



Henry F Curtis, IV, Chairman

Anthony W. Perlatti, Director

Inajo Davis Chappell, Board Member

Anthony Kaloger, Deputy Director

Terence M. McCafferty, Board Member

Lisa M. Stickan, Board Member

MEETING AGENDA

July 25, 2024

9:30 a.m.

THE PLEDGE OF ALLEGIANCE

ADMINISTRATIVE

1. Approval of the minutes from the June 11, 2024, board meeting
2. Acknowledgment of Secretary of State Directives:
 - a. Directive 2024-09: Election Administration Readiness and Preparedness for the November 5, 2024, General Election
 - b. Directive 2024-10: Election Security for November 5, 2024, General Election (Security Directive 5.0)
 - c. Directive 2024-11: Voter Registration Data Integrity
 - d. Directive 2024-12: Instructions Regarding the Review, Examination, and Verification of the Petition Proposing a Constitutional Amendment (Redistricting)
 - e. Directive 2024-13: Instructions Regarding the Examination of a Petition to Form a Minor Political Party
 - f. Directive 2024-14: Preparation for the Statewide Mailings of Absentee Ballot Applications for the November 5, 2024, General Election
 - g. Directive 2024-15: The Examination and Verification of Petitions from Minor Party "Libertarian Party of Ohio" Candidates for U.S. Senate as well as President and Vice President of the United States
3. 1801 Superior Avenue Status Update by Mike Dever, County Public Works Director

ABSENTEE SERVICES

4. Approval to outsource the printing of Vote-by-Mail ballots for the November 5, 2024, Presidential General Election

BALLOT

5. Preliminary approval of the ballot order for the November 5, 2024, Presidential General Election

ELECTION OFFICIALS

6. Approval to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for the November 5, 2024, Presidential General Election

ELECTION SUPPORT

7. Preliminary authorization for the allocation of voting booths for the November 5, 2024, Presidential General Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 4,842 voting booths will be allocated + 705 ClearCast Go scanners + 289 ADA ClearAccess voting units and 1,152 Electronic Poll Books

Video of this meeting can be viewed at <https://www.youtube.com/CuyahogaCountyBOE>

¹ Please email mbejjani@cuyahogacounty.gov or dwhite1@cuyahogacounty.gov with your name and the nature of your comment so we can fully assist you.

FISCAL SERVICES

8. Approval of Resolution and/or Contract for
 - a. R2024-07-25-0001C - Enhanced Voting, LLC, Live Election Night Reporting Software.
9. Approval of Resolutions and/or Vouchers for
 - a. R2024-07-25-0002V - ESSVR, LLC., Dims Annual Maintenance Fee
 - b. R2024-07-25-0003V - Buckeye Power Supply, Rental of Portable Generator

REGISTRATION

10. Challenge of Right to Vote filed by Dennis Culley against David Biagas
11. Challenge of Right to Vote filed by Dennis Culley against Ronald H. Coleman
12. Challenge of Right to Vote filed by Dennis Culley against Cynthia Dlugo
13. Challenge of Right to Vote filed by Dennis Culley against Terry L. Green
14. Challenge of Right to Vote filed by Dennis Culley against Francis Raymond Kish
15. Challenge of Right to Vote filed by Dennis Culley against Nellie McKinney
16. Challenge of Right to Vote filed by Dennis Culley against Mohd M. Qamar
17. Challenge of Right to Vote filed by Dennis Culley against Wanda F. Raybon
18. Challenge of Right to Vote filed by Dennis Culley against Tonya Rushton
19. Challenge of Right to Vote filed by Dennis Culley against Clay W. Williams, Jr.
20. Challenge of Right to Vote filed by Willie Jones, III against Brian Wilkes
21. Challenge of Right to Vote filed by Willie Jones, III against Samantha Williams

HUMAN RESOURCES

22. Approval of the personnel agenda

NEW BUSINESS

PUBLIC COMMENT¹

EXECUTIVE SESSION

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.

2024 Board Meeting Schedule

July 2024

Thursday, July 25th @9:30 a.m.

July Board Meeting

August 2024

Tuesday, August 6th

August 6, 2024 Special Election – No Election – No Contests or Issues filed

Monday, August 19th @9:30 a.m.

Certification of candidates and issues for the November 5, 2024 General Election

September 2024

Monday, September 9th @9:30 a.m.

Certification of remaining issues, charter amendments, and write in candidates for the November 5, 2024 General Election

October 2024

Tuesday, October 8th @9:30 a.m.

October Board Meeting

November 2024

Friday, November 1st @ 9:30AM

Meeting for the November 5, 2024 General Election

Tuesday, November 5th

November 2, 2024 General Election

Monday, November 18th @9:30 a.m.

Provisional Verification for the November 5, 2024 General Election

Tuesday, November 26th @9:30 a.m.

Certification of the November 5, 2024 General Election

December 2024

Thursday, December 12th @9:30 a.m.

December Board Meeting

Agenda Item

#1

VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

**Board Meeting
6/11/2024**

Attending:

Henry F Curtis, IV, Chairman
Terence M. McCafferty, Board Member
Lisa M. Stickan, Board Member
Anthony Perlatti, Director
Tony Kaloger, Deputy Director
Mark R. Musson, Assistant Prosecutor, Cuyahoga County

Mary Bejjani, Clerk to the Board
Skip White, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:35 a.m. Hereinafter referred to as the CCBOE/Board. Chairman Curtis noted that Board Members McCafferty and Stickan were in attendance. Board Member Davis Chappell was excused from today's meeting.

Agenda Item 1: Approval of the minutes from the May 28, 2024, board meeting

Chairman Curtis moved to approve the minutes from the May 28, 2024, board meeting. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 2: Acknowledgement of Secretary of State Advisory 2024-02: H.B. 2, Presidential Candidates (135th General Assembly – Special Session)

Chairman Curtis moved to acknowledge Secretary of State Advisory 2024-02: H.B. 2, Presidential Candidates (135th General Assembly – Special Session). Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 3: Acknowledgment of resignation from, and appointment to elected office

Chairman Curtis moved to acknowledge the resignation from, and appointment to elected office, as provided in the board materials. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 4: Challenge of Right to Vote filed by Kjerstine Popov against Wurood Aimen Saleh

Hasani Wheat, Registration Department Manager, presented information outlined in the board materials regarding the Challenge of Right to Vote filed by Kjerstine Popov against Wurood Aimen Saleh. Ms. Popov, a registered voter in Cuyahoga County, living at 4805 Royalwood Road since 2019, challenged Wurood Aimen Saleh's voter registration at the same address. The voter registration card for Wurood Aimen Saleh was dated March 22, 2024, and received at the CCBOE on April 2, 2024. The individual had not voted in any election since registering nor had any voter activity. Ms. Popov testified via Zoom that Wurood Aimen Saleh did not live at 4805 Royalwood Road. Chairman Curtis confirmed that Wurood Saleh or a representative was not in

Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

attendance for the hearing. Board Member Stickman asked where the respondent was previously registered to vote. Mr. Wheat stated the individual was not previously registered.

Chairman Curtis moved to uphold the Challenge of the Right to Vote filed by Kjerstine Popov against Wurood Aimen Saleh. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 5: Approval of the personnel agenda

Chairman Curtis moved to approve the personnel agenda, as provided in the board materials. Board Member McCafferty seconded. The motion passed unanimously.

NEW BUSINESS

Registration Readiness Update

Deputy Director Kaloger advised the Board that state and federal laws require boards of elections to maintain accurate voter registration. The process includes working with the U.S. Postal Service, the Bureau of Motor Vehicles, and the Social Security Administration and sending letters to each voter registration to verify the individual's actual residential address. Various notices were previously sent to these individuals to confirm that they have moved, update their identification information, or verify their current residential address. If, over the four years, these registrars had taken no steps to update or confirm their information and have no voter activity for those four years, then a Registration Readiness letter is sent to them. The Registration Department goes through various steps to confirm and proof the list. They also send information to the Secretary of State's office to verify the information before the letters are sent. The Registration Department sent 15,000 last-chance letters on May 31, 2024. These registrars will have until July 22, 2024, to respond to the final mailing before they are canceled. If their registration is canceled, they can re-register by October 7, 2024, for the November 5, 2024, General Election deadline. Deputy Director Kaloger stated that Ohio has a reasonable approach to keeping the voter registration database clean and allowing voters to maintain their current voter registration status. As part of the program, the Secretary of State's office will also be reimbursing the counties for any of the printing and costs involved.

1801 Superior Update

Director Perlatti updated the Board regarding the building at 1801 Superior. He stated that discussions regarding the mechanical structure of the building took place at a previous County Council of the Whole meeting. As a result, County Public Works engaged Osborn Engineering to study the mechanical infrastructure of the building and provided an update to the Council. On June 4, 2024, the Council Members voted the lease agreement out of the Committee of the Whole and to the regular County Council meeting. The agreement was approved by Council the same evening by an eight to one vote. There is now an approved and signed lease between the County and Industrial Commercial Properties LLC. The lease goes into effect in January 2025, which will be the target date for the Board of Elections to move in. In 2026, Health and Human Services is also scheduled to move into the building. The CCBOE will conduct the May 2025 Primary at 1801 Superior. He explained that typically, in odd-year May primaries, the elections may include approximately 200 to 300 precincts, about one-quarter to one-third of the County. Director Perlatti stated Deputy Director Kaloger and he will be attending a June 14, 2024, meeting that Public Works is hosting. The purpose of the meeting is to onboard the various stakeholders as preparations begin to work on the building for the January 2025 move. He explained work on the building starts now, which involves some interior demolition and the construction of new walls along with running power and data where needed. Work will also be done on the existing parking structure and the addition of ADA parking that will be installed. The Director said the CCBOE will emphasize to the public that the November 5, 2024, Presidential General Election will be conducted at the Hughes Building at 2925 Euclid Avenue, including the location of the Ballot Drop Box.

November Preparations Update

Director Perlatti advised the Board that the CCBOE is preparing for the November 5, 2024, Presidential

General Election. On May 30, 2024, the CCBOE had its first meeting with the Cuyahoga County Sheriff's Office to discuss security and will have a weekly meeting from now through September, 2024. There was also an initial meeting with Public Works to discuss preparations for Early In-Person Voting. The CCBOE and Public Works, along with an architectural firm, will be working on the layout of the rear parking lot, including moving the drop box closer to the exit for easier access and placement of tents, ensuring the CCBOE complies with space and aisle sizes. Public Works is also helping to secure additional parking in the area. Director Perlatti stated he is thankful to CCBOE neighbors who are supportive of the democratic process of voting and are willing to provide parking. The Fiscal Department has submitted two funding requests to the County Office of Budget and Management (OBM) relative to the November Election. The first item is for electronic equipment to strengthen the CCBOE cyber security profile and electronic operations, including acquiring additional computers and scanners. The second request is related to Early In-Person voting. During the earlier budget cycle, the CCBOE did not know where early voting would occur. County Council in Committee of the Whole meetings were made aware that the CCBOE would be coming back for additional funding for the early voting, depending on where the November 5, 2024, General Election would be. The funding will cover the costs of additional parking, signage, and tents. The request to the County Council for the security items was for \$100,000, and the infrastructure request was for \$75,000. OBM supports the requested funds and will include the items in its agenda for approval by the County Council. Chairman Curtis asked if the Sheriff's office knows what the CCBOE needs from them to help with traffic control and logistical pieces and if they have the workforce to facilitate the CCBOE's needs. Director Perlatti stated the CCBOE has met with the Sheriff's Department to discuss the needs for the November Election. The Director noted that, realistically, both the Deputy and Protective Services sides of their agency are short-staffed. The Sheriff's Department was going to review the needs. If they cannot meet CCBOE's requirements, the CCBOE will return to Council to ask for appropriations to hire additional staff, such as van drivers and off-duty officers. The CCBOE will also work with the City of Cleveland Traffic Control Unit, which is involved with the traffic flow, temporary crosswalks, cones, etc. Chairman Curtis asked how many spots would be obtained if all the lots agreed. Director Perlatti stated that there would be approximately 550 spaces for voters and staff.

November 5, 2024, General Election, Election Administration Plan (EAP)

Peter James, Election and Compliance Administrator, provided a summary to the Board regarding the November 5, 2024, General Election, Election Administration Plan (EAP). One of the changes from the March 2024 EAP to the November 2024 EAP is at the Monday Night Organizational Meeting, which will now include loading the paper rolls into the scanners. The CCBOE will provide the full EAP to Mark Musson, Assistant Prosecuting Attorney, who will redact the document for public records requests. The November 5, 2024, EAP will be submitted to the Secretary of State's office by the deadline of July 8, 2024. Director Perlatti stated that Board Member Davis Chappell had communicated she had reviewed and approved the EAP document. Board Member McCafferty asked why the number of zone stations had decreased from seven to six. Director Perlatti explained that the zone stations provide supplies, handle issues at the polling locations, and would replace equipment when needed. Now, with the new voting equipment, there is not the need to have as many zone stations.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

Chairman Curtis moved to adjourn the meeting at 10:05 a.m. Board Member McCafferty seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on June 11, 2024.

Henry F Curtis, IV, Chairman

Henry F Curtis, IV

Inajo Davis Chappell, Board Member

Terence M. McCafferty, Board Member

Terence M. McCafferty

Lisa M. Stickan, Board Member

Lisa M Stickan

Anthony Perlatti, Director

Anthony Perlatti

Agenda Item #2

a)

RELEASED: June 21, 2024

SUMMARY

- *Directive 2024-09* outlines 15 key areas Ohio election administrators must prepare for and be ready to implement for the November 5, 2024 Presidential General Election.
- In support of these election administration readiness areas, the SOS is providing over 2.2 million to Ohio's 88 counties.
 - \$1 million for election administration readiness,
 - \$1 million for poll worker training, and
 - \$200,000 to support MARCS back up emergency communications.
- The CCBOE will receive a block grant in an amount based on its number of registered voters (*the amount Cuyahoga County will receive has not been provided yet*). A Grant Agreement must be submitted to the SOS by July 15 before funds will be disbursed.
- The 15 key areas of election readiness are:
 1. Poll Workers
 - All poll workers must receive training regardless of if the worker has previously received training.
 2. Leadership and Staffing
 - The CCBOE is responsible for the fair, orderly, and efficient administration of public elections conducted in the county.
 3. Ballot Preparation and Proofing
 - The CCBOE must thoroughly and promptly check every detail of its ballots from creation of the ballot to submitting the ballot files to the printer to be produced.
 4. Ballot Quantities
 - Be mindful that voter registration activity often surges immediately preceding the close of registration before an election.
 5. Counties Using Optical Scan Voting Machines – *On-Demand Ballots*
 - N/A to Cuyahoga County
 6. Counties Using Optical Scan Voting Machines – *Pre-Printed Stock*
 - The CCBOE is required to provide at least one percent (1%) more ballots or stock for the printing of the ballots than the total number of voters registered in each precinct.
 7. Counties Using DRE Voting Machines
 - N/A to Cuyahoga County
 8. Provisional Ballots and Supplies
 - The CCBOE is required to provide at least 20% more provisional ballots/envelopes than the number of provisional ballots cast in the most similar election.

9. Logic and Accuracy Testing

- Under no circumstances should a board deploy any voting equipment that has not undergone L&A testing.

10. Paper Pollbook Backups

- If a polling location switches to backup paper pollbooks on Election Day, it must inform the SOS.

11. Public Test

- Public notice of the time and place of the public test must be given by proclamation or posting.

12. Early Voting and Absentee Voting

- The CCBOE must conduct planning activities to determine best practices for the execution of EIP voting and VBM, accounting for an increase voter turnout.

13. Vendor Relationships

- The CCBOE must have at least one coordination call with each vendor to ensure each party is prepared for the November 5, 2024 Presidential General Election.

14. Communications

- A plan must be in place to address potential mis/disinformation related to the election.

15. ADA Accessibility

- The CCBOE is required by both state and federal law to provide polling locations that are accessible to people with disabilities.

GRANT FUNDING AND BUDGET

The SOS will provide funding to each county board of elections, determined by the number of registered voters in each county. This funding will be referred to in all future communications as the 2024 Readiness grant. This grant will be disbursed to each county in a single upfront, lump sum amount. The CCBOE is required to use this funding to implement the requirements of this *Directive* as well as *Directive 2024-10, Security Directive 5.0*.

The CCBOE must enter into a Readiness Grant Agreement (Grant Agreement) with the SOS to receive the funding. The Grant Agreement must be submitted via SharePoint by July 15, 2024, before funds are disbursed. In addition, a completed November readiness grant plan generally outlining how the grant money will be spent, must be submitted via SharePoint no later than July 31, 2024.

ELECTION READINESS

A. Precinct Election Official Recruitment and Training

To ensure an adequate number of poll workers are available and prepared for Election Day, the CCBOE is required to recruit and train at least 15% above the minimum number of workers required and are recommended to recruit and train 30% above the minimum number. Poll worker training *must* include the following:

- How to verify a voter's identity with the photo ID card provided by the voter.

- How to ensure that only legally permissible forms of photo ID are accepted and that workers are trained on unacceptable forms of photo ID, including photo IDs issued to non-citizens. Ohio BMV issued photo IDs now contain a non-citizen notation on the back of the photo ID and license.
- Best practices on de-escalation.
- Information on how to engage and inform the public on election integrity, security, and reporting.

B. Leadership and Staffing

The CCBOE is responsible for the fair, orderly, and efficient administration of public elections conducted in the county. Board members must be prepared to step in and assist with board operations should a need arise.

C. Ballot Preparation and Proofing

The CCBOE must thoroughly and promptly check every detail of its ballots from creation of the ballot to submitting the ballot files to the printer to be produced. Ultimately, the responsibility for ensuring the ballot is correct rests with the board members, as indicated by their signatures. A board member's signature has legal significance and indicates the board member is accepting full responsibility and ownership of ensuring the accuracy of the ballot.

D. Ballot Quantities

From Chapter 5, Section 5.07 of the EOM:

Providing ballots is one of the most essential duties of a board of elections. It is not acceptable for a board to run out of ballots for an election. Likewise, it is unacceptable for a board, its director, or deputy director to delegate to any other person or entity the authority and responsibility for determining ballot quantities and machine allocation.

Boards of elections should be mindful that voter registration activity – both new registrations and changes of address – often surges immediately preceding the close of registration before an election.

E. Counties Using Optical Scan Voting Machines – On Demand Ballots

Not applicable to Cuyahoga County.

F. Counties Using Optical Scan Voting Machines – Pre-Printed Stock

If a board of elections pre-prints the total stock of ballots to be used at a precinct on Election Day or if the board utilizes ballot marking devices or a hybrid voting system, the board is required to provide at least one percent (1%) more ballots or stock for the printing of the ballots than the total number of voters registered in the precinct.

G. Counties Using Direct Recording Electronic Voting Machines

Not applicable to Cuyahoga County.

H. Provisional Ballots and Supplies

The CCBOE is required to have at least one coordination call with each vendor to ensure that all documents, training material, and 24/7 point of contact have been established. In addition, each vendor must submit a plan to ensure support on Election Day. The plan must detail, at a minimum, staffing plans for the early vote period and Election Day, virtual communications options if the vendor is not onsite, any pre-election meetings to be scheduled, training plans, and training materials provided prior to Election Day, and any other information that establishes support procedures for a successful election.

N. Communications

The CCBOE must review and ensure that Section III of its EAP (Pre-Election Day and Election Day communication plan), has the resources available to be implemented for the November 5, 2024 Presidential General Election. It must also have a plan in place to address potential mis/disinformation related to the election.

O. ADA Accessibility

The CCBOE is required by both state and federal law to provide polling locations that are accessible to people with disabilities. It must always use the most recent version of the SOS Polling Location Accessibility Checklist and Accessible Parking Guide to evaluate every polling location in the county, at a minimum of every two years.



DIRECTIVE 2024-09

June 21, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Election Administration Readiness and Preparedness for the November 5, 2024, General Election

SUMMARY

Ohio is the national gold standard in election administration thanks to the dedicated work of the 88 county boards of elections. To support your efforts and ensure Ohio continues to be ready for November, the Secretary of State's office is providing over \$2.2 million to support readiness efforts outlined in this directive. \$1 million is allocated to support election administration readiness, \$1 million to support poll worker training and \$200,000 to support MARCS back up emergency communications. Each county board of elections will receive a block grant in an amount based on its number of registered voters, which must be used in connection with the November 5, 2024, general election.

GRANT FUNDING AND BUDGET

In support of election administration readiness, the Secretary of State's office will provide funding to each county board of elections, determined by the number of registered voters in each county, with no county receiving less than \$5,000. This funding will be referred to in this directive and future communications as the 2024 Readiness grant. This grant will be disbursed to each county in a single upfront, lump sum amount. Each county board of elections is required to use this funding to implement the requirements of this directive as well as directive 2024-10, Security Directive 5.0.

Boards of elections must enter into a Readiness Grant Agreement (Grant Agreement) with the Secretary of State's office to receive the funding. The Grant Agreement must be submitted via SharePoint by July 15, 2024, before funds are disbursed. In addition, a completed November readiness grant plan generally outlining how the grant money will be spent, must be submitted via SharePoint no later than July 31, 2024. This plan must include the total amount the board plans to spend and estimated amounts per priority as established in this directive and Security Directive 2024-10. Boards may begin purchasing high-priority items before submission of this plan. If a board's total estimated spending is less than the amount allocated under this grant, the Secretary of State's office may reallocate the remaining funds to assist counties with estimated costs in excess of their allocation.

These grant funds are not federal grant dollars and do not need to be deposited into an interest-bearing account. Each board shall submit the expense report, including the balance of all unencumbered and unexpended funds by December 1, 2024, via SharePoint. Boards may continue

to make outstanding payments on purchases that were obligated through a purchase order or encumbrance until December 15, 2024.

Boards of elections must follow all current federal, state, and county laws and purchasing rules when making purchases to implement this directive. Boards must obtain three quotes from vendors for any item, service, or total purchase that is estimated to cost \$1,000 or more. If fewer than three vendors offer the required item or service, a board must certify that fact to the Secretary of State's office. Boards are encouraged to use the state term schedules to identify a vendor offering a competitive price for items and services. However, if the board selects a vendor on state term schedules, the board must still provide three quotes. The schedule is available here: https://ohiobuys.ohio.gov/page.aspx/en/ctr/contract_browse_public

ELECTION READINESS

A. Precinct Election Official Recruitment and Training

Boards of elections are required to recruit and train over 40,000 precinct election officials (PEOs) for the November election. PEOs serve on bipartisan teams and are responsible for ensuring that the election is conducted lawfully, is well organized, and is professionally managed. They must assist voters in a courteous and respectful manner and resolve potential conflict so that voters can vote with ease. Boards of elections must review and comply with [Chapter 6, Section 6.02 of the Election Official Manual \(EOM\)](#) to ensure they recruit and train a robust team of PEOs. Ohio law provides that each board select, at a minimum, four residents of the county in which the precinct is located to serve as PEOs. To ensure an adequate number of PEOs are available and prepared for Election Day, boards are required to recruit and train at least 15% above the minimum number of PEOs required. Counties are recommended to recruit and train 30% above the minimum number as turnout is expected to be high during the presidential election. These additional trained recruits ensure that boards have a pool of PEOs at the ready to call upon on election day, if needed.

All PEOs must receive training for the upcoming November general election regardless of if the PEO has previously received training. The board must use training materials prepared by the Secretary of State's office as well as additional materials prepared by the board or on behalf of the board for the board's specific needs including best practices.

Additionally, PEO training must include:

- How to verify a voter's identity with the photo ID card provided by the voter.
- How to ensure that only legally permissible forms of photo ID are accepted and that PEOs are trained on unacceptable forms of photo ID, including photo IDs issued to non-citizens. Ohio BMV issued photo IDs now contain a non-citizen notation on the back of the photo ID and license.
- Best practices on de-escalation.
- Information on how to engage and inform the public on election integrity, security, and reporting.

The Ohio Secretary of State's office will provide a total of \$1,000,000 to boards of elections ensuring that PEOs are properly trained and prepared for the November general election.

The Secretary of State's office will provide award allocation amounts and next steps on funding directly to each board of elections following this directive.

B. Leadership and Staffing

Boards of elections must review and comply with [Chapter 2 of the EOM](#), as it relates to board operations and procedures regarding filling vacancies. Each county board of elections is responsible for the fair, orderly, and efficient administration of public elections conducted in the county. Board members must be prepared to step in and assist with board operations should a need arise.

If there is a known shortage in staffing at the board member, director, or deputy director level for a period longer than six weeks from the date of this directive through the completion of the November general election, or a vacancy in any of these key positions within 90 days of the election, the board must submit a plan to the Secretary of State's office describing in detail the continuity of operation to fulfill the duties of a member, director, or deputy director. Failure of a board to file the required vacancy plan with the Secretary of State's office may result in board oversight.

C. Ballot Preparation and Proofing

Boards of elections must review and comply with [Chapter 5 of the EOM](#). Each board of elections must thoroughly and promptly check every detail of its ballots from creation of the ballot to submitting the ballot files to the printer to be produced. The board must also conduct the following:

- Proof the ballot upon receiving any ballot layouts or proofs from the vendor, including the accessible ballot each board must provide upon receipt of a properly completed application.
- At a minimum, the director and deputy director, or a bipartisan team of board employees they designate, must proofread every candidate contest and ballot question or issue for every ballot style.
- They must also verify that candidate names are properly rotated starting with the first precinct in the county.

The board should implement the following best practices for ballot preparation and proofing:

- Develop and include in the board's Election Administration Plan (EAP) a set of standard operating procedures (SOP) for proofing the ballot. Such procedures must include:
 - The requirement to compare the initial ballot proof to the original petition.
 - A checklist of what to look for when proofing, including the method of proofing the ballot. For example, a best practice when proofing is to read each office and name backwards to ensure proper spelling and placement.
 - The assignment of specific staff for proofing. This must include a bipartisan team in addition to the board members' review.

- The process for sending the ballot to candidates, parties, and/or issue committees to review and proof the ballot, as well as a list of what ballot styles on which the candidate and/or issue will appear.
- Establish a protocol to ensure that outdated versions of ballot programming are removed, deleted, or otherwise inaccessible.
- Establish a protocol to ensure that the final ballot proofs from the vendor are proofed by multiple people following the same proofing procedures used for the initial ballots.
- Establish a protocol to ensure that at least one ballot from each ballot style is included in logic and accuracy (L&A) testing, including procedures that will be followed if new ballots are provided.
- Establish a protocol to ensure that one ballot from each precinct or split is examined, when Election Day ballots are delivered, to ensure they contain the correct information. This does not mean that pre-sealed ballot packs should be opened.

Additionally, boards must review [Chapter 5 of the EOM](#) and [Chapter 1 of the Ohio Ballot Questions and Issues Handbook](#) to ensure candidate names and questions and issues are rotating properly.

Ultimately, the responsibility for ensuring the ballot is correct rests with the board members, as indicated by their signatures. A board member's signature has legal significance and indicates the board member is accepting full responsibility and ownership of ensuring the accuracy of the ballot. The board must develop, maintain, and practice policies and procedures to ensure this responsibility is met at all levels. This is a basic and essential function of the board. Failure by the board to adequately proof the ballot will have consequences and will be taken into consideration upon reappointment.

D. Ballot Quantities

Boards of elections must review and comply with [Chapter 5, Section 5.07 of the EOM](#) regarding ballot quantities:

Providing ballots is one of the most essential duties of a board of elections. It is not acceptable for a board to run out of ballots for an election. Likewise, it is unacceptable for a board, its director, or deputy director to delegate to any other person or entity the authority and responsibility for determining ballot quantities and machine allocation.

While voter participation in elections can vary, turnout in presidential election years predictably trends higher. Boards must consider all factors, including other statewide and local contests, that might influence turnout within your county. Proper preparation ensures that boards are ready to meet the anticipated demand, including the availability of adequate ballot quantities. Accordingly, it is the responsibility of the board of elections, directors, and deputy directors to determine ballot quantities and machine allocation.

The ballot quantity and Direct Recording Electronic (DRE) voting machine allocation instructions are required minimums. Boards must pre-print additional optical scan ballots beyond

these minimum quantities or allocate additional DRE machines to accommodate the projected turnout, contests of interest on each precinct's ballot, and recent voter registration activity.

Boards of elections should be mindful that voter registration activity – both new registrations and changes of address – often surges immediately preceding the close of registration before an election. No board of elections can rely solely on a ballot-on-demand printer to produce its stock of optical scan ballots on Election Day. If a board has only one ballot-on-demand printer, there must be a backup plan in place should that printer become unavailable. A board of elections that utilizes a ballot-on-demand printer must ensure that it has a sufficient supply of blank ballot stock and toner on hand to print any additional ballots needed on Election Day beyond the requirements of state law and this Directive.

E. Counties Using Optical Scan Voting Machines – On Demand Ballots

In addition to the statutory minimum,¹ each board of elections must review the number of ballots cast in the precinct in the 2008, 2012, 2016, or 2020 general election (whichever election had the most similar circumstances taking into consideration projected turnout, contests of interest, recent voter registration activity, and other local factors that could impact turnout) and provide to each precinct a required twenty percent (20%) more stock of optical scan ballots than the number of the ballots cast in the precinct in the most similar election.

In calculating the number of ballots cast in a precinct in a past election, the board must be mindful of any changes made to the precinct's boundaries and/or the number of electors assigned to the precinct since the election and adjust the number of additional ballots accordingly.

Whenever a board plans to use ballot-on-demand printers for any voting-related purpose, it must ensure that it has on hand a sufficient inventory of printers, ballot stock, and printer consumables (e.g., toner, fusers, etc.) and that each precinct is provided an adequate supply. If precinct officials request additional ballots, the board must provide those ballots in a timely manner so that all qualified electors who want to vote can do so.² Additionally, boards must pre-print additional optical scan ballots beyond these minimums to accommodate the projected turnout, local contests of interests on each precinct's ballot, and recent voter registration activity.

F. Counties Using Optical Scan Voting Machines – Pre-Printed Stock

If a board of elections pre-prints the total stock of ballots to be used at a precinct on Election Day or if the board utilizes ballot marking devices or a hybrid voting system, the board is required to provide at least one percent (1%) more ballots or stock for the printing of the ballots than the total number of voters registered in the precinct.³

G. Counties Using Direct Recording Electronic Voting Machines

Boards of elections using DRE voting machines as their primary voting system on Election Day must deploy at least one DRE voting machine for every 175 registered voters in a precinct or

¹R.C. 3505.11(B)(1).

²R.C. 3505.11(B)(2)

³R.C. 3505.11(A)

voting location. The DRE machines must be programmed to allow any voter assigned to the location to vote on any machine in the location. There must never be fewer than three DRE machines in any precinct or voting location. The boards must allocate additional DRE machines to a polling location beyond these minimums to accommodate the projected turnout, local contests of interest on each precinct's ballot, and recent voter registration activity.⁴

These boards must provide sufficient supplies and equipment (e.g., paper for voter verified paper audit trail printers) so that voting may continue without undue delay resulting from missing or insufficient replacement supplies.

A board of elections using DRE voting machines as its primary voting system on Election Day must provide backup paper ballots for this election. Boards should determine the minimum number of optical scan ballots to provide for each precinct by multiplying the number of ballots cast in the precinct (public count) from the 2008, 2012, 2016, or 2020 general election, whichever is most like the current set of circumstances taking into consideration projected turnout, contests of interest and recent voter registration activity, by twenty percent (20%). This is the required minimum number of optical scan ballots to be provided for that precinct. Boards of elections may print ballots totaling more than the calculated minimum number, when taking into effect projected turnout, local contests of interest on each precinct's ballot, and recent voter registration activity.

H. Provisional Ballots and Supplies

Boards of elections are required to provide at least twenty percent (20%) more provisional ballots and envelopes than the number of provisional ballots cast by party in that precinct at the 2008, 2012, 2016, or 2020 general election, whichever is the most similar election, considering the circumstances. Additionally, each board is recommended to provide to each precinct and/or polling location a stock of provisional ballot affirmation envelopes containing Secretary of State Form 12-B that is greater than the number of provisional ballots being provided for this election. Additionally, any multi-precinct polling location must have a sufficient supply of Secretary of State Form 12-D.

I. Logic and Accuracy Testing

Boards of elections must review and comply with [Chapter 5, Section 5.08, of the EOM](#) in conducting Logic and Accuracy (L&A) to ensure that all electronic voting systems are accurately and uniformly tabulating votes cast during an election. All boards of elections must complete L&A testing before conducting the required pre-election public testing. Boards must conduct L&A testing on each voting machine and component of automatic tabulating equipment, including backup machines and equipment, in order to confirm its functionality. Under no circumstances should a board deploy any voting equipment that has not undergone L&A testing. The board should conduct thorough L&A testing prior to the distribution of any ballots to voters. Additionally, should any changes be made to the ballots or systems after L&A testing is conducted, the board must thoroughly and completely retest all components of the voting system.

⁴ 3501.11(I)

J. Paper Pollbook Backups

Boards of elections must review and comply with [Chapter 9, Section 9.03 of the EOM](#). If a board of elections uses electronic pollbooks, the board must have a paper pollbook to serve as a backup for each electronic pollbook at each check-in station within a polling location. If the board's secondary method of checking in voters is by dividing the paper pollbooks alphabetically, then it is acceptable to have the backup paper pollbooks divided alphabetically. The board may decide to provide a full copy of the pollbook for each check-in station, but the board must develop a procedure to ensure a voter only receives one ballot. Boards of elections should consider the way voters will be checked in to ensure accuracy and efficiency.

A board is required to notify the Secretary of State's office if they switch to backup paper pollbooks on Election Day.

Prior to Election Day, precinct election officials must receive training to use backup paper pollbooks. These instructions should include how to determine which ballot the voter must receive based on the precinct or precinct split in which they reside and how to create and post the Precinct Voter Registration Lists.

K. Public Test

Boards of elections must review and comply with [Chapter 5, section 5.09, of the EOM](#). Prior to each election, the board of elections must test and audit the variable codes applicable to that election to verify the accuracy of any computer program that will be used for tallying the ballots for each precinct in which an election will be held.

Public notice of the time and place of the test shall be given by proclamation or posting, as in the case of notice of elections. If an error is detected, the cause of the error must be ascertained and corrected, and an errorless test must be made and certified by the board before the count is started. The public test does not replace the L&A testing the board must perform, and the L&A testing does not serve as the public test. However, the public test may be completed on the same day, immediately following the L&A testing.

L. Early Voting and Absentee Voting

Boards of elections must review and comply with and follow the proper process for absentee voting by mail and absentee voting in person. Voter turnout during presidential elections often trends higher, and boards should be aware of issues that may occur due to an increase of voter participation. Boards must conduct planning activities to determine best practices for the following categories:

- Traffic flow and parking for the early vote center and surrounding areas including the public streets and sidewalks.
- Proper signage and line management inside and outside of the board of elections.
- Campaigning and electioneering.
- Early in-person voting flow.

Additionally, planning considerations for items listed above should include having staff available to act as parking attendants and to monitor encroachment of the neutral zone, voting station/booths, and exit flow.

Boards must prioritize building a professional relationship with the postmaster at their local post office prior to absentee ballots being mailed to ensure election related mail is delivered timely. Boards should also ensure a 24/7 point of contact has been established with the postmaster should an urgent matter arise.

M. Vendor Relationships

Boards of elections are required to have at least one coordination call with each vendor to ensure that all documents, training material, and 24/7 point of contact have been established. In addition, each vendor must submit a plan to ensure support on Election Day. The plan must detail, at a minimum, staffing plans for the early vote period and Election Day, virtual communications options if the vendor is not onsite, any pre-election meetings to be scheduled, training plans, and training materials provided prior to Election Day, and any other information that establishes support procedures for a successful election.

Although election vendors play a significant role in the election process, boards should not be solely dependent on their vendor for conducting important election processes such as election management system programming, ballot creation, L&A testing, report generation, etc. Boards must coordinate with voting system vendors and election mail vendors to set expectations and confirm the support that will be needed during the general election period.

N. Communications

Boards of elections must review and ensure that Section III of their EAP, Pre-Election Day and Election Day communication plan, has the following communication resources available and updated annually:

- Required to have a printed copy of the EAP and utilities contact numbers printed before election and on-hand on Election Day.
- Required to have a checklist that determines the confirmation of voting hours, location, and frequently visited websites that are needed to do the job effectively.
- Required to have a virtual and printed list of local and national media outlets with names, email, and phone numbers.
- Required to have a standard template for press releases on letterhead, with pre-populated contact information, in a standard press release format.
- Required to have all county board of elections social media platforms listed and the contact information for those who have passwords. Include also the list of points of contact email address for issues and complaints.
- Required to have a location identified and noted for all press conferences that may need to be scheduled.
- Required to have a list of communication partners to assist with communication needs (example: community partners and state partners).

Boards of elections must have a plan in place to address potential mis/disinformation related to the election. The board must notify the Ohio Secretary of State of any urgent communication need as the office is prepared to assist county boards with urgent communication matters. The Ohio Secretary of State will provide additional training in the development of a communication response plan.

O. ADA Accessibility

Boards of elections must review and comply with [Section 6.01 of the EOM](#) to ensure the proper procedures are in place for voters with disabilities to have proper access to your accessible voting systems.

All county boards of elections are required by both state and federal law to provide polling locations that are accessible to people with disabilities. Before the day of an election, the director of the board of elections of each county must sign a statement verifying that each polling location that will be used in that county at that election meets the requirements of the EOM and must be signed by the director and the deputy director or, if a board of elections does not have a deputy director, by the chairperson of the board. Additionally, the director and deputy director (or chairperson when the board of elections does not have a deputy director) of a board of elections must file a signed statement before each election that states that they have verified that each polling location is in compliance with federal and state laws governing general polling location accessibility.

County boards of elections must always use the most recent version of the Secretary of State's [Polling Location Accessibility Checklist and Accessible Parking Guide](#) to evaluate every polling location in its county, upon selection of that location as a polling location, at a minimum of every two years. All county boards of elections must develop a plan of action based on the assessment results for each polling location to remove or mitigate any accessibility barriers identified using either permanent improvements or using temporary equipment. It is required that county boards of elections develop a setup plan for each polling location, which must include a list of accessibility equipment needed, instructions, and a diagram or pictures showing the set up.

Boards must review [section 6.01 of the EOM](#) on accessibility and must train early vote center staff and PEOs on access and disability awareness to ensure all Ohioans have equal access to the voting process. Training information can be found in the Secretary of State's [Disability Resource Guide](#).

Thank you for your dedicated service and support ensuring safe and secure elections. Through continued diligent preparation we will ensure Ohio is truly ready for November.

Yours in service,



Frank LaRose
Ohio Secretary of State

Readiness Grant Agreement

This Agreement is between the **Ohio Secretary of State** (“SOS”) and the **Board of Elections of _____ County, Ohio** (“Board”) (collectively, the “Parties”).

Background

The Parties enter this Agreement with the following mutual understanding:

- On June 17, 2024, the Secretary of State received approval from Controlling Board to increase appropriation for Fiscal Year 2025 by \$1.2 million to allow the SOS to provide grants to county boards of elections. These grant funds are specifically to be used to prepare for the November 2024 general election.
- The SOS’s Office previously issued Directives 2022-38, 2020-12, 2019-08, and 2023-16 to bolster the security and infrastructure of all county boards of elections. Directive 2024-10 builds on that foundation by focusing on ensuring the redundancy required for a strong election system infrastructure.
- Directive 2024-09 ensures Ohio continues the gold standard in election administration by prioritizing election readiness and preparedness.

Terms and Conditions

In consideration of the mutual benefits contained in this Agreement, the Parties agree to the following terms and conditions.

Certification of Funds.

It is expressly understood and agreed by the Parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either party until all relevant statutory provisions of the Ohio Revised Code (“R.C.”), including R.C. 126.07, have been complied with, and until such time as all necessary funds are available or encumbered and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio, or in the event that funds are used, until such time that the SOS gives the Board written notice that such funds have been made available to the SOS by the SOS’s funding source.

