



**CUYAHOGA COUNTY**  
**BOARD OF ELECTIONS**

**Henry F Curtis, IV, Chairman**

**Anthony W. Perlatti, Director**

**Inajo Davis Chappell, Board Member**

**Anthony Kaloger, Deputy Director**

**Terence M. McCafferty, Board Member**

**Lisa M. Stickan, Board Member**

**MEETING AGENDA**

**November 6, 2023**

**9:30 a.m.**

**THE PLEDGE OF ALLEGIANCE**

**ADMINISTRATIVE**

1. Approval of the minutes from the October 18, 2023, board meeting

**BALLOT**

2. Final approval of the ballot order for the December 5, 2023, East Cleveland Recall Election
3. Acknowledgment of the Ballot Proofs for the December 5, 2023, East Cleveland Recall Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting

**CANDIDATE & PETITION SERVICES**

4. Acknowledgment of candidates withdrawn from the November 7, 2023, General Election, and the March 19, 2024, Primary Election

**ELECTION OFFICIALS**

5. Authorization to pay: 5 Voting Location Managers x \$275 = \$1,375; 5 Voting Location Deputies x \$275 = \$1,375; 53 Precinct Election Officials x \$250 = \$13,250 for the December 5, 2023, East Cleveland Recall Election

**ELECTION SUPPORT**

6. Authorization to process payment in the amount not-to-exceed \$500.00 for one (1) private voting location being used for the December 5, 2023, East Cleveland Recall Election
7. Final authorization for the allocation of voting booths for the December 5, 2023, East Cleveland Recall Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 54 voting booths will be allocated + 10 ClearCast Go scanners + 5 ADA ClearAccess voting units and 10 Electronic Poll Books

**FISCAL SERVICES**

8. Approval of the vouchers and resolutions for FIS-V-A) TEC Communications, Inc.; B) R-Cap Security LLC

**HUMAN RESOURCES**

9. Approval of the personnel agenda

Video of this meeting can be viewed at <https://www.youtube.com/CuyahogaCountyBOE>

<sup>1</sup> Please email [mbejjani@cuyahogacounty.gov](mailto:mbejjani@cuyahogacounty.gov) or [dwhite1@cuyahogacounty.gov](mailto:dwhite1@cuyahogacounty.gov) with your name and the nature of your comment so we can fully assist you.

## **NEW BUSINESS**

- November 7, 2023, General Election Update
- December 5, 2023, East Cleveland Recall Election Update

## **PUBLIC COMMENT<sup>1</sup>**

## **EXECUTIVE SESSION**

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.



# CUYAHOGA COUNTY BOARD OF ELECTIONS

## 2023 Board Meeting Schedule

### November 2023

**Monday, November 6<sup>th</sup> @ 9:30AM** Meeting for the November 7, 2023 General Election

**Tuesday, November 7<sup>th</sup>** November 7, 2023 General Election

**Monday, November 20<sup>th</sup> @ 9:30AM** Provisional Verification for the November 7, 2023 General Election

**Tuesday, November 28<sup>th</sup> @ 9:30AM** Certification of the November 7, 2023 General Election

### December 2023

**Tuesday, December 5<sup>th</sup> @ 9:30AM** East Cleveland Mayoral Recall Election

**Monday, December 18<sup>th</sup> @ 9:30AM**

Audit Certification of the November 7, 2023 General Election

Certification of candidates and issues for the March 19, 2024 Primary Election

Provisional Verification for the December 5, 2023 East Cleveland Mayoral Recall Election

Certification of the December 5, 2023 East Cleveland Mayoral Recall Election

### January 2024

**Tuesday, January 2<sup>nd</sup> @ 9:30AM**

Certification of remaining issues and charter amendments for the March 19, 2024 Primary Election

Certification of write-in candidates for the March 19, 2024 Primary Election

# Agenda Item

#1

# VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

**Board Meeting  
10/18/2023**

**Attending:**

Henry F Curtis, IV, Chairman  
Inajo Davis Chappell, Board Member  
Lisa M. Stickan, Board Member  
Terence M. McCafferty, Board Member  
Anthony Perlatti, Director  
Tony Kaloger, Deputy Director

Mary Bejjani, Clerk to the Board  
Skip White, Clerk to the Board

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The Cuyahoga County Board of Elections Meeting began at 9:30 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Curtis noted that all Board Members were in attendance.

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**Agenda Item 1: Approval of the minutes from the August 21, 2023, August 29, 2023, September 11, 2023, September 20, 2023, and September 27, 2023 board meetings**

Chairman Curtis moved to approve the minutes from the August 21, 2023, August 29, 2023, September 11, 2023, September 20, 2023, and September 27, 2023 board meetings. Board Member Davis Chappell seconded and abstained from the September 20, 2023, and September 27, 2023, as she did not attend those meetings. Board Member McCafferty abstained from the August 21, 2023, meeting as he was not in attendance at that meeting. The motion passed unanimously.

