b. Commercial Automobile Liability Insurance covering all owned, non-owned, hired, and leased vehicles. Such insurance shall provide a limit of not less than \$1,000,000 combined single limit (bodily injury & property damage) each accident;

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

The insurance policies of the vendor required for this contract shall include the "Cuyahoga County Board of Elections and its employees" as an Additional Insured and shall contain the following endorsements:

- (i) Thirty (30) days prior notice of cancellation or material change;
- (ii) A waiver of subrogation wherein the insurer(s) waives all rights of recovery against the CCBOE,
- (iii) The insurance policies are primary and the provider will not seek contribution from any other insurance available to an additional insured.

The insurance required for this contract shall be provided by insurance carrier(s) licensed to transact business and write insurance in the state(s) where operations are performed and shall carry a minimum A.M. Best's rating of A VII or above. The vendor shall also require any and all of its subcontractors to procure, maintain, and pay premiums for the insurance coverages and limits of liability outlined above with respect to products, services, work and/or operations performed in connection with this Contract.

- 4. Performance Bond: A Performance Bond in an amount not less than 10% of the total amount of the contract from two individual sureties or a surety company authorized to conduct such business in the State of Ohio

END OF SECTION III

INDEX OF EXHIBITS

Exhibit A	Official Bid Form
Exhibit B	Delivery Dates
Exhibit C	Sample "Order to Move" Form
Exhibit D	Sample "Order to Return" Form
Exhibit E	Voting Locations in Cuyahoga County
Exhibit F	Sample Delivery Schedule
Exhibit G	Sample Equipment Pickup Order



18 March, 2021

Berman Moving and Storage was founded in 1912 in Cleveland, Ohio by Swedish immigrants. Since that time, Berman has grown to be a leader in local, national and international moves; both household as well as office and commercial.

For over 100 years, Berman Moving and Storage, Inc. has continued to provide high quality service to its clients in the Cleveland area as well as nationwide. Berman Moving and Storage is a qualified agent for Atlas Van Lines. We believe in honesty and the highest ethical standards. We strive to communicate our value of all people, our objectives of excellent customer service, and how everyone fits into achieving them. We strive for excellence in all that we do.

Sincerely,

A handwritten signature in black ink, appearing to read "JTB", is written over a white background.

John Ball
Account Manager
Berman Moving and Storage, Inc.



Updated 02/23/2021

23800 Corbin Dr, Bedford Heights, OH 44128 216.663.8816 bermanmovers.com

Exhibit A - Official Bid Form

Instructions: Enter in the blue highlighted area only. Enter "Current Prices" for each Category. After Totals are calculated, save Excel file to include your Vendor Name and Bid #.

	Tier 1 Pricing: 1 to 5 Precincts and/or Zone Stations	Tier 2 Pricing: 6 to 12 Precincts
Delivery Item	Quantities	Quantities
ADA Ballot Marking Device	1	1
Transport Cart	0 to 2	3 to 5
DS200 Scanner	2 to 5	6 to 8
Ballot Rack	0	4
Bid Price per Location:	\$150.00	\$195.00

Election Date: 8/3/2021	Locations	Price
Tier 1 locations	147	\$22,050.00
Tier 2 locations	14	\$2,730.00
Total Bid for 8/3/2021:		\$24,780.00

Election Date: 9/14/2021	Locations	Price
Tier 1 locations	157	\$23,550.00
Tier 2 locations	15	\$2,925.00
Total Bid for 9/14/2021:		\$26,475.00

Election Date: 11/2/2021	Locations	Price
Tier 1 locations	282	\$42,300.00
Tier 2 locations	23	\$4,485.00
Total Bid for 11/2/2021:		\$46,785.00

Total Amount of Elections Combined: **\$98,040.00**
Add 10% Contingency: **\$9,804.00**

Grand Total Amount of Bid	\$107,844.00
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Bid bond must not be less than:	\$10,784.40
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Minimum Special Election Charge:	\$1,500.00
-----------------------------------------	-------------------

Vendor Name:	MIDFITZ Inc. DBA Berman Moving & Storage
---------------------	-----------------------------------------------------

*John BACA
Account Mgr*

T. F. B. 11-2-21

Cuyahoga County Board of Elections Bid# 2021.03.22 - Delivery and Return of Voting Equipment

SUMMARY

- Berman Moving and Storage has 55,000 square feet of storage space
- 8 Tractors / 16 trailers
- 10 Box trucks
- All required equipment and supplies
- 50+ employees

Berman Moving and Storage has had the contract for delivery and pick up of election supplies since 2010 with the exception of one year. Our Account Manager John Ball has worked with the Board of elections since 1993 and has managed the delivery account since 2007 with the exception of two years. Berman Moving and Storage is uniquely qualified and understand the CCBOE needs.