Distribution and Use of Funds. Subject to the conditions below, the SOS will provide funding to the Board in the amount of \$5,000 and an additional amount based on the number of registered voters in the county to support implementing the requirements of the Election Administration Readiness Directive 2024-09 and Election Security Directive 2024-10 (the “funds”). The Board may only expend the funds provided by the SOS for the purposes contained in the Election Administration Readiness Directive 2024-09, Security Directive 2024-10, as well as Security Directive Technical Document as listed on the Board’s readiness plan that is submitted by July 31, 2024.

By accepting the funds, the Board agrees to fully comply with Directive 2024-09, Directive 2024-10, and the Directive 2024-10 Technical Document and agrees to use the funds for the sole purpose of addressing the requirements in Directive 2024-09, Directive 2024-10 and the Directive 2024-10 Technical Document. The board agrees to submit a Readiness Grant Plan by July 31, 2024. All requirements of the directives must be met by November 5, 2024, or earlier as provided in the directives and additional guidance by the SOS.

The Board hereby agrees to comply with all requirements of the applicable chapters of the Ohio Election Official Manual (“EOM”), including but not limited to Chapter 3 – Security. Failure to comply with any SOS directive may subject the Board to the loss of grant funding and/or liability for any grant funds unlawfully expended or funds for which the Board cannot properly account.

If the Board charges subdivisions for any costs expended from grant funds, the Board must reimburse that amount to the SOS.

As a condition of accepting the funds, the Board agrees to satisfy the terms and conditions herein and comply with any instructions or guidance from the SOS, including but not limited to the requirements of Directive 2024-09 and Directive 2024-10 and/or any other future Directives or guidance issued by the SOS for the November 2024 general election. The Board also agrees to comply with the requirements in Appendix A relating to vendor contracts.

Monitoring and Audits. On the first business day of each month beginning August 1, 2024, the Board must complete and submit the Readiness Compliance Checklist. The SOS may request any additional information related to the funding at any time. The Board agrees to provide access to fund-related records upon the request of the SOS or any other authorized state agency.

The SOS or his representative(s) may visit the Board to evaluate the Board’s progress in implementing the requirements of the Directive 2024-09 and Directive 2024-10 and the Directive 2024-10 Technical Document. The SOS may also request additional information related to the grant at any time. The Board agrees to provide access to grant-related records upon the request of the SOS or any other authorized state agency. The Board shall take prompt corrective action in the event of an adverse finding, sanction, or penalty if the SOS, county auditor, Auditor of State, federal agency, or any other entity authorized by federal, state or local law has determined that compliance with the conditions, requirements, and restrictions applicable to the federal award has not been achieved.

Periodic Reporting. The Board must submit the Expense Report along with all associated quotes, invoice dates, county reference numbers, vendors, and amounts for all expenditures made using funds awarded under this Agreement upon completing implementation of the requirements in Directive 2024-09, Directive 2024-10 and the Directive 2024-10 Technical Document, or no later than December 1, 2024.

Records Retention. The Board will maintain accurate records of all expenses incurred related to the funds provided under this Agreement for a minimum of five years, or longer if required by a local retention schedule. If those records are relevant to litigation, claims, audits, negotiations, or

other proceedings initiated prior to the end of that five-year period, the Board must retain the records until the final disposition of those proceedings or until the end of the five-year period, whichever is later.

Revocation of Funding. The SOS may revoke the funding if the Board fails to comply with the terms of this Agreement. If the SOS revokes the funding provided under this Agreement, the Board must provide restitution to the SOS for the funds expended and return any unused funds within 30 days.

Expenditure Template, Encumbrances and Return of Unused Funds. The Board may only obligate or encumber these funds for expenditures made by November 15, 2024. The Board shall submit the expense report, including the balance of all unencumbered and unexpended funds, to the SOS by December 1, 2024 via SharePoint at the following link:

<https://ohiosos.sharepoint.com/sites/boe/SecurityDirectives/Forms/AllItems.aspx>

The Board must make outstanding payments on all previously encumbered funds by December 15, 2024. Not later than January 1, 2025, the Board must return any unused funds to the SOS. These are not federal funds and are not required to be maintained in a separate interest bearing account.

Executive Order 2022-02D. The Board represents, warrants, and certifies that the Board has read and understands [Executive Order 2022-02D](#) regarding the State of Ohio's prohibition of purchases from or investment in Russian institutions or companies. Specifically, the Board understands and agrees that:

During the performance of the services described in this Agreement, the Board shall not perform any service, subcontract for any service, or purchase any goods to be used under this Agreement from any Russian institutions or companies, and the Board shall not perform any service or locate any SOS data within Russia.

The State of Ohio reserves the right to recover any funds paid to the Board for purchases from a Russian institution or company in violation of this section.

Business with China. During the performance of the services described in this Agreement, the Board shall not perform any service, subcontract for any service, or purchase any goods to be used under this Agreement from any Chinese institutions or companies, and the Board shall not perform any service or locate any SOS data within China.

The State of Ohio reserves the right to recover any funds paid to the Board for purchases from a Chinese institution or company in violation of this section.

Banned Cameras and Equipment. The Federal Communications Commission has banned the use of surveillance equipment, including security cameras, made by several Chinese companies. These products pose an unacceptable risk to national security, and the use of readiness grant

agreement funds for their purchase is prohibited by this agreement as well as the National Defense Authorization Act and previous security directives issued by the SOS.

Vendor Contracts. Vendor contracts must comply with the requirements in Appendix A.

Successors and Assigns. This Agreement is binding upon the SOS and the Board and their respective officers, directors, administrators, successors, and assigns.

The Board must sign and return this Agreement to the SOS via SharePoint <https://ohiosos.sharepoint.com/sites/boe/SecurityDirectives/Forms/AllItems.aspx> later than July 14, 2024, unless extended by the SOS, in order to receive funding.

The Parties have executed this Agreement by their duly authorized officers as of the last date indicated below, as evidenced by the following signatures:

Ohio Secretary of State
Kimberly Burns
Assistant Secretary of State

Date

Board of Elections Director

Date

Board of Elections Deputy Director

Board Chairperson

(Chairperson's signature needed only if there is no Deputy

Appendix A

VENDOR CONTRACTS

Vendor relationships are an important area where security risk mitigation needs to occur. In recent years there have been several prominent cyber events that showed the importance of ensuring entities are aware of the risk a vendor poses to their operations. Reflecting on these events, the Secretary of State's Office intends to ensure boards of elections are doing everything they can to protect themselves and account for vendor risk.

Board of elections must work with their statutory legal counsel, the county prosecutor, to include cybersecurity-related terms and conditions in all new contracts and upon renewal of contracts involving voter registration systems, electronic pollbooks, ballot on demand services, voting machines and systems, and information technology services (collectively, "technology services contracts"). Specifically, technology services contracts should include language to ensure that the vendor will comply with the security standards in the Ohio Secretary of State's Security Directives and the Election Official Manual. This should be in the form of a Security Supplement or a substantially similar addition to the main contract. A template for such terms and conditions was previously provided to counties and can be found here: <https://www.ohiosos.gov/globalassets/elections/directives/2022/dir2022-38-2022-vendormanagementsecuritysupplementtemplate.pdf>. Boards must involve their legal counsel, the county prosecutor, and technical points of contact in reviewing and negotiating technology services contracts.

The Security Supplement template includes standard cybersecurity related terms for boards and vendors to include in technology services contracts, not all of which will apply to every technology services contract. However, a strict prohibition on Products from Foreign Vendors Banned by the Federal Government applies to all contracts. A more detailed explanation of the Security Supplement is available in the Technical Document accompanying this Directive. At a high level, the Security Supplement includes provisions for all of the following:

- Data Protection;
- Network Protection;
- Vulnerability Management and Application Security;
- Access Control;
- Secure Channels for Remote Access;
- Strong Passwords and Multi-Factor Authentication (MFA);
- Incident Response Plan;
- Supply Chain Risk;
- Prohibition on Products from Foreign Vendors Banned by the Federal Government
- Software Bill of Materials; and
- Incident Reporting.

b)

RELEASED: June 21, 2024

SUMMARY

- *Directive 2024-10* builds off the success of four (4) previous Security Directives. It details a multi-faceted security strategy that will help provide the redundancy required for a strong election system infrastructure.
- One of the goals of this *Directive* is to eliminate single points of failure by providing redundant communications and ensuring backup plans are in place should a need arise.
- All physical security requirements listed in this *Directive* must be completed by September 30, 2024. These include:
 1. Security of voting equipment and the voter registration server
 2. Exterior lighting and video surveillance
- The CCBOE must ensure adequate staff are trained on how to use the MARCS radio in case of emergency.
- All cyber security requirements listed in this Directive must be completed by September 30, 2024, with at least 50% compliance by August 1.
- The DHS provides boards of elections access to several free services, and the CCBOE is required to enroll in the services listed in the *Directive (it has)*. The SOS also provides several free services.

PHYSICAL SECURITY

All the requirements listed below must be completed by September 30, 2024.

A. Security of The Board Office

All voting equipment, along with the rooms, cases, cabinets, or cages that house the equipment, must be locked under a dual-control lock system, ensuring that any access to the equipment requires a bipartisan team.

The CCBOE is required to secure the voter registration server. It must also secure the Albert server, SIEM server, network equipment, and any other related election equipment, other than individual workstations, in a locked room at all times, accessible only to authorized personnel.

Exterior lighting for the perimeter of the CCBOE buildings must be focused on entrances, exits, and the external drop box, and must be regularly inspected to ensure proper function. Video monitoring systems are required for both interior bipartisan rooms and the exterior drop box and must store footage as required in Security Directive 2022-38 Technical Document and be regularly examined to ensure the system is operating as expected.

B. MARCS Radio Emergency Interoperability

The SOS will provide backup communications systems to each board of elections in the form of a Multi-Agency Radio Communication System, commonly referred to as MARCS radio, to promote

interoperability and emergency preparedness. The CCBOE must ensure adequate staff are trained on how to use the MARCS radio in case of emergency, the radio is charged and turned on during all voting periods, and the equipment is securely stored when not in use.

Cyber Security

All cyber security validations and requirements must be completed by September 30, 2024. Consistent progress towards completion will be tracked in the election security compliance checklist submitted monthly by the boards. This checklist will be reviewed during bi-weekly meetings with your cyber liaison. Boards are expected to be 50% compliant by August 1, 2024.

A. Cyber Security: Compliance with Previous Security Directives

The CCBOE must continue to comply with the previous four (4) Security Directives.

B. United States Department of Homeland Security (DHS) Services

The CCBOE must review and continue to use the Cyber Hygiene Vulnerability Scanning Service from DHS, along with the following services also provided by DHS:

- Phishing Campaign Assessment
- Risk and Vulnerability Assessment
- Remote Penetration Testing
- Validated Architectural Design Review
- Web Application Scanning

C. Elections Infrastructure Information Sharing

The CCBOE must review its personnel information with the Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC) and make any necessary updates to ensure that the appropriate personnel at the board of elections and/or county IT receive and review emails.

D. Vulnerability Disclosure Program

A Vulnerability Disclosure Program (VDP) is a formalized process to receive, validate, remediate, and communicate vulnerability information identified by security researchers on specific technology systems. The EI-ISAC offers a vulnerability disclosure program to all boards of elections at no cost. Boards of elections are highly encouraged to enroll in this free program.

E. SOS Provided Services

The following services are provided by the SOS at no cost to the CCBOE:

1. Cyber Liaisons

The SOS will continue to engage cybersecurity professionals to assist the CCBOE with its support needs.

2. Network Intrusion Detection

The CCBOE must continue to use the Albert Intrusion Detection Monitoring service (Albert).

3. Security Information and Event Management (SIEM)

The CCBOE must continue using the SIEM Logging service. All election network systems must be configured to log system events to the SIEM.

4. Endpoint Detection and Response (EDR) Solution

EDR solutions protect systems more effectively than the traditional anti-virus products by scanning for known bad behavior and characteristics of malicious actors, rather than looking only for bad files like traditional anti-virus software.

5. Malicious Domain Blocking and Reporting

This service (MDBR) blocks access to malicious websites, helps stop malware from connecting to known command-and-control infrastructure, and complements the Albert and SIEM services.

F. Technical Controls

1. Board of Elections Websites

The CCBOE must ensure its website can withstand the heavy traffic associated with a Presidential general election.

2. Vulnerability Management

The CCBOE must conduct authenticated vulnerability scans at least once a week. It must retain evidence that these scans are completed and acted upon for at least one year.

3. Approved Operating Systems

All computer operating systems must be supported by their manufacturer and receive regular security updates.

G. Cybersecurity Training

The SOS will continue to provide cyber security training at no cost. Additionally, boards are required to participate in tabletop exercises, as outlined in the EOM. The SOS will make tabletop opportunities available including but not limited to the 2024 US DHS CISA's "TTX The Vote" national exercise, the SOS hosted Regional Readiness Workshops, and other state and federally supported exercises.

H. Resilience

The voter registration server and any data processed by the board must be backed up daily. Other critical systems, such as file servers, must be backed up at least once a week. These backups must be stored in a secure off-site off-network location.



DIRECTIVE 2024-10

June 21, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Election Security for November 5, 2024, General Election (Security Directive 5.0)

SUMMARY

Since 2019, boards of elections have worked tirelessly to implement security directives that established standards for vendors, strengthened physical security requirements, and modernized cybersecurity capabilities. Implementation of these directives ensures safe elections and continues Ohioans' confidence in our democratic process. What began as a pilot project has now been successfully deployed in all of Ohio's 88 county boards of elections. Over the past several years, each of you have risen to this challenge and continued to work at a peak level of efficiency to secure our election systems in every community across the state. When it comes to election integrity and legal responsibility, we have worked hard together to establish a national reputation for election security excellence and positioned Ohio as the gold standard state. This work is ongoing because the threats change daily. Building off the success of previous directives, we continue to prioritize physical and cybersecurity while making sure you have the support and tools needed to ensure you are prepared for 2024. We are excited to collaborate and further strengthen our partnership to serve Ohioans. The below multi-faceted security strategy will help provide the redundancy required for a strong election system infrastructure. This directive works to eliminate single points of failure by providing redundant communications and ensuring back up plans are in place should a need arise. The Secretary of State Readiness grant funding is being distributed to support the requirements of this directive as well as directive 2024-09.

PHYSICAL SECURITY

Physical security of the board office is essential to protect personnel, voting equipment, voting systems, and other IT systems to maintain the confidentiality and integrity of elections. Risks, such as damage from fire or water and unauthorized physical access must be reduced whenever possible. All requirements must be completed by September 30, 2024.

A. Security of The Board Office

Boards of elections must review and comply with the security requirements outlined in [Chapter 3 of the EOM](#). This also requires boards of elections to adopt a security policy regarding the overall security of its office. Security policies and procedures shall be audited semiannually to ensure they are up to date and being followed.

All voting equipment, along with the rooms, cases, cabinets, or cages that house the equipment, must be locked under a dual-control lock system, ensuring that any access to the equipment requires a bipartisan team.

Boards of elections are required to secure the voter registration server. Physical security provides the first line of defense to any board of elections against potential threats. Boards of elections must secure the Albert server, SIEM server, network equipment, and any other related election equipment, other than individual workstations, in a locked room at all times, accessible only to authorized personnel.

Exterior lighting for the perimeter of each board's building must be focused on entrances, exits, and the external drop box, and must be regularly inspected to ensure proper function. Adequate fire suppression equipment must be available and regularly inspected for proper functional capability. Portable extinguishers shall be visually inspected each month for physical damage, such as corrosion, leakage, or dents, and to ensure the pressure gauge is in the proper operating range, if a pressure gauge exists. Additionally, boards of election shall maintain approved video monitoring systems, for both interior bipartisan rooms and the exterior drop box. Video monitoring systems must store footage as required in Security Directive 2022-38 Technical Document and be regularly examined to ensure the system is operating as expected.

Threats of physical harm to elections officials and unauthorized entry, or attempts to gain unauthorized access to secured facilities, are security events and must be reported as soon as practical, but not longer than 24 hours, to the Secretary of State's office via SecurityEvent@OhioSoS.gov.

B. MARCS Radio Emergency Interoperability

The Secretary of State's office will provide backup communications systems to each board of elections in the form of a Multi-Agency Radio Communication System, commonly referred to as MARCS radio, to promote interoperability and emergency preparedness. All boards of election must ensure adequate staff are trained on how to use the MARCS radio in case of emergency, the radio is charged and turned on during all voting periods, and the equipment is securely stored when not in use. Local law enforcement and boards of election will receive additional guidance prior to each statewide election to ensure all parties are prepared for appropriate usage, if the need arises.

CYBER SECURITY

All cyber security validations and requirements must be completed by September 30, 2024. Consistent progress towards completion will be tracked in the election security compliance checklist submitted monthly by the boards. This checklist will be reviewed during bi-weekly meetings with your cyber liaison. Boards are expected to be 50% compliant by August 1, 2024.

A. Cyber Security: Compliance with Previous Security Directives

Boards of elections must review and comply with requirements identified in [Chapter 3 of the EOM](#) and the following security directives:

- 2019-08: Security Directive 1.0
- 2020-12: Security Directive 2.0
- 2022-38: Security Directive 3.0
- 2023-16: Security Directive 4.0

B. United States Department of Homeland Security (DHS) Services

Boards of elections are designated as critical infrastructure by DHS and accordingly have access to many free DHS services.

Boards of elections must review and continue to use the Cyber Hygiene Vulnerability Scanning Service from DHS. This service provides “vulnerability scanning of Internet-accessible systems for known vulnerabilities on a continual basis as a no-cost service. As potential issues are identified, DHS notifies impacted customers so they may proactively mitigate risks to their systems prior to exploitation. The service incentivizes modern security practices and enables participants to reduce their exposure to exploitable vulnerabilities.”

Each board of elections is required to request the following services, and if enrolled, agree to the following services when an invitation from DHS is received:

- **Phishing Campaign Assessment.** This assessment is a “no cost six-week engagement that evaluates an organization’s susceptibility and reaction to phishing emails of varying complexity.”
- **Risk and Vulnerability Assessment.** This onsite assessment gathers data and combines it with national threat and vulnerability information to detect vulnerabilities in network security. After completing the assessment, DHS provides a final report with its findings and recommendations for improving network security controls.
- **Remote Penetration Testing.** DHS provides this service remotely to identify vulnerabilities in externally accessible systems. After completing testing, DHS provides a final report with its findings and recommendations.
- **Validated Architectural Design Review.** This review is designed to develop a detailed representation of the communications and relationships between devices to identify anomalous communication flows. Following the review, a participating organization will receive a report that includes discoveries and recommendations for improving organizational operations and cybersecurity.
- **Web Application Scanning.** This service assesses the “health” of your publicly accessible web applications by checking for known vulnerabilities and weak configurations.

Election officials can obtain information on these resources and services by contacting DHS at: CISAServiceDesk@cisa.dhs.gov.

C. Elections Infrastructure Information Sharing

Boards of elections must review their personnel information with the Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC) and make any necessary updates to ensure that the appropriate personnel at the board of elections and/or county IT receive and review emails. New board and staff members must register at <https://learn.cisecurity.org/ei-isac-registration>, and boards must notify the EI-ISAC of contact information changes via email to elections@cisecurity.org.

D. Vulnerability Disclosure Program

A Vulnerability Disclosure Program (VDP) is a formalized process to receive, validate, remediate, and communicate vulnerability information identified by security researchers on specific technology systems. VDPs have proven successful in many industries, from the largest tech companies to small governments. They can be an effective and efficient way for an organization to improve its security posture.

The EI-ISAC offers a vulnerability disclosure program to all boards of elections at no cost. Boards of elections are highly encouraged to enroll in this free program. To enroll in this service please email elections@cisecurity.org and copy dlessard@ohiosos.gov.

E. Ohio Secretary of State Provided Services

This section of the Directive outlines the services that the Secretary of State's office will continue to provide in order to support Ohio's secure elections infrastructure at no cost to the county boards of elections.

1. Cyber Liaisons

The Secretary of State's office will continue to engage cybersecurity professionals to assist the county boards of elections with their IT support needs. Currently cyber liaisons are deployed to each region of Ohio: Northeast, Northwest, Southeast, and Southwest. The cybersecurity liaisons promote best practices to further improve the board's cybersecurity and complement the board's current IT support. For example, cyber liaisons assist boards and local IT support with tools, software or hardware integration, software and patch management support, network analysis review, incident response planning and exercising, tier one incident management forensic collection support, and general engineering technical assistance.

2. Network Intrusion Detection

Boards of elections must continue using the Albert Intrusion Detection Monitoring service (Albert). The Albert must be configured to monitor the board of elections' network traffic and may also be used to monitor the overall county network traffic so long as the board of elections' network traffic is included in that monitoring. Boards should review and update their incident response plan related to Albert alerts with their county cyber liaison.

3. Security Information and Event Management (SIEM)

Boards of elections must continue using the SIEM Logging service. All boards of elections network systems must be configured to log system events to the SIEM. Other county log events may also be sent to the SIEM, so long as the board of elections system events are continuously monitored. Server refresh is a reimbursable cost under the above-mentioned grant.

4. Endpoint Detection and Response (EDR) Solution

Boards of elections must continue to use the EDR solution provided by the Secretary of State's Office. EDR solutions protect systems more effectively than the traditional anti-virus

products by scanning for known bad behavior and characteristics of malicious actors, rather than looking only for bad files like traditional anti-virus software.

If the board of elections is unable to implement the Secretary of State's supplied EDR solution, the board must document how their current EDR solution meets the Secretary of State's requirements.

5. Malicious Domain Blocking and Reporting

The Secretary of State continues to provide a malicious domain blocking and reporting service (MDBR) for all county boards of elections. This service blocks access to malicious websites, helps stop malware from connecting to known command-and-control infrastructure, and complements the Albert and SIEM services. Each board of elections must maintain the service and continue using this malicious domain blocking service or an approved equivalent. While the boards of elections must utilize this service, the entire county is encouraged to take advantage of this service at no cost.

F. Technical Controls

1. Board of Elections Websites

Boards of elections must ensure that their websites can withstand the heavy traffic associated with a Presidential general election. Boards and their vendors must continue to utilize TLS/SSL certificates for any publicly facing or internal web-based applications (e.g., the county board of elections website) and ensure that its existing certificates do not expire.

All boards of elections websites, including vendor provided systems for election and voter related information, must be protected by a web application firewall and content delivery services.

2. Vulnerability Management

The Secretary of State's office will continue to provide an authenticated vulnerability scanning service to the Boards of Elections at no cost to the boards. Boards of elections must conduct authenticated vulnerability scans at least once a week. Boards must retain evidence that these scans are completed and acted upon for at least one year.

Boards of elections must remediate vulnerabilities in network-connected systems in a timely manner. Critical and high vulnerabilities must be remediated within 15 calendar days of initial detection; all other vulnerabilities must be remediated within 30 calendar days of initial detection. In order to meet the specified timelines, boards of elections are encouraged to utilize a patch management solution.

3. Approved Operating Systems

All computer operating systems must be supported by their manufacturer and receive regular security updates.

G. Cybersecurity Training

Each board member and employee must complete an approved security awareness training course annually and whenever a new board member or employee starts with the board of elections. A copy of the certificate of completion or a report from the training system must be provided to the Secretary of State's office within 30 days of completion via email to HAVAGrant@OhioSoS.gov. The Secretary of State's office will continue to provide the training at no cost to the boards of elections. Additionally, boards are required to participate in tabletop exercises, as outlined in the EOM. The Secretary's office will make tabletop opportunities available including but not limited to the 2024 US DHS CISA's "TTX The Vote" national exercise, the Ohio Secretary of State hosted Regional Readiness Workshops, and other state and federally supported exercises.

H. Resilience

The board of elections voter registration server and any data processed by the board of elections must be backed up daily. Other critical systems, such as file servers, must be backed up at least once a week. These backups must be stored in a secure off-site off-network location. Boards must retain copies of backups for at least three weeks. At a minimum, boards must annually test the backup to ensure that the voter registration server and other critical systems can be fully restored using the off-site backup.

Working together we can ensure Ohio is prepared for the 2024 election and that Ohioans have confidence in the election outcome.

Yours in service,



Frank LaRose
Ohio Secretary of State

c)

RELEASED: June 27, 2024

SUMMARY

- *Directive 2024-11* outlines the purpose of the 2024 Voter Registration Data Integrity project and introduces the new Registration Audit Dashboard now available through the BOE portal on the SOS extranet.
- Chapter 4 of the EOM requires the CCBOE to “review its existing records in the SWVRD and make any and all changes necessary to comply with the data entry standards outlined in this Section.”
- To meet the statutory responsibilities detailed in Chapter 4 of the EOM, data entry discrepancies must be resolved to maintain the accuracy of the SWVRD.
- Resolving data entry discrepancies is especially critical in the implementation of the DATA Act, a new law requiring the retention of registration and elections records by the SOS that must be implemented by January 2025.
- Following a successful pilot program with six (6) Ohio boards of elections, the new Registration Audit Dashboard is being deployed for all remaining boards of elections.
- The Dashboard displays the number of registration records flagged for additional review, such as illegal characters in name fields, placeholder birth dates, unreasonably high ages, and improper birth/registration date combinations.
- The CCBOE must access the Registration Audit Dashboard at least once per work week and take action to correct any flagged voter records that appear.
- By August 1, the CCBOE must maintain its voter registration database to ensure the percentage of flagged voter records does not exceed 0.1% of the total number of voter records in Active and Active-Confirmation status.

PROHIBITED NAME CHARACTERS

Chapter 4 of the EOM lists data entry standards for voter names, including a list of characters that are not permitted in name fields such as hyphens, apostrophes and periods. The dashboard flags voter names containing these characters for correction. Prohibited characters must be removed from voter names according to the procedures described in the EOM Data Entry Standards.

INCONSISTENT BIRTHDATES AND REGISTRATION DATES

Date of Birth is one of the key pieces of identifying information provided by voters. It is important that voter dates of birth are recorded accurately.

Registration Date now has a standard definition. Generally speaking, registration dates should be the initial date the voter became registered to vote in Ohio.

The dashboard flags voter records with inconsistencies identified in the Date of Birth and the Registration Date fields. These inconsistencies almost certainly stem from data entry errors or incorrect

values in the voter record for these dates. Research will be necessary to determine the correct values, including direct voter contact by email, phone, or other methods convenient to the voter.

Four (4) different issue types are currently flagged:

1. **Placeholder Birth Date:** The voter's Birth Date has the "placeholder" value of January 1, 1800.
2. **Registration Before Birth:** The voter's Registration Date is earlier than their Birth Date, indicating they registered to vote before they were born. This likely represents an errant data entry in need of additional research and correction.
3. **Registration Under 17:** The voter's Registration Date is less than 17 years after their Birth Date, indicating they registered to vote before they were 17 years old. This likely represents an errant data entry in need of additional research and correction.
4. **Unreasonably High Age:** The voter's age is 110 years old or greater according to their Birth Date. The oldest documented living American is 114; therefore, this likely represents an errant data entry in need of additional research and correction.

Requirements

The CCBOE must regularly access the Registration Audit Dashboard, at least once per work week, and take action to correct any flagged voter records that appear. By August 1, the CCBOE must maintain its voter registration database to ensure the percentage of flagged voter records does not exceed 0.1% of the total number of voter records in Active and Active-Confirmation status.

DIRECTIVE 2024-11

June 27, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors
Re: Voter Registration Data Integrity

SUMMARY AND BACKGROUND

This Directive outlines the purpose of the 2024 Voter Registration Data Integrity project and introduces the new Registration Audit Dashboard now available to all Ohio county boards of elections on the BOE portal.

The process of registering voters in Ohio has evolved over the years, especially with the addition of online voter registration, the creation of a Statewide Voter Registration Database, and the codification of standard definitions of election data terms.¹ For decades, Ohio's voter registration system relied entirely on hand-written paper records processed by 88 different county boards of elections. This disparate method of administration lacked consistent guidelines for documenting key fields such as birthdates and registration dates. When the General Assembly directed the Secretary of State to create a Statewide Voter Registration Database (SWVRD), these data points became a statutory requirement. To populate these data fields for registrations created prior to the centralized database, boards sometimes used a placeholder date, such as January 1, 1800², especially where handwritten records were illegible or incomplete. The General Assembly recognized this in 2014, including an amendment in election-related legislation that ensured voters were not denied a provisional ballot based only on a placeholder birthdate, if they could otherwise prove their identity. Further, the administrative process of transferring handwritten voter registration forms to electronic data fields occasionally resulted in transcription errors, such as a mistyped character in a name. This resulted in the development of Data Entry Standards set forth in Chapter 4 of the Election Official Manual, which requires each county board of elections to "review its existing records in the SWVRD and make any and all changes necessary to comply with the data entry standards outlined in this Section."³

These data entry discrepancies are not commonly indicative of fraud or irregularities, but they must be resolved in order to comply with our shared statutory responsibility to "maintain the accuracy of the statewide voter registration database."⁴ This action is especially critical as we work toward the implementation of the DATA Act, a new law enacted in 2023 requiring the retention of registration and election records by the Secretary of State's Office of Data Analytics and

¹ [https://www.registerofohio.state.oh.us/pdfs/111/3/11/111\\$3-11-01 PH RV N RU 20240405 1406.pdf](https://www.registerofohio.state.oh.us/pdfs/111/3/11/111$3-11-01 PH RV N RU 20240405 1406.pdf)

² <https://codes.ohio.gov/ohio-revised-code/section-3505.183>

³ <https://www.ohiosos.gov/globalassets/elections/directives/2023/eom/dir2023-24-ch04.pdf>

⁴ <https://codes.ohio.gov/ohio-revised-code/section-3503.151>

Archive. The DATA Act required the creation of additional standard definitions that must be utilized by all 88 county boards of elections in the processing, retention, and reporting of election-related records to the Secretary of State.

The Office of Data Analytics and Archives began a pilot program in May of this year to assist county boards of elections with this effort. The program provided six boards with county-specific digital dashboards to help election officials more efficiently identify voter registration discrepancies that require additional review and possible correction. These dashboards show the number of registration records flagged for additional review, such as illegal characters in name fields, placeholder birth dates, unreasonably high ages, and improper birth/registration date combinations. The dashboards also display data unique to each county and allow boards of elections to correct inaccurate data quickly and easily. After successful testing by the six pilot counties, our office is now deploying this program to all remaining county boards of elections with the goal of helping boards meet their obligations to correct inaccurate voter registration data as outlined in [Chapter 4, pages 127-128 of the Election Official Manual](#).

Using the new Registration Audit Dashboard, below is a list of the checks that county boards of elections are required to review and resolve.

PROHIBITED NAME CHARACTERS

Chapter 4 of the Election Official Manual⁵ lists data entry standards for voter names, including a list of characters that are not permitted in name fields such as hyphens, apostrophes and periods. The dashboard flags voter names containing these characters for correction by the Board of Elections. Prohibited characters must be removed from voter names according to the procedures described in the EOM Data Entry Standards.

INCONSISTENT BIRTHDATES AND REGISTRATION DATES

Date of Birth is one of the key pieces of identifying information provided by voters. It is important that voter dates of birth are recorded accurately. Registration Date now has a standard definition.⁶ Generally speaking, registration dates should be the initial date the voter became registered to vote in Ohio.

The dashboard flags voter records with inconsistencies identified in the Date of Birth and the Registration Date. These inconsistencies almost certainly stem from data entry errors or incorrect values in the voter record for these dates. Research will be necessary to determine the correct values, including direct voter contact by email, phone, or other method convenient to the voter. Four different issue types are currently flagged:

- **Placeholder Birth Date:** The voter's Birth Date has the "placeholder" value of January 1, 1800.⁷ This anomaly was explained earlier in this directive.

⁵ <https://www.ohiosos.gov/globalassets/elections/directives/2023/eom/dir2023-24-ch04.pdf>

⁶ <https://codes.ohio.gov/ohio-revised-code/section-3503.15>

- **Registration Before Birth:** The voter's Registration Date is earlier than their Birth Date, indicating they registered to vote before they were born. This likely represents an errant data entry in need of additional research and correction.
- **Registration Under 17:** The voter's Registration Date is less than 17 years after their Birth Date, indicating they registered to vote before they were 17 years old. This likely represents an errant data entry in need of additional research and correction.
- **Unreasonably High Age:** The voter's age is 110 years old or greater according to their Birth Date. The oldest documented living American is 114; therefore, this likely represents an errant data entry in need of additional research and correction.

In each case, the board of elections must research the voter record to determine whether it contains the correct values for the voter's Birth Date and initial Registration Date. The board of elections must use any filings made by the voter, including registration cards, absentee ballot applications, provisional ballot envelopes, or copies of government-issued identification cards to determine the correct values. The board of elections may refer to outside data sources to assist in its research, such as the Vital Statistics report published by DataOhio. The Secretary of State's Office may provide additional data points for review and correction. Again, direct voter contact by email, phone, or other method convenient to the voter may be necessary to obtain accurate information.

REQUIREMENTS

Boards of elections must regularly access the Registration Audit Dashboard, at least once per work week, and take action to correct any flagged voter records that appear.

By August 1, 2024 boards of elections must maintain their voter registration databases to ensure that the percentage of flagged voter records does not exceed 0.1% of the total number of voter records in Active and Active-Confirmation status. In the event the percentage of flagged voter records exceeds 0.1%, the Boards of Elections shall submit a plan to the Secretary of State's office and strive to reduce the percentage of flagged voter records to the stated threshold.

This office, in partnership with Ohio's 88 county boards of elections, has a duty under the law to maintain accurate voter rolls, and that requires constant vigilance. Our Elections and Data Analytics teams standby ready to assist you in this effort. If you have any questions, please contact Laura Davis, in our Elections Division, at (614) 696-8885 or ldavis@ohiosos.gov.

Yours in service,



Frank LaRose
Ohio Secretary of State

d)

DIRECTIVE 2024-12 - Instructions Regarding the Review, Examination, and Verification of the Petition Proposing a Constitutional Amendment (Redistricting)

RELEASED: July 2, 2024

SUMMARY

- *Directive 2024-12* provides instructions on the review, examination, and verification of signatures on a petition proposing to amend the Ohio Constitution (Redistricting).
- The CCBOE must complete the verification of the petition and return its certification to the SOS by July 18 at 5 p.m.
- The signers of the petition must be qualified electors as of the date the CCBOE examines the part-petitions.
- The CCBOE must verify **all** petition signatures and ensure the voter registration record is updated with voter activity credit if the signature and address match.
- A circulator must indicate the number of signatures on the part-petition and attest under penalty of election falsification that they witnessed the affixing of every signature.
- If the CCBOE receives a part-petition with a majority of signatures from another county, it must not verify that part-petition, but instead must promptly send the part-petition(s) to the Director and Deputy Director of the other county.
- After it finishes checking the signatures on the part-petitions, the CCBOE must electronically scan each part-petition and provide a copy to the SOS.

DIRECTIVE 2024-12

July 2, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Instructions Regarding the Review, Examination, and Verification of the Petition
Proposing a Constitutional Amendment (Redistricting)

SUMMARY

This directive provides instructions to county boards of elections on the review, examination, and verification of signatures on a petition proposing to amend the Ohio Constitution. Each board of elections must complete its review, examination, and verification consistent with [Chapter 13](#) and [Chapter 16](#) of the Ohio Election Official Manual and return its certification to the Secretary of State's office no later than **5:00 p.m. on Thursday, July 18, 2024**.¹

INSTRUCTIONS

I. PETITION SUBMITTED

On Monday, July 1, 2024, the Secretary of State's office received a petition proposing to place an initiated constitutional amendment regarding redistricting on the ballot in the November 5, 2024 General Election.

This initiated constitutional amendment petition must be kept separate from any other petition and not commingled while in storage, during review, and upon return. Boards of elections must examine each part-petition to determine the number of qualified electors who signed the petitions. Each person who signs an initiative petition must be a qualified elector of Ohio and registered to vote at the address provided on the part-petition as of the date the board examines it.²

II. VERIFYING THE VALIDITY OF PART-PETITIONS AND SIGNATURES

Each board must carefully read this Directive and [Chapters 13](#) and [16](#) of the Election Official Manual before the board examines the petitions sent to its county.

1. The signers of the petition must be qualified electors as of the date the board examines the part-petitions. The board must process all new, valid voter registrations and changes of names and addresses to existing registrations received by the board or from the Secretary of State's office as of the date the petition was filed with the Secretary of State before verifying the signatures on the part-petitions.³

¹ [R.C. 3519.16\(E\)](#).

² [R.C. 3519.15](#).

³ [R.C. 3501.38\(A\)](#), [R.C. 3519.15](#), and *State ex rel. Oster vs. Lorain Cty. Bd. of Elections*, 93 Ohio St.3d 480 (2001).

2. The board must verify all petition signatures, electronically record decisions on the validity or invalidity of each signature on the voter registration record, track for duplicate signatures, and ensure that the voter registration record is updated with voter activity credit if the signature and address match.⁴
3. The board must check each part-petition to determine whether the circulator's statement on the part-petition was properly completed. The entire part-petition may be invalid if the circulator's statement is not completed as required by law.⁵ However, no board may invalidate a part-petition solely because a circulator statement includes a number that is different than the number of signatures the part-petition actually contains,⁶ so long as there is no indication of fraud or material misrepresentation.⁷
4. A circulator must indicate the number of signatures on the part-petition and attest under penalty of election falsification that they witnessed the affixing of every signature.⁸ Thus, a board may invalidate a part-petition when it has evidence that a circulator committed fraud or material misrepresentation.⁹ Moreover, the board must document and notify the public integrity division of the Secretary of State at EIU@ohiosos.gov if it has evidence that a circulator committed fraud.

III. COMPLETING PART-PETITION SPREADSHEETS

If a board receives a part-petition with a majority of signatures from another county, that board of elections must not verify that part-petition. Instead, the board must promptly follow the steps below, complete the following two spreadsheets accompanying this Directive, and return the spreadsheets in the envelopes provided when all part-petitions are returned to the Secretary of State's office:

1. Part-Petitions Sent Spreadsheet (Original Part-Petition(s)), and
2. Part-Petitions Received from Another Board Spreadsheet (Scanned Part-Petition(s)).

If a board of elections receives a part-petition(s) that belongs to another county:

1. Contact the director or deputy director at the other county board by phone to notify them that your board will forward a scanned copy of a part-petition(s).
2. Log the transfer of the part-petition(s) going to another county on the "Part-Petitions Sent" spreadsheet.

⁴ [Chapter 4](#), page 74 of the Election Official Manual.

⁵ [R.C. 3501.38](#).

⁶ See *State ex rel. Ferrara v. Trumbull Cty. Bd. Of Elections*, 166 Ohio St.3d 64 (2021).

⁷ See *Ohio Mfrs.' Assn. v. Ohioans for Drug Price Relief Act*, 147 Ohio St.3d 42, 2016-Ohio-3038, 59 N.E.3d 1274, ¶19.

⁸ [R.C. 3501.38\(E\)\(1\)](#).

⁹ "And nothing in [*Ferrara*] disturbs the litany of caselaw providing that evidence of fraud triggers full invalidation of a part-petition." *Ferrara* at ¶22.

3. Send the copy of the part-petition(s) via email to the director and deputy director.
4. Return the original part-petition(s) with the “Part-Petitions Sent” spreadsheet in the marked envelope included with the original part-petitions. When the board returns its reviewed part-petitions to the Secretary of State’s Office, place the envelope with the part-petition and respective spreadsheet enclosed on top of the reviewed part-petitions so it can be easily located and retrieved from the box.

If a board of elections receives a scanned copy of a part-petition from another county:

1. Log the part-petition(s) that the board receives on the “Part-Petitions Received” spreadsheet.
2. Print and process the part-petition(s).
3. Return the emailed part-petition(s) with the “Part-Petitions Received” spreadsheet to the Secretary of State’s Office in the marked envelope included with the original part-petitions. When the board returns its reviewed part-petitions to the Secretary of State’s Office, place the envelope with the part-petitions and respective spreadsheet enclosed on top of the reviewed part-petitions so it can be easily located and retrieved from the box.