**Agenda Item 2: Acknowledgment of Secretary of State Directive and Memorandum: Directive 2023-19: November 7, 2023 General Election Canvass Instructions; Memorandum 2023-03: Responsibilities of Sheriffs and Police in the November 7, 2023 General Election (confidential – not for disclosure)**

Chairman Curtis moved to acknowledge the Secretary of State Directive and Memorandum: Directive 2023-19: November 7, 2023 General Election Canvass Instructions; Memorandum 2023-03: Responsibilities of Sheriffs and Police in the November 7, 2023 General Election (confidential – not for disclosure). Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 3: Final approval of the ballot order for the November 7, 2023, General Election**

Chairman Curtis moved to approve the final ballot order for the November 7, 2023, General Election. Board Member Davis Chappell seconded. The motion passed unanimously.

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Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

**Agenda Item 4: Preliminary approval of the ballot order for the December 5, 2023, East Cleveland Recall Election**

Chairman Curtis moved to approve the preliminary ballot order for the December 5, 2023, East Cleveland Recall Election. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 5: Acknowledgment of deaths in, resignation from, and appointments to elected office**

Chairman Curtis moved to acknowledge the deaths in, resignation from, and appointment to elected office, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 6: Acknowledgment of candidate withdrawals from the November 7, 2023, General Election**

Chairman Curtis moved to acknowledge the candidate withdrawals from the November 7, 2023, General Election, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 7: Authorization to pay: 289 Voting Location Managers x \$275 = \$79,475; 313 Voting Location Deputies x \$275 = \$86,075; 3,165 Precinct Election Officials x \$250 = \$791,250; 150 Election Substitute Officials x \$100 = \$15,000 for the November 7, 2023, General Election**

Chairman Curtis moved to authorize to pay: 289 Voting Location Managers x \$275 = \$79,475; 313 Voting Location Deputies x \$275 = \$86,075; 3,165 Precinct Election Officials x \$250 = \$791,250; 150 Election Substitute Officials x \$100 = \$15,000 for the November 7, 2023, General Election. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 8: Approval to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the December 5, 2023, East Cleveland Recall Election**

Chairman Curtis moved to approve to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the December 5, 2023, East Cleveland Recall Election. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 9: Authorization to process payment in the amount not-to-exceed \$46,660 for ninety-two (92) private voting locations, four (4) CMHA properties, and one (1) Zone station being used for the November 7, 2023, General Election**

Chairman Curtis moved to authorize to process payment in the amount not-to-exceed \$46,660 for ninety-two (92) private voting locations, four (4) CMHA properties, and one (1) Zone station being used for the November 7, 2023, General Election. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 10: Final authorization for the allocation of voting booths for the November 7, 2023, General Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 4,842 voting booths will be allocated + 705 ClearCast Go scanners + 289 ADA ClearAccess voting units, and 1,043 Electronic Poll Books**

Chairman Curtis moved to approve the final authorization for the allocation of voting booths for the November 7, 2023, General Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 4,842 voting booths will be allocated + 705 ClearCast Go scanners + 289 ADA ClearAccess voting units, and 1,043 Electronic Poll Books. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 11: Preliminary authorization for the allocation of voting booths for the December 5, 2023, East Cleveland Recall Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 80 voting booths will be allocated + 13 ClearCast Go scanners + 6 ADA ClearAccess voting units, and 15 Electronic Poll Books**

Chairman Curtis moved to approve preliminary authorization for the allocation of voting booths for the December 5, 2023, East Cleveland Recall Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 80 voting booths will be allocated + 13 ClearCast Go scanners + 6 ADA ClearAccess voting units, and 15 Electronic Poll Books. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 12: Approval of the personnel agenda**

Chairman Curtis moved to approve the personnel agenda, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

## **NEW BUSINESS**

**December 5, 2023, East Cleveland Recall Election**

*A transcript of the discussion can be obtained by contacting Mary Bejjani, CCBOE Clerk to the Board at 216-443-6430/mbejjani@cuyahogacounty.gov.*

Director Perlatti stated that on October 17, 2023, the Director received an email from Mayor Brandon King protesting the Recall Election and the East Cleveland Charter Amendment. Director Perlatti said the Board has previously had discussions on both of these items. In reviewing the document that Mayor King submitted to the CCBOE with Counsel, it appears the CCBOE is the incorrect jurisdiction to file the protests. Director Perlatti wanted to discuss the matter with the Board prior to providing notice that the CCBOE would dismiss the matter.