Updated 02/23/2021

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REFERENCES

JTC Contracting	Ty Morris	216-408-5134
WLS	Brian Golembiewski	216-271-5100
CMSD	Rick Novak	216-551-6928
Relocation Specialists	Jim Pesarchick	440-781-3881
CCBOE		



Updated 02/23/2021

23800 Corbin Dr, Bedford Heights, OH 44128 216.663.8816 bermanmovers.com

BID BOND

Conforms with The American Institute of
Architects, A.I.A. Document No. A-310

KNOW ALL BY THESE PRESENTS, that we, Midfitz, Inc., dba Berman Moving & Storage

23800 Corbin Drive, Cleveland, OH 44128

_____ as Principal, hereinafter called the Principal, and the
Merchants Bonding Company (Mutual), of _____,

P.O. Box 14498, Des Moines, IA 50306, a corporation duly organized under the laws of

the State of Iowa, as Surety, hereinafter called the Surety, are held and firmly bound unto

Cuyahoga County Board of Elections as Obligor, hereinafter called the Obligor, in the sum
of 10% of the amount bid including alternates

Dollars (\$ 10% of the amount bid including alternates), for the payment of which sum well and truly to be made, the said Principal and the
said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, the Principal has submitted a bid for _____

Delivery & Return of Voting Equipment for all Elections through 11/2/21

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a Contract with the
Obligor in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract
Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor
and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give
bond or bonds, if the Principal shall pay to the Obligor the difference not to exceed the penalty hereof between the amount
specified in said bid and such larger amount for which the Obligor may in good faith contract with another party to perform the
Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 22nd day of March, 2021.

Midfitz, Inc., dba Berman Moving & Storage (Seal)

Principal

By: _____

Title

Witness

Merchants Bonding Company (Mutual)

Surety

By: _____

R. Scott Liptak

Attorney-in-Fact

Witness

R. Scott Liptak

8-0054/GEEF 7/98

MERCHANTS
BONDING COMPANY,™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Daniel A Fedoli; Daltamon Mosley; Kevin S Keller; Logan Liptak; Melanie Blankenburg; R Scott Liptak; Sharon Brifolman

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 18, 2016.

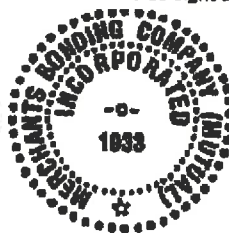
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 5th day of February, 2020.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 5th day of February 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

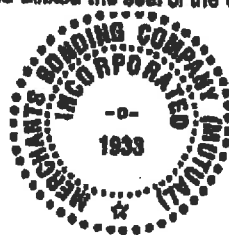
Polly Mason

Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 22 day of March, 2021



William Warner Jr.
Secretary

Office of Risk Assessment
50 West Town Street
Third Floor - Suite 300
Columbus, Ohio 43215
(614)644-2658
Fax(614)644-3256
www.insurance.ohio.gov

Ohio Department of Insurance

Mike DeWine - Governor

Jillian Froment - Director



Certificate of Compliance

Issued 03/20/2020

Effective 04/02/2020

Expires 04/01/2021

I, Jillian Froment, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

MERCHANTS BONDING COMPANY (MUTUAL)

of Iowa is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A)

Fidelity

Other Liability

Surety

MERCHANTS BONDING COMPANY (MUTUAL) certified in its annual statement to this Department as of December 31, 2019 that it has admitted assets in the amount of \$265,319,464, liabilities in the amount of \$102,628,634, and surplus of at least \$162,690,830.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

A handwritten signature in cursive script, reading "Jillian Froment", is positioned above the printed name.