Note: Even if a board does not email a copy of a part-petition to another county and/or does not receive a copy of a part-petition from another county, the board must enter the county name and mark the box (X) in the top right-hand corner of the spreadsheet and place it in the correct envelope. When the board returns its reviewed part-petitions to the Secretary of State’s Office, place both envelopes on top of the reviewed part-petitions so they can be easily located and retrieved from the box.

IV. SCANNING PART-PETITIONS

After the board finishes checking the signatures on the part-petitions, the board must electronically scan each part-petition. A copy of the scanned images must be uploaded to the Secretary of State’s SharePoint site (using the instructions accompanying this Directive). Each board must retain an electronic copy of the images for the board’s records.

V. FULFILLING PUBLIC RECORDS REQUESTS

Boards of elections may receive public records requests for copies of the part-petitions. Boards should consult with their statutory legal counsel, the county prosecuting attorney, before rejecting, fulfilling, or responding to any public records request.

VI. CERTIFICATION AND RETURN OF PETITION

As soon as the board finishes verifying the signatures on the part-petitions, the board must:

1. Complete and submit the certification form electronically by clicking the “submit” button on the bottom of the form;
2. Verify that the form received a timestamp;

3. Print and save a copy of the completed certification form containing the timestamp;
4. Have the director and deputy director sign the time stamped certification form; and
5. Upload the signed certification form to the SharePoint site.¹⁰

If, upon submitting the form via Elect Collect, the board does not receive a timestamp, immediately contact this office at (614) 466-2585. All certification forms and scanned images of petitions must be submitted through SharePoint by 5:00 p.m. on Thursday, July 18, 2024.¹¹

After submitting the certification forms, county boards of elections must promptly return the original part-petitions to the Secretary of State's Office, Elections Division, 180 Civic Center Drive, Columbus, Ohio 43215-3668 via trackable delivery method. Alternatively, county boards of elections may choose to return the original part-petitions in-person by contacting the Elections Division and scheduling a time for return during business hours at (614) 466-2585. **All original part-petitions must be received by the Secretary of State's Office no later than Friday, July 26, 2024.**

If you have any questions concerning this Directive, please contact the Secretary of State's elections counsel at (614) 728-8789.

Yours in service,



Frank LaRose
Ohio Secretary of State

¹⁰ If a board has not appointed a deputy director or director, then the board chairperson or a board member of the opposite party, respectively, must sign the certification forms.

¹¹ [R.C. 3519.16\(E\)](#).

[illegible]

e)

DIRECTIVE 2024-13 - Instructions Regarding the Examination of a Petition to Form a Minor Political Party

RELEASED: July 3, 2024

SUMMARY

- *Directive 2024-13* provides instructions on the review, examination, and verification of signatures on a petition proposing to form a minor political party (Libertarian Party of Ohio).
- The statutory deadline for boards of elections to determine the validity of a petition to form a minor political party is no later than 118 days prior to the next general election in an even-numbered year. Therefore, verification of this petition must be completed by July 10, 2024 at 4 p.m.
- The signers of the petition must be qualified electors as of the date the CCBOE examines the part-petitions.
- The CCBOE must verify **all** petition signatures and ensure the voter registration record is updated with voter activity credit if the signature and address match.
- A circulator must indicate the number of signatures on the part-petition and attest under penalty of election falsification that they witnessed the affixing of every signature.
- Ohio law governing minor party formation requires the petition be signed by not fewer than 500 qualified electors from each of at least a minimum of one-half of the congressional districts in this state (which is at least 8 congressional districts).
- The lack of congressional district number on a signature line is **not** a reason for a board to reject a signature on a petition.
- If the CCBOE receives a part-petition with a majority of signatures from another county, it must not verify that part-petition, but instead must promptly send the part-petition(s) to the Director and Deputy Director of the other county.
- After it finishes checking the signatures on the part-petitions, the CCBOE must electronically scan each part-petition and provide a copy to the SOS.



DIRECTIVE 2024-13

July 3, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Instructions Regarding the Examination of a Petition to Form a Minor Political Party

SUMMARY

This directive provides instructions for the review, examination, and verification of signatures on a petition to form a minor political party. This petition was filed with the Ohio Secretary of State by the "Libertarian Party of Ohio" on July 2, 2024.

The statutory deadline for boards of elections to determine the sufficiency and validity of the petition signatures is July 10, 2024 (not later than the 118th day prior to the next general election held in an even-numbered year).¹ As a result, petition examination and verification must be completed and the certification forms submitted electronically to the Secretary of State's office no later than **4:00 p.m. on Wednesday, July 10, 2024.**

INSTRUCTIONS

I. VERIFYING THE VALIDITY OF PART-PETITIONS

Before checking any part-petitions, each board of elections must carefully read this directive and [Chapter 13](#) of the Ohio Election Official Manual regarding circulators' statements and signature review. Then the board must proceed with the following steps:

1. Ensure that all new, valid voter registrations and voter registration updates are processed as of the date the petition was filed with the Secretary of State (**Tuesday, July 2, 2024**) before verifying the signatures on the part-petitions.² These registrations are effective as of the date filed with the Secretary of State, and the electors' qualification must be determined as of the date the petition was filed.³
2. Petitions submitted with this filing must be kept separate from any other petition and not commingled while in storage, during review, and upon return. Boards must verify all petition signatures, electronically record decisions on the validity or invalidity of each signature on the voter registration record, track for duplicate signatures, and ensure that the voter registration record is updated with voter activity credit if the signature and address match.
3. Check each part-petition to determine whether the circulator's statement on the part-petition was properly completed. The entire part-petition may be invalid if the circulator's

¹ [R.C. 3517.012\(A\)\(1\)\(b\)](#).

² [R.C. 3501.38\(A\)](#).

³ [R.C. 3501.38](#) and [3503.19](#).

statement is not completed as required by law.⁴ However, no board may invalidate a part-petition solely because a circulator statement includes a number that is lower than the number of signatures the part-petition actually contains,⁵ so long as there is no indication of fraud or material misrepresentation.⁶ The board must document and notify the public integrity division of the Secretary of State's office at EIU@ohiosos.gov if it has evidence that a circulator committed fraud.

II. TRACKING SIGNATURES BY CONGRESSIONAL DISTRICT

Ohio law governing minor party formation requires that the petition be signed by not fewer than five hundred qualified electors from each of at least a minimum of one-half of the congressional districts in this state.⁷ Currently, that requires signatures from at least eight congressional districts. Accordingly, each board of elections must track, tally, and report signatures individually by congressional district within the county. This can be done electronically, if your county's voter registration system can accommodate the tracking and tallying of signatures by congressional district, or manually by indicating the congressional district next to each signature and then hand counting the number of signatures from each congressional district. **Please note that the lack of congressional district number on a signature line is not a reason for a board to reject a signature on a petition.**

III. PART-PETITION BELONGING TO ANOTHER COUNTY

If a board receives a part-petition with a majority of signatures from another county, that board of elections may not determine the validity of that part-petition or review the signatures contained on it. Instead, it must promptly follow the steps below, complete the following two spreadsheets, and return them in the envelopes provided when all part-petitions are returned to the Secretary of State's office:

1. Part-Petitions Sent spreadsheet (original part-petitions); and
2. Part-Petitions Received spreadsheet (emailed part-petitions).

If a board of elections receives part-petitions that belong to another county:

1. Contact the director or deputy director at the other county board by phone to notify them that your board will be forwarding a scanned copy of part-petitions;
2. Log the transfer of the part-petitions being sent on the "Part-Petitions Sent" spreadsheet;
3. Send the copy of the part-petitions via email to the director and deputy director; and
4. Return the original part-petitions with the "Part-Petitions Sent" spreadsheet in the envelope provided and marked as such. When the board returns its checked part-petitions to the Secretary of State's office, place this envelope on top of the checked part-petitions so it can be easily located and retrieved from the box.

If a board receives a copy of part-petitions from another county:

1. Log the part-petitions that the board received on the "Part-Petitions Received" spreadsheet;

⁴ [R.C. 3501.38](#).

⁵ See *State ex rel. Ferrara v. Trumbull Cty. Bd. Of Elections*, 166 Ohio St.3d 64, 2021-Ohio-3156.

⁶ See *Ohio Mfrs.' Assn. v. Ohioans for Drug Price Relief Act*, 147 Ohio St.3d 42, 2016-Ohio-3038, 59 N.E.3d 1274, ¶19.

⁷ [R.C. 3517.01\(A\)\(1\)\(b\)\(ii\)](#).

2. Process the part-petitions; and
3. Return the emailed part-petitions with the “Part-Petitions Received” spreadsheet in the envelope provided and marked as such. When the board returns its checked part-petitions to the Secretary of State’s office, place this envelope on top of the checked part-petitions so it can be easily located and retrieved from the box.

IV. SCANNING THE PART-PETITIONS

After the board finishes checking the signatures on the part-petitions, the board must electronically scan each part-petition. A copy of the scanned images must be uploaded to the Secretary of State’s SharePoint site (using the instructions accompanying this directive). Each board must retain an electronic copy of the images for the board’s records.

V. FULFILLING PUBLIC RECORDS REQUESTS

Your board of elections may receive a public records request for copies of the part-petitions. Boards should consult with their statutory legal counsel, the prosecuting attorney, before rejecting, fulfilling, or responding to any public records request.

VI. CERTIFICATION AND RETURN OF PART-PETITIONS

As soon as the board finishes verifying the signatures on the part-petitions, the board must:

1. Complete and submit the certification form electronically by selecting the “submit” button on the bottom of the form;
2. Verify that the form received a timestamp;
3. Print and save a copy of the completed certification form containing the timestamp;
4. Have the director and deputy director sign the time-stamped certification form; and
5. Upload the signed certification form to the SharePoint site.⁸
6. Please note that county boards located in more than one congressional district will need to upload and submit the certification separately for each congressional district.

All certification forms and scanned images of petitions must be submitted through SharePoint by 4:00 p.m. on Wednesday, July 10, 2024. Once the certification form has been submitted, county boards of elections must promptly return the original part-petitions to the Secretary of State’s office, 180 Civic Center Drive, Columbus, Ohio 43215, via trackable delivery method. All part-petitions must be mailed to the Secretary of State’s office by **Wednesday, July 10, 2024.**

Each board of elections director must share this directive with its legal counsel, the county prosecuting attorney, and its voter registration system and voting equipment vendors as soon as possible. If you have any questions concerning this directive, please contact the Secretary of State’s Elections Division at 614.466.2585.

Yours in service,



Frank LaRose
Ohio Secretary of State

⁸ [R.C. 3513.05](#). If a board has not appointed a deputy director or director, then the board chairperson or a board member of the opposite party, respectively, must sign the certification forms.

f)

DIRECTIVE 2024-14 - Preparation for the Statewide Mailings of Absentee Ballot Applications for the November 5, 2024, General Election

RELEASED: July 19, 2024

SUMMARY

- *Directive 2024-14* notifies the CCBOE that the SOS will conduct a statewide mailing of absentee ballot applications for the November 5, 2024 Presidential General Election.
- The SOS will mail an absentee ballot application by non-forwardable mail to every registered Ohio voter in “active” or “confirmation” status.
- Initial applications are expected to be delivered during the first two weeks of September.
- All new voter registrations and changes of address/name must be entered into DIMs, and then transmitted to the SWVRD by July 24, 2024.
- The SOS will send a second absentee ballot application mailing in early October to include any individual who registers to vote or changes their name/address between July 25 and September 30, 2024.
- A third and final mailing will be sent in the middle of October to include any individual who registers to vote or changes their name/address between October 1 and October 7, 2024 (the voter registration deadline).
- The CCBOE must post a copy of the statewide absentee ballot application mailing at each polling location on Election Day as a reference for voters who are marked in the pollbook as having to cast a provisional ballot on account of having requested an absentee ballot. The SOS will provide this posting via email at a later date.

BACKGROUND AND OVERVIEW

The SOS will mail an absentee ballot application by non-forwardable mail to every registered Ohio voter in “active” or “confirmation” status. The absentee ballot application will be pre-filled with the voter’s name, current address, and local voter identification number and mailed to the voter’s address as it appears in the Statewide Voter Registration Database (SWVRD).

The United States Postal Service is expected to deliver the initial applications during the **first two weeks of September 2024**.

INSTRUCTIONS

I. PREPARATION FOR INITIAL MAILING

The CCBOE must do all the following **no later than July 24, 2024**:

- Enter all new voter registrations and changes of address or name, including information from returned confirmation notices received, and ensure that those new registrations and changes are transmitted to the SWVRD.

- Resolve all in-county and cross-county duplicate records.
- Review all alternate mailing addresses in the SWVRD (e.g., P.O. Boxes) and make sure that all alternate mailing addresses associated with a voter's record in the SWVRD are current and relevant to the elector's voter registration rather than some other election administration purpose.

II. PREPARATION FOR SUPPLEMENTAL MAILINGS

In early October, the SOS will supplement the first mailing by sending an absentee ballot application to any individual who registers to vote or changes their name or address from July 25 through September 30, 2024. To facilitate this mailing, the CCBOE must do all the following:

- **No later than October 1, 2024**, enter all new voter registrations and changes of address or name, including information from returned confirmation notices and ensure that those new registrations and changes have been transmitted to the SWVRD.
- **No later than 5:00 p.m. on October 2, 2024**, resolve all in-county and cross-county duplicate records that exist.

The SOS will conduct a second supplemental mailing for any individual who registered to vote or changed their name or address between October 1 and October 7, 2024 (the voter registration deadline). To facilitate this mailing, the CCBOE must do all the following:

- **No later than October 11, 2024**, enter all new voter registrations and changes of address or name, including information from returned confirmation notices, and ensure that those new registrations and changes have been transmitted to the SWVRD.
- **No later than 5:00 p.m. on October 11, 2024**, resolve all in-county and cross-county duplicate records that exist.

III. MANDATORY POSTING AT VOTING LOCATIONS ON ELECTION DAY

The CCBOE must post a copy of the statewide absentee ballot application mailing at each polling location only on Election Day as a reference for voters who are marked in the pollbook as having to cast a provisional ballot on account of having requested an absentee ballot. The SOS will provide this posting via email at a later date.



DIRECTIVE 2024-14

July 19, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Preparation for the Statewide Mailings of Absentee Ballot Applications for the
November 5, 2024, General Election

SUMMARY

Since 2012, the General Assembly has authorized the Secretary of State to send absentee ballot applications to all Ohio voters in the gubernatorial and presidential general elections. This year, the Ohio Controlling Board authorized the Secretary of State's office to use funds to conduct a statewide mailing of absentee ballot applications for the upcoming November 5, 2024, general election. This Directive requires each board of elections to update its voter registration database and resolve duplicate records in preparation for the Secretary of State's statewide mailing.

BACKGROUND AND OVERVIEW

To ensure fairness and uniformity across counties, to reduce lines at polling places, and to make participation in the November 5, 2024, general election as accessible as possible, the Secretary of State's office will mail an absentee ballot application by non-forwardable mail to every registered Ohio voter in "active" or "confirmation" status.¹

The absentee ballot application will be pre-filled with the voter's name, current address, and local voter identification number (represented numerically and as a barcode) and mailed to the voter's address as it appears in the Statewide Voter Registration Database (SWVRD). To receive an absentee ballot, the voter must complete the absentee ballot application by providing the voter's date of birth, signature, sufficient identification, and other required pieces of information.² The completed ballot application may be submitted to the voter's county board of elections in person or by mail.³ Should the voter

¹ [R.C. 111.31.](#)

² [R.C. 3509.03.](#)

³ [R.C. 3509.03.](#)

submit by mail, the voter must seal the application in the included envelope and affix a first-class stamp.

The United States Postal Service is expected to deliver the initial absentee ballot application during the first two weeks of September 2024.

INSTRUCTIONS

I. PREPARATIONS FOR INITIAL MAILING

To facilitate the initial mailing of absentee ballot applications, each county board of elections must complete all of the following **no later than July 24, 2024**:

- Enter into the county voter registration database all new voter registrations and changes of address or name, including information from returned confirmation notices received, and ensure that those new registrations and changes are transmitted to the SWVRD. **Do not wait until July 24, 2024, to enter new voter registrations, changes of address or name, or information from returned confirmation notices.**
- Resolve all in-county and cross-county duplicate records. Remember, it is *never* an acceptable practice for any county board of elections to simply “keep” a voter registration record to avoid resolving duplicate records.
- Review all alternate mailing addresses in the SWVRD (e.g., P.O. Boxes) for the county and verify that all alternate mailing addresses associated with a voter’s record in the SWVRD are current and relevant to the elector’s voter registration rather than some other election administration purpose (i.e., if the board has populated the elector’s alternate mailing address with the address for a previous election’s absentee ballot and that alternate mailing address was sent to the SWVRD as the elector’s alternate mailing address, that address should be removed since it is associated with absentee voting for a particular election).

II. PREPARATIONS FOR SUPPLEMENTAL MAILINGS

In early October, the Secretary of State’s office will supplement the first mailing by sending an absentee ballot application to any individual who registers to vote or changes their name or address from July 25 through September 30, 2024. To facilitate this mailing, each board must complete all of the following:

- **No later than October 1, 2024**, enter into the county voter registration database all new voter registrations and changes of address or name, including information from returned confirmation notices, and ensure that those new registrations and changes have been transmitted to the SWVRD. **Do not wait**

until October 1, 2024, to enter new voter registrations, changes of address or name, or information from returned confirmation notices.

- **No later than 5:00 p.m. on October 2, 2024**, resolve all in-county and cross-county duplicate records that exist.

The Secretary of State's office will conduct a second supplemental mailing for any individual who registered to vote or changed their name or address between October 1 and October 7, 2024 (the voter registration deadline). This timeline would also include voter registrations properly postmarked by October 7, 2024, or properly received by October 11, 2024.⁴ To facilitate this mailing, each board of elections must complete all of the following:

- **No later than October 11, 2024**, enter into the county voter registration database all new voter registrations and changes of address or name, including information from returned confirmation notices, and ensure that those new registrations and changes have been transmitted to the SWVRD. **Do not wait until October 11, 2024, to enter new voter registrations, changes of address or name, or information from returned confirmation notices.**
- **No later than 5:00 p.m. on October 11, 2024**, resolve all in-county and cross-county duplicate records that exist.

III. MANDATORY POSTING AT VOTING LOCATIONS ON ELECTION DAY

All county boards of elections must post a copy of the statewide absentee ballot application mailing at each polling location **only** on Election Day as a reference for voters who are marked in the pollbook as having to cast a provisional ballot on account of having requested an absentee ballot. The prescribed posting will be provided to county boards of elections under separate cover at a later date and will explain why voters who have requested an absentee ballot are required to vote provisionally.

If you have any questions about this directive, please contact the Secretary of State's Elections Division at 614.466.2585.

Yours in service,



Frank LaRose
Ohio Secretary of State

⁴ [R.C. 3503.19\(A\)](#).

g)

DIRECTIVE 2024-15 - The Examination and Verification of Petitions from Minor Party "Libertarian Party of Ohio" Candidates for U.S. Senate as well as President and Vice President of the United States

RELEASED: July 19, 2024

SUMMARY

- *Directive 2024-15* provides instructions on the examination and verification of signatures for nominating petitions for the Libertarian Party of Ohio. The petitions are for the offices of U.S. Senate and President and Vice President of the United States.
- The examination and verification of signatures must be complete by 4 p.m. on Tuesday, July 23.
- The CCBOE must ensure all voter registrations and updates to registrations are processed as of the date the petition was filed with the SOS before verifying signatures on the part-petitions.
- A signature on a nominating petition for a minor party must be signed by an elector who is unaffiliated.

INSTRUCTIONS

I. PETITION SUBMITTED

The SOS received nominating petitions for the Libertarian Party of Ohio for the offices of U.S. Senate and for President and Vice President of the United States for placement on the ballot in the November 5, 2024 Presidential General Election.

II. VERIFYING THE VALIDITY OF PART-PETITIONS AND SIGNATURES

When verifying the validity of the part-petitions, the CCBOE must proceed with the following steps:

1. Ensure all voter registrations and voter registration updates are processed as of the date the petition was filed with the SOS before verifying the signatures on the part-petitions.
2. The CCBOE must verify all petition signatures, electronically record decisions on the validity or invalidity of each signature on the voter registration record, track for duplicate signatures, and ensure the voter registration record is updated with voter activity credit if the signature and address match.
3. Check each part-petition to determine whether the circulator's statement on the part-petition was properly completed. The entire part-petition may be invalid if the circulator's statement is not completed as required by law.
4. Each person who signs the nominating petition must be a qualified elector of Ohio and registered to vote at the address provided on the part-petition as of the date the board examines it.
5. A signature on a nominating petition for a minor party must be signed by an elector who is unaffiliated.

III. PART-PETITION BELONGING TO ANOTHER COUNTY

If the CCBOE receives a part-petition with a majority of signatures from another county, it must not verify that part-petition, but instead must promptly send the part-petition(s) to the Director and Deputy Director of the other county.

IV. SCANNING THE PART-PETITIONS

After it finishes checking the signatures on the part-petitions, the CCBOE must electronically scan each part-petition. A copy of the scanned images must be uploaded to the SOS, and a copy retained for its records.

V. FULFILLING PUBLIC RECORDS REQUESTS

The CCBOE may receive public records requests for copies of the part-petitions. It should consult with the county prosecuting attorney before rejecting, fulfilling, or responding to any public records request.

VI. CERTIFICATION AND RETURN OF PETITION

As soon as the CCBOE finishes verifying the signatures on the part-petitions, it must submit a signed (by the Director and Deputy Director) certification form to the SOS by July 23 at 4 p.m.

The original part-petitions must be mailed to the SOS by August 1.



DIRECTIVE 2024-15

July 19, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: The Examination and Verification of Petitions from Minor Party "Libertarian Party of Ohio" Candidates for U.S. Senate as well as President and Vice President of the United States

SUMMARY

This Directive provides instructions on the examination and verification of signatures for nominating petitions for the Libertarian Party of Ohio¹ candidates for U.S. Senate and President and Vice President of the United States that have been filed with the Ohio Secretary of State for the November 5, 2024, General Election.

The examination and verification of signatures must be complete and the certification forms returned to the Secretary of State's office by **4:00 p.m. on Tuesday, July 23, 2024.**² The original part-petitions must be postmarked no later than **Thursday, July 25, 2024**, and mailed via a trackable delivery method. The part-petitions must be received by the Secretary of State's office by **Thursday, August 1, 2024.**

INSTRUCTIONS

I. PETITION SUBMITTED

The Secretary of State's office received nominating petitions for U.S. Senate and for President and Vice President of the United States for placement on the ballot in the November 5, 2024, General Election. These petitions must be kept separate from any other petition and not commingled while in storage, during review, and upon return.

¹ The Libertarian Party of Ohio filed a petition to form a minor party on July 2, 2024, which is under review by the Secretary of State in accordance with [R.C. 3517.012](#).

² One hundred five days before the general election, as required by [R.C. 3517.012\(B\)\(3\)\(a\)](#).

II. VERIFYING THE VALIDITY OF PART-PETITIONS AND SIGNATURES

Please carefully read this Directive and Chapters 13 ("[Petitions](#)") and 15.03 ("[Minor Political Parties – Nomination of Candidates](#)") of the Election Official Manual before the board examines the petitions sent to your county. Then the board must proceed with the following steps:

1. Ensure that all new, valid voter registrations and voter registration updates are processed as of the date the petition was filed with the Secretary of State before verifying the signatures on the part-petitions. These registrations are effective as of the date filed with the Secretary of state, and the electors' qualification must be determined as of the date the petition was filed.³
2. Boards must verify all petition signatures, electronically record decisions on the validity or invalidity of each signature on the voter registration record, track for duplicate signatures, and ensure that the voter registration record is updated with voter activity credit if the signature and address match.⁴
3. Check each part-petition to determine whether the circulator's statement on the part-petition was properly completed. The entire part-petition may be invalid if the circulator's statement is not completed as required by law.⁵ However, no board may invalidate a part-petition solely because a circulator statement includes a number that is different than the number of signatures the part-petition actually contains,⁶ so long as there is no indication of fraud or material misrepresentation.⁷ Moreover, the board must document and notify the Public Integrity Division – Election Integrity Unit of the Secretary of State at EIU@OhioSoS.gov if it has evidence that a circulator committed fraud.
4. Each person who signs the nominating petition must be a qualified elector of Ohio and registered to vote at the address provided on the part-petition as of the date the board examines it.
5. A signature on a nominating petition for a minor party must be signed by an elector who has not voted as a member of a different political party at any primary election within the current year or the immediately preceding two calendar years.⁸ Or in other words the elector must be unaffiliated.

³ [R.C. 3501.38\(A\)](#), *State ex rel. Oster vs. Lorain Cty. Bd. of Elections*, 93 Ohio St. 3d 480 (2001).

⁴ [Election Official Manual, Chapter 4, Section 4.01](#).

⁵ [R.C. 3501.38](#).

⁶ See *State ex rel. Ferrara v. Trumbull Cty. Bd. Of Elections*, 166 Ohio St.3d 64 (2021).

⁷ See *Ohio Mfrs.' Assn. v. Ohioans for Drug Price Relief Act*, 147 Ohio St.3d 42, 2016-Ohio-3038, 59 N.E.3d 1274, ¶19.

⁸ [R.C. 3517.012\(B\)\(2\)\(a\)](#).

III. PART-PETITION BELONGING TO ANOTHER COUNTY

If a board receives a part-petition with a majority of signatures from another county, that board of elections may not determine the validity of that part-petition or review the signatures contained on it. Instead, it must promptly follow the steps below, complete the following two spreadsheets, and return them in the envelopes provided when all part-petitions are returned to the Secretary of State's office:

1. Part-Petitions Sent Spreadsheet (Original Part-Petition(s)); and
2. Part-Petitions Received Spreadsheet (Emailed Part-Petition(s)).

If a board of elections receives a part-petition(s) that belongs to another county:

1. Contact the director or deputy director at the other county board by phone to notify them that your board will be forwarding a scanned copy of a part-petition(s);
2. Log the transfer of the part-petition(s) being sent on the "Part-Petitions Sent" spreadsheet;
3. Send the copy of the part-petition(s) via email to the director and deputy director; and
4. Return the original part-petition(s) with the "Part-Petitions Sent" spreadsheet in the envelope provided and marked as such. When the board returns its checked part-petitions to the Secretary of State's office, place this envelope on top of the checked part-petitions so it can be easily located and retrieved from the box.

If a board receives a copy of a part-petition from another county:

1. Log the part-petition(s) that the board received on the "Part-Petitions Received" spreadsheet;
2. Process the part-petition(s); and
3. Return the emailed part-petition(s) with the "Part-Petitions Received" spreadsheet in the envelope provided and marked as such. When the board returns its checked part-petitions to the Secretary of State's office, place this envelope on top of the checked part-petitions so it can be easily located and retrieved from the box.

Note: Even if a board does not email a copy of a part-petition(s) to another county and/or does not receive a copy of a part-petition from another county, the board must enter the county name and mark the box (X) in the top right-hand corner of the spreadsheet and place it in the correct envelope. When the board returns its checked

part-petitions to the Secretary of State's Office, place both envelopes on top of the checked part-petitions so they can be easily located and retrieved from the box.

IV. SCANNING THE PART-PETITIONS

After the board of elections finishes verifying the signatures on the part-petitions, the board must electronically scan each part-petition. A copy of the scanned images – one for each set of joint candidates – must be uploaded to the Secretary of State's SharePoint site (using the instructions accompanying this Directive). Each board must retain an electronic copy of the images for the board's records.

V. FULFILLING PUBLIC RECORDS REQUESTS

Boards of elections may receive public records requests for copies of the part-petitions. Boards should consult with their statutory legal counsel, the county prosecuting attorney, before rejecting, fulfilling, or responding to any public records request.

VI. CERTIFICATION AND RETURN OF PETITIONS

As soon as the board of elections finishes verifying the signatures on the part-petitions, the board must return a completed certification form for each candidate's petition. The certification form for each candidate's petition must be completed and submitted electronically via Elect Collect by selecting the "Submit" button. Each certification form also must be saved and printed. The director and deputy director must sign the certification forms and upload the signed certification form to the SharePoint site.⁹ **If, upon submitting the form via Elect Collect, the board does not receive a timestamp, immediately contact this office at 614.466.2585. All certification forms and scanned images of petitions must be submitted by 4:00 p.m. on Tuesday, July 23, 2024.**

Once the certification forms have been submitted, county boards of elections must promptly return the original part-petitions to the Secretary of State's office, Elections Division, 180 Civic Center Drive, Columbus, Ohio 43215 via a trackable delivery method. **All original part-petitions must be received by the Secretary of State's office no later than Thursday, August 1, 2024.**

⁹ If a board has not appointed a deputy director or director, then the board chairperson or a board member of the opposite party, respectively, must sign the certification forms.

If you have any questions concerning this Directive, please contact the Secretary of State's elections counsel at 614.466.2585.

Yours in service,

A handwritten signature in blue ink, appearing to read "Frank LaRose", is positioned above the printed name.

Frank LaRose

Ohio Secretary of State

Agenda Item

#3

**1801 Superior Avenue Status Update by
Mike Dever, County Public Works Director**

NEW BOARD OF ELECTIONS HEADQUARTERS

1801 SUPERIOR AVENUE





(Started in January 2024)

- Due Diligence
- Public Access
- Parking
- ADA Access
- Building Functionality for Existing Operations
- Space Planning
- Voter Queuing - EIP
- Garage Rehabilitation and Access

BOE/HHS "Buy-In"

Board Approval

- Public Access
- Parking
- ADA Access
- Building Functionality for Existing Operations
- Space Planning
- Voter Queuing - EIP
- Garage Rehabilitation and Access

Board Approval

Lease Negotiations



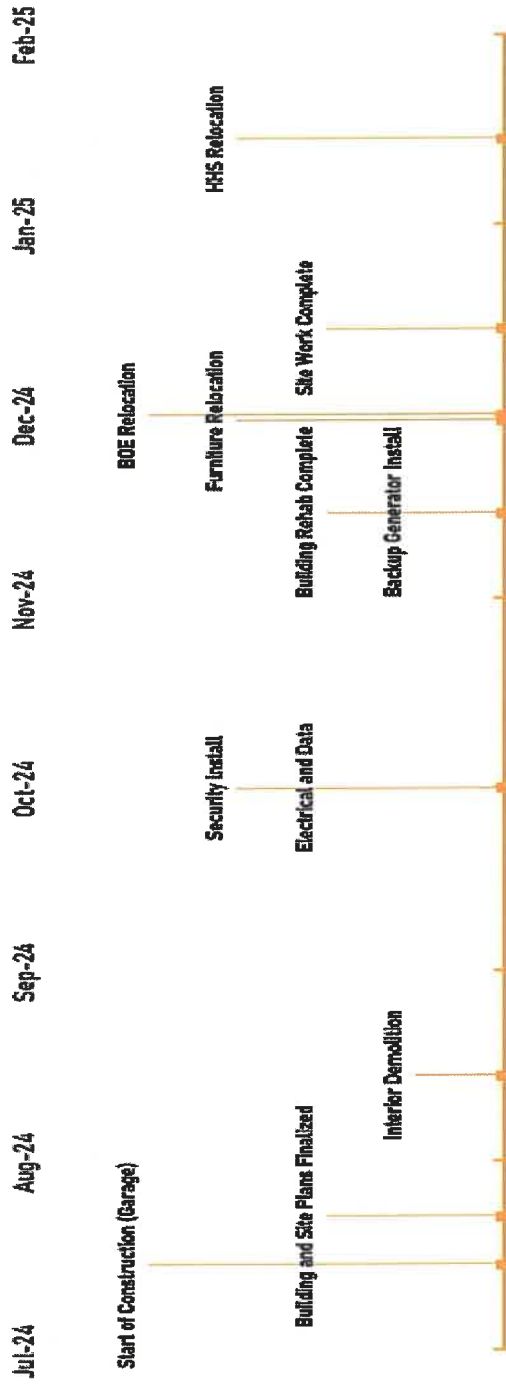
Project Partnering and Coordination



- County Agencies Involved
 - BOE
 - HHS
 - DPW
 - IT
 - Sheriff
- ICP (Landlord)
 - HSB and Neff for Design
 - Ram for Construction
 - Additional Contractors to be Added
- Hill and K2M (Project Support)
- County Relocation Contractor to be Added – Current RFQ in process



Upcoming Project Milestones



Agenda Item

#4

Agenda Item #4:

Approval to outsource the printing of
Vote-by-Mail ballots for the November 5, 2024,
Presidential General Election

Agenda Item

#5



November 5, 2024 Presidential General Election Ballot Order

The following is the initial ballot order for the November 5, 2024 Presidential General Election. The Cuyahoga County Board of Elections (CCBOE) Election Day Ballot Order is based on 101% of all active voters with a minimum of 25 ballots per precinct.

The complete order can be found below.

Precinct	Portion	ED Ballot Order
BAY VILLAGE -01-A	01	900
BAY VILLAGE -01-B	01	875
BAY VILLAGE -01-C	01	890
BAY VILLAGE -02-A	01	920
BAY VILLAGE -02-B	01	895
BAY VILLAGE -02-C	01	945
BAY VILLAGE -03-A	01	930
BAY VILLAGE -03-B	01	910
BAY VILLAGE -03-C	01	910
BAY VILLAGE -04-A	01	835
BAY VILLAGE -04-B	01	1000
BAY VILLAGE -04-C	01	1010
BEACHWOOD -00-A	01	880
BEACHWOOD -00-B	01	890
BEACHWOOD -00-C	01	555
BEACHWOOD -00-D	01	960
BEACHWOOD -00-E	01	1130
BEACHWOOD -00-E	02	95
BEACHWOOD -00-F	01	1110
BEACHWOOD -00-G	01	920
BEACHWOOD -00-H	01	1125
BEACHWOOD -00-I	01	635
BEDFORD -01-A	01	515
BEDFORD -01-B	01	580
BEDFORD -02-A	01	580
BEDFORD -02-B	01	585
BEDFORD -03-A	01	445
BEDFORD -03-B	01	495
BEDFORD -04-A	01	375
BEDFORD -04-B	01	555

BEDFORD -05-A	01	520
BEDFORD -05-B	01	535
BEDFORD -06-A	01	605
BEDFORD -06-B	01	545
BEDFORD HEIGHTS -01-A	01	475
BEDFORD HEIGHTS -01-A	02	25
BEDFORD HEIGHTS -01-B	01	540
BEDFORD HEIGHTS -01-C	01	580
BEDFORD HEIGHTS -02-A	01	590
BEDFORD HEIGHTS -02-A	02	25
BEDFORD HEIGHTS -02-B	01	525
BEDFORD HEIGHTS -03-A	01	595
BEDFORD HEIGHTS -03-B	01	910
BEDFORD HEIGHTS -04-A	01	650
BEDFORD HEIGHTS -04-B	01	450
BENTLEYVILLE -00-A	01	650
BEREA -01-A	01	910
BEREA -01-B	01	1035
BEREA -02-A	01	970
BEREA -02-B	01	1095
BEREA -02-B	02	45
BEREA -03-A	01	990
BEREA -03-B	01	1040
BEREA -04-A	01	775
BEREA -04-B	01	920
BEREA -05-A	01	755
BEREA -05-B	01	805
BEREA -05-C	01	790
BRATENAHL -00-A	01	1060
BRECKSVILLE -00-A	01	1070
BRECKSVILLE -00-B	01	980
BRECKSVILLE -00-C	01	930
BRECKSVILLE -00-D	01	990
BRECKSVILLE -00-E	01	900
BRECKSVILLE -00-F	01	875
BRECKSVILLE -00-G	01	1225
BRECKSVILLE -00-H	01	945
BRECKSVILLE -00-I	01	1010
BRECKSVILLE -00-J	01	760
BROADVIEW HEIGHTS -01-A	01	965
BROADVIEW HEIGHTS -01-B	01	1045

BROADVIEW HEIGHTS -01-C	01	945
BROADVIEW HEIGHTS -02-A	01	860
BROADVIEW HEIGHTS -02-B	01	755
BROADVIEW HEIGHTS -02-C	01	910
BROADVIEW HEIGHTS -02-D	01	755
BROADVIEW HEIGHTS -03-A	01	1095
BROADVIEW HEIGHTS -03-B	01	645
BROADVIEW HEIGHTS -03-C	01	1035
BROADVIEW HEIGHTS -04-A	01	1010
BROADVIEW HEIGHTS -04-B	01	305
BROADVIEW HEIGHTS -04-C	01	845
BROADVIEW HEIGHTS -04-D	01	965
BROOK PARK -01-A	01	725
BROOK PARK -01-B	01	885
BROOK PARK -01-C	01	745
BROOK PARK -02-A	01	760
BROOK PARK -02-B	01	905
BROOK PARK -02-C	01	760
BROOK PARK -03-A	01	870
BROOK PARK -03-A	02	25
BROOK PARK -03-B	01	805
BROOK PARK -03-C	01	785
BROOK PARK -04-A	01	835
BROOK PARK -04-B	01	790
BROOK PARK -04-C	01	845
BROOKLYN -00-A	01	480
BROOKLYN -00-B	01	805
BROOKLYN -00-C	01	755
BROOKLYN -00-D	01	750
BROOKLYN -00-E	01	660
BROOKLYN -00-F	01	715
BROOKLYN -00-G	01	775
BROOKLYN -00-H	01	735
BROOKLYN HEIGHTS -00-A	01	1010
CHAGRIN FALLS -00-A	01	690
CHAGRIN FALLS -00-A	02	440
CHAGRIN FALLS -00-B	01	980
CHAGRIN FALLS -00-C	01	825
CHAGRIN FALLS TWP -00-A	01	90
CLEVELAND -01-A	01	345
CLEVELAND -01-B	01	490

CLEVELAND -01-B	02	60
CLEVELAND -01-C	01	445
CLEVELAND -01-D	01	345
CLEVELAND -01-E	01	635
CLEVELAND -01-F	01	620
CLEVELAND -01-G	01	495
CLEVELAND -01-H	01	570
CLEVELAND -01-I	01	555
CLEVELAND -01-J	01	700
CLEVELAND -01-K	01	360
CLEVELAND -01-L	01	650
CLEVELAND -01-M	01	675
CLEVELAND -01-N	01	675
CLEVELAND -01-O	01	535
CLEVELAND -01-P	01	705
CLEVELAND -01-Q	01	700
CLEVELAND -01-R	01	590
CLEVELAND -01-S	01	600
CLEVELAND -01-T	01	545
CLEVELAND -02-A	01	285
CLEVELAND -02-B	01	455
CLEVELAND -02-C	01	295
CLEVELAND -02-D	01	810
CLEVELAND -02-E	01	320
CLEVELAND -02-F	01	390
CLEVELAND -02-G	01	415
CLEVELAND -02-H	01	430
CLEVELAND -02-I	01	410
CLEVELAND -02-J	01	165
CLEVELAND -02-K	01	400
CLEVELAND -02-L	01	370
CLEVELAND -02-M	01	420
CLEVELAND -02-N	01	485
CLEVELAND -02-O	01	405
CLEVELAND -02-P	01	440
CLEVELAND -02-Q	01	365
CLEVELAND -02-R	01	420
CLEVELAND -02-S	01	265
CLEVELAND -02-T	01	175
CLEVELAND -02-T	02	150
CLEVELAND -02-U	01	315