Director Perlatti stated that the East Cleveland Charter Amendment is on the November 7, 2023, General Election ballot. The East Cleveland Council Members passed an Issue per their Charter by a four-fifths vote. The Council President and Clerk signed the Resolution, and the East Cleveland Mayor chose not to sign it. The Charter Issue was timely filed with the CCBOE, which the CCBOE certified and placed the Issue on the ballot. Director Perlatti stated the second item is the recall action, which differs from the Charter Issue on the November 7, 2023 General Election. Per the East Cleveland Charter, the residents pulled petitions from the Clerk of Council, and they had a 30-day window to circulate and return the petitions to the Clerk. The East Cleveland Clerk then determined the sufficiency of the signatures. If there are sufficient signatures, the Clerk then provides notification to the impacted individual subject to the recall, giving the individual a 5-day window to resign. In this case, it was the East Cleveland Mayor who elected not to resign. The Clerk of Council then files documentation with the CCBOE and asked the CCBOE to schedule an election. Per their Charter, there is a criteria for the CCBOE to set the election. Upon receiving the notification, the East Cleveland Recall Election was set for December 5, 2023. Director Perlatti stated a recent Ohio



Supreme Court Case dealt with some of these items. Board Member Stickan noted the timing of the protest filing, and stated the Board discussed in the last Board Meeting on September 27, 2023, and the ballots were already out to the voters. Director Perlatti stated there was previous litigation with East Cleveland dealing with the verification of petitions. Director Perlatti said the Charter Amendment is legislation that the East Cleveland Council passed, and the CCBOE does not review East Cleveland petition signatures or anything on the petitions to determine whether a petition was sufficient. No petition was filed with the CCBOE for the CCBOE staff to review the sufficiency of the petitions. The Clerk of East Cleveland did the petition review.

Chairman Curtis asked Assistant Prosecutor Musson for insight. Mr. Musson stated that Mayor King is attempting to protest the East Cleveland Charter Amendment on the November 7, 2023, General Election Ballot, and the December 5, 2023, East Cleveland Recall Election. Mayor King is relying on a passage from a recent Ohio Supreme Court decision, where the Court states, *ex rel—King v. the Board of Elections, Slip Opinion No. 2023-Ohio-3668* at Paragraph 20 and 22. Board Member Davis Chappell noted that Mayor King’s pleading references 2023-Ohio-3608. Mr. Musson confirmed the case is *2023-Ohio-3668, docket numbers 2023-1227*. Mr. Musson cited Court rulings saying this litigation was a prohibition. Previously, Mayor King said the CCBOE acted without jurisdiction to accept the certification. Now, Mayor King is attempting to get the CCBOE to exercise jurisdiction that he previously argued the CCBOE did not have. Mr. Musson stated there is a passage reflective of the prohibition context that the Board did not exercise a quasi-judicial hearing because the Board did not have jurisdiction, and that is based on the last mayoral recall in October 2022. At that time, a mandamus was filed against the Board to accept the law director’s certification of the petitions where the Clerk of Council was vacant. Mr. Musson stated the case was *State, ex rel King v CCBOE 170 Ohio St. 3d 42, 2022-Ohio-3613* at P. 31-32. In the syllabus by the court editor, it said, “This was a writ to compel the CCBOE to remove the recall election from the ballot, that the CCBOE has no authority under the charter to assess the ability of the recall election.” In paragraph 31 of the decision, the court said: “The Board declined to decertify the King recall petition, primarily because it believed it lacked the authority to do so. King argues that the Board was wrong because R.C. 3501.11(K)(1) provides that a board of elections shall review, examine, and certify the sufficiency and validity of petitions.” The Board responds that the City Charter governs the recall process, and the Charter gives the Board only ministerial duties. In paragraph 32, “The Board is correct that it has no authority to assess the validity of a recall petition. Rather, under the Charter, “the Clerk of the Council shall certify upon such petition whether the signature of electors thereto amount in number to at least twenty-five (25) percent of the voters voting at the last regular municipal election of officers. ” By using the term “electors” in Section 53, the Charter requires the Clerk to certify the number of valid signatures, not simply to report the gross number of signatures on the petition. And once the Clerk provides her certification, the Charter gives the Board no discretion: the Board “shall forthwith order and fix a day for holding a recall election.” ID., section 54. Mr. Musson stated the 2022 decision is on point to this protest, trying to get the Board to review the sufficiency and validity of the recall petition which the Charter places on the Clerk of Council. Mr. Musson said if Mayor King has an issue with the certification of signatures, whether the signatures are valid or not, properly registered, or a question on the face of the contested petition, he needs to raise the questions with the Clerk of Council. Then Mayor King can invoke the Court’s Jurisdiction to review. Mr. Musson stated that this protest was not within the Board’s jurisdiction and should be dismissed.

Chairman Curtis moved to dismiss the protest for lack of jurisdiction. Board Member Davis Chappell seconded and noted that the actual filing the CCBOE received is captioned as “Recall and East Cleveland Issue 48 Mayoral Primary Charter Amendment Protest”. The motion passed unanimously.