Jillian Froment, Director





MERCHANTS BONDING COMPANY (MUTUAL)

Statements of Admitted Assets, Liabilities, and Surplus - Statutory Basis

	Dec. 31, 2020
Admitted Assets	
Cash and Invested Assets	
Bonds	\$ 171,268,593
Common Stocks	64,223,827
Real Estate	12,225,554
Cash and Short-Term Investments	14,992,009
Other Invested Assets	1,100,043
Total Cash and Invested Assets	263,810,026
Investment Income Due and Accrued	1,009,338
Premiums in the Course of Collection	12,599,467
Reinsurance Recoverable from Reinsurers	(20,072)
Current Federal Income Taxes Recoverable	468,976
Receivable from Affiliate	12,440,415
Other Assets	10,166,931
Total Admitted Assets	\$ 300,475,081
Liabilities & Surplus	
Liabilities	
Losses	\$ 10,500,255
Reinsurance Payable on Paid Losses and LAE	71,712
Loss Adjustment Expenses	9,463,529
Commissions Payable	2,404,302
Other Expenses	5,982,692
Taxes, Licenses, and Fees	323,386
Net Deferred Tax Liability	50,565
Unearned Premiums	55,580,555
Dividends Declared to Policyholders	4,916,377
Reinsurance Payable to Reinsurers	3,282,812
Amounts Withheld for Others	11,794,766
Total Liabilities	104,370,951
Surplus	196,104,130
Total Liabilities and Policyholders' Surplus	\$ 300,475,081

I, Don Blum, Chief Financial Officer and Treasurer of Merchants Bonding Company (Mutual), do hereby certify that the foregoing is a true and correct statement of the balance sheet of said Corporation as of December 31, 2020, to the best of my knowledge and belief.


Don Blum, CFO & Treasurer

March 2, 2021
Date

street
6700 Westown Parkway
West Des Moines, IA 50266-7754

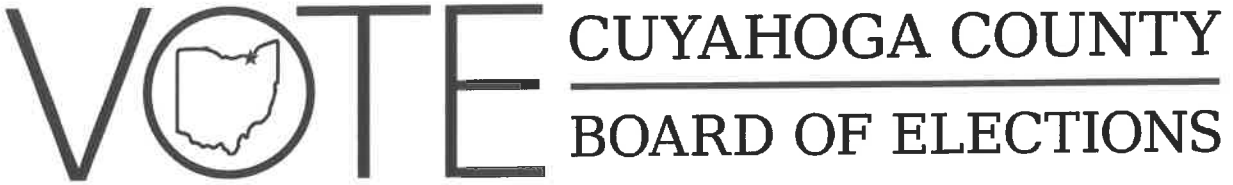
mailing
P.O. Box 14498
Des Moines, IA 50306-3498

toll free 800.678.8171
local 515.243.8171
fax 515.243.3854

email info@merchantsbonding.com
website merchantsbonding.com

Agenda Item

#11



CUYAHOGA COUNTY BOARD OF ELECTIONS FEDERAL GRANT AWARD EQUIPMENT POLICY

Cuyahoga County Board of Elections (“Board of Elections”) hereby adopts a Federal Grant Award Equipment Policy for the purpose of tracking equipment purchased through federal award funding. Equipment with a useful life of more than one year and a per-unit acquisition cost of \$500.00 must be included in the Inventory.

To comply with federal regulations, the following procedures must be followed for the use, maintenance, and disposal of equipment purchased with federal funds:

I. Equipment Use.

A. Equipment purchased using federal funds must be used for the program for which it was acquired, for as long as the equipment is needed for that purpose, regardless of continued federal funding. Federal regulations prohibit taking any unapproved measures to encumber, or impact the transferability and use, of the equipment.

B. When an item purchased using federal funds is no longer needed for the original program or project, the equipment may be used for other activities supported by the federal awarding agency.

C. When determining the appropriate use, Board of Elections will prioritize the use of the equipment in the following order:

(1) First, activities under a federal award from the Federal awarding agency which funded the original program or project.

(2) Then, activities under federal awards from other federal awarding agencies must be the next priority. This includes consolidated equipment for information technology systems.