CLEVELAND -02-V	01	330
CLEVELAND -02-W	01	280
CLEVELAND -03-A	01	445
CLEVELAND -03-B	01	650
CLEVELAND -03-C	01	775
CLEVELAND -03-D	01	960
CLEVELAND -03-E	01	815
CLEVELAND -03-F	01	855
CLEVELAND -03-G	01	575
CLEVELAND -03-H	01	1035
CLEVELAND -03-I	01	960
CLEVELAND -03-J	01	575
CLEVELAND -03-K	01	570
CLEVELAND -03-L	01	1635
CLEVELAND -03-M	01	300
CLEVELAND -03-N	01	270
CLEVELAND -03-O	01	425
CLEVELAND -03-O	02	460
CLEVELAND -03-P	01	480
CLEVELAND -03-Q	01	645
CLEVELAND -03-R	01	175
CLEVELAND -03-S	01	330
CLEVELAND -04-A	01	300
CLEVELAND -04-B	01	350
CLEVELAND -04-C	01	440
CLEVELAND -04-D	01	460
CLEVELAND -04-E	01	445
CLEVELAND -04-F	01	470
CLEVELAND -04-G	01	425
CLEVELAND -04-H	01	425
CLEVELAND -04-I	01	390
CLEVELAND -04-J	01	330
CLEVELAND -04-K	01	400
CLEVELAND -04-L	01	320
CLEVELAND -04-M	01	370
CLEVELAND -04-N	01	405
CLEVELAND -04-O	01	465
CLEVELAND -04-P	01	355
CLEVELAND -04-Q	01	870
CLEVELAND -04-R	01	570
CLEVELAND -04-S	01	675

CLEVELAND -04-T	01	315
CLEVELAND -04-U	01	575
CLEVELAND -05-A	01	445
CLEVELAND -05-B	01	445
CLEVELAND -05-C	01	225
CLEVELAND -05-D	01	430
CLEVELAND -05-E	01	225
CLEVELAND -05-F	01	405
CLEVELAND -05-G	01	435
CLEVELAND -05-H	01	515
CLEVELAND -05-I	01	445
CLEVELAND -05-J	01	415
CLEVELAND -05-K	01	285
CLEVELAND -05-L	01	510
CLEVELAND -05-M	01	370
CLEVELAND -05-N	01	420
CLEVELAND -05-O	01	320
CLEVELAND -05-P	01	395
CLEVELAND -05-Q	01	295
CLEVELAND -05-R	01	350
CLEVELAND -05-S	01	570
CLEVELAND -06-A	01	285
CLEVELAND -06-B	01	320
CLEVELAND -06-C	01	505
CLEVELAND -06-D	01	335
CLEVELAND -06-E	01	430
CLEVELAND -06-F	01	285
CLEVELAND -06-G	01	615
CLEVELAND -06-H	01	290
CLEVELAND -06-I	01	380
CLEVELAND -06-J	01	360
CLEVELAND -06-K	01	365
CLEVELAND -06-L	01	410
CLEVELAND -06-M	01	260
CLEVELAND -06-N	01	275
CLEVELAND -06-O	01	570
CLEVELAND -06-P	01	550
CLEVELAND -06-Q	01	580
CLEVELAND -06-R	01	745
CLEVELAND -06-S	01	355
CLEVELAND -06-T	01	530

CLEVELAND -06-T	02	50
CLEVELAND -06-U	01	525
CLEVELAND -07-A	01	400
CLEVELAND -07-B	01	320
CLEVELAND -07-C	01	375
CLEVELAND -07-D	01	505
CLEVELAND -07-E	01	370
CLEVELAND -07-F	01	340
CLEVELAND -07-G	01	370
CLEVELAND -07-H	01	340
CLEVELAND -07-I	01	450
CLEVELAND -07-J	01	345
CLEVELAND -07-K	01	415
CLEVELAND -07-L	01	445
CLEVELAND -07-M	01	415
CLEVELAND -07-N	01	430
CLEVELAND -07-O	01	370
CLEVELAND -07-P	01	425
CLEVELAND -07-Q	01	455
CLEVELAND -07-R	01	315
CLEVELAND -07-S	01	525
CLEVELAND -07-T	01	400
CLEVELAND -07-U	01	275
CLEVELAND -07-V	01	360
CLEVELAND -07-W	01	155
CLEVELAND -08-A	01	760
CLEVELAND -08-B	01	740
CLEVELAND -08-C	01	720
CLEVELAND -08-D	01	545
CLEVELAND -08-E	01	550
CLEVELAND -08-F	01	355
CLEVELAND -08-G	01	725
CLEVELAND -08-H	01	415
CLEVELAND -08-I	01	480
CLEVELAND -08-J	01	620
CLEVELAND -08-K	01	510
CLEVELAND -08-K	02	90
CLEVELAND -08-L	01	610
CLEVELAND -08-M	01	495
CLEVELAND -08-N	01	535
CLEVELAND -08-O	01	485

CLEVELAND -08-P	01	420
CLEVELAND -08-Q	01	520
CLEVELAND -08-R	01	370
CLEVELAND -09-A	01	390
CLEVELAND -09-B	01	400
CLEVELAND -09-C	01	405
CLEVELAND -09-D	01	225
CLEVELAND -09-E	01	390
CLEVELAND -09-F	01	345
CLEVELAND -09-G	01	290
CLEVELAND -09-H	01	475
CLEVELAND -09-I	01	350
CLEVELAND -09-J	01	330
CLEVELAND -09-K	01	285
CLEVELAND -09-L	01	505
CLEVELAND -09-M	01	335
CLEVELAND -09-N	01	335
CLEVELAND -09-O	01	370
CLEVELAND -09-P	01	600
CLEVELAND -09-Q	01	390
CLEVELAND -09-R	01	600
CLEVELAND -09-S	01	365
CLEVELAND -09-T	01	195
CLEVELAND -09-U	01	315
CLEVELAND -09-V	01	495
CLEVELAND -09-W	01	400
CLEVELAND -09-X	01	410
CLEVELAND -10-A	01	375
CLEVELAND -10-B	01	445
CLEVELAND -10-C	01	260
CLEVELAND -10-D	01	345
CLEVELAND -10-E	01	275
CLEVELAND -10-F	01	325
CLEVELAND -10-G	01	420
CLEVELAND -10-H	01	290
CLEVELAND -10-I	01	440
CLEVELAND -10-J	01	440
CLEVELAND -10-K	01	450
CLEVELAND -10-L	01	325
CLEVELAND -10-M	01	440
CLEVELAND -10-N	01	280

CLEVELAND -10-O	01	325
CLEVELAND -10-P	01	465
CLEVELAND -10-Q	01	395
CLEVELAND -10-R	01	445
CLEVELAND -10-S	01	430
CLEVELAND -10-T	01	550
CLEVELAND -10-U	01	290
CLEVELAND -10-V	01	410
CLEVELAND -11-A	01	490
CLEVELAND -11-B	01	605
CLEVELAND -11-C	01	630
CLEVELAND -11-D	01	395
CLEVELAND -11-E	01	550
CLEVELAND -11-F	01	680
CLEVELAND -11-G	01	650
CLEVELAND -11-H	01	610
CLEVELAND -11-I	01	515
CLEVELAND -11-J	01	595
CLEVELAND -11-K	01	535
CLEVELAND -11-L	01	450
CLEVELAND -11-M	01	490
CLEVELAND -11-N	01	335
CLEVELAND -11-O	01	635
CLEVELAND -11-P	01	765
CLEVELAND -12-A	01	410
CLEVELAND -12-B	01	650
CLEVELAND -12-C	01	600
CLEVELAND -12-C	02	25
CLEVELAND -12-D	01	370
CLEVELAND -12-E	01	350
CLEVELAND -12-F	01	395
CLEVELAND -12-G	01	350
CLEVELAND -12-H	01	505
CLEVELAND -12-I	01	405
CLEVELAND -12-J	01	425
CLEVELAND -12-K	01	385
CLEVELAND -12-L	01	545
CLEVELAND -12-M	01	580
CLEVELAND -12-N	01	650
CLEVELAND -12-O	01	695
CLEVELAND -12-P	01	675

CLEVELAND -12-Q	01	310
CLEVELAND -12-R	01	390
CLEVELAND -12-S	01	265
CLEVELAND -13-A	01	560
CLEVELAND -13-B	01	655
CLEVELAND -13-C	01	530
CLEVELAND -13-D	01	500
CLEVELAND -13-E	01	575
CLEVELAND -13-F	01	285
CLEVELAND -13-F	02	150
CLEVELAND -13-G	01	545
CLEVELAND -13-G	02	70
CLEVELAND -13-H	01	620
CLEVELAND -13-I	01	645
CLEVELAND -13-J	01	640
CLEVELAND -13-K	01	645
CLEVELAND -13-L	01	540
CLEVELAND -13-M	01	215
CLEVELAND -13-M	02	390
CLEVELAND -13-N	01	815
CLEVELAND -13-O	01	695
CLEVELAND -13-P	01	675
CLEVELAND -13-Q	01	610
CLEVELAND -14-A	01	405
CLEVELAND -14-B	01	355
CLEVELAND -14-C	01	470
CLEVELAND -14-D	01	420
CLEVELAND -14-E	01	455
CLEVELAND -14-F	01	505
CLEVELAND -14-G	01	375
CLEVELAND -14-H	01	415
CLEVELAND -14-I	01	415
CLEVELAND -14-J	01	545
CLEVELAND -14-K	01	375
CLEVELAND -14-L	01	485
CLEVELAND -14-M	01	420
CLEVELAND -14-N	01	345
CLEVELAND -14-O	01	365
CLEVELAND -14-P	01	320
CLEVELAND -15-A	01	685
CLEVELAND -15-B	01	735

CLEVELAND -15-C	01	910
CLEVELAND -15-D	01	635
CLEVELAND -15-E	01	435
CLEVELAND -15-F	01	355
CLEVELAND -15-G	01	625
CLEVELAND -15-H	01	575
CLEVELAND -15-I	01	395
CLEVELAND -15-J	01	615
CLEVELAND -15-K	01	460
CLEVELAND -15-L	01	330
CLEVELAND -15-M	01	585
CLEVELAND -15-N	01	950
CLEVELAND -15-O	01	505
CLEVELAND -15-P	01	565
CLEVELAND -15-Q	01	850
CLEVELAND -15-R	01	360
CLEVELAND -16-A	01	200
CLEVELAND -16-B	01	655
CLEVELAND -16-C	01	620
CLEVELAND -16-D	01	605
CLEVELAND -16-E	01	660
CLEVELAND -16-F	01	650
CLEVELAND -16-G	01	480
CLEVELAND -16-H	01	625
CLEVELAND -16-I	01	585
CLEVELAND -16-J	01	310
CLEVELAND -16-J	02	300
CLEVELAND -16-K	01	665
CLEVELAND -16-L	01	585
CLEVELAND -16-M	01	545
CLEVELAND -16-N	01	495
CLEVELAND -16-O	01	625
CLEVELAND -16-P	01	565
CLEVELAND -16-Q	01	505
CLEVELAND -17-A	01	615
CLEVELAND -17-B	01	500
CLEVELAND -17-C	01	775
CLEVELAND -17-D	01	700
CLEVELAND -17-E	01	865
CLEVELAND -17-F	01	885
CLEVELAND -17-G	01	560

CLEVELAND -17-H	01	670
CLEVELAND -17-I	01	710
CLEVELAND -17-J	01	850
CLEVELAND -17-K	01	830
CLEVELAND -17-L	01	405
CLEVELAND -17-M	01	670
CLEVELAND -17-N	01	865
CLEVELAND -17-O	01	695
CLEVELAND -17-P	01	875
CLEVELAND -17-Q	01	800
CLEVELAND -17-R	01	785
CLEVELAND -17-S	01	435
CLEVELAND -17-S	02	25
CLEVELAND HEIGHTS -01-A	01	620
CLEVELAND HEIGHTS -01-B	01	685
CLEVELAND HEIGHTS -01-C	01	745
CLEVELAND HEIGHTS -01-D	01	570
CLEVELAND HEIGHTS -01-E	01	990
CLEVELAND HEIGHTS -01-F	01	910
CLEVELAND HEIGHTS -02-A	01	795
CLEVELAND HEIGHTS -02-B	01	925
CLEVELAND HEIGHTS -02-C	01	1000
CLEVELAND HEIGHTS -02-D	01	925
CLEVELAND HEIGHTS -02-E	01	970
CLEVELAND HEIGHTS -02-F	01	825
CLEVELAND HEIGHTS -03-A	01	470
CLEVELAND HEIGHTS -03-B	01	630
CLEVELAND HEIGHTS -03-C	01	625
CLEVELAND HEIGHTS -03-D	01	765
CLEVELAND HEIGHTS -03-E	01	715
CLEVELAND HEIGHTS -03-F	01	575
CLEVELAND HEIGHTS -04-A	01	820
CLEVELAND HEIGHTS -04-B	01	760
CLEVELAND HEIGHTS -04-C	01	710
CLEVELAND HEIGHTS -04-D	01	665
CLEVELAND HEIGHTS -04-E	01	770
CLEVELAND HEIGHTS -04-F	01	800
CLEVELAND HEIGHTS -04-G	01	870
CLEVELAND HEIGHTS -04-H	01	1065
CLEVELAND HEIGHTS -04-I	01	760
CLEVELAND HEIGHTS -04-I	02	25

CLEVELAND HEIGHTS -05-A	01	825
CLEVELAND HEIGHTS -05-B	01	965
CLEVELAND HEIGHTS -05-C	01	830
CLEVELAND HEIGHTS -05-D	01	780
CLEVELAND HEIGHTS -05-E	01	900
CLEVELAND HEIGHTS -05-F	01	915
CUYAHOGA HEIGHTS -00-A	01	370
EAST CLEVELAND -02-A	01	495
EAST CLEVELAND -02-B	01	450
EAST CLEVELAND -02-C	01	410
EAST CLEVELAND -02-D	01	390
EAST CLEVELAND -03-A	01	510
EAST CLEVELAND -03-B	01	410
EAST CLEVELAND -03-C	01	370
EAST CLEVELAND -03-D	01	400
EAST CLEVELAND -03-E	01	410
EAST CLEVELAND -04-A	01	275
EAST CLEVELAND -04-B	01	430
EAST CLEVELAND -04-C	01	370
EAST CLEVELAND -04-D	01	615
EAST CLEVELAND -04-E	01	420
EAST CLEVELAND -04-F	01	390
EUCLID -01-A	01	935
EUCLID -01-B	01	830
EUCLID -01-C	01	775
EUCLID -01-D	01	700
EUCLID -02-A	01	1030
EUCLID -02-B	01	625
EUCLID -02-C	01	765
EUCLID -02-D	01	775
EUCLID -03-A	01	745
EUCLID -03-B	01	715
EUCLID -03-C	01	595
EUCLID -03-D	01	580
EUCLID -04-A	01	905
EUCLID -04-B	01	770
EUCLID -04-C	01	780
EUCLID -04-D	01	770
EUCLID -05-A	01	1005
EUCLID -05-B	01	775
EUCLID -05-C	01	730

EUCLID -05-D	01	1000
EUCLID -06-A	01	805
EUCLID -06-B	01	845
EUCLID -06-C	01	840
EUCLID -06-D	01	785
EUCLID -07-A	01	735
EUCLID -07-B	01	620
EUCLID -07-C	01	655
EUCLID -07-D	01	695
EUCLID -08-A	01	660
EUCLID -08-B	01	805
EUCLID -08-C	01	805
EUCLID -08-D	01	615
FAIRVIEW PARK -01-A	01	865
FAIRVIEW PARK -01-B	01	725
FAIRVIEW PARK -01-C	01	615
FAIRVIEW PARK -02-A	01	190
FAIRVIEW PARK -02-B	01	855
FAIRVIEW PARK -02-C	01	905
FAIRVIEW PARK -03-A	01	1085
FAIRVIEW PARK -03-B	01	1070
FAIRVIEW PARK -04-A	01	1025
FAIRVIEW PARK -04-B	01	1020
FAIRVIEW PARK -05-A	01	1155
FAIRVIEW PARK -05-B	01	1095
FAIRVIEW PARK -05-B	02	25
GARFIELD HEIGHTS -01-A	01	890
GARFIELD HEIGHTS -01-B	01	640
GARFIELD HEIGHTS -01-C	01	505
GARFIELD HEIGHTS -02-A	01	835
GARFIELD HEIGHTS -02-B	01	870
GARFIELD HEIGHTS -03-A	01	860
GARFIELD HEIGHTS -03-A	02	25
GARFIELD HEIGHTS -03-B	01	815
GARFIELD HEIGHTS -04-A	01	545
GARFIELD HEIGHTS -04-B	01	660
GARFIELD HEIGHTS -04-C	01	650
GARFIELD HEIGHTS -05-A	01	755
GARFIELD HEIGHTS -05-B	01	540
GARFIELD HEIGHTS -05-C	01	675
GARFIELD HEIGHTS -06-A	01	685

GARFIELD HEIGHTS -06-B	01	715
GARFIELD HEIGHTS -06-C	01	700
GARFIELD HEIGHTS -07-A	01	705
GARFIELD HEIGHTS -07-B	01	655
GARFIELD HEIGHTS -07-C	01	685
GATES MILLS -00-A	01	820
GATES MILLS -00-B	01	925
GLENWILLOW -01-A	01	180
GLENWILLOW -02-A	01	115
GLENWILLOW -03-A	01	160
HIGHLAND HEIGHTS -01-A	01	775
HIGHLAND HEIGHTS -01-B	01	700
HIGHLAND HEIGHTS -02-A	01	860
HIGHLAND HEIGHTS -02-B	01	750
HIGHLAND HEIGHTS -03-A	01	675
HIGHLAND HEIGHTS -03-B	01	725
HIGHLAND HEIGHTS -04-A	01	620
HIGHLAND HEIGHTS -04-B	01	730
HIGHLAND HILLS -00-A	01	430
HUNTING VALLEY -00-A	01	485
INDEPENDENCE -00-A	01	1010
INDEPENDENCE -00-B	01	1170
INDEPENDENCE -00-C	01	1105
INDEPENDENCE -00-D	01	900
INDEPENDENCE -00-E	01	1135
LAKEWOOD -01-A	01	760
LAKEWOOD -01-B	01	785
LAKEWOOD -01-C	01	820
LAKEWOOD -01-D	01	795
LAKEWOOD -01-E	01	990
LAKEWOOD -01-F	01	700
LAKEWOOD -01-G	01	740
LAKEWOOD -01-H	01	1075
LAKEWOOD -01-I	01	860
LAKEWOOD -02-A	01	855
LAKEWOOD -02-B	01	965
LAKEWOOD -02-C	01	855
LAKEWOOD -02-D	01	840
LAKEWOOD -02-E	01	975
LAKEWOOD -02-F	01	930
LAKEWOOD -02-G	01	720

LAKEWOOD -02-H	01	755
LAKEWOOD -02-I	01	760
LAKEWOOD -03-A	01	875
LAKEWOOD -03-B	01	780
LAKEWOOD -03-C	01	965
LAKEWOOD -03-D	01	900
LAKEWOOD -03-E	01	650
LAKEWOOD -03-F	01	780
LAKEWOOD -03-G	01	645
LAKEWOOD -03-H	01	770
LAKEWOOD -03-I	01	925
LAKEWOOD -04-A	01	765
LAKEWOOD -04-B	01	965
LAKEWOOD -04-C	01	580
LAKEWOOD -04-D	01	955
LAKEWOOD -04-E	01	650
LAKEWOOD -04-F	01	725
LAKEWOOD -04-G	01	595
LAKEWOOD -04-H	01	735
LAKEWOOD -04-I	01	745
LAKEWOOD -04-J	01	600
LINNDALE -00-A	01	55
LYNDHURST -01-A	01	645
LYNDHURST -01-B	01	730
LYNDHURST -01-C	01	890
LYNDHURST -02-A	01	1005
LYNDHURST -02-B	01	980
LYNDHURST -03-A	01	920
LYNDHURST -03-B	01	780
LYNDHURST -03-C	01	690
LYNDHURST -04-A	01	695
LYNDHURST -04-B	01	820
LYNDHURST -04-C	01	800
MAPLE HEIGHTS -01-A	01	820
MAPLE HEIGHTS -01-B	01	840
MAPLE HEIGHTS -02-A	01	840
MAPLE HEIGHTS -02-B	01	730
MAPLE HEIGHTS -03-A	01	790
MAPLE HEIGHTS -03-B	01	630
MAPLE HEIGHTS -04-A	01	555
MAPLE HEIGHTS -04-B	01	555

MAPLE HEIGHTS -04-C	01	455
MAPLE HEIGHTS -05-A	01	750
MAPLE HEIGHTS -05-B	01	620
MAPLE HEIGHTS -06-A	01	815
MAPLE HEIGHTS -06-B	01	760
MAPLE HEIGHTS -07-A	01	645
MAPLE HEIGHTS -07-B	01	515
MAPLE HEIGHTS -07-C	01	590
MAYFIELD HEIGHTS -00-A	01	710
MAYFIELD HEIGHTS -00-B	01	850
MAYFIELD HEIGHTS -00-C	01	995
MAYFIELD HEIGHTS -00-D	01	865
MAYFIELD HEIGHTS -00-E	01	845
MAYFIELD HEIGHTS -00-F	01	640
MAYFIELD HEIGHTS -00-G	01	875
MAYFIELD HEIGHTS -00-H	01	540
MAYFIELD HEIGHTS -00-I	01	750
MAYFIELD HEIGHTS -00-J	01	565
MAYFIELD HEIGHTS -00-K	01	1010
MAYFIELD HEIGHTS -00-L	01	1010
MAYFIELD HEIGHTS -00-M	01	660
MAYFIELD VILLAGE -01-A	01	545
MAYFIELD VILLAGE -02-A	01	610
MAYFIELD VILLAGE -03-A	01	620
MAYFIELD VILLAGE -04-A	01	470
MIDDLEBURG HEIGHTS -01-A	01	1050
MIDDLEBURG HEIGHTS -01-B	01	500
MIDDLEBURG HEIGHTS -01-C	01	945
MIDDLEBURG HEIGHTS -02-A	01	810
MIDDLEBURG HEIGHTS -02-B	01	715
MIDDLEBURG HEIGHTS -02-C	01	655
MIDDLEBURG HEIGHTS -03-A	01	770
MIDDLEBURG HEIGHTS -03-B	01	785
MIDDLEBURG HEIGHTS -03-C	01	840

MIDDLEBURG HEIGHTS -04-A	01	1010
MIDDLEBURG HEIGHTS -04-B	01	920
MORELAND HILLS -00-A	01	1015
MORELAND HILLS -00-B	01	985
MORELAND HILLS -00-C	01	585
NEWBURGH HEIGHTS -00-A	01	830
NORTH OLMSTED -01-A	01	950
NORTH OLMSTED -01-B	01	875
NORTH OLMSTED -01-C	01	1030
NORTH OLMSTED -01-D	01	870
NORTH OLMSTED -01-E	01	870
NORTH OLMSTED -02-A	01	920
NORTH OLMSTED -02-B	01	850
NORTH OLMSTED -02-C	01	1010
NORTH OLMSTED -02-D	01	955
NORTH OLMSTED -02-E	01	680
NORTH OLMSTED -03-A	01	925
NORTH OLMSTED -03-B	01	185
NORTH OLMSTED -03-C	01	1080
NORTH OLMSTED -03-D	01	1045
NORTH OLMSTED -03-E	01	845
NORTH OLMSTED -03-F	01	950
NORTH OLMSTED -04-A	01	960
NORTH OLMSTED -04-B	01	815
NORTH OLMSTED -04-C	01	710
NORTH OLMSTED -04-D	01	860
NORTH OLMSTED -04-E	01	825
NORTH RANDALL -00-A	01	530
NORTH ROYALTON -01-A	01	870
NORTH ROYALTON -01-B	01	845
NORTH ROYALTON -01-C	01	990
NORTH ROYALTON -02-A	01	825
NORTH ROYALTON -02-B	01	890
NORTH ROYALTON -02-C	01	755
NORTH ROYALTON -02-D	01	240
NORTH ROYALTON -03-A	01	755
NORTH ROYALTON -03-B	01	1000
NORTH ROYALTON -03-C	01	780
NORTH ROYALTON -03-D	01	490
NORTH ROYALTON -04-A	01	930

NORTH ROYALTON -04-B	01	1185
NORTH ROYALTON -04-C	01	760
NORTH ROYALTON -05-A	01	645
NORTH ROYALTON -05-B	01	735
NORTH ROYALTON -05-C	01	810
NORTH ROYALTON -05-D	01	885
NORTH ROYALTON -06-A	01	705
NORTH ROYALTON -06-B	01	935
NORTH ROYALTON -06-C	01	750
NORTH ROYALTON -06-D	01	1110
OAKWOOD -01-A	01	560
OAKWOOD -02-A	01	555
OAKWOOD -03-A	01	305
OAKWOOD -04-A	01	310
OAKWOOD -05-A	01	325
OLMSTED FALLS -01-A	01	520
OLMSTED FALLS -01-B	01	600
OLMSTED FALLS -02-A	01	640
OLMSTED FALLS -02-B	01	615
OLMSTED FALLS -02-B	02	205
OLMSTED FALLS -03-A	01	1135
OLMSTED FALLS -03-B	01	460
OLMSTED FALLS -04-A	01	610
OLMSTED FALLS -04-B	01	800
OLMSTED TOWNSHIP -00-A	01	1030
OLMSTED TOWNSHIP -00-B	01	860
OLMSTED TOWNSHIP -00-C	01	785
OLMSTED TOWNSHIP -00-D	01	820
OLMSTED TOWNSHIP -00-D	02	70
OLMSTED TOWNSHIP -00-E	01	975
OLMSTED TOWNSHIP -00-F	01	1010
OLMSTED TOWNSHIP -00-G	01	865
OLMSTED TOWNSHIP -00-H	01	1010
OLMSTED TOWNSHIP -00-I	01	850
ORANGE -00-A	01	740
ORANGE -00-A	02	25
ORANGE -00-B	01	690
ORANGE -00-C	01	1055
PARMA -01-A	01	515
PARMA -01-B	01	675
PARMA -01-C	01	805

PARMA -01-D	01	830
PARMA -01-E	01	805
PARMA -01-F	01	740
PARMA -02-A	01	790
PARMA -02-B	01	925
PARMA -02-C	01	885
PARMA -02-D	01	840
PARMA -02-E	01	985
PARMA -03-A	01	805
PARMA -03-B	01	840
PARMA -03-C	01	815
PARMA -03-D	01	850
PARMA -03-E	01	815
PARMA -04-A	01	865
PARMA -04-B	01	760
PARMA -04-C	01	790
PARMA -04-D	01	825
PARMA -04-E	01	840
PARMA -05-A	01	855
PARMA -05-B	01	975
PARMA -05-C	01	840
PARMA -05-D	01	820
PARMA -05-E	01	795
PARMA -05-F	01	675
PARMA -06-A	01	870
PARMA -06-B	01	970
PARMA -06-C	01	930
PARMA -06-D	01	965
PARMA -06-E	01	990
PARMA -07-A	01	910
PARMA -07-B	01	735
PARMA -07-C	01	675
PARMA -07-D	01	875
PARMA -07-E	01	885
PARMA -07-F	01	620
PARMA -08-A	01	865
PARMA -08-B	01	750
PARMA -08-C	01	975
PARMA -08-D	01	870
PARMA -08-E	01	845
PARMA -09-A	01	935

PARMA -09-B	01	900
PARMA -09-C	01	925
PARMA -09-D	01	960
PARMA -09-E	01	890
PARMA HEIGHTS -01-A	01	760
PARMA HEIGHTS -01-B	01	970
PARMA HEIGHTS -01-C	01	870
PARMA HEIGHTS -02-A	01	910
PARMA HEIGHTS -02-B	01	895
PARMA HEIGHTS -02-C	01	755
PARMA HEIGHTS -03-A	01	900
PARMA HEIGHTS -03-B	01	985
PARMA HEIGHTS -03-C	01	700
PARMA HEIGHTS -04-A	01	845
PARMA HEIGHTS -04-B	01	890
PARMA HEIGHTS -04-C	01	935
PEPPER PIKE -00-A	01	935
PEPPER PIKE -00-B	01	905
PEPPER PIKE -00-C	01	1105
PEPPER PIKE -00-C	02	25
PEPPER PIKE -00-D	01	1000
PEPPER PIKE -00-E	01	865
RICHMOND HEIGHTS -01-A	01	870
RICHMOND HEIGHTS -01-B	01	305
RICHMOND HEIGHTS -02-A	01	645
RICHMOND HEIGHTS -02-B	01	735
RICHMOND HEIGHTS -03-A	01	660
RICHMOND HEIGHTS -03-B	01	640
RICHMOND HEIGHTS -03-C	01	450
RICHMOND HEIGHTS -04-A	01	1000
RICHMOND HEIGHTS -04-B	01	725
ROCKY RIVER -01-A	01	1030
ROCKY RIVER -01-B	01	955
ROCKY RIVER -01-C	01	720
ROCKY RIVER -01-D	01	980
ROCKY RIVER -02-A	01	815
ROCKY RIVER -02-B	01	885
ROCKY RIVER -02-C	01	950
ROCKY RIVER -02-D	01	915
ROCKY RIVER -03-A	01	1115
ROCKY RIVER -03-B	01	845

ROCKY RIVER -03-C	01	910
ROCKY RIVER -03-D	01	815
ROCKY RIVER -04-A	01	675
ROCKY RIVER -04-B	01	790
ROCKY RIVER -04-C	01	820
ROCKY RIVER -04-D	01	1045
SEVEN HILLS -01-A	01	965
SEVEN HILLS -01-B	01	1050
SEVEN HILLS -02-A	01	910
SEVEN HILLS -02-B	01	1010
SEVEN HILLS -03-A	01	1010
SEVEN HILLS -03-B	01	955
SEVEN HILLS -04-A	01	965
SEVEN HILLS -04-B	01	855
SHAKER HEIGHTS -00-A	01	755
SHAKER HEIGHTS -00-B	01	850
SHAKER HEIGHTS -00-C	01	1020
SHAKER HEIGHTS -00-D	01	960
SHAKER HEIGHTS -00-E	01	795
SHAKER HEIGHTS -00-F	01	565
SHAKER HEIGHTS -00-G	01	730
SHAKER HEIGHTS -00-H	01	850
SHAKER HEIGHTS -00-I	01	880
SHAKER HEIGHTS -00-J	01	965
SHAKER HEIGHTS -00-K	01	805
SHAKER HEIGHTS -00-L	01	830
SHAKER HEIGHTS -00-M	01	860
SHAKER HEIGHTS -00-N	01	730
SHAKER HEIGHTS -00-O	01	1060
SHAKER HEIGHTS -00-P	01	740
SHAKER HEIGHTS -00-Q	01	1010
SHAKER HEIGHTS -00-R	01	975
SHAKER HEIGHTS -00-S	01	910
SHAKER HEIGHTS -00-T	01	925
SHAKER HEIGHTS -00-U	01	1095
SOLON -01-A	01	805
SOLON -01-B	01	820
SOLON -01-C	01	610
SOLON -02-A	01	815
SOLON -02-B	01	835
SOLON -03-A	01	1080

SOLON -03-B	01	1010
SOLON -04-A	01	700
SOLON -04-B	01	660
SOLON -04-C	01	1005
SOLON -05-A	01	1010
SOLON -05-B	01	1035
SOLON -05-C	01	250
SOLON -06-A	01	925
SOLON -06-B	01	485
SOLON -06-C	01	710
SOLON -07-A	01	980
SOLON -07-B	01	880
SOUTH EUCLID -01-A	01	690
SOUTH EUCLID -01-B	01	715
SOUTH EUCLID -01-C	01	955
SOUTH EUCLID -01-D	01	825
SOUTH EUCLID -02-A	01	865
SOUTH EUCLID -02-B	01	890
SOUTH EUCLID -02-C	01	960
SOUTH EUCLID -02-D	01	735
SOUTH EUCLID -03-A	01	705
SOUTH EUCLID -03-B	01	690
SOUTH EUCLID -03-C	01	690
SOUTH EUCLID -03-D	01	695
SOUTH EUCLID -04-A	01	825
SOUTH EUCLID -04-B	01	550
SOUTH EUCLID -04-C	01	530
SOUTH EUCLID -04-D	01	760
STRONGSVILLE -01-A	01	995
STRONGSVILLE -01-B	01	660
STRONGSVILLE -01-C	01	925
STRONGSVILLE -01-D	01	1115
STRONGSVILLE -01-E	01	815
STRONGSVILLE -01-F	01	1270
STRONGSVILLE -01-G	01	885
STRONGSVILLE -02-A	01	845
STRONGSVILLE -02-B	01	750
STRONGSVILLE -02-C	01	850
STRONGSVILLE -02-D	01	720
STRONGSVILLE -02-E	01	480
STRONGSVILLE -02-F	01	750

STRONGSVILLE -02-G	01	850
STRONGSVILLE -02-H	01	730
STRONGSVILLE -02-I	01	935
STRONGSVILLE -03-A	01	1085
STRONGSVILLE -03-B	01	1000
STRONGSVILLE -03-C	01	1115
STRONGSVILLE -03-D	01	1320
STRONGSVILLE -03-E	01	1170
STRONGSVILLE -03-F	01	905
STRONGSVILLE -03-G	01	770
STRONGSVILLE -04-A	01	1225
STRONGSVILLE -04-B	01	1030
STRONGSVILLE -04-C	01	1155
STRONGSVILLE -04-D	01	705
STRONGSVILLE -04-E	01	955
STRONGSVILLE -04-F	01	885
STRONGSVILLE -04-G	01	930
UNIVERSITY HEIGHTS -00-A	01	725
UNIVERSITY HEIGHTS -00-B	01	710
UNIVERSITY HEIGHTS -00-C	01	740
UNIVERSITY HEIGHTS -00-D	01	915
UNIVERSITY HEIGHTS -00-E	01	695
UNIVERSITY HEIGHTS -00-F	01	605
UNIVERSITY HEIGHTS -00-G	01	835
UNIVERSITY HEIGHTS -00-H	01	960
UNIVERSITY HEIGHTS -00-I	01	715
VALLEY VIEW -00-A	01	675
VALLEY VIEW -00-B	01	670
WALTON HILLS -00-A	01	765
WALTON HILLS -00-B	01	770
WARRENSVILLE HTS -01-A	01	550
WARRENSVILLE HTS -01-B	01	490
WARRENSVILLE HTS -02-A	01	455
WARRENSVILLE HTS -02-B	01	440
WARRENSVILLE HTS -03-A	01	1070
WARRENSVILLE HTS -04-A	01	335
WARRENSVILLE HTS -04-B	01	595
WARRENSVILLE HTS -05-A	01	575
WARRENSVILLE HTS -05-B	01	390
WARRENSVILLE HTS -06-A	01	855
WARRENSVILLE HTS -07-A	01	335

WARRENSVILLE HTS -07-B	01	345
WARRENSVILLE HTS -07-B	02	85
WESTLAKE -01-A	01	1090
WESTLAKE -01-B	01	885
WESTLAKE -01-C	01	1050
WESTLAKE -01-D	01	810
WESTLAKE -02-A	01	775
WESTLAKE -02-B	01	905
WESTLAKE -02-C	01	920
WESTLAKE -02-D	01	855
WESTLAKE -03-A	01	890
WESTLAKE -03-B	01	685
WESTLAKE -03-C	01	985
WESTLAKE -03-D	01	650
WESTLAKE -04-A	01	825
WESTLAKE -04-B	01	900
WESTLAKE -04-C	01	940
WESTLAKE -04-D	01	830
WESTLAKE -05-A	01	860
WESTLAKE -05-B	01	740
WESTLAKE -05-C	01	905
WESTLAKE -05-D	01	790
WESTLAKE -06-A	01	755
WESTLAKE -06-B	01	975
WESTLAKE -06-C	01	915
WESTLAKE -06-D	01	930
WOODMERE -00-A	01	375
		667655

Agenda Item #6



CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Marlene Robinson Statler

Department: Election Officials

Requested Action: ☒ Approval
☐ Authorization
☐ Other _____

Type of Request

☐ RFP/contract
☐ Travel/Training
☐ Personnel
☐ Provisional Rejections
☐ Absentee Rejection

☐ Certification
☐ Protest
☐ Other _____

Requested for the 07/25/2024 Board Meeting Agenda.
Date

Specific description of request:

Approval to appoint not less than two precinct election officials for each precinct pursuant to ORC §3501.22 for
the November 5, 2024, Presidential General Election.

Estimated Expense: _____

Budgeted Item: Yes ☐ No ☐

Requestor Signature: Marlene Robinson Statler

Date: 7-18-2024

Manager Signature: Marlene Robinson Statler

Date: 7-18-2024

Fiscal Officer Signature: _____

Date: _____

Deputy Director: Anthony M. Kelly

Date: 7-18-2024

Director Approved: Yes ☒ No ☐

Director's Signature: Anthony M. Kelly

Date: 7-19-24

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: Date: 7/18/24

Received by the Clerk of the Board: Date: 7/18/24

Agenda Item

#7



CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Victor Rush Department: Election Support

Requested Action: ☒ Approval
☐ Authorization
☐ Other _____

Type of Request

☐ RFP/contract
☐ Travel/Training
☐ Personnel

☐ Certification
☐ Protest
☐ Other _____

☐ Provisional Rejections
☐ Absentee Rejection

Specific description of request:

Allocation of voting booths for the November 5, 2024, General Election. Allocation quantities are based on 1 voting booth for every 175 registered voters per polling location. A total of 4842 voting booths will be allocated + 705 ClearCast Go scanners + 289 ADA ClearAccess voting units and 1152 Electronic Poll books.

Estimated Expense: _____

Budgeted Item: Yes _____ No _____

Requestor Signature: Victor Rush

Date: 7-18-24

Manager Signature: Victor Rush

Date: 7-18-24

Deputy Director: Anthony D. Kelley

Date: 7-18-24

Director Approved: Yes ☒ No ☐

Director's Signature: [Signature]

Date: 7-18-24

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: Date: 7/18/24

Received by the Clerk of the Board: Date: 7/18/24

Agenda Item #8

a)

Resolution No. R2024-07-25-0001C

WHEREAS, the Cuyahoga County Fiscal Office (CCFO) requires the Cuyahoga County Board of Elections (CCBOE) to provide multiple documents to the CCFO to facilitate the procurement and subsequent accounts payable functions associated with CCBOE contracts for goods and services from vendors. The Resolution is necessary for the CCBOE to continue to provide for the usual operational services critical to election administration.

RESOLVED, that the Cuyahoga County Board of Elections hereby authorizes the Director, on behalf of the Board, to undertake all actions necessary to procure and subsequently pay the items identified as the Service Agreement and Software License for Live Results Election Night Reporting in an amount not to exceed \$ 57,000.00.

RESOLVED, this Resolution shall take effect and be in force immediately upon receiving the affirmative vote of a quorum of members of the CCBOE. All formal actions of this Board relating to the adoption of this Resolution were adopted in an open meeting of the Board, open to the public, and in compliance with all legal requirements of the Ohio Revised Code.

FURTHER RESOLVED, the Director and Chair are authorized to authenticate this resolution upon adoption through their signatures thereon, and the Director is instructed to transmit copies of this resolution to those individuals deemed necessary to effectuate the intent of its adoption.

Board Meeting Date: July 25, 2024

Agenda Item: Fiscal Services 8A

Vendor: Enhanced Voting, LLC

Motion: (as presented on the agenda with any edits made during the meeting)

Motion made by: ----- Chairman Curtis

Motion seconded by: ----- BOARD Member Davis Chappell

Henry F Curtis, IV, Chairman	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Inajo Davis Chappell, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Lisa M. Stickan, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Terence McCafferty, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay

Resolution adopted at the Cuyahoga County Board of Elections meeting on 25th
July 2024

Signature of Chairman

Henry F. Curtis, IV

Signature of Director

Ant. Ferrell

Memorandum

To: Board Members

CC: Anthony W. Perlatti, Director
Anthony N. Kaloger, Deputy Director

From: Patrick McAlea, Fiscal Services Assistant Manager

Date: July 18, 2024

Re: Contract Award Recommendation for Live Results Election Night Reporting

Background

On April 12, 2024 a Request for Bids (Event 5450) was published to solicit quotes for a 2-year contract for live results election night reporting. The event received three responses which were opened on April 26, 2024.