Director Perlatti stated in today's board packet multiple preliminary items for the December 5, 2023, East Cleveland Recall Election were approved by the Board. The Ballot Department has imported the ballot language and created and laid out the ballot. The Ballot Department is completing the proofing process and has started testing election equipment. The start of UOCAVA is Friday, October 20, 2023. The CCBOE has received a request for a UOCAVA ballot from one individual so far and will have a ballot sent to them on Friday. The Election Support department is securing voting locations. Early-In-Person voting begins on Tuesday, November 7, 2023, the same day as the General Election. The CCBOE will have some separation in the Hughes Building for voting. The CCBOE is making efforts to minimize confusion for the East Cleveland voters, which is challenging. The CCBOE does not want those voters to think they will see the Recall Election on the November 7, 2023, General Election Ballot. A Voter Information Guide will be mailed on November 7, 2023, so it will be received the day after the General Election. Chairman Curtis asked if it would be prudent to advise the November 7, 2023, General Election Voting Location Managers if the question arises; they could speak to it. The Board determined the VLM's will be aware of a Recall Election on December 5, 2023, and the CCBOE will not hand any information out regarding the Recall Election to the voters at the polling locations on November 7, 2023. Director Perlatti stated the Board will validate the December 5, 2023, East Cleveland Recall Election provisionals and also certify the Election on December 18, 2023.

### **November 7, 2023, General Election Update**

Deputy Director Kaloger stated the November 7, 2023, General Election is less than 20 days away. There are 583 candidates and 89 issues on the ballot, including two State issues. In reviewing projections, the November 2019 voter turnout was 26%. However, due to the two statewide issues, the turnout will likely compare to the August 8, 2023 Special Election, which was a 39% turnout. Therefore, the November Election is projected to have a 40% - 45% voter turnout. The Election Officials Department is continuing to hire and train Election Day Officials. Currently, about 90% of pollworkers have completed their training. There are presently 90 Cuyahoga County employees participating in the County Precinct Election Day Official Program, and over 60 attorneys earning educational credits for working at the polls. There remains a need for more Republican poll workers to ensure bipartisan teams, with about ten locations still needing a Republican worker. Poll worker training will continue through October 22, 2023, and there will be Zoom sessions and Practice Makes Perfect training. Early In-Person (EIP) voting started one week ago, and there have been 3,100 EIP voters, which is about 10% behind the August 8, 2023 Special Election.

Deputy Director Kaloger said that parking continues to be an issue. Public Works secured the Bryant and Stratton parking garage and Campus International lot for voters to utilize this Election. The CCBOE parking lot is being used for ADA parking. Director Perlatti stated there is a concern for voters' jaywalking across the street, and Public Works be will adding barriers to deter jaywalking and guide voters to the crosswalks. Having voters use the front entrance will divert campaigners from the rear parking lot to the crosswalk area. Board Member Davis Chappell thanked the partners for helping with the parking issue to create some accommodations to alleviate some of the parking issues. She stated there needs to be greater attention from the CCBOE partners at the County to move forward with a new building that provides the CCBOE with ample parking. Board Member Davis Chappell stated that she thought headway and progress was being made, and now there is a holdup. The CCBOE needs to renew the request to the County as the situation will be quadruple times worse for the 2024 Presidential Primary and General Elections. Board Member Davis Chappell said if this is not figured out, there will not be enough time to move into a new building. The CCBOE has made its best efforts to address the issue and needs a new facility. She said there are the same challenges with parking,

voter safety, and adequate space, which need to be addressed. Director Perlatti agreed, and the CCBOE routinely inquires with the County. Public Works is negotiating with the property and trying to work it out through the attorneys. Still, they cannot give the CCBOE a timeline or deadline for when they can bring something forward to the County Council. The budget presentation to the Council is part of the presentation without a dollar amount, but the need for a new building is in there. Board Member Davis Chappell asked when the budget presentation is, and perhaps the Board Chairman or Members could also attend. She stated this impedes efficient operation, and for the voters of Cuyahoga County, this needs to be a priority. The CCBOE is making due and doing a great job, but now there are greater concerns about voter safety. There needs to be movement forward and get the CCBOE in a new space. Soon, there will be holidays and the 2024 Presidential Elections, and there will need to be time to prepare the new site. The CCBOE is getting to a critical time. Director Perlatti stated he is in communication with the County Executive's office and Public Works. He said the CCBOE will be on the docket for the County budget meeting on November 2, 2023.

Deputy Director Kaloger stated the Vote-by-Mail (VBM) department has processed over 72,000 VBM applications, which is about 14,000 applications ahead of the August Special Election and twice the number of applications from four years ago. The CCBOE did meet with the County Information Technology (IT) department regarding an issue with the website tool for printing VBM labels, which candidates use. The Board discussed the issue, and when the County IT becomes involved with the CCBOE website. Deputy Director Kaloger stated the Ballot Department is conducting logic and accuracy testing on all the ballot scanners going to the polling locations. Each machine is tested before going out into the field. The Ballot Department is also performing quality assurance for all the ballots. The ballots then go to the Election Support Department to prepare and send to the polling locations. There are only five polling location changes for the November 7, 2023 General Election. The voters impacted have been notified by letter and on the Voter Information Guide. Board Member McCafferty noted the helpful signage directing traffic around the CCBOE for EIP voters. Deputy Director Kaloger stated Public Works and the Highway Division have helped provide additional signage. The Board discussed the campaigners and traffic patterns around the CCBOE building and the jurisdictions involved to ensure voters have a positive and safe voting experience.

