

**Voucher Summary**

**Week of March 14 2022 - Per BOE Procurement Policy (04.07.20)**

				<b>\$10,919.76</b>
	<b>Vendor</b>	<b>Department</b>	<b>Description</b>	<b>Amount</b>
1	2525745	Distillata	Election Support Water bottle refills for the Halle Building Warehouse.	\$20.00
2	EV2000370	Elia Burgos	Community Outreach Reimbursement for parking expense incurred while attending a New Citizens Ceremony on December 16, 2021.	\$10.00
3	EV2000371	Elia Burgos	Community Outreach Reimbursement for parking expense incurred while attending a New Citizens Ceremony on March 4, 2022.	\$10.00
4	68133	Fincun-Mancini	Executive Office Attendance of a court reporter for the Board Meeting held on March 7, 2022.	\$75.00
5	PO22001237	Gongwer	Community Outreach Annual subscription to Gongwer News Service for state government and political updates for the period of April 2022 - March 2023.	\$2,000.00
6	2409	Grace Church	Election Officials Rental fee to conduct poll worker training classes (6 days @ \$160/ea.) for the May 3, 2022 Primary Election.	\$960.00
7	PO22000768	Madison Development Consulting	Fiscal Services Parking for temporary employees for the month of March 2022.	\$1,500.00
8	PO211229	Occupational Health Centers	Human Resources Pre-employment drug testing for two employee on March 1, 2022.	\$76.00
9	PO211229	Occupational Health Centers	Human Resources Pre-employment drug testing for one employee on March 7, 2022.	\$38.00
10	PO22001355	Pitney Bowes	Fiscal Services Annual maintenance fee for the folding/inserting machine located at the Halle Building warehouse for a period of January 1, 2022 through January 31, 2022 (4 feeder tower).	\$2,085.05
11	1020037931	Pitney Bowes	Fiscal Services Quarterly rental charges for the postage meter from December 2, 2021 through March 1, 2022.	\$345.00
12	1019792456	Pitney Bowes	Fiscal Services Envelopes for Campaign Finance certified mailings.	\$284.94
13	1019780162	Pitney Bowes	Fiscal Services Annual maintenance fee for the folding/inserting machine located at the Board of Elections main building for a period of January 1, 2022 through January 31, 2022 (vertical power stacker).	\$147.90
14	1019780889	Pitney Bowes	Fiscal Services Annual maintenance fee for the folding/inserting machine located at the Halle Building warehouse for a period of January 1, 2022 through January 31, 2022 (vertical power stacker).	\$147.90
15	SO1555199	Society of Human Resources Management (SHRM)	Fiscal Services Annual SHRM membership for the HR manager for a period of April 1, 2022 through March 31, 2023.	\$229.00
16	PO22001346	TEC Communications	Fiscal Services Monthly platform fee for professional call center service for January 2022 plus November 2021 usage.	\$1,472.39
17	SBQ5R07	The HR Specialist	Fiscal Services One year renewal for The HR Specialist publication for the HR manager.	\$211.00
18	227402751	W.B Mason	Registration Two packs of paper for electronic poll book labeling (\$14.55/ea.).	\$29.10
19	227449458	W.B. Mason	Ballot Supplies utilized for various ballot, DS850, DS200, and VBM application operations (cotton tip applicators 2 bx @ \$11.08/ea., dryease markers 2 st @ \$8.48/ea., rubber finger tips 5 dz @ \$4.09/ea., and writing pens 10 dz @ \$11.98/ea.).	\$179.37

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20	227701904	W.B. Mason	Executive Office General office supplies (1 pk of expo dry erase markers).	\$12.24
21	227726312	W.B. Mason	Candidate and Petition Services Avery index dividers (24 pks) used for the preparation of the Election Calendar (\$20.25/ea.).	\$486.00
22	227637531	W.B. Mason	Candidate and Petition Services Laser labels for petitions and campaign finance folders (5 pks @ \$12.81/ea.).	\$64.05
23	227666750	W.B. Mason	Candidate and Petition Services General office supplies ( heavy duty scotch tape 1 pk of 6 rls @ \$37.54 and pocket folders 2 bx @ \$20.13/ea.).	\$77.80
24	227632092	W.B. Mason	Election Officials Training supplies (Dymo tape 2 @ \$16.48/ea.).	\$32.96
25	227559751	W.B. Mason	Ballot Supplies utilized for VBM application cover sheets (8 rm paper @ \$14.55/ea.) and DS85 scan reports (20 rm paper @ \$13.97/ea.).	\$395.80
26	ER2000389	Cory Milne	Candidate and Petition Services Mileage reimbursement incurred while traveling to Geauga County to pickup a State Representative (candidate) petition on March 3, 2022.	\$30.26