The Fiscal Department connected with the reference contacts provided by the respondents, and scoring of the proposals was completed by the managers of the Fiscal and Ballot Departments as well as our Election and Compliance Administrator. Product demonstrations were presented by Civix and Enhanced Voting. Based on the results of our research and scoring activities, it was determined that Enhanced Voting offers a superior product. Details of our findings are found in the attached Recommendation.

Pricing

Final pricing offered by the respondents to RFB Event 5450 is as follows:

RESPONDENT	ANNUAL PRICING	TOTAL PRICE FOR 2-YEAR CONTRACT (07/25/2024 – 05/31/2026)
PCC Technology (dba Civix)	\$30,000.00	\$105,000.00*
Enhanced Voting, LLC	\$28,500.00	\$57,000.00
Tenex Software Solutions	\$25,440.00	\$50,880.00

*Civix’s total price includes \$45,000 implementation fee charged in Year 1 of the Contract.

Recommendation

A purchase award is recommended to Enhanced Voting, LLC for the following software/application license:

- Two years of Live Results Election Night Reporting at \$28,500.00 per year (\$57,000.00 total).

Recommendation of Enhanced Voting for Live Results Election Night Reporting

Key reasons why the Cuyahoga County Board of Elections (CCBOE) selected Enhanced Voting as its Election Night Reporting (ENR) vendor moving forward.

Testing

- Enhanced Voting has separate “test” and “live” environments that are completely controlled and handled by the CCBOE from start to finish. Enhanced Voting will allow the Ballot Department to create, format and verify the accuracy of the data entered prior to election night.

Improved Reports for Voter and Candidates

- The Customizable report capabilities of Enhanced Voting are more robust than the Tenex ENR system. The flexibility of the product will allow us to offer not only more types of reports, but also provide election results data in more formats so voters, candidates and reporters have increased options to review and analyze the results
- The Self-service reports of Enhanced Voting will allow the CCBOE to use one public-facing product to display all its election results, from the Unofficial Results on Election Night, through the Official Results, and as the archival results for every election. Enhanced Voting offers a “self-service” ability for the public (including the ability to search for results by candidate name, which is not an option with Tenex).

Other Factors

- Enhanced Voting was founded in 2013, Enhanced Results is just one of four products that Enhanced Voting currently supports. This allows Enhanced Voting to place greater resources on the Enhanced Results product.
- Enhanced Voting is a large company that has a wide client base (including the entire state of Virginia), but not so large that the CCBOE will be just another customer.
- Enhanced Voting system is compatible with and is being used in other Clear Ballot counties. For their demonstration to the CCBOE, they used our Clear Ballot data from the March 2024 election.

Memorandum

To: Board Members

CC: Anthony W. Perlatti, Director
Anthony N. Kaloger, Deputy Director

From: Patrick McAlea, Fiscal Services Assistant Manager

Date: July 18, 2024

Re: Contract Award Recommendation for Live Results Election Night Reporting

Background

On April 12, 2024 a Request for Bids (Event 5450) was published to solicit quotes for a 2-year contract for live results election night reporting. The event received three responses which were opened on April 26, 2024.

The Fiscal Department connected with the reference contacts provided by the respondents, and scoring of the proposals was completed by the managers of the Fiscal and Ballot Departments as well as our Election and Compliance Administrator. Product demonstrations were presented by Civix and Enhanced Voting. Based on the results of our research and scoring activities, it was determined that Enhanced Voting offers a superior product. Details of our findings are found in the attached Recommendation.

Pricing

Final pricing offered by the respondents to RFB Event 5450 is as follows:

RESPONDENT	ANNUAL PRICING	TOTAL PRICE FOR 2-YEAR CONTRACT (07/25/2024 – 05/31/2026)
PCC Technology (dba Civix)	\$30,000.00	\$105,000.00*
Enhanced Voting, LLC	\$28,500.00	\$57,000.00
Tenex Software Solutions	\$25,440.00	\$50,880.00

*Civix’s total price includes \$45,000 implementation fee charged in Year 1 of the Contract.

Recommendation

A purchase award is recommended to Enhanced Voting, LLC for the following software/application license:

- Two years of Live Results Election Night Reporting at \$28,500.00 per year (\$57,000.00 total).

SERVICE AGREEMENT AND SOFTWARE LICENSE

This SERVICE AGREEMENT AND SOFTWARE LICENSE (the "Agreement") is hereby entered into as of July 25, 2024 by and between ENHANCED VOTING, LLC, a Florida limited liability company ("Contractor") and the Cuyahoga County Board of Elections (the "Customer").

WITNESSETH:

WHEREAS, Customer issued Request for Bids 5450, attached and incorporated herein as Exhibit "A," seeking offers to furnish an election results reporting solution for results aggregation, custom report generation and public results reporting during the Customer's election period; and

WHEREAS, Contractor submitted a proposal dated April 26, 2024, attached and incorporated herein as Exhibit "B," offering to provide such election results reporting solution to Customer on the terms and conditions more fully set forth herein.

NOW, THEREFORE, in consideration of the premises, mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Recitals. The parties hereto agree that the foregoing recitals are true and correct and are incorporated herein by this reference.

2. Provision of Services.

a. Services. Contractor shall furnish and host an election results reporting solution (the "System") that will allow certain of Customer's staff to manage the election results and, optionally, publish those results to a public page for their voters to access (each a "Voter") for one or more elections during the Term (each an "Election") as more particularly described on **Exhibit "B"** attached hereto (the "Services").

b. Training and Implementation. The Contractor shall provide comprehensive training and documentation to necessary Customer staff, including, but not limited to integration, migration, set-up, testing and troubleshooting of the System (the "Documentation") in accordance with the proposed project plan described in Exhibit B. Training may be performed in person or remotely and include training materials for additional reference.

c. Performance of Services. Contractor shall provide all Services hereunder in a timely, professional, and workmanlike manner and in accordance with the terms and conditions set forth in this Agreement.

d. Independent Contractor. Contractor's engagement and provision of the Services hereunder shall be as an independent contractor to, and not as an employee of, Customer. None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between Contractor and Customer other than that of individual parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

Except as otherwise set forth herein, neither Contractor nor Customer shall be construed to be the agents, employees or representatives of the other. It is expressly understood and agreed by the parties that nothing contained in this Agreement is intended to create a partnership, association or other affiliation of like relationship between Contractor and Customer. Neither Customer nor Contractor shall be responsible for the debts or obligations of the other except as specifically provided for in this Agreement. Contractor is solely and expressly responsible for rendering the Services contemplated herein in accordance with all applicable federal, state and local laws, including laws pertaining to the offering and sale of software development services. Contractor shall have the right to control and determine the method and means of performing the Services except as specifically set forth herein.

e. Project Manager. The Customer will appoint a project manager or other representative to serve as the main point of contact between the Customer and the Contractor (the "Project Manager"). Any Documentation, notices, or other items that Contractor delivers to Customer hereunder shall be delivered to the Project Manager. Customer may change the Project Manager at any time by giving Contractor written notice of such change.

f. Non-Partisanship. Contractor acknowledges that this Agreement is integral to the Customer's ability to administer free and fair elections, which forms the essence of the Agreement. Contractor agrees: (i) that Contractor will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise; (ii) to conduct Contractor's operations so as not to impose disrepute, contempt or scandal on the Customer or otherwise interfere, directly or indirectly, with the Customer's election administration process; and (iii) that these representations and obligations are a material inducement for the Customer to select Contractor for contract award with regard to this Agreement. For the avoidance of doubt, the foregoing obligations apply to Contractor and any employee, director, board member or investor of Contractor when such individual is acting within his, her, or its professional capacity or otherwise acting as a representative of Contractor.

3. Voters and Results.

a. Voter Access; Display of Results. Each Voter shall access the System by navigating to a public URL published by the Customer. Once the Voter enters the System, the System will display contest statistics, candidate vote totals, precinct statistics, and voter registration statistics for that Election (the "Election Results") published by the Customer for that Election. Voter shall then be able to review the data which may be updated by the Customer from time to time. Nothing contained in this Agreement is intended or shall be construed to confer upon any person that not a party to this Agreement any rights, benefits or remedies of any kind or character whatsoever, or to create any obligation of the Customer or Contractor to any such third party.

b. Election Results. Customer shall provide all Election Results to Contractor in a format readable by the Services for an Election which shall include, but shall not be limited to, any items up for election, the candidates for such elections or the text of the other issues or

questions up for election, and the results corresponding to each of the candidates or issues or questions. Customer may, at its option, either: (i) input the Election Results into the System itself; or (ii) import files in a supported file format that contain the Election Results. Contractor is not responsible for any failures in the Services caused by Customer's failure to timely provide accurate Election Results (whether such failure is caused by Customer's errors in inputting data itself or errors in the import files provided to Contractor for input) or Election Results in a format that is not readable by the Services.

c. No Early Entry of Election Results. The Services shall specifically exclude hosting of Election Results prior to the closing of polls in the Customer's jurisdiction. This provision permits the entry of test results prior to polls closing, which the Customer agrees to clear out prior to the close of polls. **Under no circumstances shall Contractor be responsible for the unauthorized disclosure of any pre-mature results that Customer enters into the system prior to polls closing on election night.**

d. Testing. Customer and its staff will conduct proofing and testing of the System, including importing results from test elections to ensure that the Election Results are accurate. Customer acknowledges that Election Results will not be available to Voters until Customer completes the testing and publishes the results. Any errors identified during this process shall be immediately communicated to the Contractor, who shall timely fix such errors.

4. Software License.

a. Grant of License. Subject to the terms and conditions of this Agreement, and in consideration of and conditioned on Customer's timely payment of amounts payable hereunder, Contractor hereby grants to Customer a non-exclusive, non-transferable, revocable license to use the Software as part of the Services.

b. Restrictions of License. Customer and Voters may access and use the Services solely for the purpose of interacting with and using the Services. The license does not give Customer any rights to and Customer may not: (i) reverse engineer, decompile, disassemble, hack, exploit, or attempt to derive a source code version of any aspect of the Software; (ii) sublicense, resell, rent, lease, export, import, distribute, assign, or otherwise make the Software available to any Person other than the Voters as contemplated in connection with the Services; (iii) remove or alter any proprietary notices pertaining to the Software; or (iv) use the Services in any way that could interfere with any other customers' use of the Software.

c. Proprietary Rights. The Software is licensed, not sold, and Contractor expressly reserves all rights that Contractor does not expressly grant to Customer hereunder. Customer acknowledges and agrees that Contractor owns and retains all rights, title, and interest in and to all the Software and all copyright, trademark, patent, trade secret, intellectual property, improvements, enhancement, modifications, derivative works, and other proprietary rights associated therewith. The license granted hereunder does not include a license of any such proprietary rights to Customer. Customer retains ownership over any data provided by the Customer or on its behalf for processing through the System.

d. Feedback. If Customer gives Contractor any ideas, proposals, suggestions, enhancement requests, or other feedback, including ideas for new services and improvements to the Software or the Services, Customer grants Contractor the unlimited right to use such feedback and incorporate it into its products and services without fees, royalties, or any other obligations to Customer.

e. Trade Names. Customer is authorized under this agreement to provide the Services to its Voters under Customer's own name or any trade name it sees fit; provided, however, that it shall not provide the Services under Contractor's name. Contractor shall retain all right, title and ownership interest in Contractor's own trademarks and trade names and said trademarks and trade names shall remain proprietary to Contractor. Customer shall retain all right, title and ownership interest in Customer's own trademarks and trade names and said trademarks and trade names shall remain proprietary to Customer.

f. Maintenance Modifications. As part of the Services, Contractor shall provide Maintenance Modifications to the Software from time to time. Contractor will make commercially reasonable efforts to notify Customer in advance when any downtime is expected from the implementation of a Maintenance Modification (or as otherwise necessary to continue providing the Services) (the "Scheduled Downtime"). Contractor will make commercially reasonable efforts to implement Scheduled Downtime during non-business hours (but cannot guarantee such, particularly as to critical Maintenance Modifications correcting Errors that materially affect the Services). Notwithstanding the foregoing sentence, the Contractor shall not implement Scheduled Downtime on the day of any Election through the Customer's certification of the Election results or 21 days after the Election, whichever occurs first.

g. Enhancements. Customer agrees all requested System behavior outside of the scope of the Services defined herein are deemed to be Enhancements and not considered Maintenance Modifications. Contractor may, but is not required to, develop Enhancements to the System and Customer acknowledges and agrees that such Enhancements may incur additional Fees depending on the scope and delivery date requested. The implementation of any Enhancements shall be set forth in a separate writing between Customer and Contractor (or in an amendment to this Agreement).

h. Modification. Contractor shall have the right to make Maintenance Modifications or Enhancements to the Software without the prior written consent or request of Customer in order to improve the delivery of the Services but shall not make any modifications that materially change the nature of the Services except as agreed in writing by both parties. No Enhancements that Contractor makes of its own accord and without Customer's consent shall incur additional Fees hereunder.

5. Customer Support and Uptime.

a. Customer Support. In addition to the election night and post-election support described in the Proposal incorporated as Exhibit B, Contractor will provide remote technical support for the System to Customer from 9:00 a.m. to 5:00 p.m. in the Eastern time zone on Business Days (the "Business Hours"). Support requests will be received via e-mail and support

for any such requests will be provided via e-mail and/or telephone (the "Helpdesk"). As part of such support, Contractor will respond to any support request and fix or repair any material and reproducible Errors in the Software that are reported to Contractor: (i) within eight (8) hours for Critical Errors (as defined below); (ii) within one (1) Business Day for high Errors; (iii) within (3) Business Days for normal Errors; and within five (5) Business Days for all other Errors. The foregoing notwithstanding, any Errors occurring when the Customer publishes Election results regardless of severity level shall be addressed within 15 minutes of being reported to Contractor via Helpdesk and telephone call, and the Contractor shall continually thereafter use its best efforts to implement a correction of the Error. Response times will be measured from the time a Support request is received by Contractor through the Helpdesk. With the exception of Critical Errors, for which Contractor will receive and accept support requests twenty-four (24) hours a day and seven (7) days a week, if a support request is sent to Contractor outside of normal Business Hours, it will not be deemed to have been received by Contractor until the beginning of the next Business Day. As used herein, "Critical Error" means an Error where the System is entirely down during the election period prior to an Election through Election night and no workaround is immediately available.

b. Uptime. Contractor will make the System Available (as defined below) at least 99.9% of the time as measured over the course of each calendar month during the Term, excluding unavailability caused by any of the Exceptions (as defined below). As used herein, (i) "Available" means the Platform is available for access and use by Voters over the Internet and is operating in material accordance with the scope set forth on **Exhibit "B"**, and (ii) "Exceptions" means any: (a) any connectivity issues with Customer's or a Voter's Internet service; (b) Force Majeure Event; (c) failure, interruption, outage or other problem with any software, hardware, system, network, facility or other item not supplied by Contractor; or (d) Scheduled Downtime. Failure to make the System Available in accordance with the foregoing shall entitle the Customer to a credit (in the form of a refund or applied towards future fees) in the amount of 50% of the monthly prorated fees paid for the Services.

c. Helpdesk. Customer shall promptly utilize Contractor's designated Helpdesk to report and log errors, outages, equipment failures, and other problems with the Services. **Contractor shall not be responsible for any losses or damages that result from Customer's failure to use the Helpdesk, and the response times contained in Section 5(a) shall not take effect or apply until and unless Customer uses Contractor's Helpdesk to notify Contractor of a failure in the Services.** Contractor may, from time to time, change its Helpdesk and the requirements thereof upon thirty (30) days' prior written notice to Customer.

6. Fees and Payment.

a. Fees. The fees for the Services shall be as set forth on **Exhibit "C"** attached hereto. The Contractor shall invoice the Customer for all Fees, together with any applicable taxes, on the first (1st) day of the month following a payment milestone (as set forth on **Exhibit "C"**). If no payment milestones are defined, Contractor shall invoice the Customer on the first (1st) of the month following the successful completion of the Testing under Section 3 of this Agreement and each Renewal Term. Payment is due within thirty (30) days following the date of such invoice. A

service charge of one and one-half percent (1.5%) per month will be added to any balances thirty (30) days past due.

b. Termination Fees. Customer and Contractor hereby agree that upon termination or cancellation of the Term of this Agreement, Customer shall pay Contractor within thirty (30) days of the date of such termination or cancellation all fees owed to Contractor under this Agreement for the remainder of the Term that have not yet been paid. This Section 6(b) shall survive termination of this Agreement.

7. Term. The initial term of this Agreement shall be two (2) years following the Effective Date (the "Initial Term"). The Customer shall have the option to renew this Agreement for up to three additional successive one (1) year periods plus one six (6) month period (each a "Renewal Term") (the Initial Term, together with each Renewal Term, is the "Term") exercisable on the second anniversary date of the Effective Date by giving the Contractor written notice of its intent to renew the Term of this Agreement not less than thirty (30) days prior to the expiration of the Initial Term or any Renewal Term.

8. Proprietary Information.

a. Nondisclosure. In connection with this Agreement, each party (the "Disclosing Party") may disclose or make available Proprietary Information (as defined below) to the other party (the "Receiving Party"). A Receiving Party shall not disclose Proprietary Information except to Authorized Persons (as defined below). The Receiving Party shall not duplicate, use, or disclose Proprietary Information except as otherwise permitted under this Agreement. In disclosing Proprietary Information to Authorized Persons, the Receiving Party shall require such Authorized Person to abide by the restrictions of this Agreement concerning such Proprietary Information before disclosing such Proprietary Information to such Authorized Person.

b. Compelled Disclosure. If the Receiving Party or any of its Authorized Persons is compelled by applicable law or a court order to disclose any Proprietary Information, then to the extent permitted by applicable law or court order, the Receiving Party shall: (a) promptly, and prior to such disclosure, notify the Disclosing Party in writing of such requirement so that the Disclosing Party can seek a protective order or other remedy; and (b) provide reasonable assistance to the Disclosing Party, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If the Receiving Party remains required to disclose any Proprietary Information, the Receiving Party shall disclose only that portion of the Proprietary Information that, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose.

c. Survival. The Receiving Party's and its Authorized Persons' obligations of confidentiality with respect to a given piece of Proprietary Information under this Section 8 will survive the termination, expiration, or non-renewal of the Term of this Agreement.

d. Enforcement. The Receiving Party agrees that damages at law will be an insufficient remedy to the Disclosing Party in the event the Receiving Party violates any of the

terms or conditions of this Section 8, and that the Disclosing Party may be entitled, upon application to a court of competent jurisdiction, to obtain injunctive relief to enforce the provisions of this Agreement, which injunctive relief shall be in addition to any other rights or remedies available to the Disclosing Party.

9. Limitation on Liability; Representations and Warranties.

a. Warranties. Subject to the limitations set forth in this Agreement, Contractor warrants only to Customer that the System and Services furnished hereunder when properly used and unmodified by Customer or Voter, will substantially conform to and perform in accordance with the Documentation, the Proposal the Contractor submitted dated April 26, 2024 in response to the Customer's Request for Bids 5450, the demonstration of the System provided to the Customer and the scope set forth in **Exhibit "B"**. Contractor further represents, warrants, and covenants to Customer that: (a) it has the authority and capacity to enter into and fulfill its obligations under this Agreement; (b) the person executing this Agreement on behalf of Contractor has been duly authorized and has all required approvals; (c) the System and Software do not and will not infringe, misappropriate, or otherwise violate any intellectual property right or other right of any third party; (d) it will perform all Services in a timely, professional and workmanlike manner in accordance with industry best practices and practices for similar services, using personnel with the requisite skill, experience, and qualifications, and shall devote all resources necessary to meet its obligations under this Agreement; and (e) subject to Customer's completion of its requirements and duties in a timely manner, Contractor shall meet all delivery, implementation, rollout, and training schedules agreed upon between the parties. All warranty claims not made in writing or not received by Contractor shall be deemed waived. Contractor's warranty obligations are solely for the benefit of Customer, who has no authority to extend or transfer this warranty to any other Person.

b. No Warranties. EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PROVIDER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES OR ANY WORK PERFORMED OR TO BE PERFORMED UNDER THIS AGREEMENT AND ALL SUCH WARRANTIES ARE HEREBY EXPRESSLY DISCLAIMED. THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT CONSTITUTE THE ONLY WARRANTIES MADE BY THE CONTRACTOR WITH RESPECT TO THIS AGREEMENT AND THE SERVICES AND ARE MADE IN LIEU OF ALL OTHER WARRANTIES, WRITTEN OR ORAL, STATUTORY, EXPRESS OR IMPLIED.

c. Limitation on Damages. Except for the indemnification obligations in Request for Bids 5450 incorporated as Exhibit A, in the event Customer or Contractor suffers damages, either party's sole and exclusive remedy shall be to recover its direct damages . Excluding claims arising under the indemnification obligations in Exhibit A, neither party be liable for to the other for any claims for special, incidental, or consequential damages including, but not limited to, loss of profits or revenue, or lost data, whether based upon tort, contract or other theory of recovery.

10. Termination.

a. Termination Upon Breach. Either party hereto may terminate the Term of this Agreement upon written notice to the other party if the other party: (i) commits a material breach of its obligations hereunder or any representation or warranty hereunder and fails to remedy such breach within thirty (30) days of the non-breaching party's written notice of such breach to the breaching party and fails to remedy such breach within thirty (30) days of receipt of such written notice; or (ii) files for bankruptcy, receivership, is declared insolvent, or otherwise terminates or suspends its business operations without assigning the Agreement to a permitted assignee under this Agreement.

b. Effect of Termination. On the effective date of termination, Customer shall immediately cease to use any of the Services. Notwithstanding the foregoing, Contractor shall make all commercially reasonable efforts to facilitate Customer's transfer to another provider of services similar to the Services. Customer acknowledges and agrees that Contractor may charge additional Fees for this work.

11. Definitions. Capitalized terms shall have the following meanings as used in this Agreement:

a. "Affiliate" means, with respect to any Person, any other Person directly or indirectly controlling, controlled by, or under common control with such Person. For purposes of this definition, the term "controls", "is controlled by", or "is under common control with" shall mean the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of a Person, whether through the ownership of voting securities, by contract, or otherwise.

b. "Business Day" means any day of the year other than Saturday, Sunday, a legal holiday in the State of Florida, or any other day on which national banking associations in the State of Florida generally are closed for commercial banking business.

c. "Cyberattack" means any action, physical or electronic, taken to intentionally damage or disrupt an electronic system, including but not limited to Equipment, backup services, cloud services, electrical systems and power grids, networks.

d. "Enhancement" means a change or addition to any Software and related Documentation (including all new releases of the Code) that improves functions, adds new functions, or significantly improves performance by changes in system design or coding. Enhancements shall not include any change or addition that is a Maintenance Modification.

e. "Error" means any error, problem, or defect resulting from an incorrect functioning of Software, or an incorrect or incomplete statement or diagram in Documentation, if such error, problem, or defect renders the Software inoperable, causes the Software to fail to meet the specifications thereof, or causes the Documentation to be inaccurate or incomplete in any material respect.

f. “Maintenance Modification” means any modification or revision (other than Enhancements) to Software or Documentation that correct Errors, support new releases of the operating systems with which the Code is designed to operate, support new input/output devices, or provide other incidental updates and corrections.

g. “Person” means any natural person, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, association, governmental agency or subdivision thereof, joint venture, trust or any other entity.

12. Assignability. Neither party hereto shall have the right to assign this Agreement or its rights or duties hereunder to any other Person. Notwithstanding the foregoing, Contractor shall have the right, without Customer’s knowledge or consent, to assign this Agreement and any or all of the rights and duties hereunder, to any Affiliate or successor of the Contractor or pursuant to a sale of assets to an unrelated third party.

13. Severability. If any provision of this Agreement is deemed to be invalid, unenforceable, or is prohibited by the laws of the state or jurisdiction where it is to be performed, this Agreement shall be considered divisible as to such provision; and such provision shall be inoperative in such state or jurisdiction, and shall not be part of the consideration moving from either of the parties to the other. The remaining provisions of this Agreement shall be valid and binding and of like effect as though such provision was not included.

14. Force Majeure. Neither Party shall be liable hereunder for any failure or delay in the performance of its obligations under this Agreement if such failure or delay is on account of causes beyond its reasonable control, which shall include, but are not limited to: acts of God (including reasonable preparation therefor); acts of war, civil unrest, terrorism, Cyberattacks, or other hostilities; disasters; epidemics or pandemics; fire, flood or other casualty; hazardous weather; labor disputes, strikes, or work stoppages (except for a dispute, stoppage, or strike involving either party hereto); or government action, regulation or restriction (a “Force Majeure Event”). A Force Majeure Event shall not include changes in economic or market conditions, financial or internal problems of the non-performing party, or an event that renders performance uneconomical or unprofitable for the non-performing party. A Force Majeure Event shall not excuse the payment of any money due hereunder except in the event of the failure or governmental closure of a party’s bank.

A party suffering a Force Majeure Event shall use reasonable efforts to notify the other party in writing within ten (10) days following the occurrence of such Force Majeure Event. The exception from liability due to a Force Majeure Event shall continue for so long as such Force Majeure Event is in effect. If a party’s performance is delayed more than thirty (30) days due to a Force Majeure Event, the other party shall have the option of: (i) terminating the Term of this Agreement without cause upon written notice to the non-performing party; or (ii) extending the time for performance by the period of the delay.

15. Notices. All notices or other communications provided for herein to be given or sent to a party by the other party shall be in writing and sent to the addresses set forth below. Any such notice shall be deemed validly given: (i) at the time of receipt if personally delivered; (ii) at

the time of receipt if communicated by electronic mail with confirmation of receipt thereof; (iii) on the next business day, if sent via recognized overnight delivery service; or (iv) on the third (3rd) business day after the date of deposit in the United States mail, if mailed, certified mail, return receipt requested, postage prepaid:

If to Customer: Cuyahoga County Board of Elections
ATTN: Fiscal Manager
2925 Euclid Avenue
Cleveland, OH 44115
E-mail: boefiscalservices@cuyahogacounty.gov

If to Contractor: Enhanced Voting, LLC
ATTN: Manager

E-mail: _____

With a copy, which shall not constitute notice, to: Glazier, Glazier & Dietrich, P.A.
ATTN: Andrew S. Glazier, Esq.
8833 Perimeter Park Blvd., Suite 1002
Jacksonville, Florida 32216
E-mail: aglazier@glazierlawfirm.com

Any party may give notice to the other party at any time, by the method specified above, of a change in the address at which, or the Person to whom, notice is to be addressed.

16. Waivers. The terms of this Agreement may be waived only by a written instrument signed by the party waiving compliance. No waiver of any term, provision or condition of this Agreement in any one or more instances, shall be deemed to be or be construed as a further or continuing waiver, or a waiver of any subsequent breach, of any such term, provision, or condition of this Agreement. No delay on the part of any party in exercising any right, power, or privilege hereunder shall operate as a waiver hereof; nor shall any waiver nor any single or partial exercise on the part of any party of any right, power or privilege, preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege.

17. Governing Law, Jurisdiction, and Venue. This Agreement shall be governed, construed, and enforced in accordance with the laws of Ohio.

18. Entire Agreement; Amendments. Except as otherwise set forth herein, this Agreement, including its Exhibits, constitutes the entire agreement between the parties and contains all of the agreements between the parties with respect to the subject matter hereof and supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof and may be amended or revoked only by a written agreement executed by both parties. Except as otherwise set forth herein, no change, modification or waiver of any provision of this Agreement shall be valid unless the same is in writing and signed by both

parties. The following Exhibits attached hereto are incorporated by reference, subject to any changes that are made by the body of this Agreement and “Contractor” substituted for “Vendor” and “Agreement” substitute for “Contract” where appropriate:

Exhibit A: Request for Bids 5450

Exhibit B: Contractor’s Proposal

Exhibit C: Fees

In the event of any conflict between the body of this Agreement and any provision in the Exhibits, the body of this Agreement shall control. Provided, however, that silence with respect to an issue shall not be construed as a conflict with a provision addressing such issue. Subject to the foregoing sentence, as between the Exhibits, the descending order of priority in the event of a conflict is Exhibit A, Exhibit B, and Exhibit C.

19. Counterparts; Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered by electronic transmission, including e-mail. Any electronic signatures shall have the same legal effect as manual signatures.

20. Section and Paragraph Headings. The section and paragraph headings in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

[Separate Signature Page Follows]

IN WITNESS WHEREOF, the undersigned parties have executed and delivered this Agreement as of the day and year first above written.

ENHANCED VOTING, LLC



By: President, Enhanced Voting
Its: Manager

"Contractor"



By: Anthony W. Perlatti
Director, Cuyahoga County Board of Elections
Its: Fiscal Manager

"Customer"

The legal form and correctness of this Contract is hereby approved:

Office of the Prosecutor, Cuyahoga County, Ohio
By: Mark R. Musson, Assistant Prosecutor



CUYAHOGA COUNTY BOARD OF ELECTIONS

EXHIBIT A: REQUEST FOR BIDS 5450

Bid #: 5450

Issued by: Cuyahoga County Board of Elections
2925 Euclid Avenue, Cleveland, Ohio 44115

Subject: Contracting with a Vendor to supply and maintain a software solution to provide Live Results Election Night Reporting ("ENR") software application/license with the features the Board requires for the purpose of conducting elections. The awarded contract will be for an Initial Term which includes all elections in Cuyahoga County from June 1, 2024 through May 31, 2026, with an option for up to three (3) additional annual Renewal Terms or one (1) six-month Contract Extension at the conclusion of any Term. Renewal Terms and/or Contract Extension shall be at the discretion of the Board and exercisable upon notice to the Vendor at least 30 days prior to the expiration of the Initial Term or any Renewal Term.

Issue Date: April 12, 2024

**Pre-Bid
Conference:** Friday, April 19, 2024 at 10:00am
2925 Euclid Avenue, Cleveland, OH 44115

Due Date: April 26, 2024 at 3:00pm
All bids must be submitted through the Cuyahoga County Supplier Portal.
Suppliers must be registered with the portal to submit a bid.
(Refer to Exhibit D - Cuyahoga County Vendor/Supplier Guide for instructions.)

- Access the portal here. Using Google Chrome may work best.
<https://ccprod-lm01.cloud.infor.com:1442/lmscm/SourcingSupplier/html/SourcingSupplier?csk.SupplierGroup=CUYA&csk.CHP=LMPROC>
- Register as a supplier here. Using Google Chrome may work best.
<https://ccprod-lm01.cloud.infor.com:1442/lmscm/SourcingSupplier/form/Supplier%28CUYA,0%29.RegistrationProfile?csk.CHP=LMPROC&csk.SupplierGroup=CUYA&action=SupplierCreate&menu=SupplierHome.RegisterAsASupplier>

Contacts: Shaunquitta Walker, Manager
Fiscal Services Dept.
(216) 443-6442
boefiscalservices@cuyahogacounty.gov

Robin Roy, Chief Information Officer
Information Services Dept.
(216) 443-6558
rroy@cuyahogacounty.gov

This request for bids (RFB) is issued in accordance with the Ohio Revised Code. The Board of Elections will award a Contract, if any award be made, on the basis of the responses which, in the judgment of the Board of Elections, represent the best bid submitted by the respondent capable of providing the solution described herein. Selection of the lowest and most responsive bidder includes considering any action, appearance of impropriety, or political bias that the prospective vendor might impute to the Cuyahoga County Board of Elections.

To discuss and clarify the expectations of a potential contract, **a pre-bid conference will be held in the 4th Floor Conference Room at the address, date, and time indicated on the cover sheet of this RFB.** All prospective bidders are strongly encouraged to attend. A virtual attendance option is available with connectivity information provided below.

Microsoft Teams Meeting

Join by computer or mobile app

[Click here to join the meeting](#)

Meeting ID: 233 825 072 210

Passcode: YcTJfi

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 440-462-2064,,963387146#

Phone Conference ID: 963 387 146#

[Find a local number](#)

SECTION I: SCOPE OF SERVICES

A. Background

The Cuyahoga County Board of Elections (the "Board") conducts all official elections held in Cuyahoga County, which has approximately 900,000 registered voters. Each voter is assigned to one of +/-967 precincts, some of which are split precincts, throughout the county based on their registered address. Each precinct is then assigned to one of approximately 290 polling locations located throughout the county.

In addition, Cuyahoga County is also presently comprised of 59 municipalities, 2 congressional districts, 4 state senate districts, 11 state house districts, 11 county council districts, 13 municipal court districts, 32 school districts, 2 joint vocational school districts, 2 state board of education districts, and various countywide districts including, but not limited to, Metroparks, community college, and port authority.

The Board currently utilizes voting equipment and tabulation software manufactured by Clear Ballot.

B. Specific Services

The awarded Contractor shall supplement regularly employed staff of the Board to furnish the supplies necessary for providing, installing, configuring, and maintaining the software application/license to provide Live Results Election Night Reporting for use in all elections conducted by the Board during the contract term. This is inclusive of a customer service representative to respond to the Board within a 15-minute period on Election Day until the final results are posted.

The awarded Contractor shall render the specific services identified and described in Exhibit A ("ENR Software and License Specifications").

C. SaaS License to Inclusions

- ENR front-facing public website displaying election results in an easy-to-read and graphical format
- ENR backend website for uploading results and configuring the frontend page
- Web-based cloud hosting
- Server capacity management
- Security infrastructure maintenance and upgrades
- Remote technical support during business hours & extended hours on Election Day

D. License

Throughout the Initial Term and any Renewal Period(s), the Vendor shall grant to the Board, for the purposes set forth in the proposed Contract, an irrevocable, non-exclusive, royalty free, non-transferrable, fully paid up right and license to use, reproduce (for back-up or transition purposes), modify, adapt and disclose, and sublicense others to use, reproduce (for back-up and transition purposes), modify, and adapt on the Boards' behalf, the software and documentation necessary to operate the ENR that allows an unlimited number of end users to use the ENR. The License shall include all updates, enhancements, modifications, upgrades, revisions, replacements, upgrades made to or in the place of software or any related documentation including, but not limited to, those that corrects errors, correct safety hazards, to support the ENR software/license, and all error corrections, patches and bug fixes and any other derivative works created by Vendor during the Term. The Vendor shall provide all revisions, updates, modifications or upgrades as part of its Warranty and Maintenance services and any other routine system updates, modifications or maintenance work made to the software that is required to correct errors, patches or bug fixes or to operate and maintain the ENR without any additional compensation.

E. Performance Warranty

In addition to the warranties described in Exhibit A, the Vendor and its staff shall provide the services contemplated under the Contract in a manner consistent with the same degree of care, skill and diligence as is ordinarily possessed and exercised by members of the profession, currently performing under similar circumstances. The Vendor shall be responsible for the quality services rendered under the Contract and shall promptly make necessary corrections resulting from its negligence, errors, or omissions without any additional compensation. The Vendor's duty of care shall extend to the Board, and the Vendor shall be and remain liable to the Board in accordance with applicable law for all damages to the Board caused by the Vendor's negligent acts, performance, errors or omissions. If no such standards exist, then the Vendor shall perform its services in a workerlike manner with a reasonable degree of care, skill and diligence and as described in the proposed Contract.

F. Service Level Agreement

Vendor shall provide Services that ensure access for all of the County's enrolled users in the event of failure at any one of the hosted locations, with effective contingency planning (including backup and disaster recovery capabilities) and 24x7 troubleshooting service for inquiries, outages, issue resolutions, etc. All such Services shall be dependable and provide response rates that are as good as or better than industry standards. Services shall meet the target levels of the Service Level Agreements ("SLAs") provided herein and be supported with sufficient connectivity and computing resources to handle daily use and reasonably anticipated peak demand and shall ensure that sufficient bandwidth and computing resources are dedicated to the Services to meet peak demand times without material degradation in performance. Peak demand times begin 90 days prior to Election Day and continue until 30 days post-Election Day. Vendor shall warrant that the Services will be available

and in accordance with the proposed Contract at all times throughout the Term. The level of unavailability shall not exceed one-half of one percent (0.5%) per month. In the event of a breach of the foregoing warranty, Vendor shall apply service level credits based on the actual availability measure for the applicable month as follows:

<u>Availability</u>	<u>Service Level Credit</u>
99.950% or greater	No SLA Credit
99.500% - 99.949%	10% of the monthly prorated fee
99.000% - 99.499%	25% of the monthly prorated fee
Below 99.000%	50% of the monthly prorated fee

Service level credits for fees paid on an annual or monthly basis shall be based on a monthly equivalent fee. For example, a 5% service level credit on an annual subscription fee shall be 5% of 1/12 of the annual fee. Service level credits shall be applied to the Board's next invoice or, if the Board has paid the final invoice under the proposed Contract, service level credits shall be paid to the Board within thirty (30) calendar days following the determination that the credit is due. In addition to the foregoing remedies, in the event that Availability is below 99.5% for three (3) consecutive months or is below 70% in any one (1) month, the Board shall have the right, upon notice, to terminate the proposed Contract, and the Vendor shall promptly refund the Board for the unused portion of the fee.

END OF SECTION I

SECTION II: BID REQUIREMENTS AND EVALUATION

All bids must be uploaded into the Cuyahoga County Supplier Portal by the due date and time in order to be considered. The following shall be uploaded into the portal as attachments to the bid.

- A. **Cover Letter.** A cover letter that includes a brief description of the Bidder, including history, number of years in business, type(s) of service(s) provided, and legal status of Bidder's organization (i.e. corporation, partnership, sole proprietorship, etc.), identify any parent organizations or any affiliates with a controlling interest in the Bidder and its state of organization.
- B. **Scope of Services:** Provide the Bidder's understanding of the requirements of this RFB and a detailed description of the means and methods of delivering the desired solution of the Board of Elections. Provide a reliable general schedule for performing the various tasks necessary to accomplish those results.
- C. **Organization:** Specify the number of personnel the Bidder employs by their respective disciplines. Also include an affirmative statement of the ability of the Bidder in terms of its workload and availability of qualified personnel, equipment and facilities to perform the required services competently and expeditiously in accordance with the requirements described herein.
- D. **Project Management:** Provide a description of the Bidder's experience, qualifications and capabilities as an entity to perform the Scope of Services and how the Respondent intends to perform the necessary tasks to deliver the solution described in this RFB. Describe the Respondent's quality assurance and quality control program for providing technical direction and administrative oversight to conform with industry-accepted standards of quality.
- E. **Personnel Qualifications:** Identify the proposed individuals who will be the Bidder's key representatives in performing the required services. Provide supporting documentation, such as a résumé or statement of experience for each individual. Respondents should list those individuals in order of their importance to delivering the necessary services and provide phone numbers and e-mail addresses for each person identified.
- F. **References:** A list of at least three references that include phone numbers and addresses of election jurisdictions for which Bidder has provided Election Night Reporting services. References should also note approximately how many registered voters each jurisdiction had during such Contract. References from jurisdictions of similar size to Cuyahoga County (or larger) and/or from other boards of elections in Ohio are preferred.
- G. **Pricing:** The Bidder's pricing structure **MUST BE SEPARATELY SEALED** and include itemized rates for licensing, implementation and all other necessary services for the Initial Term as well as itemized rates for each optional subsequent 1-year Renewal Terms.
- H. **Subcontractors:** Identify the portions of services the Bidder proposes to subcontract, the qualifications of the proposed subconsultants, and the subconsultants' prior experience performing the scope of their services.
- I. **Insurance:** Proof of insurance as outlined in Section IV(L).
- J. **Current IRS W-9 Form** signed in the current calendar year.

NOTE: If requested, Bidders may be required to provide representative sample(s) of the Bidder's offered solution through a working demonstration of the work product that the Board of Elections can expect to receive from the Bidder.

A Bid will be considered responsive if the Bid responds to all of the requirements of the RFP without material deviation. Award of a Contract will not be based solely on the cost, but on a combination of factors evaluated as follows to identify the best bid:

- A. Cover Letter: N/A
- B. Scope of Services: 50 points
- C. Organization: 30 points
- D. Project Management: 30 points
- E. Personnel Qualifications: 20 points
- F. References: 20 points
- G. Subconsultants: N/A points
- H. Insurance: N/A points
- I. Current IRS W-9: N/A points
- J. Pricing Proposal - Evaluated separately from above factors.