### **PUBLIC COMMENT**

There was no public comment

### **EXECUTIVE SESSION**

There was no executive session

Chairman Curtis moved to recess the meeting at 10:20 a.m. Board Member Davis Chappell seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on October 18, 2023.

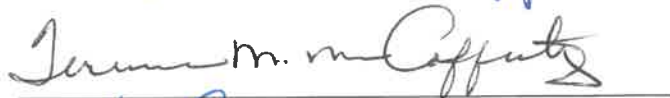
Henry F Curtis, IV, Chairman

A handwritten signature in blue ink, reading "Henry F Curtis, IV", written over a horizontal line.

Inajo Davis Chappell, Board Member

A handwritten signature in blue ink, reading "Inajo Davis Chappell", written over a horizontal line.

Terence M. McCafferty, Board Member

A handwritten signature in blue ink, reading "Terence M. McCafferty", written over a horizontal line.

Lisa M. Stickan, Board Member

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Anthony Perlatti, Director

A handwritten signature in blue ink, reading "Anthony Perlatti", written over a horizontal line.

# Agenda Item #2



## December 5, 2023 Recall Election

### Ballot Order

The following is the proposed ballot order for the December 5, 2023 Recall Election. The Cuyahoga County Board of Elections Election Day proposed ballot order is based upon 50% of active voters or 105% Nov 2022 (plus 115% Prov for each) whichever was greater. Each precinct has a minimum order of 25 ballots.

The complete order can be found below.

			ED
precinct	name	portion	Ballots
ECLE02A	EAST CLEVELAND -02-A	01	440
ECLE02B	EAST CLEVELAND -02-B	01	455
ECLE02C	EAST CLEVELAND -02-C	01	435
ECLE02D	EAST CLEVELAND -02-D	01	420
ECLE03A	EAST CLEVELAND -03-A	01	420
ECLE03B	EAST CLEVELAND -03-B	01	410
ECLE03C	EAST CLEVELAND -03-C	01	405
ECLE03D	EAST CLEVELAND -03-D	01	395
ECLE03E	EAST CLEVELAND -03-E	01	390
ECLE04A	EAST CLEVELAND -04-A	01	380
ECLE04B	EAST CLEVELAND -04-B	01	370
ECLE04C	EAST CLEVELAND -04-C	01	365
ECLE04D	EAST CLEVELAND -04-D	01	355
ECLE04E	EAST CLEVELAND -04-E	01	350
ECLE04F	EAST CLEVELAND -04-F	01	340

# Agenda Item #3

### Agenda Item #3:

Acknowledgment of the Ballot Proofs for the  
December 5, 2023, East Cleveland Recall  
Election in accordance with the Ballot Proofing  
Policy approved by the Board at the March 12,  
2021, Board Meeting



# Agenda Item

#4



**Candidates Withdrawn from the November 7, 2023 General Election\***

<b><u>Office</u></b>	<b><u>Name</u></b>	<b><u>Party</u></b>
Bratenahl Member of Council	Jeffrey G. Meyers	Nonpartisan

\*Per ORC 3513.30(E) candidates that withdraw after the seventieth (70<sup>th</sup>) day prior to the election will remain on the ballot, votes cast for these candidates will not be tallied nor reported, and notices to inform voters of the withdrawals will be posted in voting booths and provided with VBM ballots.

**Candidates Withdrawn from the March 19, 2024 Primary Election**

<b><u>Office</u></b>	<b><u>Name</u></b>	<b><u>Party</u></b>
Court of Common Pleas Judge (General Div.) FTC 1/7/25	Lauren C. Moore	Democrat



# CUYAHOGA COUNTY BOARD OF ELECTIONS

Date: 10.21.2023

I, Jeffrey G. Meyers, withdraw my candidacy for

(check one):

☐

May 2, 2023 Primary Election

☐

September 12, 2023 Primary Election

☒

November 7, 2023 General Election

☐

Other: \_\_\_\_\_

Party (if applicable):

\_\_\_\_\_

Office:

Village of Bratenahl - Village Council

Term date (if applicable):

\_\_\_\_\_

Signature:

Jeffrey G. Meyers

Printed Name:

Jeffrey G. Meyers

Street Address:

124 Haskell Drive

City / Zip Code:

44108

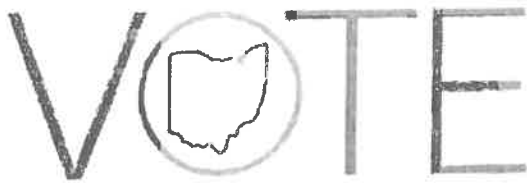
Phone:

216.390.5962

Email:

jmeyers@dsarchitecture.com

10/23/23 AM 8:45



# CUYAHOGA COUNTY BOARD OF ELECTIONS

Date:

10/31/23

Lauren C. Moore

, withdraw my candidacy for

(check one):

☒

March 19, 2024 Primary Election

☐

November 5, 2024 General Election

☐

Other:

Party (if applicable):

Democrat

Office:

Judge-Common Pleas Court Gen.Div.