D. During the time the equipment is in use for its original purpose, the equipment will be made available for use on other projects and programs that are, or have previously been, supported by the Federal Government as well as non-Federal Government projects when appropriate, provided such use will not interfere with the original purpose.

E. Notwithstanding 2 C.F.R. § 200.307, the equipment acquired with Federal money is not to be used for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute for as long as the Federal government retains an interest in the equipment.

F. When acquiring equipment to replace a current asset, it is understood that the Board of Elections may use the equipment being retired for trade-in value or sale and use the proceeds to offset the cost of the replacement property. Records must be maintained for the cost of new equipment, the value of traded in equipment, and the revenue of sold equipment. Board of Elections shall use the following criteria when replacing equipment:

- (1) The equipment serves the same function as the original property and is of the same nature or character.
- (2) Purchase of replacement equipment should take place soon after the sale of the equipment to show that the sale and purchase are related.
- (3) Value credited for the equipment, if the equipment is traded in, must be related to fair market value. The proceeds of this transaction may be used to offset the cost of the replacement equipment.

II. Equipment Management.

A. Equipment purchased with federal grant award funding must be tracked on an Inventory List. The Inventory List, at a minimum, must contain all of the following:

- (1) A description of the equipment purchased with federal funds;
- (2) A serial number or other identification number;
- (3) The source of funding for the equipment;
- (4) Who holds the title or ownership;
- (5) The acquisition date;
- (6) The cost of the equipment;
- (7) The percentage of federal participation (must be 100 percent);
- (8) The location;
- (9) The use and condition of the equipment;
- (10) The status of the equipment, including any ultimate disposition data and the date of disposal or sale price of the equipment.

B. An audit of equipment must be performed every other year each January to confirm the possession, location, condition, and use of equipment. The Inventory List maintained by the Board of Elections must be used to compare serial numbers and any other identifiable labeling on the equipment during each annual audit.

C. Board of Elections will take steps to prevent loss, theft, or unauthorized access to or use of Equipment through physical security practices consistent with the policies and procedures set out in Chapter 2 Section 1.07 of the Election Official Manual.

D. All equipment must be monitored to ensure that the equipment is used for approved purposes consistent with this policy.

E. In the event of loss, theft or damage to the equipment, Board of Elections will conduct an investigation and appropriate action shall be taken based upon the conclusion of the investigation.

F. Any repairs or maintenance of equipment must be performed by vendors qualified to repair or perform maintenance on the equipment.

G. Board of Elections will adhere to the recommended maintenance schedule to keep the equipment in good condition.

III. Disposition of Equipment.

A. When equipment purchased using Federal money is no longer needed for the purpose for which it was acquired, the Board of Elections shall request disposition instruction from the Federal agency that provided the funds, if required by the terms and conditions of the award. Board of Elections shall contact the Secretary of State's office for assistance in the disposition of equipment to ensure compliance with federal regulations.

B. Disposition will otherwise be made as follows:

(1) Items valued \$5,000 or less may be retained, sold, or otherwise disposed of with no further responsibility to the Federal awarding agency.

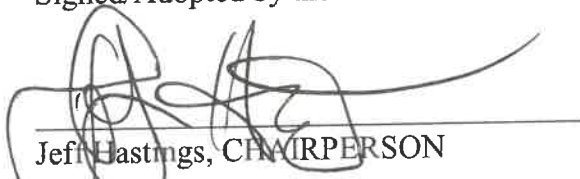
(2) If the Board of Elections has requested disposition instructions and has not received instructions within 120 days, then items with a value over \$5,000 may be retained by the Board of Elections or sold. If sold, the Federal government and the Board of Elections will be entitled to the proceeds based on percentage of their participation, however, the Federal awarding agency may allow the Board of Elections to retain, in addition to its percentage share, the lesser of \$500 or 10% of proceeds.


(3) The Board of Elections may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the Board of Elections will be entitled to compensation for its attributable percentage of the current fair market value of the property.


(4) In cases where the Board of Elections fails to take appropriate actions, the Federal awarding agency may direct the Board of Elections to take disposition actions.

(5) In the event equipment has been authorized or required to be sold, Board of Elections will consult with the county fiscal office or other appropriate body to ensure the appropriate procedures are followed to ensure the highest return on the sale of equipment.