Following the ranking of the Bids submitted, Board of Elections staff may conduct a demonstration meeting with any Bidder(s) to ensure that firm's understanding of the Contract requirements. If, in the best interest of the Board of Elections, the Board of Elections may attempt to negotiate mutually acceptable rates with the top-ranked Bidder or Bidders. If those negotiations are unsuccessful, the process will be repeated with the Bidder that submitted the next top ranked Proposal. Under no circumstances will the Board of Elections be responsible for any costs incurred by any Bidder in submitting its bid.

The Board of Elections reserves the right:

- A. to reject any and all Bids in whole or in part;
- B. to require the Bidders to submit additional written or oral clarifications of their Bid and to meet with any, but not necessarily all, of the Bidders to obtain additional information and/or clarification and/or to negotiate terms of any Bid submitted;
- C. to negotiate the Price Proposal submitted by the Bidder proposing the apparent best value;
- D. to enter into a Contract with the Bidder on the basis of the Bids submitted, with or without negotiated modifications thereto; and
- E. to waive minor irregularities noted in a Bid submitted when in the best interest of the Board of Elections.

END OF SECTION II

SECTION III: PAYMENTS

A. Contract Fee

The Board shall pay the Vendor in the amount agreed upon for the performance required under the proposed Contract and, if applicable, for the performance required for each agreed-upon Renewal Period.

B. Payments

The Board shall not make payment for the initial year of the proposed Contract term until the ENR software is installed and fully accepted to the satisfaction of the Board.

C. Reimbursable Expenses

No extra charges will be assessed for travel time or incidental expenses except as hereinafter provided. The Board will not reimburse the Vendor for any expenses incurred (such as travel expenses).

D. Invoices

The Vendor will submit the invoice(s) to the Board within 30 days following the performance of the services to the Board. Invoices shall be sent electronically to the following address: boefiscalservices@cuyahogacounty.gov. Payment terms are Net 45 from the date that the invoice is received by the Board.

E. Taxes

The Board is a tax-exempt entity and will provide the Vendor with a copy of the Board's tax exemption certificate. The Board shall not assume responsibility for the payment of any personal property taxes for any materials not owned by the Board, nor shall the Board pay any insurance premiums for any coverage of any property not owned by the County. No conditions shall alter this statement.

END OF SECTION III

SECTION IV: GENERAL TERMS & CONDITIONS

A. Non-Disclosure

The Vendor agrees that it will not disclose at any time during or after its services under the proposed Contract, either directly or indirectly, any confidential knowledge or information which the Vendor acquires with respect to the proposed Contract or the Board, except as may be required by law, or in a court of competent jurisdiction.

B. Publicity

Any use of or reference to the proposed Contract by the Vendor to promote, solicit, or disseminate information regarding the scope of the proposed Contract is prohibited, unless otherwise agreed to in writing by the Board.

C. Non-Exclusive Rights

Nothing in the proposed Contract with the Vendor shall preclude the Board from acquiring other services similar to the services provided for in the proposed Contract.

D. Audits, Records Retention and Inspection

The Vendor shall maintain all pertinent financial and accounting records, and evidence pertaining to the proposed Contract in accordance with generally accepted accounting principles and other procedures specified by the State of Ohio. Financial and accounting records shall be made available upon request for review and/or audit by the Director, his representative, or the Ohio Auditor of State's office at any time during the Contract period or for two (2) years from the expiration date and final payment on the Contract, whichever is later. The Vendor represents and warrants that it is not subject to an "unresolved" finding for recovery under Ohio Revised Code Section 9.24.

E. Compliance with Law

The proposed Contract is subject to all applicable laws, ordinances, resolutions, regulations, rules, and policies of the County. The Vendor agrees to comply with all applicable federal, state, and local laws and regulations in its performance under the contract, including without limitation, the laws relating to the payment of wages, campaign contributions, drug-free workplace, non-discrimination in employment, ADA compliance, workplace safety, unemployment compensation, insurance premiums, workers' compensation premiums, income tax deductions, social security deductions, and any and all tax and payroll deductions required for its employees. If any provision of the Contract conflicts with any law or regulation, then such law or regulation shall prevail. It is understood that neither the Vendor nor its employees are construed as employees of the Board for the purpose of the Public Employees Retirement System ("PERS"), Workers' Compensation, or for any other purpose. The Vendor agrees that in its employment of labor, skilled or unskilled, there shall be no discrimination exercised against any person because of race, color, religion, national origin, sex, gender, ancestry, age, disability, sexual orientation, sexual identity, genetic information, military status, or veteran status, and a violation of this term shall be deemed a material breach of the proposed Contract. It shall be the policy of the Vendor to provide equal opportunity to all persons seeking to contract, or otherwise interested in contracting with, the Vendor.

F. Certification of Compliance with Ethics and Campaign Contribution Laws

The Vendor will certify with its signature on the proposed Contract that it is aware of and complies with the Ethics provisions of Ohio Revised Code Sections 102.03 and 102.04, and the provisions of Ohio Revised Code Section 3517.13 as they pertain to Campaign Contribution Limitations under Ohio law. The Vendor agrees to remain in compliance with all County Ethics requirements including, as applicable, Contractor Ethics Registration, Contractor Ethics Training, and Registration of all Lobbyists retained by the Vendor.

G. Conflict of Interest

The Vendor shall covenant that it has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with its performance under the proposed Contract. The Vendor further covenants that no person having any such interest shall be employed in the performance of the proposed Contract. The Vendor acknowledges that the proposed Contract is integral to the Board's ability to administer free and fair elections, which constitutes the essence of the contract. The Vendor will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise. The Vendor agrees:

- i. to conduct its operations so as not to cause disrepute, contempt or scandal on the Board or otherwise interfere, directly or indirectly, with the Board's election administration process, and
- ii. that the Vendor acknowledgements and agreements are a material inducement for the Board to select the Vendor for contract award.

H. Assignment and Subcontracting

The Vendor may not assign, transfer, convey or otherwise transfer or dispose of its rights, title, or interest in, or performance under the proposed Contract to any other person, company, corporation or entity without the prior written approval of the Director of the Board. Any such approved assignment shall not relieve the Vendor from any of its responsibilities under the proposed Contract. All work to be done by subcontractors utilized by the Vendor is subject to preapproval by the Board. All subcontractors or subcontractors selected by the Vendor and approved by the Board must comply with all the terms and conditions contained in the proposed Contract. The Vendor shall not use or subcontract any individual or entity (including any entity that is owned or controlled by any individual) which is the subject of a debarment or suspension hearing or has otherwise been debarred or suspended by the County or any other governmental entity from performing work or services for the Board.

I. Default and Termination

1. The Vendor shall be in default of the Contract if any of the following occur:
 - a. It makes a general assignment for the benefit of creditors, or files a voluntary petition in bankruptcy or a petition under the federal bankruptcy laws or any other law or statute of the United States or any state or local governmental body, or consents to the appointment of a receiver, trustee, or liquidator of all or substantially all of the property;
 - b. It abandons or discontinues its operations for the Board except when such abandonment or discontinuance is due to a *force majeure* event;
 - c. It fails to expeditiously and actively undertake or substantially or timely perform its responsibilities and obligations or fails or refuses to make adequate progress in performing its responsibilities and obligations under this Contract and such failure continues for a period of 10 calendar days after written notice of such failure is given it by the Board, provided that the failure or refusal to perform under this Contract is not due to a *force majeure* event.
2. Upon the occurrence of any one or more of the events of default set forth in Paragraph 1 of this Section or upon any other default or material breach of this Contract, the Board may, at its option, exercise concurrently or successively any one or more of the following rights and remedies:
 - a. The Director, upon written notice of his intention to do so, may terminate the proposed Contract and have the services then uncompleted performed by another contractor or otherwise;

- b. To enjoin any breach or threatened breach by the Vendor of any covenants, Contracts, terms, provisions, or conditions of the Contract;
 - c. To sue for the performance of any obligation, promise or Contract devolving upon the Vendor for performance or for damages for the non-performance thereof, all without terminating the Contract; and/or
 - d. Without waiving any default, to pay any sum required to be paid by the Vendor to others than the Board and which the Vendor has failed to pay under the terms and conditions of the proposed Contract and any amounts to be paid by the Board, with interest thereon at 8% per annum from the date of such payment and all expenses connected therewith, shall be repaid by the Vendor to the Board on demand.
3. The Director may terminate the Contract at any time for any reason upon 30 days' written notice to the Vendor. Additionally, the Board may, at any time during the term, suspend or abandon, in whole or in part, the work under the proposed Contract. In either case, the Board shall pay the Vendor for services rendered up to that time on account of such work. Such payments shall be made to the Vendor for partial services in proportion to the completion of the services upon termination.
4. All rights and remedies granted to the Board in the proposed Contract and other rights and remedies that the Board may have at law and in equity are declared to be cumulative and not exclusive and the fact that the Board may have exercised any remedy without terminating the Contract shall not impair the Board's rights to later terminate or to exercise any other remedy granted in the Contract or to which it may be otherwise entitled. In no event shall any action or inaction, including any payments to the Vendor, by the Board constitute or be construed to be a waiver by the Board of any breach of covenant or default which may then exist on the part of the Vendor, and the Board's action or inaction when any such breach or default shall exist shall not impair or prejudice any right or remedy available with respect to such breach or default. No assent, expressed or implied, to any breach or default shall be deemed or taken to be a waiver of any other breach or default.

J. *Force Majeure*

The Vendor shall have no liability to the Board if it becomes unable to timely perform the agreed to services due to causes beyond the Vendor's control including fire, explosion, lightning, pest damage, power surges or failures, strikes or labor disputes (except those caused by improper acts or omissions of the Vendor), water, acts of God, the elements, war, civil disturbances, acts of civil or military authorities or the public enemy, terrorist acts, inability to secure raw materials, transportation facilities, fuel or energy shortages, acts or omissions of communications carrier.

K. *Mediation*

The Board and the Vendor recognize that litigation is an expensive, resource- consuming process for resolving business disputes. Therefore, if a dispute arises between the parties, they will attempt in good faith to settle the dispute expeditiously through mediation within thirty (30) days. The Board and the awarded Contractor shall attempt to mutually agree as to the provider of neutral services, and the parties shall share the costs of such mediation equally. In the event the parties cannot mutually agree to a neutral mediator, or the deadline described in this Section is not met, unless an extended time frame is consented to by both parties in writing, either party may commence litigation or any other legal proceeding that is appropriate.

L. Insurance

For any work under the Contract and for the term of the Contract, the awarded Contractor and all subcontractors, shall purchase and maintain at its own expense insurance the specified coverage and promptly furnish to the Board certificates of insurance evidencing that the specified insurance coverages are in effect. The insurance coverage to be purchased and maintained by the awarded Contractor and its subcontractors, as required, shall be primary and non-contributory pertaining to any insurance, self-insurance, or self-funding arrangement maintained by the Board, which shall not contribute thereto. There shall be severability of interests among the insureds under the insurance policies. Cross liability coverage shall be included in the policies. All policies, endorsements or modifications to the insurance purchased and maintained by the awarded Contractor and its subcontractors shall be provided by companies authorized to write insurance in Ohio and carry a minimum A.M. Best's rating of A VII or above shall be subject to the Board's review and final acceptance.

Please refer to Exhibit E – Insurance Requirements for full details and requirements.

M. Indemnification

1. General. The Vendor agrees and shall, to the fullest extent permitted by law, indemnify, hold harmless, and, at the option of the Board as decided in its sole discretion, defend or pay for the defense of the Board, Board members, and its officers, agents, representatives, and employees (the "Indemnified Parties") from and against any and all liability, claims, suits, causes of action, liens, demands, losses, damages, (including fines, penalties, incidental and consequential damages), settlements, judgments, costs, and expenses (including reasonable attorneys' fees and any other costs of defense) of every kind, nature, or description arising out of or in connection with, caused by, resulting from, or occurring during the course of the performance of this Contract, whether directly or indirectly, where such liability is

- a. founded upon or grows out of, directly or indirectly, the acts, errors, omissions, undertakings, representations or warranties of the Vendor's, its officers, employees, agents, independent subcontractors or subcontractors (or subcontractors or independent subcontractors thereof), or any other person or party for which the awarded Contractor is legally liable, and
- b. is attributable in any manner and to any extent to bodily injury, personal injury, sickness, disease or death of any person, loss of revenue, delay, or the injury to or damage, destruction, or loss of use of property.

2. Intellectual Property

The Vendor shall indemnify and shall hold harmless (including reasonable attorney fees) Indemnified Parties against all liability to third parties (other than liability solely the fault of the Indemnified Party) arising from or in connection with claims of violation of United States patents, trademark, trade secrets, proprietary information, copyrights or other intellectual property rights in existence on the Effective Date resulting from the Vendor's or the Board's use of any equipment, software, technology, documentation, and/or data developed in connection with the services and products described in the proposed Contract. If a third-party claim causes the Board's quiet enjoyment or use of any product supplied by the Vendor to be seriously endangered or disrupted, or should a court order be issued against the Board restricting its use of any product and should the Vendor determine not to further appeal the claim issue, at the BOARD's sole option, the Vendor shall provide at its sole expense, the following:

- a. Purchase for the Board the rights to continue using the contested product(s); or

- b. Provide substitute products to the Board which are, in the Board's sole opinion, of equal or greater quality, or
- c. Refund all monies paid to the Vendor for the product(s) subject to the court action. The Vendor shall also pay the Board all reasonable related losses related to the product(s) and for all reasonable expenses related to the installation and conversion to the new product(s).

3. Conditions

The indemnity obligations under the proposed Contract shall survive its expiration or earlier termination. Should the Board elect to have the Vendor defend one or more of the Indemnified Parties, the Board shall have the right, but not the obligation, to associate in such defense, whether directly or through outside legal counsel, or both. Nothing herein shall require the Vendor's to reimburse the Board for damages or liabilities solely caused by the negligent acts, errors or omissions of one or more of the Indemnified Parties. Between the Vendor and the Board, for purposes of fulfilling the Vendor's indemnity obligations hereunder, the Vendor waives any immunity derived from compliance with the Workers' Compensation Laws of the State of Ohio. The indemnity obligations of the Vendor shall not be limited by the types, terms, conditions, or limits of liability of any insurance purchased and maintained by the Vendor.

N. Rights to Materials

The Board shall have unrestricted authority to reproduce, distribute, and use (in whole or in part) any reports, data, or materials prepared pursuant to this Contract. All documents prepared by, or with the cooperation of, the Vendor pursuant to the Contract, including all copyrights, are works for hire under the United States Copyright Act and shall, upon payment therefore, become the property of the Board. If for any reason the results and proceeds of the Vendor's services hereunder are determined at any time not to be a work made for hire, the Vendor irrevocably transfers and assigns to the Board all right, title and interest therein, including all copyrights, as well as all renewals and extensions thereto. Any materials prepared, created, produced by, or with the cooperation of, the Vendor pursuant to the proposed Contract, including all copyrights, are the property of the Board. the Vendor may retain copies, including reproducible copies of such documents for information and reference. The Board may use such materials without any additional compensation to the Vendor.

O. Governing Law and Jurisdiction

The proposed Contract shall be construed under and governed by the laws of the State of Ohio. Any litigation arising out of or relating in any way to the proposed Contract or performance thereunder shall be brought and litigated to completion only in the state and federal courts sitting in Ohio, and each party consents to the exclusive jurisdiction of such courts. The Vendor hereby agrees not to challenge this Governing Law and Jurisdiction provision, and further agrees not to attempt to remove any legal action outside of Cuyahoga County for any reason.

P. Public Records Act

The Vendor acknowledges that the Board is subject by law to responding to all Public Record requests under Ohio law. The Vendor shall comply with the Public Record Act in all respects and shall not restrict or otherwise inhibit the Board from complying. If the Board is required to defend an action challenging the Vendor's claimed exemption from the Public Records Act, the Vendor agrees to defend and indemnify the Board from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act.

The visual display shall not be retained for public records purposes and may be removed after Election Night.

Q. Security Protocols.

By executing a contract with the Board of Elections, the Vendor agrees to abide by all security protocols, both physical and cyber, required by the Ohio Secretary of State's Office (SOS) as published in SOS Directives and the Election Official Manual, which shall hereby be incorporated by reference into the proposed contract. The security protocols are subject to change at the discretion of the SOS as published on the website of the Secretary of State, which the Vendor agrees constitutes adequate notice of such changes and the Vendor's failure to give notice of objection to the Board of Elections within 5 days of the publication constitutes the Vendor's acceptance of the change.

Additionally, the Vendor acknowledges they are bound by the security requirements set forth in Exhibits B and C of this Contract.

END OF SECTION IV

SECTION V: GENERAL

A. Notices

All notices or communications required or permitted as a part of the Contract shall be in writing (unless another verifiable medium is expressly authorized) and shall be deemed delivered when:

1. Received, or
2. Upon transmittal through electronic mail with a carbon copy sent through the United States Postal Service with proper postage affixed and addressed to the respective other party at the address set out below or such other address as the party may have designated by notice to the other party, or
3. Upon delivery by the Board of the notice to a representative of the Vendor while on the Boards' property.

B. Reasonable Behavior

Each party will act in good faith in the performance of its respective responsibilities under the Contract and will not unreasonably delay, condition or withhold the giving of any consent, decision or approval that is either requested or reasonably required by the other party in order to perform its responsibilities under the Contract.

C. Integration and Amendment

The Contract constitutes the entire Contract between the parties and supersedes all other prior or contemporaneous communications between the parties (whether written or oral), and all other communications relating to the subject matter of the Contract. The Contract may be modified or extended by formal amendment of the Contract signed by the parties and made a permanent part of the Contract.

D. Severability

The provisions of the Contract will be deemed severable, and the unenforceability of any one or more provisions will not affect the enforceability of any other provisions. In addition, if any provision of the Contract, for any reason, is declared to be unenforceable, the parties will substitute an enforceable provision that, to the maximum extent possible under applicable law, preserves the original intentions and economic positions of the parties.

E. No Waiver

No failure or delay by a party in exercising any right, power or remedy will operate as a waiver of that right, power or remedy, and no waiver will be effective unless it is in writing and signed by the waiving party. If a party waives any right, power or remedy, the waiver will not waive any successive or other right, power or remedy the party may have under the Contract. The payment of funds to the Vendor by the Board should in no way be interpreted as acceptance of the system or the waiver of performance requirements.

END OF SECTION V

INDEX OF EXHIBITS

Exhibit A	ENR Software and License Specifications
Exhibit B	Software Security Requirements
Exhibit C	Security Supplement
Exhibit D	Cuyahoga County Vendor/Supplier Guide
Exhibit E	Insurance Requirements

RFB 5450 - EXHIBIT A

ENR Software and License Specifications

Background

The Cuyahoga County Board of Elections (“Board” or “CCBOE”) conducts all official elections that are held in Cuyahoga County (“County”). The Board requires a Vendor to provide a software application/license for Live Results Election Night Reporting (“ENR”) for use in all elections conducted by the Board during the contract term of 06/01/2024 through 05/31/2026.

The Board currently utilizes voting equipment and tabulation software manufactured by Clear Ballot.

As of 03/01/2024, Cuyahoga County includes:

- Approximately 900,000 registered voters
- 967 precincts (of which approximately 25 are “split” precincts)
- 290 voting locations
- 59 municipalities
- 2 congressional districts
- 4 state senate districts
- 11 state house districts
- 11 county council districts
- 13 municipal court districts
- 32 school districts
- 9 library districts
- 2 joint vocational school districts
- 2 state board of education districts
- Various countywide districts including (but not limited to) Metroparks, community college, and port authority.

Known Elections during June 2024 through May 2026 Proposed Contract Term

- ✓ November 5, 2024 - General
- ✓ May 6, 2025 – Primary
- ✓ September 9, 2025 - Primary
- ✓ November 4, 2025 - General
- ✓ May 5, 2026 - Primary

Election Night Reporting (ENR)

Display captivating, in-depth County-wide election results with ENR. This tool will allow elections officials to display visually appealing, graphical results along with optional County maps to illustrate voter turnout, totals by vote type, and results by precinct for the public and the media on Election Night.

GRAPHICAL PRESENTATION

ENR should enhance the web presentation of election night returns by allowing every web visitor to search for and find the information they desire. Bar chart presentation for each contest or issue on the ballot visually highlights the leading vote getters while also providing granular detail down to the actual number of votes received, where those votes were received, and votes by vote type (election day, absentee, provisional, etc.).

COUNTY MAP DISPLAY (OPTIONAL)

Candidates, political parties, voters, and media outlets appreciate the information displayed by ENR. For every political contest or question on the ballot, ENR should provide engaging maps showing each contest within the County with details including precinct and vote type. The solution should display unique information, thus allowing web visitors to locate the information they are most interested in learning. ENR's map display should deliver instant feedback on voting trends, minimizing inbound requests and maximizing voter education and transparency for CCBOE.

VOTE TYPE BREAKDOWN

Query able reports detailing election night information, including contest or question specific results and vote type breakdowns. The vote type breakdown tab provides granular detail regarding the votes received, outlining early voting numbers, absentee voting numbers, Election Day returns, etc.

PRECINCT REPORTING UPDATE

The CCBOE reports the number of ballot scanner USB media devices uploaded in addition to numerical tabulation results on election night. Both pieces of information are updated approximately every 30 minutes to the ENR solution for public viewing on election night. The media device reporting throughout the night provides the public with an approximate percentage of the results reported for each contest and question appearing on the ballot. The CCBOE currently provides its ENR vendor with a listing of the number of media devices assigned to each contest and question prior to election day for inclusion into the ENR system. The number of accumulated memory devices through the night are reported from a system independent of the ballot tabulation system. The number of media devices deployed in a countywide election is less than the total number of precincts contained within the county.

Because of the way media devices are deployed in relation to the number of precincts in the election, it is challenging to represent precincts reporting in a map view on election night. Any mapping option of results provided in the ENR system should provide data in a color-coded manner easily identifiable for voters.

RECIPIENT LISTS

ENR should assist election directors in distributing the multitude of report requests on election night. The product should include an automated delivery system managed through Recipients Lists. This feature allows administrators to preload an unlimited number of recipients and their email addresses or secure FTP address prior to each election. Upon completion of each upload, these recipients should automatically receive a .CSV or Excel file containing the most recent update.

REPORTS & FILTERING

ENR's must have the ability to produce detailed breakdowns of contest information, vote type details, and precinct totals by city, district, and township in addition to summary totals. This level of detail helps to reduce phone calls, increase transparency, and provide overall better service to the voters, the media, and the public at large on Election Night and year-round.

BOARD RESPONSIBILITIES

Project Management: The Board shall appoint Project Managers to serve as the main point of contact between the Board and Vendor. No Project Managers, nor any other Board employee, shall be directly or indirectly responsible for performing any of Vendor's responsibilities.

The County will be required to provide the following services to assure the success of the project:

- A single point of contact for the Vendor.
- Actively collaborate with the Vendor to provide the requested data in the requested timescale. The County should devote necessary time (30 hours estimated for the implementation).
- Provide the necessary data (in electronic format) to configure the system.
 - o Provide sample historical files for Primary, special election and General at kickoff.
 - o Provide map files at kickoff.
- Validate acceptance of the platform during the user acceptance test (UAT).
- Ongoing support: Perform election setup as trained by the Vendor.
- Update vote center status throughout Election Night
- Any other services not provided by the Vendor.

VENDOR RESPONSIBILITIES

- Single point of contact for the County for project management.
 - Actively collaborate with the County.
 - Provision of the ENR as a service (SaaS) for the County.
 - Design of the banner for the ENR platform.
 - Creation and setup of County's instance.
 - Deployment and validation of the solution on the Vendors' data center in the US that will allow high availability during the production period.
 - Technical management of the project in those parts corresponding to the vendor.
 - Setup and Configuration of the platform.
 - Perform a user acceptance test (UAT) to get the County's approval before the election period.
 - Provision of the platform documentation.
 - Training to the County staff to ensure that it can set up the platform for each election.
 - All services to be provided remotely unless otherwise specified.
1. Software License: Vendor shall provide to the Board a software license for its ENR application for use in all elections conducted by the Board during the period covered by the Contract.
 2. Project Management: Vendor shall appoint a Project Manager(s) to serve as the main point of contact between the Board and Vendor.
 3. Implementation: Vendor shall provide a detailed implementation schedule, subject to the approval of the Board, that shall allow the Vendor's ENR application to be fully implemented and tested prior to each Election within the contract term. The schedule shall also clearly delineate the responsibilities and requirements of the Board and Vendor regarding facilitating the implementation process.
 4. Software Updates and Upgrades: Vendor shall provide, at no additional charge, any maintenance, software updates or upgrades available, including the changes to the software requested by the Board.
 5. Subcontracting. The Vendor may not enter subcontracts related to the Project after award without written approval from the BOE. Nevertheless, the Vendor will not need the BOE's written approval to subcontract for the purchase of commercial goods that are required for satisfactory completion of the Project. All



ENHANCED
VOTING

EXHIBIT B

Enhanced Results Proposal

PREPARED FOR:

Cuyahoga County Board of Elections

IN RESPONSE TO:

Request for Bids 5450: Election Night Reporting

April 26, 2024

Enhanced Voting
13475 Atlantic Blvd, Suite 8
Jacksonville, FL 32225
850.723.8274

Aaron.Wilson@EnhancedVoting.com



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A. Cover Letter

Thank you for the opportunity to respond to your proposal request. We are the proud developers of Enhanced Results – a robust, transparent, and innovative election night reporting solution available to Cuyahoga County to collect, tabulate, and report votes for all elections.

We prioritize service. We only propose what we can deliver and have proven that in every state and locality where we have worked. Each organization presents unique timing and technology challenges that Enhanced Voting overcame because of our top talent and our passion for delivering for election officials. This passion stems from my experience as an auditor for the Florida Division of Elections. I experienced firsthand the frustration of working with vendors who expended the minimum effort and appeared only interested in the sale rather than execution. Enhanced Voting operates very differently. We take personal responsibility for the service we provide.

We are cybersecurity experts. We prioritize cybersecurity and have a rich set of cybersecurity backgrounds with several certifications in Security Leadership, Information Security Fundamentals, and Web Application Penetration Testing. As such, we take an uncompromising approach to security.

We are a technology company. We have highly skilled software developers, quality assurance engineers, and technical support personnel. Since 2013, Enhanced Voting has adapted to the needs of the elections landscape to provide Enhanced Ballot, our electronic ballot-delivery system, Enhanced Results, our robust election night reporting solution, Enhanced Remake, our system for automated ballot duplication that is transforming the way local election officials are duplicating unreadable absentee ballots, and lastly Ballot Scout, our absentee ballot tracking offering.

We are a proven solution. As of 2024, our election technology solutions have been deployed in 21 states, including very large implementations. We understand how important robust and accurate data is to all election stakeholders, and we are uniquely prepared for an implementation such as Cuyahoga County.

Thank you for this opportunity and consideration. Enhanced Voting looks forward to discussing our proposal with you and how we can provide the most comprehensive service and support for your needs. Please let us know if you have any additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Wilson", written in a cursive style.

Aaron Wilson

Founder & President
850.723.8274

B. Scope of Services

Enhanced Results is a production-ready and complete election results system with all the features Cuyahoga County will need to collect and report votes for all Primary, General, and Special Elections for Federal, State, and Municipal contests.

B.1 Requirements

GRAPHICAL PRESENTATION

ENR should enhance the web presentation of election night returns by allowing every web visitor to search for and find the information they desire. Bar chart presentation for each contest or issue on the ballot visually highlights the leading vote getters while also providing granular detail down to the actual number of votes received, where those votes were received, and votes by vote type (election day, absentee, provisional, etc.).



Enhanced Results existing functionality exceeds this requirement. The public interface provides a bar chart presentation of each contest/issue with the ability for the public to drill into the voting type/method and precinct-level detail.

See section B.4 for an in-depth guide to Enhanced Results public interface.

COUNTY MAP DISPLAY

Candidates, political parties, voters, and media outlets appreciate the information displayed by ENR. For every political contest or question on the ballot, ENR should provide engaging maps showing each contest within the County with details including precinct and vote type. The solution should display unique information, thus allowing web visitors to locate the information they are most interested in learning. ENR's map display should deliver instant feedback on voting trends, minimizing inbound requests, and maximizing voter education and transparency for CCBOE.



Enhanced Results existing functionality meets this requirement. The public interface provides a precinct-level map that can be used to display contest levels. The map is displayed per contest, and each precinct is shaded with the party color of the winning option (colors are customizable).

Users can hover over each precinct to see the full results for that precinct. The precinct-level map can be used to display county-wide voter turnout.

See section B.4 for an in-depth guide to Enhanced Results public interface.

VOTE TYPE BREAKDOWN

Query able reports detailing election night information, including contest or question specific results and vote type breakdowns. The vote type breakdown tab provides granular detail regarding the votes received, outlining early voting numbers, absentee voting numbers, Election Day returns, etc.



Enhanced Results existing functionality exceeds this requirement. The public interface provides searchable contests and question-specific results that allow you to “follow” your favorites. It also includes the ability to see the vote type breakdowns and the precinct-specific results.

PRECINCT REPORTING UPDATE

The CCBOE reports the number of ballot scanner USB media devices uploaded in addition to numerical tabulation results on election night. Both pieces of information are updated approximately every 30 minutes to the ENR solution for public viewing on election night. The media device reporting throughout the night provides the public with an approximate percentage of the results reported for each contest and question appearing on the ballot. The CCBOE currently provides its ENR vendor with a listing of the number of media devices assigned to each contest and question prior to election day for inclusion into the ENR system. The number of accumulated memory devices through the night are reported from a system independent of the ballot tabulation system. The number of media devices deployed in a countywide election is less than the total number of precincts contained within the county.

Because of the way media devices are deployed in relation to the number of precincts in the election, it is challenging to represent precincts reporting in a map view on election night. Any mapping option of results provided in the ENR system should provide data in a color-coded manner easily identifiable for voters.



Enhanced Results can track the USB media devices on a per contest or per precinct basis and can use this information to display the percentage of results reported for each contest and question. Enhanced Results can utilize the

data format(s) Cuyahoga provides to their current vendor to establish the number of media devices and the number of accumulated memory devices.

Regarding the map view, Enhanced Voting will work with Cuyahoga to define the rules for how to display precincts reporting based on the media devices. The map will use the tiers, colors, and hover-over details defined by Cuyahoga County.

RECIPIENT LISTS

ENR should assist election directors in distributing the multitude of report requests on election night. The product should include an automated delivery system managed through Recipients Lists. This feature allows administrators to preload an unlimited number of recipients and their email addresses or secure FTP address prior to each election. Upon completion of each upload,

these recipients should automatically receive a .CSV or Excel file containing the most recent update.



Enhanced Results' existing functionality includes a library of results reports and is uniquely capable of building customizable reports for customers. Any of these reports can be published to the public portal to be "pulled" by various audiences. Enhanced Results also publishes a

Media JSON format which was designed with the Associated Press (AP) and has been consumed by the AP and many other media outlets. The Media JSON is published automatically.

Enhanced Results is can "push" results reports through emails and SFTP sites. Enhanced Voting will work with Cuyahoga to define the reports to send and locations to send them. This will be configurable so Cuyahoga can modify the reports and recipient list/locations at any time.

REPORTS & FILTERING

ENR's must have the ability to produce detailed breakdowns of contest information, vote type details, and precinct totals by city, district, and township in addition to summary totals. This level of detail helps to reduce phone calls, increase transparency, and provide overall better service to the voters, the media, and the public at large on Election Night and year- round.



Enhanced Results existing functionality includes creating robust reports with detailed breakdowns of contest information, vote type details, and precinct totals. This includes the ability to report these totals by district types such as city, district, and township. For example, we have

built reports that summarize election totals and municipality, town, ward, and precinct levels – offering subtotals for each group along with the precinct level totals.

B.2 Vendor Responsibilities



Enhanced Voting has read, understands, and meets all the requirements, and will meet all the responsibilities, and provide the warranties required of us in Exhibit A ENR Software and License Specifications.

B.3 Administrator Portal Highlights

B.3.1 Election Administration

Enhanced Results allows election officials to create, manage, and publicly display elections, including races, candidates, precincts, vote method, contest groups, statistics categories, voter registration, and voter turnout. For Cuyahoga, the election will be created based on the election definition in ClearVote.

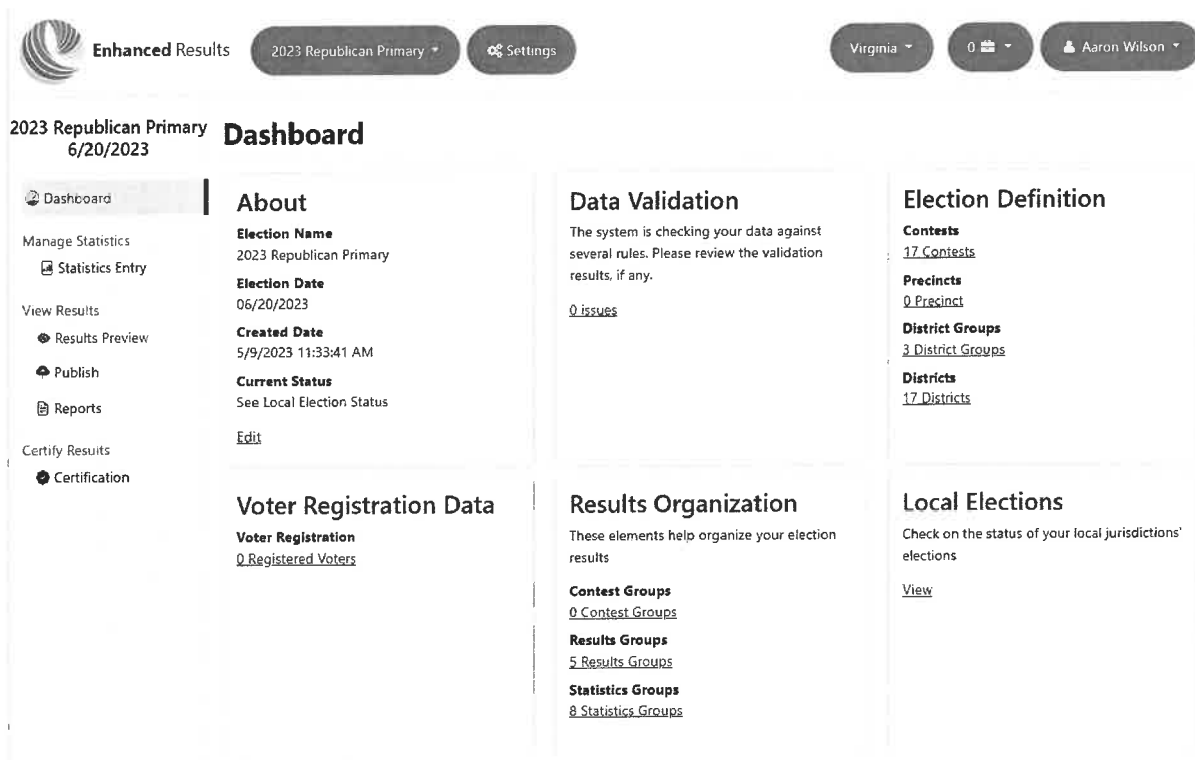


Figure 1 - Election dashboard illustrating the options to manage election details.

B.3.2 Results Entry

Enhanced Results will allow Cuyahoga County to import results directly from ClearVote. Additionally/optionally, Cuyahoga can manually enter or import results using our fillable Excel format.

B.3.3 Voter Registration Entry

Enhanced Results will import voter registration numbers from ClearVote and use them to update and calculate voter turnout for various reports.

B.3.4 Statistics Entry

Enhanced Results supports customizable statistics categories, allowing Cuyahoga County to publish any statistics. Examples include:

- The number of absentee ballots collected but not yet counted.
- The number of provisional ballots outstanding.
- Any other statistic the county wishes to collect and publish.

Should Cuyahoga County wish to publish this information, creating a new statistic in Enhanced Results is effortless. For each statistic, the county can enter the values, which will be published



on the public results page along with the results. As the demand for more transparency grows, our customers have appreciated this easy and fast way to publish data that doesn't fall neatly into traditional "results."

B.3.5 Branding

Enhanced Results offers complete branding customization, including:

- The URL used for publishing the results, including the ability to host under boe.cuyahogacounty.gov.
- The ability to upload up to three images for the top results page banner – main banner image, left image, and right image. Enhanced Voting can assist with selecting or designing these images.
- The ability to select the desired color to use for each political party.
- Which reports are posted to the public results page.
- The data validation rules that are constantly checking to ensure data is valid.
- Which data is published to the public results page.
- The statistics to capture and publish to the public results page.
- The order of contests and candidates.
- The results page footer, including custom links back to the Cuyahoga's elections webpage.
- The public contact information displayed on the public results page.
- The changes reasons used to log results changes.
- The voting method or results group names (i.e., Early Voting, Election Day, Absentee).

B.3.6 Reports Library & Custom Reporting

Enhanced Results supports over twenty-five standard reports in our reporting library, with the ability to add additional reports upon customer request.

These reports include:

- Summary Results
- Summary Results by Group
- Results by Precinct
- Results by Precinct and Group
- Voter Turnout
- All Results (Excel)
- Election Results Change Log (Excel)



2023 Democratic
Primary
6/20/2023

Dashboard

Manage Statistics

Statistics Entry

View Results

Results Preview

Publish

Reports

Certify Results

Certification

Election Settings

Election Results Reports

New Report

Historical Reports

Select Data Snapshot

Select the data snapshot you wish to use...

Current Results

Election Upload History

There are no results uploaded. Reports may show a 0 or -1 for results.

Reports

Summary Results by Contest with Voting Method Details

Provides result totals at the contest level with voting method details in PDF format.
Reporting Level: Summary with Voting Method Details

Summary Results by Contest with Contest-Level Details

Provides result totals at the contest level with the total ballots cast in PDF format.
Reporting Level: Summary

Summary Results by Contest

Provides result totals at the contest level in PDF format.
Reporting Level: Summary

Election Change Log Report


A report of all changes to results, including both changes from manual entry and file import.

Support

Figure 2 - Election Reports list showing various reports that are available to administrators.

B.3.7 Election Night Publishing

Enhanced Results provides public reporting through our election night reporting feature. It is a robust feature that publishes the results to a separate public results system optimized for security and performance. Administrators can preview all results and decide when to publish them to the public system or enable the auto-publish feature. The results remain publicly available indefinitely or until the county chooses to unpublish them.


Enhanced Results

2023 Democratic Primary
Settings

Virginia
0
Aaren Wilson

2023 Democratic Primary
6/20/2023

Dashboard
Manage Statistics
Statistics Entry
View Results
Results Preview
Publish
Reports
Certify Results
Certification

Publish Profiles

2023DEMPRI Profile

Identifier
2023DEMPRI

Last Publish Time
6/1/2023 5:11:33 PM

Last Published By

Publish Level
Production

Is Autopublishing

Public URL
<https://app.enhancedvoting.com/results/public/Virginia/2023DEMPRI>

Media Export
<https://app.enhancedvoting.com/results/public/api/elections/Virginia/2023DEMPRI/files/json>

Publish Voting Method Level Detail

Precinct Level: Election Day

Publish Voting Method Reporting Statuses

Publish Winners

Reports To Publish
2 reports [Edit](#)

[Republish](#) [Unpublish](#)

2023DEMPRI-TEST Profile

Identifier
2023DEMPRI-TEST

Last Publish Time
6/1/2023 10:27:27 AM

Last Published By

Publish Level
Test

Is Autopublishing

Public URL
<https://app.enhancedvoting.com/results/public/Virginia/2023DEMPRI-TEST>

Media Export
<https://app.enhancedvoting.com/results/public/api/elections/Virginia/2023DEMPRI-TEST/files/json>

Publish Voting Method Level Detail

Precinct Level: Election Day

Publish Voting Method Reporting Statuses

Publish Winners

Reports To Publish
2 reports [Edit](#)

[Republish](#) [Unpublish](#)

Election Settings
Support

Figure 3 - Election Publish page showing how to publish results under one of the publish profiles.