Term date (if applicable):

1/7/25

Signature:

Lauren C. Moore

Printed Name:

Lauren C. Moore

Street Address:

3120 Albion Rd.

City / Zip Code:

Cleveland 44120

Phone:

216 844-4021

Email:

lmoore3120@gmail.com

# Agenda Item

## #5

# VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

## Agenda Item Request

Requested By: Becky Brake Department: Election Officials

Requested Action: ☐ Approval ☒ Authorization ☐ Other \_\_\_\_\_  
Type of Request: ☐ RFP/contract ☐ Travel/Training ☐ Certification  
☐ Personnel ☐ Provisional Rejections ☐ Protest  
☐ Absentee Rejection ☐ Other \_\_\_\_\_

Requested for the 11/06/2023 Board Meeting Agenda.  
Date

**Specific description of request:**

Authorization to Pay: 5 Voting Location Managers x \$275 = \$1,375; 5 Voting Location Deputies x \$275 = \$1,375;

53 Precinct Election Officials x \$250 = \$13,250 for the December 5, 2023 Recall Election

Estimated Expense: \$16,000

Budgeted Item: Yes ☐ No ☐

Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature: Becky Brake Date: 10/30/23

Fiscal Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Deputy Director: Anthony R. R. Date: 11/1/23

Director Approved: Yes ☒ No ☐

Director's Signature: [Signature] Date: 11/03/23

**\*Please enclose all associated documentation along with this request form to the Clerk of Board.\***

Forward to the Clerk of the Board: Date: 10/30/23

Received by the Clerk of the Board: Date: 10/30/23

# Agenda Item

## #6



## Agenda Item Request

Requested By: Jennie A. Velez Harris

Department: Election Support

Requested Action: ☐ Approval  
☒ Authorization  
☐ Other \_\_\_\_\_

Type of Request ☐ RFP/contract  
☐ Travel/Training  
☐ Personnel  
☐ Provisional Rejections  
☐ Absentee Rejection

☐ Certification  
☐ Protest  
☒ Other Private Loc.

Requested for the 11/06/2023 Board Meeting Agenda.  
Date

**Specific description of request:**

1 Private Location- New Life Cathedral in the December 5, 2023 Recall Election

Estimated Expense: \$500.00

Budgeted Item: Yes ☐ No ☐

Requestor Signature: *Jennie Velez Harris*

Date: 11-2-23

Manager Signature: *Victor J. ...*

Date: 11-2-23

Fiscal Officer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Deputy Director: *Anthony J. ...*

Date: 11-2-23

Director Approved: Yes ☒ No ☐

Director's Signature: *[Signature]*

Date: 11/03/23

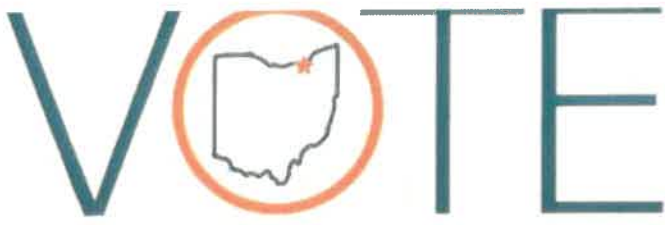
**\*Please enclose all associated documentation along with this request form to the Clerk of Board.\***

Forward to the Clerk of the Board: Date: 11/2/23

Received by the Clerk of the Board: Date: 11/2/23

# Agenda Item

#7



# CUYAHOGA COUNTY BOARD OF ELECTIONS

## Agenda Item Request

Requested By: Victor Rush Department: Election Support

Requested Action: ☒ Approval  
☐ Authorization  
☐ Other \_\_\_\_\_

### Type of Request

☐ RFP/contract  
☐ Travel/Training  
☐ Personnel  
☐ Certification  
☐ Protest  
☐ Other \_\_\_\_\_  
☐ Provisional Rejections  
☐ Absentee Rejection

### Specific description of request:

Final allocation of voting booths for the December 5, 2023, East Cleveland Recall Election. Allocation quantities are based on 1 voting booth for every 175 registered voters per polling location. A total of 54 voting booths will be allocated + 10 ClearCast Go scanners + 5 ADA ClearAccess voting units and 10 Electronic Poll books.

Estimated Expense: \_\_\_\_\_

Budgeted Item: Yes \_\_\_\_\_ No \_\_\_\_\_

Requestor Signature: Victor Rush

Date: 11-1-23

Manager Signature: Victor Rush

Date: 11-1-23

Deputy Director: Anthony M. Kelly

Date: 11-1-23

Director Approved: Yes ☒ No ☐

Director's Signature: AP

Date: 11/03/23

**\*Please enclose all associated documentation along with this request form to the Clerk of Board.\***

Forward to the Clerk of the Board: Date: 11/2/23

Received by the Clerk of the Board: Date: 11/2/23

# Agenda Item

## #8

FISCAL  
VOUCHER A  
(FIS-V-A)

**Henry F. Curtis, IV**  
Member

**Inajo Davis Chappell**  
Member

**Lisa M. Stickan**  
Member

**Terence M. McCafferty**  
Member

**Anthony W. Perlatti**  
Director

**Anthony N. Kaloger**  
Deputy Director

## Memorandum

**To:** Board Members

**Cc:** **Anthony W. Perlatti, Director**  
**Anthony N. Kaloger, Deputy Director**

**From:** Shaunquitta Walker, Fiscal Services Manager

**Date:** November 06, 2023

**Re:** TEC Cisco Call Center Licenses

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The Board needs to renew the contract with TEC for the call center software licenses. The current request is for the renewal of 100 Call Center agents for our Cisco contact center. The current renewal expires on 12/31/2023. The support provides software support and upgrades for our 100 Cisco call center agents.