Signed/Adopted by the Board of Elections on this 6th day of April, 2022.


Jeff Hastings, CHAIRPERSON


Lisa M. Stickan, MEMBER


Inajo Davis Chappell, MEMBER

David J. Wondolowski, MEMBER

Early In-Person Alternate Plan for the May 3, 2022 Primary Election

Overview

- As of April 1, 2022, the expectation is the Cuyahoga County Board of Elections (CCBOE) will **not** be able to give the Approval to Print (ATP) until Tuesday April 5, 2022 to its ballot vendor Midwest Direct.
- Midwest Direct will need approximately thirty-six (36) hours upon receipt of the ATP to produce and deliver Early In-Person (EIP) ballots to the CCBOE. This places the tentative delivery of EIP ballots on Thursday April 7, 2022.
- With the start of EIP voting on Tuesday April 5, 2022 at 8:00 a.m., the CCBOE will have an alternate plan in place at the start of EIP voting and will continue to use this plan until ballots are ready for use.
- The EIP voters will engage in a voting process like Vote-by-Mail using a PDF form of the ballot, an Identification Envelope, and a secure ballot box. These ballots will be isolated and ultimately remade onto live ballots by a bipartisan team of employees when they come available. This process mirrors the UOCAVA process in some respects.

Process

- The EIP vote center will have access to PDF files of every ballot style in the May 3, 2022 Primary Election. PDF ballots will be printed on demand for EIP voters.
- There will be two computers, along with a copy machine and an HP printer, that will be used to create ballots for all EIP voters until ballots printed from Midwest Direct are delivered.
- When a voter is processed at an EIP check-in station, a label is created listing the city/ward/precinct/party of the voter. A staff member from the check-in station will bring the label to a full-time EIP staff member, who will then print the ballot (verifying the correct ballot is issued), before giving it back to the check-in staff member to hand to the voter.
- Prior to handing the ballot to the voter CCBOE staff will stamp the PDF ballot with a marking to designate it as being issued under the alternate plan.
- Under this scenario, voters will be checked in as they normally would (verify registration, provide valid form of ID, etc.), and issued a ballot created using the process previously outlined. The voter will mark the ballot at a voting booth, the same as he or she would during normal EIP processes.
- Once the voter has completed marking his or her ballot, instead of inserting the ballot into an optical scanner (as is normal procedure), the voter will place the voted ballot inside an ID envelope. The voter will then drop the ballot (inside the ID envelope) into a marked ballot box.

At the end of each day, a report will be generated that confirms all ballots issued have been placed into a ballot box by the voter.

- From the administrative side of this alternate plan, EIP voters will be treated and coded in our voter registration system (DIMS) as “Take Away” voters. This is a term used to describe voters who come to the CCBOE during the EIP period and request to take a ballot home with them and return it later. There is a code “TR” in DIMS that will be used for all EIP voters in this circumstance. Of course, the difference in this instance is the voter doesn’t take the ballot home with them, but instead votes it at the EIP vote center and places it in a ballot box. The ballot is not considered “returned” until it is delivered to the CCBOE Ballot Department and run through the Agilis.
- The Agilis is a machine the CCBOE uses to scan all returned ID envelopes from the VBM process (and EIP ballots cast using the alternate plan). All ID envelopes returned through the mail or through the Drop Box are scanned using the Agilis. The Agilis takes a digital picture of the front of the ID envelope. Once a batch has been scanned, the ballots are marked returned in DIMS.
- Once ballots are printed and received from Midwest Direct, the EIP ballots cast under the processes of the alternate plan will then go through the normal VBM remake process detailed in the CCBOE Remake Policy.
- The CCBOE’s optical scanners (DS200) and accessible voting devices (AutoMARK) will be programmed, tested and ready for the start of the EIP period, but will not be utilized until ballots are received from Midwest Direct.

Communication

- The CCBOE will have a unified message it will provide to voters, candidates, and the public regarding the alternate plan. This message will be emailed to the candidates on the May 3rd, ballot and the county and state political parties. Additionally, the CCBOE will release a press release and use its social media, website, and community partners to push out the message. The CCBOE will also try to hold a media event on April 4th to discuss this and the election in general.