B.3.8 Data Validation

Enhanced Results constantly runs data validation rules against the data entered by counties and alerts administrators to possible issues with the data. Cuyahoga can set up custom validation rules and/or use the standard validation rules. Standard validation rules look for common data entry issues, including:

- More ballots cast than voter turnout/registration.
- High percentage of undervotes.
- More votes than ballots cast.
- Missing precinct results.



2023 Democratic Primary 6/20/2023

Dashboard

Manage Statistics

Statistics Entry

View Results

Results Preview

Publish

Reports

Certify Results

Certification

Validation

Name	Scheduled To Run	Last Ran	# Issues	Actions
Ballots cast and turnout discrepancies.	No	06/01/2023 05:31 PM	21	View Results Schedule Execution
Check summary, precinct, and precinct group totals in sync	No	06/01/2023 05:31 PM	0	Schedule Execution

Results for Ballots cast and turnout discrepancies.

Show 10 entries

Search:

Type	Message
Error	Turnout count of 20 and ballots cast count of 5 have a difference of 120.0%. Any difference 3.0% or greater is considered an error. Jurisdiction: LOUDOUN COUNTY, Precinct = '107 - LITTLE RIVER'.
Error	Turnout count of 20 and ballots cast count of 5 have a difference of 120.0%. Any difference 3.0% or greater is considered an error. Jurisdiction: LOUDOUN COUNTY, Precinct = '107 - LITTLE RIVER', Contest = 'Member, Senate of Virginia (32nd District)'.
Error	Turnout count of 20 and ballots cast count of 5 have a difference of 120.0%. Any difference 3.0% or greater is considered an error. Jurisdiction: LOUDOUN COUNTY, Precinct = '107 - LITTLE RIVER', Contest = 'Commonwealth's Attorney (Loudoun County)'.
Error	Turnout count of 5 less than ballots cast count of 50. Jurisdiction: PORTSMOUTH CITY, Precinct = '009 - THIRD BAPTIST CHURCH'.
Error	Turnout count of 5 less than ballots cast count of 50. Jurisdiction: PORTSMOUTH CITY, Precinct = '009 - THIRD BAPTIST CHURCH', Contest = 'Member, Senate of Virginia (18th District)'.

Figure 4 - Election Validation page showing various data validation issues.

B.3.9 Election Definition Management

Users can manage all contests and make edits that will only impact how the data is displayed within the results. The users control the publish settings and various other settings.



2023 Democratic Primary 6/20/2023

Dashboard

Manage Statistics

Statistics Entry

View Results

Results Preview

Publish

Reports

Certify Results

Certification

Election Contests

Click on any of the election contests to edit the election

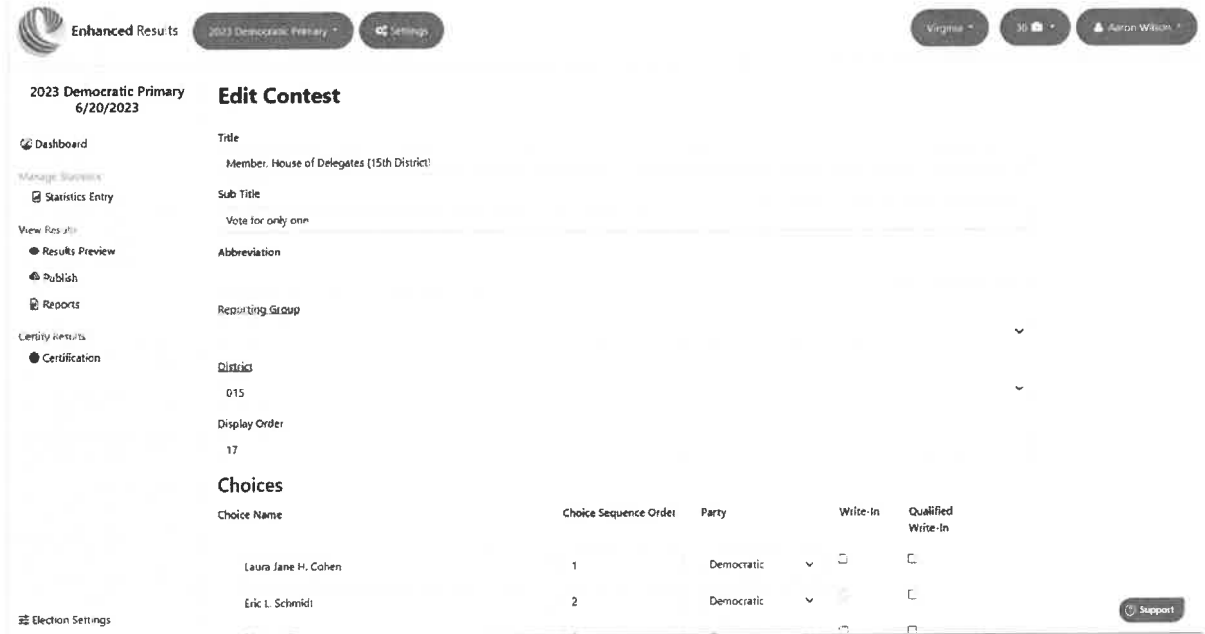
Show 10 entries

Search:

ID	Contest Name	Contest Sequence Order	# Choices	District Group	District Name
cc1	Commonwealth's Attorney (Arlington County, Falls Church City)	31	2	other	Arlington County, Falls Church City
cc26	Commonwealth's Attorney (Fairfax City, Fairfax County)	32	2	other	Fairfax City, Fairfax County
cc48	Member, House of Delegates (15th District)	17	3	state-house	015
cc5	Member, House of Delegates (19th District)	18	3	state-house	019
cc3	Member, House of Delegates (20th District)	19	2	state-house	020
cc12	Member, House of Delegates (2nd District)	15	2	state-house	002
cc43	Member, House of Delegates (34th District)	20	3	state-house	034
cc44	Member, House of Delegates (35th District)	21	2	state-house	035
cc27	Member, House of Delegates (37th District)	22	2	state-house	037
cc22	Member, House of Delegates (73th District)	43	2	state-house	073
cc18	Member, House of Delegates (7th District)	16	4	state-house	007

Figure 5 - List of all races and questions in the election.

Administrators can manage the Title, Subtitle, District, Order, Party, and other details for each race, question, or candidate. If necessary, the administrator can also add qualified write-in candidates.



Enhanced Results 2023 Democratic Primary 6/20/2023 Settings

2023 Democratic Primary 6/20/2023

Edit Contest

Title
Member, House of Delegates (15th District)

Sub Title
Vote for only one

Abbreviation

Representing Group

District
015

Display Order
17

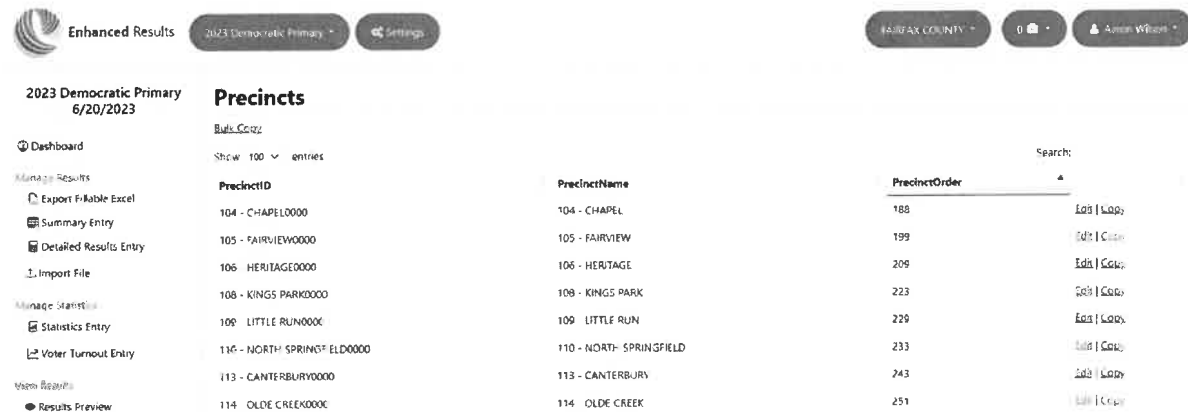
Choices

Choice Name	Choice Sequence Order	Party	Write-In	Qualified Write-In
Laura Jane H. Cohen	1	Democratic	<input type="checkbox"/>	<input type="checkbox"/>
Eric L. Schmidt	2	Democratic	<input type="checkbox"/>	<input type="checkbox"/>

Election Settings **Support**

Figure 6 - Edit page for a race or question and the choices.

In addition to administering the races and questions, the administrators can manage district groups, districts, and precincts if needed.



Enhanced Results 2023 Democratic Primary 6/20/2023 Settings

2023 Democratic Primary 6/20/2023

Precincts

PrecinctID

PrecinctName

PrecinctOrder

Search

104 - CHAPEL	188	Edit Copy
105 - FAIRVIEW	199	Edit Copy
106 - HERITAGE	209	Edit Copy
108 - KINGS PARK	223	Edit Copy
109 - LITTLE RUN	229	Edit Copy
110 - NORTH SPRINGFIELD	233	Edit Copy
113 - CANTERBURY	243	Edit Copy
114 - OLDE CREEK	251	Edit Copy

Figure 7 - List of precincts.


Enhanced Results

2023 Democratic Primary
2023 Democratic Primary
FAIRFAX COUNTY

2023 Democratic Primary
6/20/2023

Edit Precinct

Dashboard

Manage Results

- Export Filable Excel
- Summary Entry
- Detailed Results Entry
- Import File

Manage Statistics

- Statistics Entry
- Voter Turnout Entry

View Results

- Results Preview
- Reports

Certify Results

- Certification

Precinct ID
104 - CHAPEL0000

Institution Precinct ID
0104

Precinct Name
104 - CHAPEL

Precinct Split
0000

Sequence Order
188

Virtual Precinct

Map New District
-- Choose District --

Current Districts

- FAIRFAX COUNTY

Save

Cancel

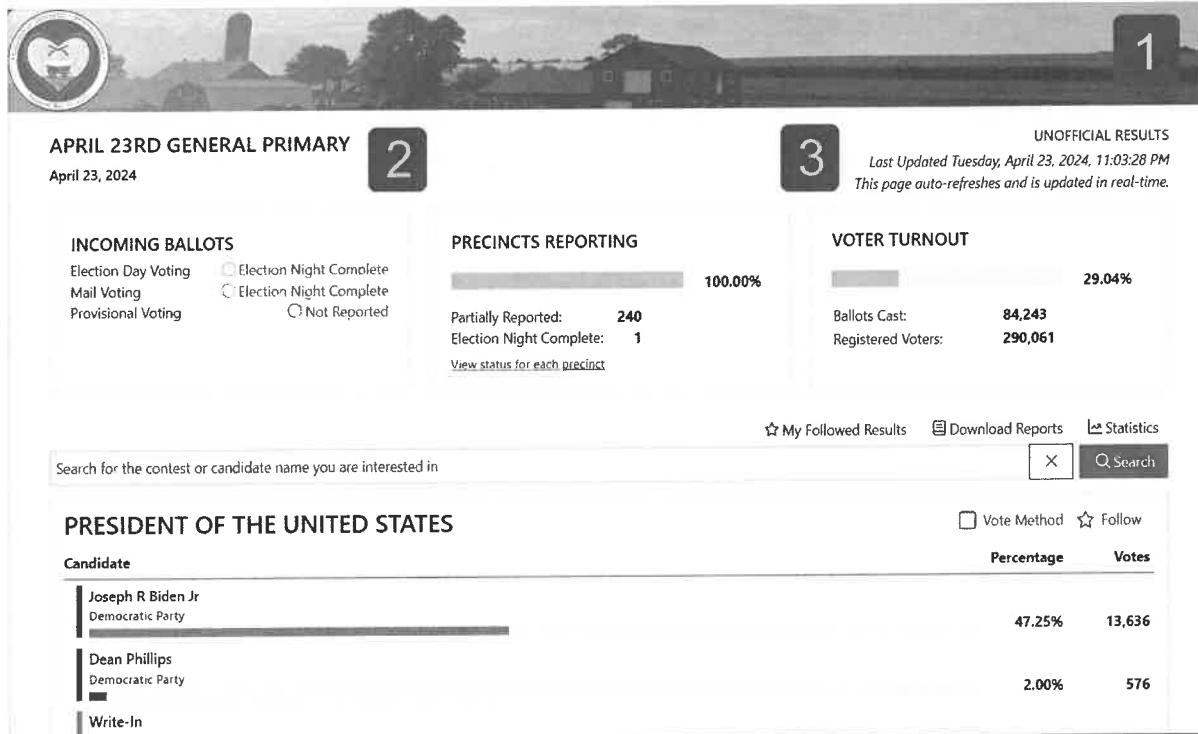
035

FAirfax Cty, Fairfax County

Figure 8 - Edit precinct page.

B.4 Public Results Page Guides

The following is a guide to Enhanced Results public results pages, starting with the county landing page.



1 Custom banner

2 Name and Date of the Election

3 Results status

APRIL 23RD GENERAL PRIMARY
April 23, 2024

UNOFFICIAL RESULTS
Last Updated Tuesday, April 23, 2024, 11:03:28 PM
This page auto-refreshes and is updated in real-time.

INCOMING BALLOTS

Election Day Voting ☐ Election Night Complete
Mail Voting ☐ Election Night Complete
Provisional Voting ☐ Not Reported

PRECINCTS REPORTING

100.00%

Partially Reported: **240**
Election Night Complete: **1**
[View status for each precinct](#)

VOTER TURNOUT

29.04%

Ballots Cast: **84,243**
Registered Voters: **290,061**

☆ My Followed Results Download Reports Statistics

Search for the contest or candidate name you are interested in

PRESIDENT OF THE UNITED STATES

☐ Vote Method ☐ Follow

Candidate	Percentage	Votes
Joseph R Biden Jr Democratic Party	47.25%	13,636
Dean Phillips Democratic Party	2.00%	576
Write-In		

1

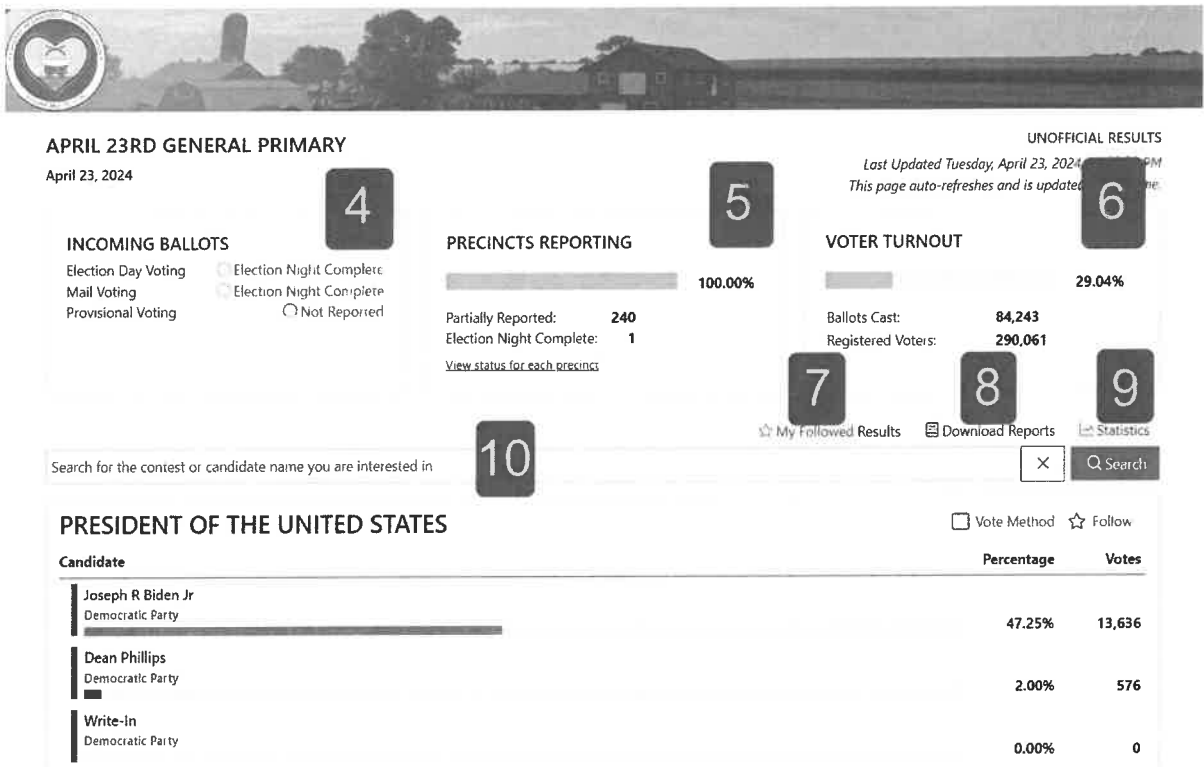
Custom banner – This banner can be customized with image assets selected by the county.

2

Name and Date of the Election – set by the county.

3

Results status – provides the status of the results and the last date/time the results were updated. “UNOFFICIAL” turns to “OFFICIAL” when the county locks the election. The results page updates automatically within 15 seconds of new results being published.



4

Incoming Ballots Widget – displays the reporting status by voting type/method, status options include Not Reported, Partially Reporting, Election Night Complete, and Fully Reported. The exact voting types are created by the election definition. This widget can be enabled/disabled by administrator settings.

5

Precincts Reporting Widget – displays the overall percentage of precincts reporting as well and the number of precincts by status. Clicking on the View status for each precinct will take the user to a list of precincts and their status. This widget can be enabled/disabled by administrator settings.

6

Voter Turnout Widget – displays the voter turnout percentage based on the number of ballots cast and registered voters. This widget can be enabled/disabled by administrator settings.

7

Followed Results – at any time, the user can select contests to Follow using the star icon next to the contest. Then, selecting My Followed Results will filter the list to just the contests the user wishes to follow.

8

Download Reports – the user can download all of the reports published with the election. The selection of reports to publish is made in the administrator interface. Reports include summary PDFs, detailed excels, and many options in between.

9

Statistics – the statistics area provides the ballots cast and voter registration details by precinct. It is also where any custom statistics entered by the administrator is displayed.

10

Contest and candidate search – the user can type in a portion of a contest or candidate name and the search will filter the results to their desired contest.

[☆ My Followed Results](#) [Download Reports](#) [Statistics](#)

PRESIDENT OF THE UNITED STATES

Candidate

<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Joseph R Biden Jr Democratic Party</div> </div> <div style="width: 35%; height: 10px; background: linear-gradient(to right, #000 47.25%, #ccc 47.25% 52.75%, #ccc 52.75%);"></div>	47.25%	13,636
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Dean Phillips Democratic Party</div> </div> <div style="width: 35%; height: 10px; background: linear-gradient(to right, #000 2.00%, #ccc 2.00% 98.00%, #ccc 98.00%);"></div>	2.00%	576
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Write-In Democratic Party</div> </div> <div style="width: 35%; height: 10px; background: linear-gradient(to right, #000 0.00%, #ccc 0.00% 100%, #ccc 100%);"></div>	0.00%	0

Precincts reporting 241/241 as of about 9 hours ago

☐ Vote Method

☐ Follow

Percentage

Votes

[View results by precinct](#)

PRESIDENT OF THE UNITED STATES

Candidate	Election Day Voting	Mail Voting	Provisional Voting	Total Votes
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Nikki R Haley Republican Party</div> </div>	7,476	2,983	0	10,459
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Donald J Trump Republican Party</div> </div>	36,673	4,108	0	40,781
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000; margin-right: 5px;"></div> <div>Write-In Republican Party</div> </div>	0	0	0	0
Totals	44,149	7,091	0	51,240

Precincts reporting 241/241 as of about 9 hours ago

☒ Vote Method

☐ Follow

[View results by precinct](#)

11
12

Vote Method – vote method breakdown is available upon clicking on the Vote Method checkbox in the contest area. This will convert the display to a table with a column per voting type. This capability can be enabled/disabled in the administrator settings.

13

Precincts Reporting – each contest displays the number of precincts reporting and the time when the results were last updated

14

Results by Precinct – to view more in depth results for each contest, the user can click View results by precinct

APRIL 23RD GENERAL PRIMARY

April 23, 2024

Lancaster County > **PRESIDENT OF THE UNITED STATES**

UNOFFICIAL RESULTS

Last Updated Tuesday, April 23, 2024, 11:03:28 PM
This page auto-refreshes and is updated in real-time.

- Republican Party
- None
- Write-In

16

15



17

6800 Strasburg

■ Nikki R Haley	110
■ Donald J Trump	524
Write-In	0

Mapbox © OpenStreetMap Improve this map

Scroll Down to See Individual Precinct Results

15

Precinct Results Contest Selector – on the precinct-results view of any contest, the user can switch between contests without going back to the main page.

16

Color Coded Precinct Map – The precinct-level map shows the leading vote-getter's political party if there are any results for that precinct. If there are no results for the precinct, the shape does not have any highlighting.

17

Precinct Details Hover – when the user hovers over a precinct, it is highlighted in a darker shade and the vote details of that precinct are shown in the map. Scrolling down the page will show the results precinct by precinct.

PRESIDENT OF THE UNITED STATES

Last Updated: April 23, 2024, 11:03:28 PM (about 10 hours ago)

Candidate	Percentage	Votes
Nikki R Haley Republican Party	20.41%	10,459
Donald J Trump Republican Party	79.59%	40,781
Write-In Republican Party	0.00%	0

PRECINCT RESULTS

0100 City 1

Candidate	Percentage	Votes
Nikki R Haley Republican Party	50.00%	10
Donald J Trump Republican Party	50.00%	10

0201 City 2-1

Candidate	Election Day Voting	Mail Voting	Provisional Voting	Total Votes
Nikki R Haley Republican Party	4	8	0	12
Donald J Trump Republican Party	8	2	0	10
Write-In	0	0	0	0
Totals	12	10	0	22

18

Precincts Results – on the precinct results page for each contest, the total is shown at the top and then the results are provided precinct by precinct.

19

Precincts and Vote Method Detail – for each precinct, the user can toggle the Vote Method checkbox to see the vote method details for that precinct.

C. Organization

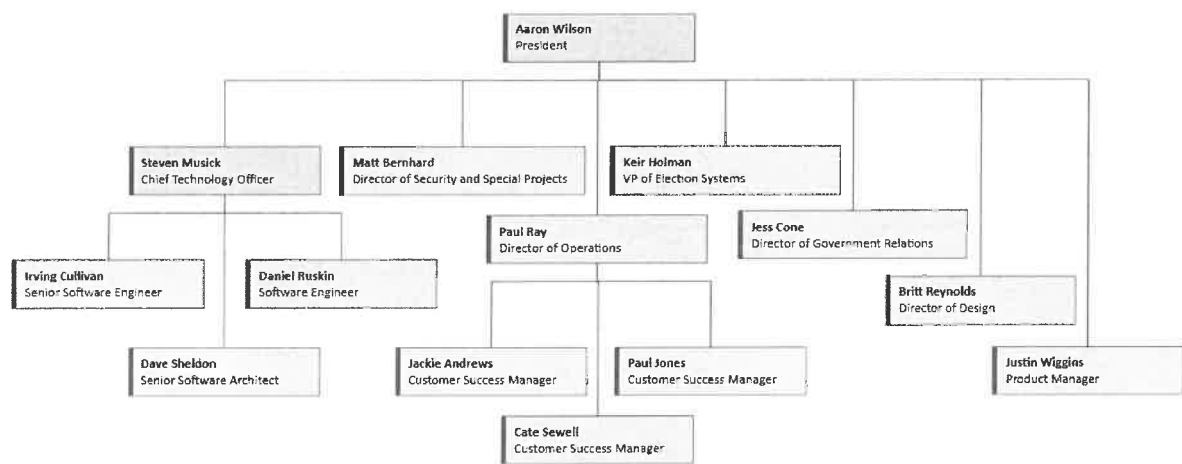
Enhanced Voting works with election officials throughout the United States to supply voting solutions that are secure, easy to use, and accessible to all. As previous election staffers and election security experts, we have a longstanding relationship within the election community that



enables us to execute election-specialized projects, implementations, voter outreach and education, and project management.

Enhanced Voting boasts a team of highly qualified personnel, equipped with the necessary resources and facilities, to perform the required services competently and expeditiously in accordance with the requirements in the RFB. Our commitment to excellence ensures your peace of mind.

Enhanced Voting is a growing organization that has attracted many talented people from inside and outside the election administration community. Our current organization is depicted below. We have included bios for key personnel in the Personnel Qualifications section of the bid response.



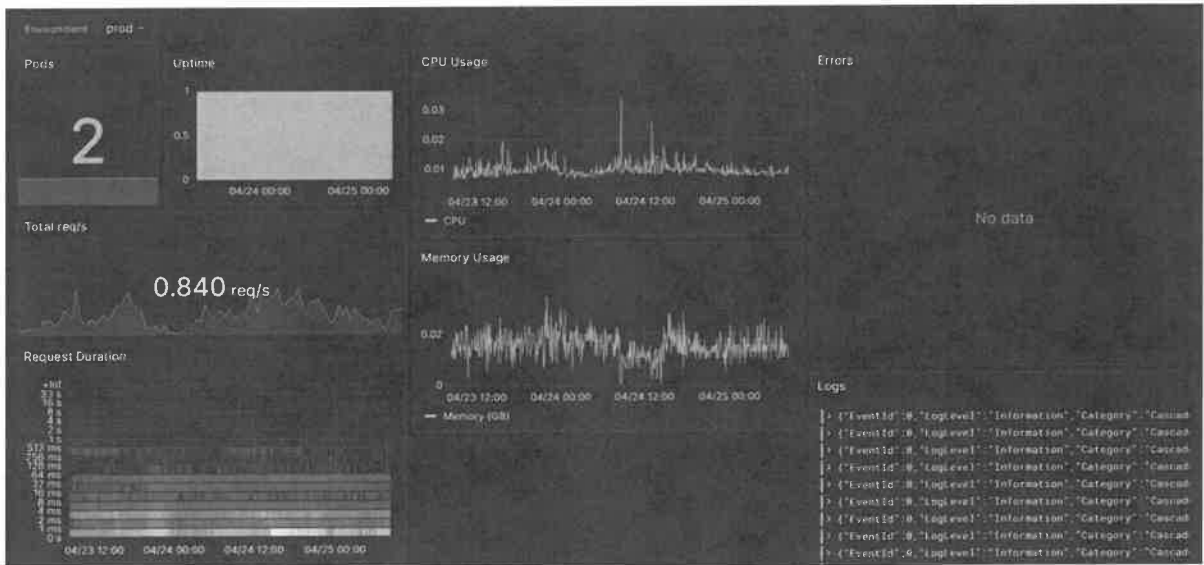
As a testament to our commitment to customers and investment in our customer success team, here is our support dashboard from the past month across all our products (e.g., ballot delivery, results, ballot tracking). As you can tell from these analytics, Enhanced Voting looks into each ticket within 12 minutes and responds to customers with a first answer or clarifying question within 45 minutes on average.

Date Range: Last 29 Days	Group name	Agent name	Company name
Average first assign time 12m 11s	Average first response time 45m 21s	Average response time 2h 47m 52s	Average next response time 0
Average resolution time 7.12 Hours	First contact resolution % 61.71%	First response SLA % 96.55%	Resolution SLA % 99.63%



For customers, it is easy to get assistance. We make an in-product widget available in all of our products. The widget is directly tied to our support system. It provides easy access to all our product documentation and a simple way to create a ticket directly from within the product.

We set up a monitoring room for our election night reporting customers, with members of our Customer Success and Software Engineering teams. In this room, we monitor the system infrastructure, application logs, and support inboxes and are available to answer phone calls. Below is an example of one of the dashboards we created to get immediate insight into infrastructure issues.



D. Project Management

D.1 About Enhanced Voting

Enhanced Voting is a full-stack software company with complete project management, software development, quality management, implementation, and customer support functions. We have successfully implemented our election technology services in over 20 states. Our success is attributable to our documented processes and dedicated personnel. Our processes include:

- **Agile Framework Implementation:** Enhanced Voting embraces agile frameworks such as Scrum and Kanban to manage their projects. We break down the development process into smaller, manageable tasks or user stories prioritized based on customer feedback and business value.
- **Customer-Centric Iterative Development:** At Enhanced Voting, each iteration or sprint is dedicated to delivering value to the customer. We actively seek and incorporate customer feedback into the development process, ensuring that the product not only meets but exceeds user needs and expectations.
- **Continuous Communication and Collaboration:** Enhanced Voting maintains open communication channels with customers throughout the project lifecycle. Regular meetings, demos, and feedback sessions keep customers informed about progress and give them opportunities to provide input and suggestions.

- **User-Centered Design:** Enhanced Voting emphasizes user-centered design principles, conducting user research, usability testing, and user experience (UX) evaluations to create intuitive and user-friendly software solutions.
- **Quality Assurance and Testing:** Rigorous testing and quality assurance practices are integrated into the development process. Automated testing, code reviews, and QA checkpoints ensure the product meets quality standards and performs reliably.
- **Data-driven Decision-making:** Enhanced Voting leverages data analytics and metrics to make informed decisions about feature prioritization, performance optimization, and product enhancements. They track key performance indicators (KPIs) related to customer satisfaction, usability, and product adoption.
- **Documentation and Transparency:** Formal documentation, including project plans, release notes, and user guides, provides transparency and clarity about the project's progress, milestones, and deliverables. Customers have access to relevant documentation and resources to support their product use.
- **Integration and Delivery:** Continuous integration and continuous delivery (CI/CD) practices are implemented to ensure that changes can be rapidly tested, integrated, and deployed. This helps maintain a fast-paced development cycle while ensuring the software's stability and reliability.
- **Continuous Improvement:** Enhanced Voting fosters a culture of continuous improvement, conducting retrospectives at the end of each iteration to reflect on lessons learned, identify areas for improvement, and implement process enhancements.
- **Customer Service:** Customer service excellence is embedded throughout the process, with dedicated teams focused on gathering feedback, addressing customer inquiries and issues promptly, and proactively seeking opportunities to enhance the user experience. Regular customer satisfaction surveys and feedback loops help measure and improve service quality.

D.2 Implementation

We have developed the proposed project plan. We will discuss and amend this with Cuyahoga during the kickoff meeting. Cuyahoga will be assigned a dedicated project manager to act as the main point of contact with Enhanced Voting.

Date	Deliverables
Award + 1 Week	<ul style="list-style-type: none"> - Creation of County instance - Creation of County users - Kickoff meeting to introduce Enhanced Voting project manager and review implementation plan
Award + 4 Week	<ul style="list-style-type: none"> - Training data is loaded into system - County Election Night Map will be available for review - Initial User Acceptance Testing
Award + 6 Week	<ul style="list-style-type: none"> - County Provides List of Requested Changes

	- Enhanced Voting implements agreed upon changes
Award + 8 Week	- Training For Election Staff
Election Night	- Enhanced Voting staff will be available on Election Night to provide support as needed
Post-Election Support	- Enhanced Voting will aid with post-election requirements and final reporting

D.3 Quality Control

In addition to the above quality processes in section 4.1, Enhanced Voting has additional quality assurance procedures for our Election Night Reporting. Enhanced Voting support will work with Election Staff to set up elections, facilitate importing test data, and assist with resolving issues. Elections can be set to test mode for Election Staff to review without making that election available to the public. During the results upload process, Enhanced Voting offers data validation rules that will automatically check imports for issues.

E. Personnel Qualifications

E.1 Project Roles

Executive Oversight – Aaron Wilson will oversee the project and check in with the team weekly or more frequently. Aaron is the escalation point for Cuyahoga’s officials’ concerns with the contract, software, or services. Aaron will ensure the project is resourced adequately for success.

Aaron.Wilson@enhancedvoting.com
850.723.8274

Implementation Manager – Paul Ray will serve as the implementation manager and single point of contact for the County. Paul has successfully managed multiple large jurisdiction implementations of Enhanced Results, including Virginia, Utah, Pennsylvania, and New Jersey customers. Paul will hold weekly project meetings and be responsible for daily project activities. Paul will be responsible for training and customer service. He will be assisted by his team of experienced Customer Success Managers.

Paul.Ray@enhancedvoting.com
904.544.4346

Security and Quality Assurance – Dr. Matt Bernhard will be responsible for the project’s cybersecurity and quality assurance aspects. He will work with the implementation and software development teams to ensure proper controls and procedures are followed and conduct security and performance testing to ensure a successful project.

Matt.Bernhard@enhancedvoting.com
281.725.8544



Customer Advocate – Keir Holeman will serve as an alternative point of contact and escalation point. He will maintain status updates throughout the project, keeping a keen eye on the details to ensure Cuyahoga is being properly served and expectations are being met.

Keir.Holeman@enhancedvoting.com
937.668.1477

Design and Usability – Britt Reynolds will oversee instructional documentation and video development. She is also responsible for User Interface/Experience design and can conduct usability studies. She constantly monitors user feedback and provides iterative-based improvement strategies for enhancing our product, documentation, and training materials.

Britt.Reynolds@enhancedvoting.com
904.490.0866

Product Management/Development – Our product team, consisting of our CTO, Product Manager, and Software Developers, will be responsible for the developing, testing, and maintaining Enhanced Results during the implementation and throughout the election cycle.

E.2 Employee Biographies

Aaron Wilson, Founder & President

Aaron Wilson is a security engineer, software architect, and election technology expert with almost two decades of experience in election technology and security. He is passionate about building modern and secure election technology and founded Enhanced Voting in 2013 with that vision.

Aaron most recently served as the Senior Director of Election Security for the Center for Internet Security (CIS). At CIS, Aaron led all election security best practice development efforts including the publication of *A Guide for Ensuring Security in Election Technology Procurement*, *Security Best Practices for Non-Voting Election Technology*, and *Managing Cybersecurity Supply Chain Risks in Election Technology*. Aaron was also the creator of the *Rapid Architecture Based Election Technology Verification (RABET-V) Process and Pilot Program*. Aaron presented *Beyond the Ballot Box: Securing America's Supporting Election Technology* at the *2020 RSA Conference*. He is a frequent presenter at national and state events on election technology, security, and accessibility and is often quoted in the media on these topics.

Aaron began his career conducting testing and security evaluations of voting systems for the Florida Division of Elections. Aaron also served as Vice President of Products and Services for Greenshades Software and Director of Product for Clear Ballot Group. In 2010, while serving as Scytll's Senior Project Engineer, Aaron led the deployment of the first federally compliant electronic ballot delivery system for overseas civilian and military voters in 10 states. Aaron has spoken at several conferences, including the 2020 RSA Conference, a premier IT security organization, on securing non-voting election technology. He is often quoted in security articles on ways to improve election security.



Aaron holds a Bachelor of Science degree in Computer Engineering from Florida State University and a Master of Science degree in Computer and Information Science from the University of North Florida.

Steven Musick, Chief Technology Officer

Steven Musick is an enterprise architect, cloud computing, and distributed systems expert with over a decade of experience. He is passionate about solving complex computing problems that impact people's lives, and he is committed to providing safe, secure, and reliable voting methods that are compatible with the online and connected world.

Steven previously served as a Software Architect following his Development Lead role at Greenshades Software, a Payroll and HR solutions platform. As the team leader, he led assigned projects' architectural and technical decisions. He designed and developed a comprehensive payroll engine that met all federal, state, and local tax compliance requirements and was highly scalable and performant.

Steven holds a Bachelor of Science in Computational Biology from Florida State University.

Keir Holeman, VP of Election Systems

Keir Holeman is an election professional with over two decades of experience administering elections nationwide. He is most interested in assisting election officials in administering efficient, fair, and transparent elections through modern technology.

Keir previously served as the Vice President of Technical Services at Clear Ballot Group, an election technology vendor. There, he spearheaded operations by aligning innovative technology with sales efforts, facilitating effective troubleshooting, and elevating customer support initiatives. His expertise in regulatory compliance, policies, and procedures allowed him to guide the company through heavy state regulations to ensure seamless technology implementations.

Keir began his career in the public sector as Manager and Director in Ohio election offices, followed by his transition to election vendor technology. He has implemented various election technologies in vote tabulation and voter registration.

Keir holds a Bachelor of Arts in Political Science and Government from Wright State University and received his Certified Elections and Registration Vendor (CERV) certification from the Election Center in 2015.

Jess Cone, Director of Government Relations

Jess Cone is an experienced leader with a decade of experience in the technology and network security industry. She has significant expertise in partnering with state and local officials across the United States and is skilled in business development and management of nonprofit organizations. She is passionate about cultivating robust relationships dedicated to bridging divides, fostering dialogue, and creating collaborative networks that empower communities, ensuring that every voice is heard.



Jess previously served as program manager for the Center for Internet Security (CIS)'s Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC). In this role, Jess worked with state and local election officials nationwide to provide them access to CIS' elections-focused cyber defense solutions suite and tools for implementing security best practices. Jess was integral to the nationwide launch of the EI- ISAC in 2018 and has led many election security initiatives, including the roll-out of the intrusion detection and response programs. As a cybersecurity public speaker, she engaged audiences by expounding digital threats and empowering them with strategies to bolster their cyber defenses. While at the EI-ISAC, she published Election Security Spotlights: resources for election officials to improve their security posture.

Jess holds a Master of Business Administration degree from Niagara University and a Bachelor of Arts from the State University of New York at Albany. Additionally, Jess holds two Global Information Assurance Certifications (GIAC) in Security Leadership and Information Security Fundamentals. She is currently pursuing her Certified Elections/Registration Vendor (CERV) from the Election Center.

Dr. Matt Bernhard, Director of Security

Dr. Matt Bernhard is a security expert with over a decade of experience working with election officials to provide technological solutions to their many challenges. He is committed to making elections more secure while simultaneously streamlining processes for election officials.

Matt previously served as a Software Contributor and Project Manager at VotingWorks, an open-source, risk-limiting audit software that has been used in over a dozen states. His major contributions included architecting pieces of VotingWorks' voting system security model and managing organizational security and compliance. He wrote the first implementation of batch comparison risk-limiting audits to be used at a large scale, a project that has gone on to audit millions of ballots over the last several years. Findings from his extensive research have been integrated into poll worker manuals across the United States to encourage improved security and accessibility of ballot marking devices.

Matt holds a Ph.D. and Mater of Science in Computer Science from the University of Michigan, authoring his dissertation on election security theory and practice. He also holds a Bachelor of Arts in Computer Science from Rice University.

Paul Ray, Director of Operations

Paul Ray has over a decade of experience as a leader in the financial, operational and client support fields. He has a passion for exceeding the level of service he provides clients.

In his role with Enhanced Voting, Paul has been involved with clients in each of the states we serve. He has become the primary implementation lead with our new clients, utilizing gap analysis to ensure each client's needs and requirements are met. Paul leads our Client Support team, ensuring all elections are monitored and supported in over 800 state and local jurisdictions.

In 2022, Paul was the hardware engineer in the concept, development, and launch of Enhanced Remake. He continued to lead the support and implementation of this product for new clients.



Paul holds a Master of Business Administration from Florida International University and a Bachelor of Science (Finance and Real Estate) from Florida State University.

Britt Reynolds, Director of Design

Britt Reynolds is a seasoned multidisciplinary designer with over a decade of expertise encompassing graphic design, web design, and creative direction. She is passionate about resolving usability challenges through a human-centered research and design process to elevate the user interface, user experience, and customer experience of digital products and services.

Britt serves as the Product Manager and UI/UX Designer at Enhanced Voting where she focuses on refining the design of the user interface and experience of the entire product suite as well as managing product strategy and improvement. Additionally, she oversees the product development lifecycle while contributing to marketing initiatives.

Britt previously served as the UI/UX Designer at Runbeck Election Services, Inc., a prominent large-scale election vendor. She focused on improving the usability and accessibility of hardware and SaaS products in election mail sorting and processing, signature verification, ballot-on-demand printing, and petition management.