Cuyahoga County currently has a contract in place (CM #2683) with TEC Communications for their phone system. TEC Communications provides phone service to all county agencies. However, because our phone system has different requirements than the rest of the County, we are not included on the County's contract and must purchase TEC Communication's services separately. We need Premium agents to do the data dips (ie. 443-VOTE, self-service options – the calls handled by the computer system)

The cost for this request is \$47,175.00. The call center system is a combination of Nexus Smartnet Core Switch renewal at a cost of \$1,350 and the Call Center Software Support and Upgrades renewal for 100 agents at a cost of \$45, 825.00.

Necessary funds were allocated in the 2023 BOE General Election Budget for this purpose and timely renewal supports the upcoming March 2024 Primary.

**Resolution No. R2023-11-06-FIS-V**

WHEREAS, the Cuyahoga County Fiscal Office (CCFO) requires the Cuyahoga County Board of Elections (CCBOE) to provide multiple documents to the CCFO to facilitate the procurement and subsequent accounts payable functions associated with CCBOE contracts for goods and services from vendors. The Resolution is necessary for the CCBOE to continue to provide for the usual operational services critical to election administration.

RESOLVED, that the Cuyahoga County Board of Elections hereby authorizes the Director, on behalf of the Board, to undertake all actions necessary to procure and subsequently pay the items identified as the Cisco Call Center licenses that support the software and database integration for 443-VOTE in an amount not to exceed \$47,175.00 (Invoice Attached).

RESOLVED, this Resolution shall take effect and be in force immediately upon receiving the affirmative vote of a quorum of members of the CCBOE. All formal actions of this Board relating to the adoption of this Resolution were adopted in an open meeting of the Board, open to the public, and in compliance with all legal requirements of the Ohio Revised Code.

FURTHER RESOLVED, the Director and Chair are authorized to authenticate this resolution upon adoption through their signatures thereon, and the Director is instructed to transmit copies of this resolution to those individuals deemed necessary to effectuate the intent of its adoption.

Board Meeting Date: November 6, 2023

Agenda Item: Fiscal Services A

Vendor: TEC Communications, Inc.

Motion: (as presented on the agenda with any edits made during the meeting)

Motion made by: ----- Chairman CURTIS

Motion seconded by: ----- BOARD Member DAVIS Chappell

Vote of the Board Members:

Henry F Curtis, IV, Chairman	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Inajo Davis Chappell, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Lisa M. Stickan, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Terence McCafferty, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay

Resolution adopted at the Cuyahoga County Board of Elections meeting on 6th  
November 2023

Signature of Chairman Henry F Curtis, IV

Signature of Director Chris W. [Signature]





TEC Communications, Inc.  
20234 Detroit Road  
Rocky River, OH 44116  
[mschilling@tec4it.com](mailto:mschilling@tec4it.com)  
Ph: 216-298-1967

Customer:

Cuyahoga County Board of Elections  
2925 Euclid Avenue  
Cleveland, OH 44115  
Robin Roy/Tony Perlatti  
[Rroy@cuyahogacounty.us](mailto:Rroy@cuyahogacounty.us); [Aperlatti@cuyahogacounty.us](mailto:Aperlatti@cuyahogacounty.us)

Quote No.: 23-10-178MSMS  
Date: 10/18/2023

Line Number	Part Number	Description	Service Duration (Months)	Qty	Unit Net Price	Extended Net Price
Renewal of Call Center on Prem Software Support						
1.0	A-FLEX-3-CC	Flex 3.0 for Contact Center	12			
1.1	SVS-FLEX-SUPT-BAS	Basic Support for Flex Plan	12			
1.2	A-FLEX-CCX-P-C	On-Premises UCCX Premium Concurrent Agent	12	100	\$458.25	\$45,825.00
1.3	A-FLEX-05-12.5-K9	On-Premises UCCX Std & Prem Media Kit v12.5	12			
1.4	A-FLEX-CCX-P-AGT	On-Premises UCCX Premium Agent License Smart Licensing	12			
1.5	A-FLEX-CCX-SVR	On-Premises UCCX Standard & Premium Server Smart Licensing	12			
Term: Jan 1, 2024 through Dec 31, 2024						

Valid through: 3-Nov-23  
FOB Point: Origin  
Estimate ID: 4745285817  
Terms: PrePay

For use to support your on premise call center for data dips and self service IVR applications  
Reference Cuyahoga County IT Catalog Contract

Product Total \$0.00  
Service Total : \$0.00  
Subscription Total \$45,825.00  
Total Price: \$45,825.00

Notes

Signed: *Melanie Schilling*  
Melanie Schilling



[Roy@cuyahogacounty.us](mailto:Roy@cuyahogacounty.us); [Aperlatti@cuyahogacounty.us](mailto:Aperlatti@cuyahogacounty.us)

Signed: Melanie Schilling  
Melanie Schilling

FISCAL  
VOUCHER B  
(FIS-V-B)

Henry F. Curtis, IV  
Member

Inajo Davis Chappell  
Member

Lisa M. Stickan  
Member

Terence M. McCafferty  
Member

Anthony W. Perlatti  
Director

Anthony N. Kaloger  
Deputy Director

## Memorandum

**To:** Board Members

**Cc:** Anthony W. Perlatti, Director  
Anthony N. Kaloger, Deputy Director

**From:** Shauniquita Walker, Fiscal Services Manager

**Date:** November 06, 2023

**Re:** Election Night Drivers November 7, 2023 General Election

As you are aware, a General Election will take place on November 7, 2023. The Board needs to secure drivers to work election night for the transporting of various election materials, including ballots.

An unrestricted, informal bid was conducted through the Cuyahoga County's procurement system, INFOR, to 57 registered suppliers. The bid closed on Friday, October 13, 2023 at 3:00pm EST. There were only two bidders. A second effort was performed to attempt to obtain a minimum of three (3) quotes by extending the open bid period. The second effort bid closed Tuesday, October 13, 2023, at 9:00am EST. where two additional quotes were obtained. Please see bid summary below:

### Bid Tabulation

Rank	Bidder Name	Total
1	R-CAP Security, LLC	\$ 36,698.00 *
2	S.I.A Private Security	\$ 18,915.50
3	Real Security 365 LLC	\$ 22,102.50
4	Law Enforcement Management Solutions (LEMS)	\$ 37,192.50

R-Cap Security LLC was the lowest and best bidder for a total of **\$36,698.00 .00** for the use of 66 election night drivers. See summary of the total expected costs for the drivers and the driver supervisor.

Quantity	Item	Rate	Unit	Total
487.50	Cost per hour for 66 drivers to work 6.5 hours each	\$74.00	per hour	\$36,075.00
7	Cost per hour for 1 supervisor to work 7 hours	\$89.00	per hour	\$623.00



**Henry F Curtis, IV**  
*Member*

**Inajo Davis Chappell**  
*Member*

**Lisa M. Stickan**  
*Member*

**Terence M. McCafferty**  
*Member*

**Anthony W. Perlatti**  
*Director*

**Anthony N. Kaloger**  
*Deputy Director*

Please note that SIA Security was only able to provide 37 security officers and no police officers. Real Security 365 was able to provide 50 security officers and 1 police officer. R-Cap and LEMS are both able to provide 75 police officers. R-CAP was chosen as the lowest and best bid due to the fact the RFB stated that preference would be given for police officers.

Necessary funds were allocated in the 2023 BOE General Election Budget for this purpose.

**Resolution No. R2023-11-06-FIS-V**

WHEREAS, the Cuyahoga County Fiscal Office (CCFO) requires the Cuyahoga County Board of Elections (CCBOE) to provide multiple documents to the CCFO to facilitate the procurement and subsequent accounts payable functions associated with CCBOE contracts for goods and services from vendors. The Resolution is necessary for the CCBOE to continue to provide for the usual operational services critical to election administration.

RESOLVED, that the Cuyahoga County Board of Elections hereby authorizes the Director, on behalf of the Board, to undertake all actions necessary to procure and subsequently pay the items identified as the purchase order for the election day drivers in an amount not to exceed \$36,698.00 (PO Attached).

RESOLVED, this Resolution shall take effect and be in force immediately upon receiving the affirmative vote of a quorum of members of the CCBOE. All formal actions of this Board relating to the adoption of this Resolution were adopted in an open meeting of the Board, open to the public, and in compliance with all legal requirements of the Ohio Revised Code.

FURTHER RESOLVED, the Director and Chair are authorized to authenticate this resolution upon adoption through their signatures thereon, and the Director is instructed to transmit copies of this resolution to those individuals deemed necessary to effectuate the intent of its adoption.

Board Meeting Date: November 6, 2023

Agenda Item: Fiscal Services B

Vendor: R-Cap Security LLC

Motion: (as presented on the agenda with any edits made during the meeting)

Motion made by: ----- Chairman Curtis

Motion seconded by: ----- BOARD Member Davis Chappell

Vote of the Board Members:

Henry F Curtis, IV, Chairman	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Inajo Davis Chappell, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Lisa M. Stickan, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Terence McCafferty, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay

Resolution adopted at the Cuyahoga County Board of Elections meeting on 6th  
November 2023

Signature of Chairman Henry F Curtis, IV

Signature of Director Christopher P. [Signature]