Britt holds certificates in UI/UX Design, UX Management, and Customer Experience, and is a Certified Scrum Product Owner. She is also currently pursuing a certificate in Human-Computer Interaction at Georgia Institute of Technology.

F. References

F.1 State of Utah

Shelly Jackson, CERA
Deputy Elections Director, State of Utah

ShellyJackson@Utah.gov
801.597.6839

The State of Utah currently utilizes Enhanced Ballot and Enhanced Results.
Utah Voter Registration: 1,962,405

F.2 State of Virginia

Susan Beals
Commissioner, State of Virginia

Susan.Beals@Elections.Virginia.gov
804.864.8903

The State of Virginia currently utilizes Enhanced Ballot, Enhanced Results, and Ballot Scout.
Virginia Voter Registration: 5,743,089



F.3 Dutchess County, New York

Erik Haight

Republican Commissioner, Dutchess County, NY Board of Elections

Ehaight@DutchessNY.gov

845.486.2473

Dutchess County currently utilizes Enhanced Ballot and Enhanced Results
Dutchess County Voter Registration: 222,218

F.4 Rockland County, New York

Patricia A. Giblin

Republican Commissioner, Rockland County, NY Board of Elections

GiblinP@Co.Rockland.NY.us

845.638.5287

Rockland County currently utilizes Enhanced Ballot and Enhanced Results
Rockland County Voter Registration: 220,494

F.5 Oneida County, New York

Sarah Bormann

Democratic Commissioner, Oneida County, NY Board of Elections

SBormann@OCGOV.net

315.725.4111

Oneida County currently utilizes Enhanced Ballot and Enhanced Results
Oneida County Voter Registration: 141,549

G. Pricing

Enhanced Voting has provided our pricing proposal in a separate document.

H. Subcontractors

Enhanced Voting will not employ subcontractors for this project.

I. Insurance

Enhanced Voting has or will procure the insurance required in Exhibit E. Proof of current insurance is provided in the supplemental materials folder.

J. IRS W-9 Form

Enhanced Voting W-9 is provided in the supplemental materials folder.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 E-MAIL ADDRESS: contact@hiscox.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Hiscox Insurance Company Inc INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 10200
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COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			P101.869.695.1	06/10/2023	06/10/2024	Each Claim: \$ 2,000,000 Aggregate: \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/10/2023

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C, No. Ext): (888) 202-3007 E-MAIL ADDRESS: contact@hiscox.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Hiscox Insurance Company Inc INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 10200
INSURED Enhanced Voting LLC 13475 Atlantic Boulevard Suite 8 Jacksonville, FL 32225		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			P101.869.694.1	06/10/2023	06/10/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg. \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AP INTEGO INSURANCE GROUP, LLC 375 Woodcliff Dr. Suite 103 Fairport NY 14450	CONTACT NAME: AP Intego Insurance Group, LLC PHONE (A/C, No, Ext): 888-289-2939 E-MAIL ADDRESS: certs@apintego.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A : Travelers Indemnity Co Of America INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 25666
INSURED Enhanced Software LLC 12925 Deep Lagoon PI E Jacksonville FL 32246	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	UB3S144804	05/18/2023	05/18/2024	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

EMBROKER

DATE (MM/DD/YYYY)
04/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Embroker Insurance Services LLC 5214F Diamond Heights Blvd. Unit #1261 San Francisco, CA, 94131	CONTACT NAME: Julie Noonan PHONE (A/C, No, Ext): (844) 436-2765 E-MAIL ADDRESS: certificates@embroker.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A : CLEAR BLUE SPECIALTY INS CO INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 37745
--	---	------------------------

COVERAGES **CERTIFICATE NUMBER:** ea48632c-0178-11ef-bd78-6701b09c22e5 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Technology And Media Errors And Omissions			AX01-5057-02	07/24/2023	07/24/2024	Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Coverage

CERTIFICATE HOLDER

My coverage summary 13475 Atlantic Blvd Suite 8 Jacksonville, FL, 32225	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Enhanced Voting LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 12925 Deep Lagoon PL E	Requester's name and address (optional)
6 City, state, and ZIP code Jacksonville, FL 32246	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			
or										
Employer identification number										
4	6		-	3	7	7	1	2	3	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

2/13/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Agenda Item #9

a)

Resolution No. R2024-07-25-0002V

WHEREAS, the Cuyahoga County Fiscal Office (CCFO) requires the Cuyahoga County Board of Elections (CCBOE) to provide multiple documents to the CCFO to facilitate the procurement and subsequent accounts payable functions associated with CCBOE contracts for goods and services from vendors. The Resolution is necessary for the CCBOE to continue to provide for the usual operational services critical to election administration.

RESOLVED, that the Cuyahoga County Board of Elections hereby authorizes the Director, on behalf of the Board, to undertake all actions necessary to procure and subsequently pay the items identified as the annual maintenance fee for the DIMS voter registration system and the software license in an amount not to exceed \$ 67,487.24.

RESOLVED, this Resolution shall take effect and be in force immediately upon receiving the affirmative vote of a quorum of members of the CCBOE. All formal actions of this Board relating to the adoption of this Resolution were adopted in an open meeting of the Board, open to the public, and in compliance with all legal requirements of the Ohio Revised Code.

FURTHER RESOLVED, the Director and Chair are authorized to authenticate this resolution upon adoption through their signatures thereon, and the Director is instructed to transmit copies of this resolution to those individuals deemed necessary to effectuate the intent of its adoption.

Board Meeting Date: July 25, 2024

Agenda Item: Fiscal Services 9A

Vendor: ESSVR, LLC

Motion: (as presented on the agenda with any edits made during the meeting)

Motion made by: ----- Chairman Curtis

Motion seconded by: ----- BOARD MEMBER Davis Chappell

Vote of the Board Members:

Henry F Curtis, IV, Chairman	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Inajo Davis Chappell, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Lisa M. Stickan, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Terence McCafferty, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay

Resolution adopted at the Cuyahoga County Board of Elections meeting on 25th,
July 2024

Signature of Chairman

Henry F. Curtis, IV

Signature of Director

Chris Kelsch



ES&S Voter Registration, LLC
11128 John Galt Blvd., Suite 200
Omaha, NE 68137
(877) 377-8683



Invoice

Invoice Date
6/11/24
Due Date
7/11/24
Customer Number
38170
Customer's PO No

ORIGINAL

Invoice Number
CD700557
Order Number
184731
Election Date

Page
1 (1)

Invoice Address

CUYAHOGA COUNTY, OHIO
BOARD OF ELECTIONS
2925 EUCLID AVE
CLEVELAND OH 44115-2497

Delivery Address

Cuyahoga County, Ohio
BOE Warehouse - Matt Fratiani
3951 Perkins Ave
Cleveland, OH 44114

Invoice for Service Contract: 173, VR, Cuyahoga County, Ohio

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount USD
1	DIMSNET Maintenance Fee 01-JUL-24 to 30-JUN-25	1.00	EA	67,487.244	0.00	0.00	67,487.24
Sub Total Amount							67,487.24
Total Exclusive Tax							67,487.24
Total Tax							0.00
Invoice Amount							67,487.24

Customer Number Invoice Number INVOICE AMOUNT
38170 CD700557 67,487.24

ESSVR
ABA Routing No: 111000025
Account No: 004797964743

OH: Ohio

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



DEPARTMENT APPROVAL
CUYAHOGA COUNTY BOARD OF ELECTIONS

FEDERAL ID # 34-6000817

STATE OF OHIO # 29

Vendor Name: ESSVR LLC

Vendor Number: 31195

PO Number: 24003071 EXTB

BILL TO:

Board of Elections
2925 Euclid Avenue
Cleveland, OH 44115

DELIVER TO:

Board of Elections
2925 Euclid Avenue
Cleveland, OH 44115

Requested By: Anthony Perlatti, Director

Date: 7/18/24

Item	Quantity	UOM	Description	Unit Price	Total Price
1	1	LO	DIMSNET Voter Registration Maintenance Fee 7/1/2024 - 6/30/2025	\$ 67,487.24	\$ 67,487.24

PO TOTAL: \$ 67,487.24

Accounting Unit:	BE100125
Account:	55220
Sub-Account:	0
Type:	Service
Asset:	N/A


Authorized Department Signature

Exhibit “C”

Fees

Services	Total
Implementation Fee	Waived
Election Night Reporting (1 year license)	\$ 28,500.00 per year
Total Year 1	\$28,500.00
Total Year 2	\$28,500.00
Total Year 3 (Optional)	\$29,925.00
Total Year 4 (Optional)	\$29,925.00
Total Year 5 (Optional)	\$31,400.00
6 Month Extension (Optional)	Billed at one half any yearly rate above

Optional Services	Total
Custom Statistics – Additional Annual License Fee to Host any Statistic Separate from Results	\$4,500.00
Custom Report Hosting – Additional License Fee to Host Unlimited Number of External Reports	\$4,500.00
Custom Report - One Time Fee for Custom Report Build	\$1500.00 or \$250/hour
Custom Programming	\$250.00/hour

b)

Resolution No. R2024-07-25-0003V

WHEREAS, the Cuyahoga County Fiscal Office (CCFO) requires the Cuyahoga County Board of Elections (CCBOE) to provide multiple documents to the CCFO to facilitate the procurement and subsequent accounts payable functions associated with CCBOE contracts for goods and services from vendors. The Resolution is necessary for the CCBOE to continue to provide for the usual operational services critical to election administration.

RESOLVED, that the Cuyahoga County Board of Elections hereby authorizes the Director, on behalf of the Board, to undertake all actions necessary to procure and subsequently pay the items identified as the purchase order for the rental of a portable generator for standby power at the BOE Hughes Building in an amount not to exceed \$ 28,634.50.

RESOLVED, this Resolution shall take effect and be in force immediately upon receiving the affirmative vote of a quorum of members of the CCBOE. All formal actions of this Board relating to the adoption of this Resolution were adopted in an open meeting of the Board, open to the public, and in compliance with all legal requirements of the Ohio Revised Code.

FURTHER RESOLVED, the Director and Chair are authorized to authenticate this resolution upon adoption through their signatures thereon, and the Director is instructed to transmit copies of this resolution to those individuals deemed necessary to effectuate the intent of its adoption.

Board Meeting Date: July 25, 2024

Agenda Item: Fiscal Services 9B

Vendor: Buckeye Power Sales

Motion: (as presented on the agenda with any edits made during the meeting)

Motion made by: ----- Chairman Curtis

Motion seconded by: ----- Board Member Davis Chappell

Vote of the Board Members:

Henry F Curtis, IV, Chairman	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Inajo Davis Chappell, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Lisa M. Stickan, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay
Terence McCafferty, Member	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay

Resolution adopted at the Cuyahoga County Board of Elections meeting on 25th
July 2024

Signature of Chairman Henry F Curtis IV

Signature of Director Chris Felt



Backup Generator Rental for the November 5, 2024 General Election (Hughes Bldg)

Instructions: Tab through the sheet to enter data into blue highlighted areas only. Enter "Rate" for each Category. After Totals are calculated, enter contact information at the bottom of the page. Save Excel file to include your Vendor Name and attach to your bid through Infor.

Description of work:

The Cuyahoga County Board of Elections ("CCBOE") is in need of rental and delivery/pickup of a portable generator for standby power at the Hughes Administration Building in preparation for the November 5, 2024 General Election.

- **Type:** A200kw, 208/120v, 3-phase, 4W portable generator for standby power. Must be able to fit within a standard size parking space.
- **Location:** 2925 Euclid Avenue, Cleveland, Ohio 44115 (back parking lot)
- **Delivery:** Monday, **7/01/2024** no later than **8:00 AM**
- **Pickup:** Friday, **11/29/2024** no later than **11:00 AM**

**If the generator is not delivered and/or removed by the specified times, the CCBOE reserves the right to reduce pay by 10%*

To coordinate delivery & setup, please contact:

Bryan Kelly, Electrician Foreman
(216) 443-7699
bkelly@cuyahogacounty.us

For procurement questions, please contact:

Lauren Hodges, CCBOE Fiscal Officer
(216) 443-6484
lmhodes@cuyahogacounty.gov

Price should be all-inclusive of rental of the generator, cables, and delivery/pick up, etc.

Quantity	Item	Rate	Unit	Total
1	Generator 7/1/24 - 11/29/24 (Rental, Cables, Delivery/Pickup)	\$28,634.50	EA	\$ 28,634.50
Bid Total:				\$ 28,634.50

***** Unbiased Business Conduct:** The respondents to the RFB acknowledge that this Contract is integral to the Board's ability to administer free and fair elections, which constitutes the essence of the contract. When selecting the Contractor for award based on this RFB, the Board must consider any action, appearance of impropriety, or political bias that the respondent might impute to the Board. The Contractor will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise. The Contractor agrees i) to conduct its operations so as not to cause disrepute, contempt or scandal on the Board or otherwise interfere, directly or indirectly, with the Board's election administration process, and ii) that the Contractor acknowledgements and agreements are a material inducement for the Board to select the Contractor for contract award. ***

Additional Information to be Considered (if any):

Example: Long term rental discount

Government and long term customer discount

Company Name:

Buckeye Power Sales

Date:

6/27/2024

Contact Person Name:

Mark Muhleman

Email:

mmuhleman@bpsco.com

Title:

Sales Representative

Phone #:

330-486-7044

DEPARTMENT APPROVAL
CUYAHOGA COUNTY BOARD OF ELECTIONS

FEDERAL ID # 34-6000817

STATE OF OHIO # 29

Vendor Name: Buckeye Power Sales

Vendor Number: 24037

PO Number: 24002813 EXTB

Requested By: Anthony Perlatti, Director

Date: 7/18/24

BILL TO:
Board of Elections
2925 Euclid Avenue
Cleveland, OH 44115

DELIVER TO:
Board of Elections
2925 Euclid Avenue
Cleveland, OH 44115

Item	Quantity	UOM	Description	Unit Price	Total Price
1	1	LO	Generator Rental at Hughes Admin Building (7/1/2024 - 11/29/2024)	\$ 28,634.50	\$ 28,634.50

PO TOTAL: \$ 28,634.50


Accounting Unit: BE100115

Account:

Sub-Account:

Type: Service

Asset: N/A


Authorized Department Signature

Agenda Items

10 to 19

Challenger Dennis Culley

Challenger

Dennis Culley

vs.

David Biagas

Ronald H. Coleman

Cynthia Dlugo

Terry L. Green

Francis Raymond Kish

Nellie McKinney

Mohd M. Qamar

Wanda F. Raybon

Tonya Rushton

Clay W. Williams, Jr.



Henry F Curtis, IV
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

Terence M. McCafferty
Member

Anthony W. Periatti
Director

Anthony N. Kaloger
Deputy Director

SUMMARY FOR VOTER REGISTRATION CHALLENGES AT 16231 BROADWAY AVE:

On June 7, 2024, Mr. Dennis E. Culley, a registered voter in Westlake, Ward 3-A, submitted ten (10) SOS prescribed *Form #257, Challenge of Right to Vote and Correction of Registration Lists* that challenges the right to vote using the address of 16231 Broadway Road in Maple Heights for the following individuals: David Biagas, Ronald Coleman, Cynthia Dlugo, Terry Green, Francis Kish, Nellie McKinney, Mohd Qamar, Wanda Raybon, Tonya Rushton, and Clay Williams Jr.

General Information

- Mr. Dennis Culley indicates on the Challenge Forms that the address of 16231 Broadway Road in Maple Heights is currently a vacant address per USPS that was previously known as the Maple Care Center Nursing Home.
- Per the Cuyahoga County Property Summary Report, the property at 16231 Broadway Road in Maple Heights has a warranty deed in lieu that was filed on May 6, 2022 for back taxes.
- CCBOE staff communicated with the City of Maple Heights Senior Center Department who confirmed that the Maple Care Center facility is vacant and has been closed for a few years.

CCBOE Comments

- None of the 10 challenged voters have any voter activity at the 16231 Broadway Road address since the November 2017 General Election.
- All ten (10) voter records were put into an Inactive status on September 21, 2021 or on September 22, 2021.
- As part of the NVRA Supplemental Program, Confirmation Notices were mailed out to all ten (10) voters registered at 16231 Broadway Road between November 1, 2021 and November 17, 2021. All ten (10) Confirmation Notices were returned to the CCBOE as undeliverable mail.
- Pending there is no voter activity from now up to the date of cancellation, all ten (10) voter records are set to be cancelled in 2025.
- A follow-up phone call with Mr. Dennis Culley and Registration staff occurred on June 10, 2024, informing Mr. Culley of the pending 2025 cancellations. He expressed he did not want to wait for the 2025 registration cancellation and wanted to move forward with his challenge as he has concerns that someone may try to vote by mail from the vacant 16231 Broadway Road address.

VOTER INFORMATION REPORT

DENNIS E CULLEY

PRINTED ON: 7/18/2024

VOTER ID: 528752

NAME: DENNIS E CULLEY

RESIDENCE: 26910 KENLEY CT

CITY/STATE/ZIP: WESTLAKE, OH 44145

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: ACTIVE

PARTY: REPUBLICAN

REG DATE: 10/11/1988

PRECINCT: WLKV03A.01

PRECINCT NAME: WESTLAKE -03-A

POLLING PLACE: WESTLAKE BOE AT HILLIARD
24365 HILLIARD BOULEVARD

SIGNATURE:



I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat



Cuyahoga County, Ohio - Property Summary Report

Parcel: 781-12-012



Owner	CALMASS FINANCIAL GROUP, LLC
Address	16231 BROADWAY RD MAPLE HEIGHTS, OH. 44137
Land Use	(4120) C - NURSING HOME
Description	12 COMSTPK S/L 17 & TRI NEXT S 0018
Neighborhood Code	45279

SKETCH

Building 1

If this is a residential property the sketch is unavailable.

Commercial building sketches are not available at this time.

Please contact us at EMcGoldrick@cuyahogacounty.us or call (216) 443-4663 for a copy of the building card.

MAP VIEW



BUILDING INFORMATION

Building ID	1	Construction Class	CLASS C	Basement Type	PART
Total Story Height	2	Usable Area	32,900	Condition	POOR
Date Built	1986	Date Remodeled		Exterior Walls	BRICK
Framing	FIRE RESISTANT	Roof Type	FLAT	Roof Covering	COMPOSITION
Office Area		Mezzanine Area		Mezzanine Finish	
Wall Height	10	Heat Type	HOT-WATR/STM	Air Conditioning	THRU-WALL
Office Finish		Retail Area		Retail Finish	

LAND

Code	Frontage	Depth	Acreage	Sq Ft
PRM	600		2.71	118,160

VALUATION

2023 Values	Taxable Market Value	Exempt Market Value	Abated Market Value	Assessed Taxable Value
Land Value	\$449,000	\$0	\$0	\$157,150
Building Value	\$516,000	\$0	\$0	\$180,600
Total Value	\$965,000	\$0	\$0	\$337,750
Land Use	4120			NURSING HOME

PERMITS

Tax Year	Reason	Tax Change	Exempt Change	Percent Complete	Reinspect	Notes
----------	--------	------------	---------------	------------------	-----------	-------

IMPROVEMENTS

Type	Description	Size	Height Depth
200	PAVING	33,000 SQUARE FEET	

SALES

Date	Buyer	Seller	Price
5/6/2022	CALMASS FINANCIAL GROUP, LLC	Maple Care Center	\$0
6/21/2007	Maple Care Center	Maple Care Center	\$0
6/6/2007	Maple Care Center	Maple Care Center	\$0
9/11/1986	Maple Care Center	Kraus Sonald M	\$0
1/16/1986	Kraus Sonald M	Board Of Education	\$0
1/1/1975	Board Of Education		\$0

Taxes

2023 Taxes	Charges	Payments	Balance Due
Tax Balance Summary	\$39,333.68	\$39,333.68	\$0.00

Agenda Item #10

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA .
(County)

My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of DAVID BIAGAS
(Name of Person Challenged)

whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)


☐ Request correction of the registration list of Precinct _____ Ward _____

I file this challenge or correction for the following reason(s): Vacant Address per USPS.

Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

PLEASE NOTE: The return of mail sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

 4/6/2024
Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

DAVID BIAGAS

PRINTED ON: 7/18/2024

VOTER ID: 2804308

NAME: DAVID BIAGAS

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 10/06/2017

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS I
1 MUSTANG WAY

SIGNATURE:

David Biagas

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.

VOTE
CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: *Hasani Wheat*

Title: *Registration Manager*

Date: *July 18, 2024*

Signature: *Hasani Wheat*

Agenda Item

#11

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA .
(County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of RONALD H. COLEMAN
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.


Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

RONALD H COLEMAN

PRINTED ON: 7/18/2024

VOTER ID: 2419463

NAME: RONALD H COLEMAN

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

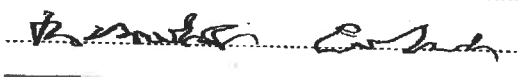
REG DATE: 10/03/2016

PRECINCT: MPHT05B.01

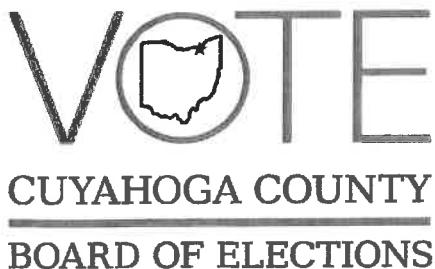
PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS
1 MUSTANG WAY

SIGNATURE:



I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item #12

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA
(County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of CYNTHIA DLUGO
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.



Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

CYNTHIA DLUGO

PRINTED ON: 7/18/2024

VOTER ID: 2682449

NAME: CYNTHIA DLUGO

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 09/15/2015

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS I
1 MUSTANG WAY

SIGNATURE: Cynthia Dlugo

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item

#13

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of TERRY L. GREEN
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.


Signature of Elector 4/6/2024

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

TERRY L GREEN

PRINTED ON: 7/18/2024

VOTER ID: 2375139

NAME: TERRY L GREEN

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 04/04/2014

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS
1 MUSTANG WAY

SIGNATURE:



I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item

#14

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of FRANCIS RAYMOND KISH
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

 6/6/2024
Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

FRANCIS RAYMOND KISH

PRINTED ON: 7/18/2024

VOTER ID: 2545257

NAME: FRANCIS RAYMOND KISH

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 10/06/2017

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS I
1 MUSTANG WAY

SIGNATURE:

Francis R Kish

I hereby certify that the above document is a true and correct copy of the original filed at the Cuyahoga County Board of Elections.



Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item

#15

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)


I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA
(County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of NELLIE MCKINNEY
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.


Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

NELLIE MCKINNEY

PRINTED ON: 7/18/2024

VOTER ID: 421341

NAME: NELLIE MCKINNEY

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 10/03/2016

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS
1 MUSTANG WAY

SIGNATURE:

Nellie McKinney

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item

#16

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of MOHD M. QAMAR
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.


Signature of Elector**WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.**

VOTER INFORMATION REPORT

MOHD M QAMAR

PRINTED ON: 7/18/2024

VOTER ID: 2489229

NAME: MOHD M QAMAR

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 09/29/2014

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS I
1 MUSTANG WAY

SIGNATURE:

m m QAMAR

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item

#17

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of WANDA F. RAYBON
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

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I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

 4/6/2024
Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

WANDA F RAYBON

PRINTED ON: 7/18/2024

VOTER ID: 594105

NAME: WANDA F RAYBON

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

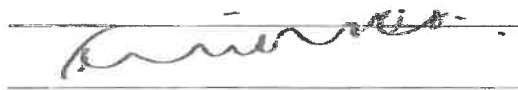
REG DATE: 11/03/2015

PRECINCT: MPHT05B.01

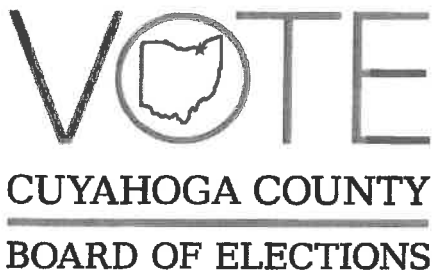
PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS
1 MUSTANG WAY

SIGNATURE:



I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

Agenda Item #18

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)


I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of TONYA RUSHTON
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

PLEASE NOTE: The return of mail, sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

 6/6/2024
Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

TONYA RUSHTON

PRINTED ON: 7/18/2024

VOTER ID: 2763630

NAME: TONYA RUSHTON

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 10/03/2016

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS
1 MUSTANG WAY

SIGNATURE:

Tonya A Rushton

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: *Hasani Wheat*

Title: *Registration Manager*

Date: *July 18, 2024*

Signature: *Hasani Wheat*

Agenda Item #19

VOTER INFORMATION REPORT

CLAY W WILLIAMS JR

PRINTED ON: 7/18/2024

VOTER ID: 1587730

NAME: CLAY W WILLIAMS JR

RESIDENCE: 16231 BROADWAY AVE

CITY/STATE/ZIP: MAPLE HTS, OH 44137

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 09/29/2014

PRECINCT: MPHT05B.01

PRECINCT NAME: MAPLE HEIGHTS -05-B

POLLING PLACE: WYLIE ATHLETIC CENTER AT MAPLE HTS I
1 MUSTANG WAY

SIGNATURE:

Clay Williams

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: *Hasani Wheat*

Title: *Registration Manager*

Date: *July 18, 2024*

Signature: *Hasani Wheat*

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

I, DENNIS E. CULLEY, am a qualified elector of CUYAHOGA (County)My address is 26910 KENLEY COURT, WESTLAKE
(Street Address) (City)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of CLAY W. WILLIAMS JR.
(Name of Person Challenged)whose Address is 16231 BROADWAY AVE, MAPLE HEIGHTS, CUYAHOGA
(Street Address) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): Vacant Address per USPS.Parcel: 781-12-012 Warranty Deed in Lieu filed 5/6/2022 for back taxes. PREVIOUSLY KNOWN AS MAPLE CARE CENTER

PLEASE NOTE: The return of mail, sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

 6/6/2024
Signature of Elector

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

Agenda Items

20 to 21

Challenger Willie Jones, III.

Henry F. Curtis, IV
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

Terence M. McCafferty
Member

Anthony W. Perlatti
Director

Anthony N. Kaloger
Deputy Director

SUMMARY FOR VOTER REGISTRATION CHALLENGES AT 2042 WEST 100TH STREET

On July 2, 2024, Mr. Willie Jones III, a registered voter in Cleveland, Ward 15-H, submitted two (2) SOS prescribed *Form #257, Challenge of Right to Vote and Correction of Registration Lists* that challenges the right to vote using the address of 2042 W. 100th Street in Cleveland, Ohio for the following individuals: Brian Wilkes and Samantha Williams.

General Information

- Per the Cuyahoga County Property Summary Report, Mr. Willie Jones III has owned the property at 2042 West 100th Street since December 2002.
- The voter registration database shows that Mr. Jones III has voted regularly from the 2042 W. 100th Street address since the November 2006 General Election.
- Mr. Jones states that Mr. Wilkes and Ms. Williams do not reside with him at his residence.

CCBOE Comments

- The registration cards from Brian Wilkes and Samantha Williams were received from Black Fork Strategies via a registration drive and were processed on June 12, 2024.
- CCBOE staff contacted Black Fork Strategies regarding the voter registrations of Brian Wilkes and Samantha Williams to make them aware of Mr. Jones concerns. CCBOE staff and Black Fork Strategies attempted to contact the voters independently and were not able to reach either individual.
- Black Fork Strategies also spoke with their employee who collected the cards and he had no insights on this matter.
- The voter registration cards processed on June 12, 2024 for Brian Wilkes and Samantha Williams are their initial and only registration cards on file with the CCBOE.
- The voter statuses for Brian Wilkes and Samantha Williams were made inactive on June 12, 2024 due to routine SOS and CCBOE quality assurance measures that were unable to verify relevant voter information through the BMV/SSA verification processes. A notice was mailed by the CCBOE to each individual making them aware of a registration data discrepancy. Neither voter has responded to the CCBOE mailing.

Challenger

Willie Jones, III.

vs.

Brian Wilkes

Samatha Williams

VOTER INFORMATION REPORT

WILLIE JONES III

PRINTED ON: 7/18/2024

VOTER ID: 1695363
NAME: WILLIE JONES III
RESIDENCE: 2042 W 100TH ST
CITY/STATE/ZIP: CLEVELAND, OH 44102

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

PHONE NUMBER:

STATUS: ACTIVE
PARTY: DEMOCRAT
REG DATE: 12/15/2011

PRECINCT: CLEVE15H.01
PRECINCT NAME: CLEVELAND -15-H

POLLING PLACE: CUDELL RECREATION CENTER
1910 WEST BOULEVARD

SIGNATURE:

Willie Jones

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat



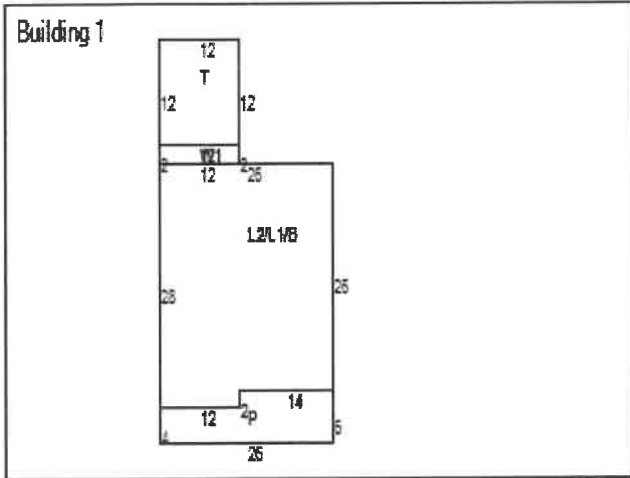
Cuyahoga County, Ohio - Property Summary Report

Parcel: 005-23-050



Owner JONES, WILLIE P
Address 2042 W 100 ST
CLEVELAND, OH. 44102
Land Use (5100) R - 1-FAMILY PLATTED LOT
Description 13 MUELLER 0047 ALL
Neighborhood Code 02121

SKETCH



MAP VIEW

Map Image

BUILDING INFORMATION

Building Record Number	1	Occupancy	1-FAMILY	Story Height	2
Style	COLONIAL	Year Built	2002	Exterior Walls	ALUM/VINYL
Condition	GOOD	Construction Quality	C+ / AVERAGE+	Roof Type	GABLE
Roof Material	ASPH-SHINGLE	Heat Type	FORCED-AIR	Air Conditioning	CENTRAL
Attic Type	UNFINISHED	Basement Type	BASEMENT	Basement Square Feet	700
Basement Finished	N/A	Rooms	7	Bedrooms	3
Bathrooms (Full/Half)	2/0	Garage Type	DETACHED	Garage Capacity	2
Year Garage Built	2002	Garage Size	400	Living Area Basement	
Living Area 1	724	Living Area 2	700	Living Area Upper	
Living Area Total	1,424	Floor Location		Party Wall	

LAND

Code	Frontage	Depth	Acreage	Sq Ft
PRM	40	136	0.13	5,440

VALUATION

2023 Values	Taxable Market Value	Exempt Market Value	Abated Market Value	Assessed Taxable Value
Land Value	\$14,400	\$0	\$0	\$5,040
Building Value	\$114,000	\$0	\$0	\$39,900
Total Value	\$128,400	\$0	\$0	\$44,940
Land Use	5100			SINGLE FAMILY DWELLING

PERMITS

Tax Year	Reason	Tax Change	Exempt Change	Percent Complete	Reinspect	Notes
2006	30 - New Construction	\$1,300	\$	100%	No	DECK 100% COMP 1-1-2006

IMPROVEMENTS

Type	Description	Size	Height Depth
------	-------------	------	--------------

SALES

Date	Buyer	Seller	Price
12/26/2002	jones, willie p	Rysar Prop Inc	\$138,050
1/31/2002	Cudell Improvement Inc	Cleveland City Of Lb93	\$0
3/12/2002	Rysar Prop Inc	Cudell Improvement Inc	\$0
7/19/1993	Cleveland City Of Lb93	Centerbank Mortgage Corp.	\$0
3/2/1992	Centerbank Mortgage Corp.	Sec Of Veterans Affairs	\$0
1/16/1992	Sec Of Veterans Affairs	Viola-Barrett, Jennifer J	\$0
7/31/1989	Viola-Barrett, Jennifer J	Woodson Violet L	\$47,900
1/14/1976	Woodson Violet L	Woodson Walter E	\$0
1/1/1975	Woodson Walter E		\$0

Taxes

2023 Taxes	Charges	Payments	Balance Due
Tax Balance Summary	\$3,408.68	\$1,704.34	\$1,704.34

AFFIDAVIT

July 20, 2024

I Willie P Jones III., state that I own and resided at 2042 W 100th St for over 22 years. During that time neither Brian Wilkes or Samantha Williams has ever lived at the above address. Please fix their voter registration that reflex's shows and removal of their name off my address, 2042 W 100th St.

Willie P Jones III

Willie P Jones III (print)

Willie P Jones III

Willie P Jones III (sign)

Audrey A Banks
(notary) 7/22/24



AUDREY A BANKS
Notary Public
State of Ohio
My Comm. Expires
November 16, 2024

(seal)

Agenda Item #20

JUL 02 2011

CUY.CO. BOE

CHALLENGE OF RIGHT TO VOTE OR CORRECTION OF REGISTRATION LIST

R.C. 3503.24

(To be filed with the Board of Elections not later than 20 days prior to the election)

I, Willie Jones III, am a qualified elector of Cuyahoga (County)

My address is 2042 W. 180th St, Cleveland (City)
(Street Address)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of Brian Wilkes (Name of Person Challenged)

whose address is unknown, (City) (County)
(Street Address of Person Challenged)

☐ Request correction of the registration list of Precinct _____ Ward _____

I file this challenge or correction for the following reason(s): He does not live at this above address.

PLEASE NOTE: The return of mail, sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

Willie Jones III
(Signature of Elector)

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

VOTER INFORMATION REPORT

BRIAN WILKES

PRINTED ON: 7/18/2024

VOTER ID: 3119755

NAME: BRIAN WILKES

RESIDENCE: 2042 W 100TH ST

CITY/STATE/ZIP: CLEVELAND, OH 44102

CARE OF:

STREET/BX:

MAIL CITY:

MAIL STATE/ZIP:

COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE

PARTY: UNAFFILIATED

REG DATE: 06/11/2024

PRECINCT: CLEVE15H.01

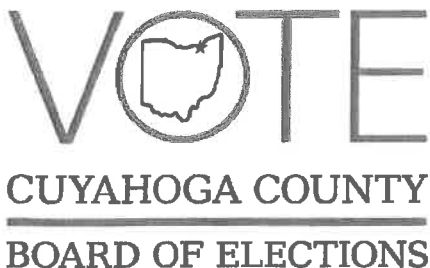
PRECINCT NAME: CLEVELAND -15-H

POLLING PLACE: CUDELL RECREATION CENTER
1910 WEST BOULEVARD

SIGNATURE:

Brian Wilkes

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



Election Official: Hasani Wheat

Title: Registration Manager

Date: July 18, 2024

Signature: Hasani Wheat

I am: ☒ Registering as an Ohio voter ☐ Updating my address ☐ Updating my name

1. Are you a U.S. citizen? ☒ Yes ☐ No
2. Will you be at least 18 years of age on or before the next general election? ☒ Yes ☐ No
If you answered NO to either of the questions, do not complete this form.

3. Last Name WILKES First Name Brian Middle Name or Initial Jr., II, etc.

4. House Number and Street (Enter new address if changed) 2042 W. 100th Apt. or Lot # 5. City or Post Office Cleveland 6. ZIP Code 44102

7. Additional Mailing Address (if necessary) 8. County (where you live) Cuyahoga

9. State of Ohio (DDMMYY) (required) 18 10. Ohio Driver's License number OR Last Four Digits of Social Security number (one form of ID required to be listed or provided) 11. Phone Number (voluntary) (216) 450-8711

12. PREVIOUS ADDRESS IF UPDATING CURRENT REGISTRATION - Previous House Number and Street

Previous City or Post Office Previous County Previous State

13. CHANGE OF NAME ONLY Former Legal Name Former Signature

14. I declare under penalty of election falsification I am a citizen of the United States, will have lived in this state for 30 days immediately preceding the next election, and will be at least 18 years of age at the time of the general election.

Your Signature Brian Wilkes Date (MM/DD/YYYY) 5/29/24

FOR BOARD USE ONLY
SEC4010 (rev. 4/16)
City, Village, Twp.
Ward
Precinct
School Dist.
Cong. Dist.
Senate Dist.
House Dist.

G6 82016 - 24

CPC-FM070-0424

RELEASED BY THE OHIO SECRETARY OF STATE

RECEIVED ON 6/11/2024 CUY.CO.

Agenda Item #21

CHALLENGE OF RIGHT TO VOTE OR CORRECTION OF REGISTRATION LIST

R.C. 3503.24

(To be filed with the Board of Elections not later than 20 days prior to the election)

I, Willie Jones III, am a qualified elector of Cuyahoga (County)My address is 2042 W. 100th St, Cleveland (City)
(Street Address)

I hereby: (check one box below and fill in remaining information)

☒ Challenge the Right to Vote of Samantha Williams,
(Name of Person Challenged)whose address is unknown,
(Street Address of Person Challenged) (City) (County)☐ Request correction of the registration list of Precinct _____ Ward _____I file this challenge or correction for the following reason(s): She does not live
at the above address.

PLEASE NOTE: The return of mail, sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

Willie Jones III
(Signature of Elector)**WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.**

VOTER INFORMATION REPORT

SAMANTHA WILLIAMS

PRINTED ON: 7/18/2024

VOTER ID: 3119732

NAME: SAMANTHA WILLIAMS
RESIDENCE: 2042 W 100TH ST
CITY/STATE/ZIP: CLEVELAND, OH 44102

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

PHONE NUMBER:

STATUS: INACTIVE
PARTY: UNAFFILIATED
REG DATE: 06/11/2024

PRECINCT: CLEVE15H.01
PRECINCT NAME: CLEVELAND -15-H

POLLING PLACE: CUDELL RECREATION CENTER
1910 WEST BOULEVARD

SIGNATURE: Samantha Williams

I hereby certify that the above
document is a true and correct copy of
the original filed at the Cuyahoga
County Board of Elections.



Election Official: Hasani Wheat

Title: Registration manager

Date: July 18, 2024

Signature: Hasani Wheat

RECEIVED ON 6/11/2024 CUY. CO. B.O.E.

RECEIVED ON 6/11/2024 CUY. CO.

I am: ☒ Registering as an Ohio voter ☐ Updating my address ☐ Updating my name

1. Are you a U.S. citizen? ☒ Yes ☐ No
2. Will you be at least 18 years of age on or before the next general election? ☒ Yes ☐ No
If you answered NO to either of the questions, do not complete this form.

3. Last Name: Williams First Name: Samantha Middle Name or Initial: L Jr., S., etc.:

4. House Number and Street (Enter new address if changed): 2042 W 106th Apt. or Lot #: City or Post Office: Cleveland S. ZIP Code: 44111

7. Additional Mailing Address (if necessary): 8. County (where you live): Cuyahoga

9. Birthdate (MM/DD/YYYY) (required): 77 10. Ohio Driver's License number OR Last Four Digits of Social Security number (one form or ID required to be listed or provided): 11. Phone Number (voluntary):

12. PREVIOUS ADDRESS IF UPDATING CURRENT REGISTRATION - Previous House Number and Street

Previous City or Post Office: Previous County: Previous State:

13. CHANGE OF NAME ONLY Former Legal Name: Former Signature:

14. I declare under penalty of election falsification I am a citizen of the United States, will have lived in this state for 30 days immediately preceding the next election, and will be at least 18 years of age at the time of the general election.

Your Signature ↓ Date (MM/DD/YYYY) 5-29-2024
Samantha Williams

FOR BOARD USE ONLY
SEC4010 (rev. 4/15)
City, Village, Twp.
Ward
Precinct
School Dist.
Cong. Dist.
Senate Dist.
House Dist.

82020 - 24

CPC-P00873-0024